



M E M O R A N D U M

TO: Interested Parties
FROM: David Kronsteiner, President
DATE: July 8, 2020
SUBJECT: Port of Coos Bay Commission Meeting Notice

The **Board of Commissioners** of the Oregon International Port of Coos Bay will hold its Regular Commission Meeting at **11:00 a.m., Thursday, July 16, 2020**, via Zoom Webinar.

Members of the public are invited to attend at the following link: [Port Commission Meeting](#). If you are unable to join via computer, or do not have speakers or a microphone on your computer, you may dial in for audio: (669) 900-6833 or (253) 215-8782. Enter Webinar ID 951-6824-7880 and Password 081497.

If you would like to provide public comment during the meeting, please call the Administrative office at 541-267-7678 by 9 a.m. on Thursday, July 16, 2020. Written comment will be accepted until 9 a.m. on Thursday, July 16, 2020 by sending an email to portcoos@portofcoosbay.com with the subject line 'Public Comment'.

DK/km

**OREGON INTERNATIONAL PORT OF COOS BAY
REGULAR COMMISSION MEETING
11:00 a.m., Thursday, July 16, 2020**

Port Commission Chambers, 125 West Central Avenue, Suite 230, Coos Bay, Oregon 97420

T E N T A T I V E A G E N D A

1. CALL MEETING TO ORDER

2. INTRODUCTION OF GUESTS AND PORT STAFF

3. PUBLIC COMMENT

4. PORT PROJECT UPDATE

- A. Ice Plant Rebuild Project Update
- B. Scholarship Award Presentation

5. CONSENT ITEMS

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10. COMMISSION COMMENTS

11. NEXT MEETING DATE – Thursday, August 20, 2020, 11:00 a.m.

12. ADJOURN

Consent Items

DRAFT
OREGON INTERNATIONAL PORT OF COOS BAY
Coos Bay, Oregon
REGULAR COMMISSION MEETING & BUDGET HEARING
11:00 a.m., Thursday, June 18, 2020
Port Commission Chambers, 125 Central Avenue, Suite 230, Coos Bay, Oregon 97420
Zoom Webinar

ATTENDANCE

Commission:

David Kronsteiner, President; Eric Farm, Vice President; Brianna Hanson, Treasurer; and James Martin, Commissioner. Bob Garcia, Secretary, was excused.

Staff:

John Burns, Chief Executive Officer; Lanelle Comstock, Chief Administrative Officer; Mike Dunning, Director of Maritime Operations; Megan Richardson, Director of Finance; Brandon Collura, Charleston Harbormaster; Margaret Barber, Director of External Affairs; Jake Jacobs, Director of Infrastructure Support Services; Rich Lopez, General Manager, Coos Bay Rail Line, Inc.; Krystal Moffett, Administrative Assistant; and Mike Stebbins, Port Legal Counsel.

Media & Guests:

Maera Mosieur, Budget Committee.

1. CALL MEETING TO ORDER

President Kronsteiner called the meeting to order at 11:01 a.m.

2. INTRODUCTION OF GUESTS AND PORT STAFF

3. PUBLIC COMMENT

4. PORT PROJECT UPDATE

A. Ice Plant Rebuild Project Update, Harbormaster Brandon Collura

Brandon Collura stated the end of April brought about the building of the ice dock platform, constructed of cement slabs. The last slab was laid on May 11 and the topping slab, building curb and foundation construction began. Structural steel and moment frames were erected on May 28 and assembly began on the ice bin a few days later. The bin was completed with walls, the rake, and all components on June 16. The remainder of June will include the completion of the first floor framing, walls, and joists. July will focus on the second floor of the building and installation of all components to tie the plant together.

Work has also progressed along the wooden dock with the electrical conduit, fire suppression system and dock head building rebuild. The dock head building will include new switch gear and other required electrical components including a larger transformer. The updated equipment is required to operate the larger capacity plant.

The bin assembly has been completed and the cathodic protection system has been installed. The last of the ice making equipment is due to arrive from North Star on Friday, June 19. The first floor is scheduled for completion on Friday, June 26. Then in July the installation of equipment skids will begin on the second floor, with high pressure welding work, electrical, plumbing, and roofing work to be completed in order to tie the systems together. Security cameras will be installed to complete the work of the upgrade to the security camera system. The dock head building will be rebuilt, rewired, with new equipment installed and energized by the end of July. Once the connection of all systems is completed to include electrical, fire suppression, water, security, and other components, the plant will be powered up. The project remains on schedule with a target opening date of approximately August 1, 2020.

As of today's date approximately \$5.2 million has been spent, with a remaining budget of \$3.3 million. The project is on schedule to be completed at or just below budget. The costs of the project are covered by funding from Business Oregon including the Special Public Works Fund which are tax exempt bonds, and the Port Revolving Loan Fund which is a tax exempt loan. Local funds include insurance proceeds.

5. CONSENT ITEMS

- A. Approval of April 16, 2020 Regular Commission Meeting Minutes
- B. Approval of May 27, 2020 Budget Committee Meeting Minutes
- C. Approval of April and May Invoices
- D. Approval of April and May Contracts Awarded
- E. Approval of Leases
- F. Approval of Community Giving Scholarship Award

Upon a motion by Commissioner Martin (second by Commissioner Farm), the Board of Commissioners voted to approve the April 16, 2020 Regular Commission Meeting Minutes, May 27, 2020 Budget Committee Meeting Minutes, April and May Invoices, April and May Contracts Awarded, Leases, and Community Giving Scholarship Award. **Motion Passed.**

6. MANAGEMENT REPORTS

All Management Reports were included within the Meeting Packet.

7. BUDGET HEARING – FY 2020/21 BUDGET

A. Public Hearing

President Kronsteiner opened a Public Hearing for the Oregon International Port of Coos Bay's Budget Hearing for the Fiscal Year 2020/21 budget at 11:13 a.m.

President Kronsteiner asked for any public comment on the proposed budget. There were no comments made. President Kronsteiner closed the Public Hearing at 11:14 a.m.

B. 2020Res07: Adoption of Budget, Making Appropriations, Imposing and Categorizing Taxes – Combined for the 2020/21 Fiscal Year

The Port's Budget Committee approved the proposed 2020/21 Fiscal Year Budget after its first budget committee meeting May 27, 2020. Each year, following the Budget Committee's approval of the budget, the Commission is required to hold a public hearing. The objective of the public hearing is to receive testimony from any person present. The public hearing is scheduled for 11:00 a.m., June 18, 2020 prior to the regular Commission meeting.

During the regular Commission meeting, the Commission is **allowed to make changes to the budget if the total change in any fund does not exceed \$5,000 or 10%**, whichever is greater. Changes in excess of 10% would require the Commission to publish notice of a second budget hearing and a new financial summary and hold the second hearing before the adjusted budget can be adopted.

If no significant changes are made, the Commission should consider approval of the resolution adopting the budget.

Upon a motion by Commissioner Farm (second by Commissioner Martin), the Board of Commissioners motioned to approve Resolution 2020Res07, a resolution adopting a budget, making appropriations, imposing and categorizing taxes – combined for the 2020/21 fiscal year. **Motion Passed.**

8. ACTION ITEMS/REPORTS

A. 2020Res08: Adoption of Supplemental Budget for Fiscal Year 2019/20

This fiscal year there are three departments in the General Fund that require additional expenditure appropriation: Administration, Port Development, and Rail Operations. This additional expenditure authority can be reallocated from existing authority within the General Fund and adding additional authority due to the additional revenue received. The additional appropriation increases the fund by \$141,980.00. Dredge Fund requires a similar reallocation to Personnel Services from Materials and Services. This reallocation does not increase the expenditure appropriation in the fund.

The Administration department is projected to exceed their appropriation level due to the greater than budgeted legal fees that were expended during the fiscal year and the purchase of two fleet vehicles for the use of the administration. The largest portion of the overrun is due to the litigation with the former rail operator ARG Trans.

The Port Development department is projected to exceed their appropriation level due to the greater personnel costs this fiscal year. The department was originally budgeted for three FTEs, and through the course of the year they were temporarily increased to four FTEs. The additional FTE, and an additional PTO payout, when the fourth FTE departed the organization, increases the expenditure level to be greater than budget.

The Rail Operations department is projected to exceed their appropriation level due to the necessary bridge inspections and repairs that were needed to keep the Port's rail line operational and in compliance with state and federal agencies. There were two fleet vehicles purchased for Rail for the use of maintaining the rail line.

The Dredge Fund requires a reallocation to Personnel Services from Materials and Services in order to remain in compliance. The dredge project at Port of Siuslaw took longer than anticipated and exceeded the labor estimate, which exceeded the budgeted requirements for personnel services. This allocation will have a net-zero effect on the total of appropriation level for the fund.

Staff wishes to amend the 2019/20 budget as follows:

<u>General Fund</u>	<u>Budgeted Amounts</u>	<u>New Amounts</u>	<u>Change</u>
1 Administration	1,544,293	2,018,010	473,717
2 Charleston Ops	2,760,925	2,247,381	(513,544)
3 External Affairs	509,231	361,729	(147,502)
4 Port Ops	345,230	222,116	(123,114)
5 Port Development	362,635	366,202	3,567
6 Rail Ops	469,305	1,055,842	586,537
Non-Departmental			
Debt Service	923,495	835,814	(87,681)
Transfers to Other Funds	1,398,000	1,398,000	-
Contingency	50,000	-	(50,000)
General Fund Total	8,363,114	8,505,094	141,980
Dredge Fund			
Personnel Services	97,365	147,365	50,000
Materials & Services	307,546	257,546	(50,000)
Dredge Fund Total	404,911	404,911	-

Under Oregon Budget Law, if a transfer of appropriation authority is a decrease of one existing appropriation and a corresponding increase of another existing appropriation, with no net change in the total amount of all appropriations, or if the overall change does not change any fund by 10%, and the transfer of Contingency is below the 15% threshold, the budget may be adopted at a regularly scheduled Port Commission meeting. Staff wishes to amend the budget in the General Fund to increase appropriation level of Administration, Port Development, and Railroad Operations and decrease Charleston, External Affairs, Port Operations, Debt Service, and Contingency for a net change of \$141,980. In the Dredge Fund, to increase Personnel Services and decrease Materials and Services for a net change of zero.

Upon a motion by Commissioner Martin (second by Commissioner Farm), the Board of Commissioners motioned to approve Resolution 2020Res08 adopting the supplemental budget and reallocating appropriations to incorporate changes in the Port’s operating environment in the General Fund and Dredge Fund. **Motion Passed.**

B. 2020Res09: Charleston Marina Rate Schedule for FY 2020/21

As part of the annual budget process, the Marina Complex rates are reviewed each year and may be adjusted by the Consumer Price Index and/or by market analysis (each year staff surveys the rates and schedules of comparable facilities for comparisons). This year, Port Staff is requesting a 3% increase to

nearly all Charleston Marina Services, Charleston Marina Shipyard Services, Charleston Marina Storage Unit and Charleston Marina Dry Storage Fees.

There will be no changes to the Launch Ramp fees, Charleston Marina Shipyard Environmental Service Charge, or RV Park rates (the RV Park rates are adjusted in January). Ice and Public Buying Dock Hoist rates will be announced closer to the opening of the Ice Plant.

The proposed red lined 2020/21 Charleston Marina Rate Schedule was attached as an exhibit to the resolution included in the meeting packet.

The Rate Schedule may be modified by Resolution of the Port Commission. Upon approval by the Board, the proposed 2020/21 Charleston Marina Rate Schedule will become effective July 1, 2020.

Upon a motion by Commissioner Farm (second by Commissioner Martin), the Board of Commissioners motioned to approve Resolution 2020Res09 revising the Charleston Marina Rate Schedule as presented, for Fiscal Year 2020/21. **Motion Passed.**

C. 2020Res10: Amendments to Port Personnel Policy 14.5

The Port of Coos Bay currently provides a very generous Paid Time Off (PTO) benefit for Port employees:

- Employees accrue (and rollover) a significant number of PTO days each year (25-35 days based on years of service).
- The maximum amount of PTO which may be accrued is 75 days per employee.
- If an employee's PTO balance exceeds 40 days at the time of their anniversary date of hire, the employee may cash out PTO hours in excess of 40 days at 75% of its value.
- Accrued and unused PTO is paid out at full value upon termination of employment.

These generous payout options are highly affecting the Port's budget. In an effort to reduce expenses in the upcoming budget, and to promote use of PTO for rest, relaxation, and recovery away from work, or for unexpected or serious illnesses and emergencies, Port Staff is proposing to revise the current PTO policy to reduce PTO payouts upon separation to 50% of the employee's unused accrued PTO (and reduce the PTO payout option of over 40 days from 75% value to 50% value).

Port Staff has surveyed our local governments and other districts to compare the Port's PTO policy (accrual rates, max accrual, payout rates, etc.) and have found the suggested policy revision to still be a competitive benefit in our community.

In addition to modifying the accrued payout, the policy has been revised to reflect the following:

- PTO may not be used while on Unpaid Administrative Leave;
- No more than two weeks of PTO may be used at one time unless approved by the CEO; and
- The option to donate PTO has been removed.

Before being presented to the Port Commission, Section 14.5 has been reviewed and approved by Port's legal counsel and discussed with the Port's Management Team. The red lined draft version of the recommended policy was attached as an exhibit to the resolution included in the meeting packet.

Commissioner Martin asked how this PTO and benefits policy compares to that of the Port's unionized employees. Lanelle Comstock stated it is the same. Commissioner Martin asked if the change would

have retroactive effect for employees who already have a large amount of accrued PTO. Ms. Comstock stated the policy is immediately effective and will change the payout of accrued PTO to 50% for all employees going forward.

Upon a motion by Commissioner Martin (second by Commissioner Farm), the Board of Commissioners motioned to approve Resolution 2020Res10 authorizing the amendments to Port Policy Manual Chapter 14: Personnel Policy, Section 14.5: Time Off & Benefits. **Motion Passed.**

D. Disposal of Surplus Property for FY 2020/21

Over time, the Port accumulates surplus personal property as older equipment and materials are replaced with newer materials, areas of operations are phased out, or when items are abandoned and/or obtained through the auction process. When sufficient quantities of such materials and equipment are accumulated, it becomes necessary to dispose of the surplus property. The surplus property includes property the Port has determined is not needed and unlikely to be needed for Port operations.

Section 6 of the Port's Local Public Contracting Rules requires the Chief Executive Officer to identify Port surplus property and recommend the means of its disposal to the Port Commission, as the designated Local Contract Review Board (LCRB). The policy sets forth specific criteria for the disposition of surplus personal property.

Much of the Port's surplus property has little to no value to the Port or its operations. It is inefficient to continue to bring individual action items to the Commission for the disposal of such property. Therefore, Port staff is requesting the Commission, as the LCRB, name the Chief Executive Officer as its designee for determining and authorizing the methods of disposal of surplus property with little to no value to the Port for Fiscal Year 2020/21 in strict accordance with written policy.

All surplus property will be evaluated against policy before disposition. If any items are determined to not meet the specific criteria set forth in policy, Staff will present an action item for the Commission's consideration upon that determination.

Upon a motion by Commissioner Farm (second by Commissioner Martin), the Board of Commissioners motioned to name the Chief Executive Officer as the Local Contract Review Board's designee for determining and authorizing the methods of disposal of surplus property with little to no value to the Port for Fiscal Year 2020/21 in accordance with the Port's Local Public Contracting Rules. **Motion Passed.**

E. Long Fisheries, Inc. Lease Amendment

Tyler Long of Long Fisheries, Inc. approached Port staff requesting an amendment to the term of his lease agreement. The existing lease agreement is a month-to-month commercial lease. Mr. Long requested an amendment providing for a 5-year rental term, with an additional 5-year renewal. Mr. Long is a tenant in good standing with the Port and is exploring additional business opportunities for which a longer lease term would provide assurance to potential new business partners regarding the longevity of his business model. In review of the existing lease, Port staff also recommend that the permitted use of the facility be updated to reflect additional related activities taking place on the dock. Additionally, Port staff worked with Nasburg Huggins to ensure that the appropriate insurance requirements and provisions are included in the amendment. Permitted uses of the dock have been updated to include seafood processing, public buying, and custom offloading. Insurance requirements have been updated to include

General Requirements and Conditions, Worker's Compensation, Commercial General Liability, Auto Liability, and Property Insurance.

Upon a motion by Commissioner Martin (second by Commissioner Farm), the Board of Commissioners motioned to approve Oregon International Port of Coos Bay executing a lease amendment with Long Fisheries, Inc. to extend term, permitted use of facility, and insurance requirements. **Motion Passed.**

F. AT&T Tower Land Lease Extension

Port staff have been working with Crown Castle., a company that represents and negotiates on behalf of AT&T Wireless seeking to extend their existing lease agreement for cell tower ground lease. The lease amendment includes a one-time signing bonus of \$25,000, annual payments of \$12,000, a revenue sharing agreement of \$500/month for each additional carrier that sites services on the tower, and 2% Consumer Price Index increase on an annual basis. The updated terms of the lease extend the term length by seven (7) five-year renewal terms with limited provisions to relocate the tower in the future if Port development on the North Spit necessitates relocation.

Commissioner Martin asked what the lease agreement is conditional upon. Margaret Barber stated execution of the agreement is conditional upon approval of the Commission.

Upon a motion by Commissioner Farm (second by Commissioner Martin), the Board of Commissioners motioned for conditional approval to enter into an amended lease agreement with AT&T Wireless for approximately 2,000 square feet of land on the North Spit. **Motion Passed.**

G. Intergovernmental Agreement with DLCDC for Natural Hazards Mitigation Plan

Natural disasters occur when natural hazard events impact people, structures, and the environment. The dramatic increase in the costs associated with natural disasters over the past decades has fostered interest in identifying and implementing effective means of reducing these impacts. Natural hazards mitigation planning is a process for identifying and understanding the hazards facing a jurisdiction and prioritizing actions the jurisdiction can take to reduce injuries and deaths; damage to buildings, critical facilities, and infrastructure; interruption in essential services; economic hardship; and environmental harm. Reducing impacts also speeds up recovery and lowers its cost.

The Federal Emergency Management Agency (FEMA) approves Natural Hazards Mitigation Plans (NHMPs) meeting federal requirements at 44 CFR 201. Approval lasts five years. Having a current, FEMA-approved NHMP is a key factor in establishing eligibility for certain FEMA grants that fund natural hazards mitigation planning and projects.

Coos County's Multi-Jurisdictional NHMP will expire on September 12, 2021. DLCDC has received a FEMA Pre-Disaster Mitigation grant to assist Coos County, the cities of Bandon, Coos Bay, Coquille, Lakeside, Myrtle Point, North Bend, and Powers, and the Southern Coos and Coquille Valley Hospital Districts, the Coos Bay School District, the Oregon International Port of Coos Bay, and the Port of Bandon ("Jurisdictions") with updating the Coos County Multi-Jurisdictional NHMP. The grant's performance period is from October 1, 2018 through April 1, 2022.

The purposes of this Intergovernmental Agreement are to:

(a) Formalize a working relationship between DLCD and the Jurisdictions that is to result in an updated Coos County Multi-Jurisdictional NHMP adopted by each Jurisdiction and approved by FEMA;

(b) Ensure the Jurisdictions are aware that the grant supporting this project requires the final deliverable to be a FEMA-approved NHMP, and that to achieve FEMA approval the Jurisdictions must not only consider, but also adopt an NHMP that FEMA has agreed to approve; and

(c) Ensure the Jurisdictions are aware of their responsibility to contribute to the Project using non-federal funds, and to track, document, and report its cost share as required. There is no cash match for the Port. The Port will be tracking staff time and expenses as in-kind match for the project.

The Port’s responsibilities under this agreement include:

- i. Attending and actively participating in Steering Committee meetings;
- ii. Providing data and information;
- iii. Engaging with internal and external stakeholders;
- iv. Executing the Project’s public engagement program;
- v. Shepherding the plan through the public adoption process;
- vi. Tracking, accurately documenting, and reporting cost share as required;
- vii. Adopting a Plan that FEMA has agreed to approve; and
- viii. Performing any other Project work assigned to County, Cities, and Districts by Exhibit A.

Upon a motion by Commissioner Martin (second by Commissioner Farm), the Board of Commissioners motioned to approve the proposed Intergovernmental Agreement between the Oregon Department of Land Conservation and Development and the Port of Coos Bay to assist in the development and adoption of the updated Coos County Natural Hazards Mitigation Plan. **Motion Passed.**

9. OTHER

10. COMMISSION COMMENTS

11. NEXT MEETING DATE – Thursday, July 16, 2020, 11:00 a.m.

12. ADJOURN

The Executive Session scheduled immediately following the Commission Meeting has been cancelled. President Kronsteiner adjourned the meeting at 11:36 a.m.



M E M O R A N D U M

To: John Burns, Chief Executive Officer
From: Mary Green, Accounting Clerk
Date: July 8, 2020
Subject: Invoices Paid for Commission Approval through June 2020

A/P checks issued per NetSuite financial system	3,069,444.42
Payroll disbursement per Umpqua Bank statement	122,658.25
Misc electronic disbursements per Umpqua Bank statement	75,729.97
Total Disbursements	<u>\$ 3,267,832.64</u>



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Megan Richardson, Accounting Manager

DATE: July 8, 2020

SUBJECT: June 2020 Contracts Awarded

The following are bids that were awarded, and contracts authorized and signed by the Chief Executive Officer during the month of June. All solicitations comply with the requirements of the Port’s Local Public Contracting Rules 2.8.1-3.

The following projects are included in the appropriate fiscal year budget:

Contract	Description	Cost
Oregon Satellite	Renew security camera system at the Marina and Shipyard	\$78,880.00
Oregon Satellite	Change Order 1: Add 3 additional cameras	\$3,670.00
Scott Partney Construction	Change Order 4: Rock removal & Excavation for Tunnels 17 & 18	\$141,460.00
Total Contracts Awarded for this period:		\$224,010.00

Management Reports



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Lanelle Comstock, Chief Administrative Officer
DATE: July 8, 2020
SUBJECT: Administrative Services Management Report

Upcoming Scheduled Meetings and Events:

- July Regular Commission Meeting: Thursday, July 16, 11:00am
- August Regular Commission Meeting: Thursday, August 20, 11:00am

Recruitment:

- **Railroad Bridge Inspector** - The Coos Bay Rail Line has over 120 bridges along its 134 miles of track, which require annual inspections. Thus, Coos Bay Rail Line, Inc. (CBRL) is seeking to hire a railroad bridge inspector to schedule, inspect, record and report all railroad bridge, trestle, culvert, and embankment conditions for deterioration, damage, or deviations from conforming to safety regulations, building codes, or railroad engineering specifications, and make recommendations for any necessary repairs. The ideal candidate shall be competent in the performance of inspections, and understand typical railroad repair, maintenance, and construction of structures supporting railroad loading. Additional information can be found here: <https://www.portofcoosbay.com/cbrlcareers>
- **Temporary Finance Clerk** - With the assistance of temporary staffing agencies, the Port is seeking a temporary Finance Clerk to work in our Finance/Accounting office through the remainder of the calendar year. Duties include Accounts Payable and Accounts Receivable processes. The ideal candidate shall have a finance background.
- **Temporary Seasonal Office Assistant** - With the assistance of temporary staffing agencies, the Port is seeking a temporary seasonal office assistant for the Charleston Marina and RV Park offices to assist during the busy Summer season. The ideal candidate must have excellent customer service skills and the ability to quickly and efficiently learn new software programs.

Public Meetings: Due to COVID-19 and social distancing requirements, Port of Coos Bay public meetings will continue to be conducted virtually. The public may listen to these meetings telephonically or observe the meetings virtually. Each public meeting notice will provide instructions on how to submit public comment or testimony in advance of the meeting. These virtual meetings will also be recorded and posted on the Port's website.

COVID-19 Precautions: Port and Rail Staff are required to wear face masks when on Port property or while conducting Port/Rail business. If in-person meetings with guests are necessary, face masks must be worn by both staff and guests. Although Charleston Marina Staff are currently working in the office, the office remains closed to the public at this time and customers continue to be serviced telephonically.



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Megan Richardson, Director of Finance
DATE: July 8, 2020
SUBJECT: Accounting & Finance Management Report

We hereby present May and May Year-to-Date [11 months] financial results for the Port.

Operating Revenue:

Total operating revenues were \$226K which was \$96K less than budget. Charleston revenues fell short this month. While they saw an increase in Semi-Annual Moorage and launch ramp, activity across the Marina, RV Park and Shipyard was down for May. Port Ops continues to have a revenue shortfall this month, which will continue until the end of FY 2019/20, due the termination of the agreement between Jordan Cove and the Port for management fees of the Channel Deepening Project. Rail Ops had budgeted surcharge and management fee revenues for an average of 580 carloads per month, which May fell short with actual carloads coming in at 394.

Operating Expense:

Operating expenses totaled \$345K, which was \$179K less than budget. All departments remained within budget this month with the exception of Rail Ops. Rail Ops budget overrun is related to salaries and the impact of final pay which includes PTO cash outs.

Operating Result:

The Port ended May with a \$119K deficit against a planned deficit of \$202K which better than plan by \$83K. All departments performed better than plan except for Port Operations and Rail Operations. These two departments suffered from revenue shortfalls and higher than anticipated expenses.

Other Income & Expense:

Total other revenues totaled \$31K, which is less than budget by \$8K. Taxes collected this month are increased due to collection of current and prior years' taxes exceeding budget estimate. Financial income has not met budget projections due to a lower than anticipated LGIP balance and lower interest rates. Other expenses totaled \$8K in May, which was \$32K less than plan. This is due to the timing of capital projects that are awaiting completion in June.

Net Result & Year to Date:

May net result amounted to a net loss of \$96K compared to a budgeted net loss of \$202K resulting in a \$106K positive variance. Year to date net result amounted to a loss of \$674K compared to a budgeted loss of \$424K resulting in a negative variance of \$250K. This variance underscores the importance of achieving a strong topline, in addition to managing operating expenses well.

Other Comments:

The total cash balances in all bank accounts at June 2020 month end were \$2,418,894.88 which is a decrease of \$894K from May, with interest earnings of \$1,459.40. No interest was earned in the money market account because the balance has been managed to meet the required minimum for banking fees and cashflow needs. The total interest earned for FY 2019/20 was \$52K, which fell short of projected interest earnings by \$40K. The Local Government Investment Pool (LGIP) interest rate decreased from 1.76% pa to 1.49% pa. The projected interest rates have fallen short due to the decrease in the Pool's interest rate and the decrease of funds reserved in the pool. The rate has fallen 1.34% from July, which is more than half of the starting interest rate of 2.57% in July 2019.

The Finance department passed all required budgets for the upcoming fiscal year for the Port, Coos Bay Rail Line, Inc, and Coos County Urban Renewal Agency. In addition, the supplemental budget for Fiscal Year 2019/20 was completed and approved.

Finance also completed interim audit field work for fiscal year 2019/20 with the Port's audit team from Moss Adams. This interim work focuses on testing transactions to lessen the burden when they return this fall. While the interim work is done for the auditors, the focus for Finance will continue to be on closing the year and preparing for the upcoming final audit field work which will begin in October 2020.

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Jul 2019 - Jun 2020					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Prior FYTD vs Current FYTD Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	360	360	(0)	0%	360	0	0%	3,958	3,960	(2)	0%	3,899	59	2%	4,316	4,318	0%
4245 CCURA	1,000	1,000	0	0%	1,000	0	0%	11,000	11,000	0	0%	11,000	0	0%	12,000	12,000	0%
4290 Other	0	667	(667)	-100%	0	0	-	8,098	7,337	761	10%	8,983	(885)	-10%	8,761	8,000	10%
Total Operating Income	1,360	2,027	(667)	-33%	1,360	0	0%	23,055	22,297	758	3%	23,882	(826)	-3%	25,076	24,318	3%
Expenses																	
Personnel Services																	
5005 Salaries	41,611	68,544	26,933	39%	42,902	1,292	3%	492,379	547,821	55,442	10%	504,605	12,226	2%	538,016	593,458	9%
5015 Overtime	0	0	0	-	89	89	100%	121	0	(121)	-	560	439	78%	121	0	-
5020 Car Allowance	0	0	0	-	462	462	100%	0	0	0	-	5,423	5,423	100%	0	0	-
5050 Merit Pool	0	2,435	2,435	100%	0	0	-	0	19,459	19,459	100%	0	0	-	1,626	21,085	92%
Total Compensation	41,611	70,979	29,368	41%	43,453	1,842	4%	492,500	567,280	74,780	13%	510,588	18,088	4%	539,763	614,543	12%
5100 Federal Payroll taxes	3,143	4,835	1,692	35%	3,267	124	4%	32,507	38,641	6,134	16%	34,272	1,766	5%	35,729	41,863	15%
5105 State Payroll taxes	10	0	(10)	-	12	3	22%	114	0	(114)	-	141	27	19%	114	0	-
5110 Unemployment Insurance	442	818	376	46%	497	55	11%	6,042	6,541	499	8%	6,683	642	10%	6,586	7,085	7%
5115 Workers compensation	85	140	55	39%	84	(1)	-1%	933	1,117	184	16%	289	(644)	-223%	1,027	1,211	15%
Total Payroll Taxes	3,679	5,793	2,114	36%	3,860	180	5%	39,595	46,299	6,704	14%	41,386	1,790	4%	43,455	50,159	13%
5200 Medical insurance	3,927	5,126	1,199	23%	4,351	424	10%	39,271	56,386	17,115	30%	48,484	9,214	19%	44,402	61,517	28%
5205 Dental insurance	668	951	283	30%	775	107	14%	7,343	10,461	3,118	30%	7,972	629	8%	8,297	11,415	27%
5215 Term life insurance	306	82	(224)	-273%	259	(47)	-18%	3,731	902	(2,829)	-314%	2,894	(837)	-29%	3,812	983	-288%
5220 Long Term Disability insurance	0	295	295	100%	0	0	-	0	3,245	3,245	100%	0	0	-	295	3,540	92%
5225 PERS Employer Contributions	7,944	13,046	5,102	39%	8,326	382	5%	93,523	104,266	10,743	10%	65,668	(27,855)	-42%	102,206	112,949	10%
5230 PERS Employee Contributions	2,497	4,100	1,603	39%	3,568	1,071	30%	29,394	32,770	3,376	10%	28,144	(1,251)	-4%	32,124	35,500	10%
Total Insured Benefits	15,341	23,600	8,259	35%	17,279	1,938	11%	173,263	208,030	34,767	17%	153,163	(20,100)	-13%	191,137	225,904	15%
Total Personnel Services	60,631	100,372	39,741	40%	64,591	3,960	6%	705,358	821,609	116,251	14%	705,136	(222)	0%	774,355	890,606	13%
Goods & Services																	
6005 Seminars & training	0	2,413	2,413	100%	0	0	-	3,076	26,543	23,467	88%	1,639	(1,437)	-88%	5,483	28,950	81%
6010 Educational reimbursement	0	1,417	1,417	100%	0	0	-	6,582	15,587	9,005	58%	646	(5,936)	-919%	7,995	17,000	53%
Total Staff Training	0	3,830	3,830	100%	0	0	-	9,658	42,130	32,472	77%	2,285	(7,373)	-323%	13,478	45,950	71%
6020 Travel - airfare	0	250	250	100%	0	0	-	0	2,750	2,750	100%	0	0	-	250	3,000	92%
6025 Travel - lodging & transportation	0	333	333	100%	489	489	100%	869	3,663	2,794	76%	2,671	1,802	67%	1,206	4,000	70%
6030 Travel - Per Diem & mileage reimbursement	0	292	292	100%	28	28	100%	1,116	3,212	2,096	65%	1,200	84	7%	1,404	3,500	60%
6035 Meals & Entertainment	0	567	567	100%	117	117	100%	5,848	6,237	389	6%	4,107	(1,741)	-42%	6,411	6,800	6%
Total Travel & Entertainment	0	1,442	1,442	100%	634	634	100%	7,833	15,862	8,029	51%	7,978	145	2%	9,271	17,300	46%

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Jul 2019 - Jun 2020					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6050 Office supplies	765	1,000	235	23%	896	131	15%	7,282	11,000	3,718	34%	12,813	5,531	43%	8,282	12,000	31%
6055 Kitchen supplies	89	417	328	79%	284	195	69%	2,417	4,587	2,170	47%	3,345	928	28%	2,830	5,000	43%
6060 IT supplies	0	625	625	100%	570	570	100%	4,412	6,875	2,463	36%	1,765	(2,647)	-150%	5,037	7,500	33%
6070 Postage & courier services	400	333	(67)	-20%	400	0	0%	3,298	3,663	365	10%	3,184	(114)	-4%	3,635	4,000	9%
6075 Memberships & dues	0	0	0	-	(1,531)	(1,531)	100%	0	0	0	-	0	0	-	0	0	-
6080 Office lease	7,927	7,917	(10)	0%	7,726	(201)	-3%	85,794	87,087	1,293	1%	76,120	(9,674)	-13%	93,707	95,000	1%
6085 Office equipment lease	504	168	(336)	-200%	0	(504)	-	1,511	1,848	337	18%	2,015	504	25%	1,678	2,015	17%
6087 Office equipment repairs & maintenance	137	417	280	67%	0	(137)	-	3,258	4,587	1,329	29%	1,952	(1,306)	-67%	3,671	5,000	27%
6090 IT SW subscriptions & licenses	8,944	10,417	1,473	14%	8,529	(415)	-5%	105,485	114,587	9,103	8%	89,469	(16,015)	-18%	115,898	125,000	7%
6095 Commission expenses	291	375	84	22%	0	(291)	-	5,527	4,125	(1,402)	-34%	0	(5,527)	-	5,902	4,500	-31%
Total Office Expense	19,057	21,669	2,612	12%	16,875	(2,182)	-13%	218,983	238,359	19,376	8%	190,664	(28,319)	-15%	240,639	260,015	7%
6100 Telephone - landline	499	550	51	9%	495	(3)	-1%	4,866	6,050	1,185	20%	6,773	1,908	28%	5,416	6,600	18%
6105 Telephone - mobile	731	805	74	9%	584	(146)	-25%	6,627	8,855	2,228	25%	6,657	30	0%	7,432	9,660	23%
6110 Internet services	604	608	4	1%	604	0	0%	6,690	6,688	(2)	0%	7,621	931	12%	7,302	7,300	0%
6115 Cable TV	50	53	3	6%	55	6	10%	548	583	35	6%	491	(57)	-12%	595	630	6%
6130 Electricity	399	700	301	43%	529	130	25%	6,121	7,700	1,579	21%	5,654	(467)	-8%	6,821	8,400	19%
Total Utilities	2,282	2,716	434	16%	2,268	(14)	-1%	24,852	29,876	5,024	17%	27,197	2,345	9%	27,566	32,590	15%
6205 Janitorial services	484	485	2	0%	484	0	0%	5,319	5,335	17	0%	4,596	(723)	-16%	5,804	5,820	0%
6215 Payroll services	596	775	179	23%	220	(376)	-171%	7,157	8,525	1,368	16%	7,016	(140)	-2%	7,937	9,305	15%
6245 Legal advertising	0	250	250	100%	105	105	100%	387	2,750	2,363	86%	420	33	8%	637	3,000	79%
6250 Legal services	3,146	12,500	9,354	75%	2,302	(844)	-37%	756,872	137,500	(619,372)	-450%	54,384	(702,488)	-1292%	769,372	150,000	-413%
6255 Auditing	0	4,583	4,583	100%	11,950	11,950	100%	45,900	50,413	4,513	9%	63,825	17,925	28%	50,487	55,000	8%
6260 Consulting services	0	583	583	100%	0	0	-	275	6,413	6,138	96%	0	(275)	-	862	7,000	88%
6265 Recruiting services	0	833	833	100%	422	422	100%	129	9,163	9,034	99%	4,847	4,719	97%	966	10,000	90%
6270 Contracted Services	0	0	0	-	2	2	100%	78	0	(78)	-	110	32	29%	78	0	-
6290 Commercial insurance	1,755	1,526	(229)	-15%	1,481	(275)	-19%	17,729	16,786	(943)	-6%	15,604	(2,125)	-14%	19,260	18,317	-5%
Total Professional Services	5,981	21,535	15,554	72%	16,966	10,984	65%	833,844	236,885	(596,959)	-252%	150,802	(683,042)	-453%	855,401	258,442	-231%
6310 Marketing supplies	0	0	0	-	0	0	-	0	0	0	-	110	110	100%	0	0	-
6351 Awards & Recognitions	0	271	271	100%	0	0	-	2,640	2,981	341	11%	2,160	(480)	-22%	2,909	3,250	10%
Total Marketing Expense	0	271	271	100%	0	0	-	2,640	2,981	341	11%	2,270	(370)	-16%	2,909	3,250	10%
6415 Clothing	0	0	0	-	0	0	-	0	0	0	-	190	190	100%	0	0	-
6425 Operational supplies	0	0	0	-	0	0	-	0	0	(0)	-	0	(0)	-	0	0	-
6430 Equipment Rental	0	0	0	-	0	0	-	2,211	0	(2,211)	-	0	(2,211)	-	2,211	0	-
6435 Vehicle Lease	0	600	600	100%	0	0	-	0	6,600	6,600	100%	0	0	-	600	7,200	92%
6450 Fuel - Gas	24	250	226	91%	0	(24)	-	689	2,750	2,061	75%	0	(689)	-	939	3,000	69%
Total Operational Expense	24	850	826	97%	0	(24)	-	2,900	9,350	6,450	69%	190	(2,710)	-1427%	3,750	10,200	63%

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date					Year End				
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD			Jul 2019 - Jun 2020		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6500 Repairs & maintenance equipment	0	0	0	-	260	260	100%	0	0	0	-	2,044	2,044	100%	0	0	-
6505 Repairs & maintenance vehicles	0	120	120	100%	0	0	-	347	1,320	973	74%	0	(347)	-	467	1,440	68%
6510 Repairs & maintenance buildings	0	125	125	100%	0	0	-	330	1,375	1,045	76%	1,366	1,036	76%	455	1,500	70%
Total Repair and Maintenance	0	245	245	100%	260	260	100%	682	2,695	2,013	75%	3,410	2,729	80%	927	2,940	68%
Total Goods & Services	27,344	52,558	25,214	48%	37,003	9,659	26%	1,101,392	578,138	(523,254)	-91%	384,796	(716,596)	-186%	1,153,941	630,687	-83%
Total Expenses	87,975	152,930	64,955	42%	101,594	13,619	13%	1,806,750	1,399,747	(407,003)	-29%	1,089,933	(716,818)	-66%	1,928,296	1,521,293	-27%
Operating Results	(86,615)	(150,903)	64,288	-43%	(100,234)	13,619	-14%	(1,783,695)	(1,377,450)	(406,245)	29%	(1,066,051)	(717,644)	67%	(1,903,220)	(1,496,975)	27%
Other Income & Expenses																	
Other Income																	
4405 Property Taxes - Current Year	9,690	10,463	(773)	-7%	10,219	(529)	-5%	1,719,129	1,690,018	29,111	2%	1,650,646	68,483	4%	1,753,111	1,724,000	2%
4410 Property Taxes - Prior Years	4,861	1,744	3,117	179%	2,872	1,989	69%	62,988	42,340	20,648	49%	69,730	(6,742)	-10%	70,648	50,000	41%
4505 Interest - Bank	1,681	7,500	(5,819)	-78%	8,174	(6,493)	-79%	50,465	82,500	(32,035)	-39%	90,553	(40,088)	-44%	57,965	90,000	-36%
4506 Interest - Southport Note	2,084	2,084	0	0%	2,240	(156)	-7%	23,641	23,641	0	0%	25,337	(1,696)	-7%	25,711	25,711	0%
4515 Principal Repayment - Southport Note	5,290	5,290	0	0%	5,134	156	3%	57,473	57,473	0	0%	55,776	1,696	3%	62,776	62,776	0%
4905 Other	0	0	0	-	0	0	-	5,338	0	5,338	-	3,779	1,560	41%	5,338	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	2,058	0	2,058	-	0	2,058	-	2,058	0	-
Total Other Income	23,605	27,081	(3,476)	-13%	28,639	(5,034)	-18%	1,921,092	1,895,971	25,121	1%	1,895,822	25,270	1%	1,977,608	1,952,487	1%
Other Expenses																	
Taxes & Misc Expenses																	
6720 Property Tax - Sublet Facilities	0	0	0	-	0	0	-	0	0	0	-	173	173	100%	0	0	-
6740 Merchant fees	1,261	1,833	572	31%	1,278	17	1%	21,324	20,163	(1,161)	-6%	22,206	881	4%	23,161	22,000	-5%
6745 Banking fees	0	83	83	100%	0	0	50%	112	913	801	88%	65	(47)	-71%	199	1,000	80%
6995 Budget Contingency	0	4,167	4,167	100%	0	0	-	0	45,837	45,837	100%	0	0	-	4,163	50,000	92%
Total Taxes & Misc Expenses	1,261	6,083	4,822	79%	1,278	17	1%	21,437	66,913	45,476	68%	22,444	1,008	4%	27,524	73,000	62%
Debt Services																	
7020 Principal repayment - Vehicles	798	0	(798)	-	0	(798)	-	3,959	0	(3,959)	-	0	(3,959)	-	3,959	0	-
7025 Interest payment - Vehicles	180	0	(180)	-	0	(180)	-	926	0	(926)	-	0	(926)	-	926	0	-
9005 Transfers out	0	0	0	-	0	0	-	0	0	0	-	0	0	-	1,398,000	1,398,000	0%
Total Debt Services	977	0	(977)	-	0	(977)	-	4,885	0	(4,885)	-	0	(4,885)	-	1,402,885	1,398,000	0%
Total Other Expenses	2,238	6,083	3,845	63%	1,278	(960)	-75%	26,322	66,913	40,591	61%	22,444	(3,878)	-17%	1,430,409	1,471,000	3%
Net Other Income	21,367	20,998	369	2%	27,361	(5,994)	-22%	1,894,770	1,829,058	65,712	4%	1,873,377	21,393	1%	547,199	481,487	14%
Net Result	(65,248)	(129,905)	64,657	-50%	(72,874)	7,625	-10%	111,075	451,608	(340,533)	-75%	807,326	(696,251)	-86%	(1,356,021)	(1,015,488)	34%

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund

Department: External Affairs

Location: All

Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date						Year End			
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD		Jul 2019 - Jun 2020			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4180 Merchandise	0	0	0	-	24	(24)	-100%	490	0	490	-	472	18	4%	490	0	-
4290 Other	0	0	0	-	0	0	-	25	0	25	-	0	25	-	25	0	-
Total Operating Income	0	0	0	-	24	(24)	-100%	515	0	515	-	472	43	9%	515	0	-
Expenses																	
Personnel Services																	
5005 Salaries	14,707	24,375	9,668	40%	18,205	3,498	19%	124,371	194,811	70,440	36%	217,563	93,192	43%	140,601	211,041	33%
5010 Other compensation	0	0	0	-	0	0	-	0	0	0	-	26	26	100%	0	0	-
5015 Overtime	0	0	0	-	82	82	100%	0	0	0	-	109	109	100%	0	0	-
5020 Car Allowance	0	0	0	-	692	692	100%	0	0	0	-	8,134	8,134	100%	0	0	-
Total Compensation	14,707	24,375	9,668	40%	18,979	4,272	23%	124,371	194,811	70,440	36%	225,832	101,461	45%	140,601	211,041	33%
5100 Federal Payroll taxes	1,120	1,865	745	40%	1,441	321	22%	9,442	14,908	5,466	37%	17,051	7,608	45%	10,679	16,145	34%
5105 State Payroll taxes	3	0	(3)	-	4	1	31%	38	0	(38)	-	61	24	39%	38	0	-
5110 Unemployment Insurance	381	327	(54)	-16%	249	(131)	-53%	2,189	2,616	427	16%	3,007	818	27%	2,403	2,830	15%
5115 Workers compensation	49	51	2	4%	44	(5)	-11%	536	408	(128)	-31%	229	(308)	-134%	567	439	-29%
Total Payroll Taxes	1,552	2,243	691	31%	1,739	187	11%	12,205	17,932	5,727	32%	20,348	8,143	40%	13,687	19,414	29%
5200 Medical insurance	1,453	2,770	1,317	48%	2,220	768	35%	15,978	30,470	14,492	48%	24,424	8,446	35%	18,744	33,236	44%
5205 Dental insurance	154	337	183	54%	262	107	41%	1,699	3,707	2,008	54%	2,879	1,180	41%	2,036	4,044	50%
5215 Term life insurance	88	35	(53)	-152%	149	60	41%	889	385	(504)	-131%	1,636	746	46%	925	421	-120%
5220 Long Term Disability insurance	0	101	101	100%	0	0	-	0	1,111	1,111	100%	0	0	-	105	1,216	91%
5225 PERS Employee Contributions	1,874	3,705	1,831	49%	3,980	2,106	53%	23,301	29,613	6,312	21%	32,269	8,968	28%	25,765	32,077	20%
5230 PERS Employer Contributions	589	1,164	575	49%	1,706	1,117	65%	7,323	9,303	1,980	21%	13,829	6,506	47%	8,102	10,082	20%
Total Insured Benefits	4,158	8,112	3,954	49%	8,316	4,158	50%	49,190	74,589	25,399	34%	75,037	25,846	34%	55,677	81,076	31%
Total Personnel Services	20,417	34,730	14,313	41%	29,034	8,617	30%	185,767	287,332	101,565	35%	321,217	135,450	42%	209,966	311,531	33%
Goods & Services																	
6005 Seminars & training	0	0	0	-	0	0	-	0	0	0	-	1,400	1,400	100%	0	0	-
6010 Educational reimbursement	0	0	0	-	0	0	-	0	0	0	-	4,100	4,100	100%	0	0	-
Total Staff Training	0	0	0	-	0	0	-	0	0	0	-	5,500	5,500	100%	0	0	-
6020 Travel - airfare	0	333	333	100%	0	0	-	1,437	3,663	2,226	61%	135	(1,302)	-964%	1,774	4,000	56%
6025 Travel - lodging & transportation	0	542	542	100%	0	0	-	3,296	5,962	2,666	45%	5,224	1,928	37%	3,834	6,500	41%
6030 Travel - Per Diem & mileage reimbursement	0	542	542	100%	1,233	1,233	100%	1,750	5,962	4,212	71%	5,577	3,827	69%	2,288	6,500	65%
6035 Meals & Entertainment	0	417	417	100%	850	850	100%	523	4,587	4,064	89%	1,775	1,252	71%	936	5,000	81%
Total Travel & Entertainment	0	1,834	1,834	100%	2,083	2,083	100%	7,005	20,174	13,169	65%	12,711	5,706	45%	8,831	22,000	60%
6050 Office supplies	0	42	42	100%	0	0	-	205	462	257	56%	201	(4)	-2%	243	500	51%

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund

Department: External Affairs

Location: All

Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date						Year End			
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD		Jul 2019 - Jun 2020			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6075 Memberships & dues	3,047	3,333	286	9%	3,062	16	1%	28,275	36,663	8,388	23%	26,977	(1,299)	-5%	31,612	40,000	21%
Total Office Expense	3,047	3,375	328	10%	3,062	16	1%	28,481	37,125	8,644	23%	27,178	(1,303)	-5%	31,856	40,500	21%
6260 Consulting services	0	833	833	100%	72,412	72,412	100%	0	9,163	9,163	100%	72,412	72,412	100%	837	10,000	92%
6270 Contracted Services	0	0	0	-	0	0	-	48	0	(48)	-	16	(32)	-200%	48	0	-
Total Professional Services	0	833	833	100%	72,412	72,412	100%	48	9,163	9,115	99%	72,428	72,380	100%	885	10,000	91%
6310 Marketing supplies	0	667	667	100%	65	65	100%	4,779	7,337	2,558	35%	3,974	(805)	-20%	5,442	8,000	32%
6315 Advertising	442	1,667	1,225	74%	123	(318)	-258%	16,766	18,337	1,571	9%	16,939	172	1%	18,429	20,000	8%
6320 Cargo recruitment & development	0	833	833	100%	4,500	4,500	100%	2,661	9,163	6,502	71%	10,424	7,763	74%	3,498	10,000	65%
6340 Legislative support	9,443	6,667	(2,776)	-42%	7,635	(1,808)	-24%	77,211	73,337	(3,874)	-5%	70,006	(7,205)	-10%	83,874	80,000	-5%
6345 Community affairs	0	600	600	100%	2,150	2,150	100%	14,507	6,600	(7,907)	-120%	15,900	1,393	9%	15,107	7,200	-110%
Total Marketing Expense	9,884	10,434	550	5%	14,474	4,589	32%	115,925	114,774	(1,151)	-1%	117,242	1,317	1%	126,351	125,200	-1%
6415 Clothing	0	0	0	-	326	326	100%	0	0	0	-	326	326	100%	0	0	-
Total Operational Expense	0	0	0	-	326	326	100%	0	0	0	-	326	326	100%	0	0	-
Total Goods & Services	12,931	16,476	3,545	22%	92,357	79,425	86%	151,459	181,236	29,777	16%	235,385	83,926	36%	167,923	197,700	15%
Total Expenses	33,348	51,206	17,858	35%	121,391	88,042	73%	337,226	468,568	131,342	28%	556,602	219,376	39%	377,889	509,231	26%
Operating Results	(33,348)	(51,206)	17,858	-35%	(121,367)	88,018	-73%	(336,711)	(468,568)	131,857	-28%	(556,130)	219,419	-39%	(377,374)	(509,231)	-26%
Other Income & Expenses																	
Other Income																	
Net Result	(33,348)	(51,206)	17,858	-35%	(121,367)	88,018	-73%	(336,711)	(468,568)	131,857	-28%	(556,130)	219,419	-39%	(377,374)	(509,231)	-26%

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund

Department: Port Development

Location: All

Budget: Adopted



Port Development	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
Expenses																	
Personnel Services																	
5005 Salaries	16,446	27,863	11,417	41%	11,531	(4,915)	-43%	236,436	222,685	(13,751)	-6%	150,249	(86,187)	-57%	254,991	241,240	-6%
5020 Car Allowance	0	0	0	-	462	462	100%	0	0	0	-	5,250	5,250	100%	0	0	-
Total Compensation	16,446	27,863	11,417	41%	11,993	(4,453)	-37%	236,436	222,685	(13,751)	-6%	155,499	(80,937)	-52%	254,991	241,240	-6%
5100 Federal Payroll taxes	1,248	2,132	884	41%	917	(331)	-36%	18,033	17,035	(998)	-6%	11,777	(6,255)	-53%	19,453	18,455	-5%
5105 State Payroll taxes	5	0	(5)	-	4	(1)	-28%	61	0	(61)	-	43	(18)	-42%	61	0	-
5110 Unemployment Insurance	424	327	(97)	-30%	336	(88)	-26%	4,392	2,616	(1,776)	-68%	1,847	(2,545)	-138%	4,606	2,830	-63%
5115 Workers compensation	41	64	23	35%	40	(1)	-3%	455	515	60	12%	267	(188)	-70%	495	555	11%
Total Payroll Taxes	1,718	2,523	805	32%	1,297	(421)	-32%	22,941	20,166	(2,775)	-14%	13,934	(9,006)	-65%	24,615	21,840	-13%
5200 Medical insurance	1,531	2,357	826	35%	945	(586)	-62%	13,776	25,927	12,151	47%	11,669	(2,107)	-18%	16,129	28,280	43%
5205 Dental insurance	149	277	128	46%	101	(49)	-48%	1,345	3,047	1,702	56%	1,268	(77)	-6%	1,625	3,327	51%
5215 Term life insurance	138	35	(103)	-293%	92	(45)	-49%	1,393	385	(1,008)	-262%	990	(403)	-41%	1,429	421	-239%
5220 Long Term Disability insurance	0	116	116	100%	0	0	-	0	1,276	1,276	100%	0	0	-	114	1,390	92%
5225 PERS Employee Contributions	3,140	4,371	1,231	28%	2,518	(621)	-25%	31,526	34,932	3,406	10%	20,068	(11,458)	-57%	34,437	37,843	9%
5230 PERS Employer Contributions	987	1,374	387	28%	1,079	93	9%	9,909	10,983	1,074	10%	8,601	(1,308)	-15%	10,820	11,894	9%
Total Insured Benefits	5,944	8,530	2,586	30%	4,736	(1,208)	-26%	57,949	76,550	18,601	24%	42,596	(15,353)	-36%	64,554	83,155	22%
Total Personnel Services	24,108	38,916	14,808	38%	18,026	(6,083)	-34%	317,326	319,401	2,075	1%	212,029	(105,297)	-50%	344,160	346,235	1%
Goods & Services																	
6005 Seminars & training	0	0	0	-	0	0	-	0	0	0	-	1,542	1,542	100%	0	0	-
Total Staff Training	0	0	0	-	0	0	-	0	0	0	-	1,542	1,542	100%	0	0	-
6020 Travel - airfare	0	83	83	100%	0	0	-	60	913	853	93%	0	(60)	-	147	1,000	85%
6025 Travel - lodging & transportation	0	83	83	100%	0	0	-	1,526	913	(613)	-67%	0	(1,526)	-	1,613	1,000	-61%
6030 Travel - Per Diem & mileage reimbursement	0	250	250	100%	209	209	100%	2,139	2,750	611	22%	1,040	(1,099)	-106%	2,389	3,000	20%
6035 Meals & Entertainment	0	0	0	-	0	0	-	170	0	(170)	-	0	(170)	-	170	0	-
Total Travel & Entertainment	0	416	416	100%	209	209	100%	3,894	4,576	682	15%	1,040	(2,855)	-275%	4,318	5,000	14%
6075 Memberships & dues	75	0	(75)	-	0	(75)	-	675	0	(675)	-	0	(675)	-	675	0	-
Total Office Expense	75	0	(75)	-	0	(75)	-	675	0	(675)	-	0	(675)	-	675	0	-
6260 Consulting services	0	0	0	-	0	0	-	0	0	0	-	15,346	15,346	100%	0	0	-
6270 Contracted Services	0	0	0	-	0	0	-	0	0	0	-	3,750	3,750	100%	0	0	-
Total Professional Services	0	0	0	-	0	0	-	0	0	0	-	19,096	19,096	100%	0	0	-

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund

Department: Port Development

Location: All

Budget: Adopted



Port Development	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6405 Safety/hazardous materials	0	0	0	-	0	0	-	175	0	(175)	-	1,031	856	83%	175	0	-
6415 Clothing	0	33	33	100%	0	0	-	155	363	208	57%	240	85	35%	192	400	52%
6450 Fuel - Gas	0	83	83	100%	164	164	100%	502	913	411	45%	256	(246)	-96%	589	1,000	41%
Total Operational Expense	0	116	116	100%	164	164	100%	832	1,276	444	35%	1,527	695	46%	956	1,400	32%
6515 Repairs & maintenance land improvements	0	0	0	-	0	0	-	0	0	0	-	24	24	100%	0	0	-
Total Repair and Maintenance	0	0	0	-	0	0	-	0	0	0	-	24	24	100%	0	0	-
Total Goods & Services	75	532	457	86%	373	298	80%	5,401	5,852	451	8%	23,228	17,827	77%	5,949	6,400	7%
Total Expenses	24,183	39,448	15,265	39%	18,399	(5,785)	-31%	322,727	325,253	2,526	1%	235,257	(87,470)	-37%	350,109	352,635	1%
Operating Results	(24,183)	(39,448)	15,265	-39%	(18,399)	(5,785)	31%	(322,727)	(325,253)	2,526	-1%	(235,257)	(87,470)	37%	(350,109)	(352,635)	-1%
Other Income & Expenses																	
Other Income																	
4605 Grants Received - ODOT Lottery	0	11,867	(11,867)	-100%	5,372	(5,372)	-100%	965	130,537	(129,572)	-99%	108,599	(107,634)	-99%	12,828	142,400	-91%
4905 Other	0	0	0	-	0	0	-	1,403	0	1,403	-	0	1,403	-	1,403	0	-
Total Other Income	0	11,867	(11,867)	-100%	5,372	(5,372)	-100%	2,368	130,537	(128,169)	-98%	108,599	(106,231)	-98%	14,231	142,400	-90%
Other Expenses																	
Taxes & Misc Expenses																	
6745 Banking fees	0	833	833	100%	0	0	-	5,301	9,163	3,862	42%	14,083	8,781	62%	6,138	10,000	39%
Total Taxes & Misc Expenses	0	833	833	100%	0	0	-	5,301	9,163	3,862	42%	14,083	8,781	62%	6,138	10,000	39%
Debt Services																	
7010 Interest payment	3,852	11,375	7,523	66%	8,492	4,639	55%	44,545	125,125	80,580	64%	43,113	(1,432)	-3%	55,920	136,500	59%
Total Debt Services	3,852	11,375	7,523	66%	8,492	4,639	55%	44,545	125,125	80,580	64%	43,113	(1,432)	-3%	55,920	136,500	59%
Total Other Expenses	3,852	12,208	8,356	68%	8,492	4,639	55%	49,846	134,288	84,442	63%	57,195	7,349	13%	62,058	146,500	58%
Net Other Income	(3,852)	(341)	(3,511)	1030%	(3,119)	(733)	24%	(47,478)	(3,751)	(43,727)	1166%	51,404	(98,882)	-192%	(47,827)	(4,100)	1067%
Net Result	(28,036)	(39,789)	11,753	-30%	(21,518)	(6,518)	30%	(370,205)	(329,004)	(41,201)	13%	(183,853)	(186,352)	101%	(397,936)	(356,735)	12%

Financial Report - Actual vs. Budget
For Period Ending May 2020
amounts in \$US dollars



Fund: General Fund Department: Port Ops Location: All Budget: Adopted

Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	11,377	9,395	1,982	21%	9,108	2,269	25%	103,948	103,345	603	1%	99,614	4,334	4%	113,348	112,745	1%
4010 Property Agreements	5,658	6,750	(1,092)	-16%	5,574	84	2%	71,493	74,250	(2,757)	-4%	70,280	1,213	2%	78,243	81,000	-3%
4240 Project Management Fees	0	47,463	(47,463)	-100%	46,305	(46,305)	-100%	326,450	522,093	(195,643)	-37%	496,125	(169,675)	-34%	373,908	569,551	-34%
4290 Other	0	0	0	-	15,000	(15,000)	-100%	0	0	0	-	15,000	(15,000)	-100%	0	0	-
Total Operating Income	17,035	63,608	(46,573)	-73%	75,987	(58,952)	-78%	501,891	699,688	(197,797)	-28%	681,019	(179,128)	-26%	565,499	763,296	-26%
Expenses																	
Personnel Services																	
5005 Salaries	7,521	19,572	12,051	62%	12,729	5,208	41%	123,942	156,423	32,481	21%	150,140	26,198	17%	136,972	169,453	19%
5020 Car Allowance	0	0	0	-	462	462	100%	0	0	0	-	5,423	5,423	100%	0	0	-
Total Compensation	7,521	19,572	12,051	62%	13,191	5,670	43%	123,942	156,423	32,481	21%	155,563	31,621	20%	136,972	169,453	19%
5100 Federal Payroll taxes	575	1,497	922	62%	1,009	434	43%	9,482	11,967	2,485	21%	11,901	2,419	20%	10,478	12,963	19%
5105 State Payroll taxes	1	0	(1)	-	3	2	55%	27	0	(27)	-	42	14	35%	27	0	-
5110 Unemployment Insurance	196	218	22	10%	340	144	42%	1,196	1,741	545	31%	2,559	1,363	53%	1,342	1,887	29%
5115 Workers compensation	41	45	4	8%	39	(2)	-6%	455	360	(95)	-27%	252	(204)	-81%	485	390	-24%
Total Payroll Taxes	814	1,760	946	54%	1,391	577	42%	11,160	14,068	2,908	21%	14,753	3,593	24%	12,332	15,240	19%
5200 Medical insurance	0	0	0	-	0	0	-	3,927	0	(3,927)	-	(945)	(4,872)	516%	3,927	0	-
5205 Dental insurance	105	223	118	53%	206	102	49%	1,649	2,453	804	33%	2,270	621	27%	1,871	2,675	30%
5215 Term life insurance	59	23	(36)	-155%	101	43	42%	922	253	(669)	-264%	1,115	194	17%	950	281	-238%
5220 Long Term Disability insurance	0	81	81	100%	0	0	-	0	891	891	100%	0	0	-	85	976	91%
5225 PERS Employee Contributions	1,436	3,736	2,300	62%	2,770	1,334	48%	24,213	29,864	5,651	19%	19,623	(4,590)	-23%	26,697	32,348	17%
5230 PERS Employer Contributions	451	1,174	723	62%	1,187	736	62%	7,610	9,386	1,776	19%	8,410	799	10%	8,391	10,167	17%
Total Insured Benefits	2,050	5,237	3,187	61%	4,265	2,215	52%	38,321	42,847	4,526	11%	30,472	(7,849)	-26%	41,921	46,447	10%
Total Personnel Services	10,385	26,569	16,184	61%	18,847	8,462	45%	173,424	213,338	39,914	19%	200,789	27,365	14%	191,226	231,140	17%
Goods & Services																	
6005 Seminars & training	0	0	0	-	3,530	3,530	100%	0	0	0	-	3,855	3,855	100%	0	0	-
Total Staff Training	0	0	0	-	3,530	3,530	100%	0	0	0	-	3,855	3,855	100%	0	0	-
6020 Travel - airfare	0	333	333	100%	0	0	-	1,002	3,663	2,661	73%	581	(421)	-72%	1,339	4,000	67%
6025 Travel - lodging & transportation	0	1,250	1,250	100%	2,161	2,161	100%	4,950	13,750	8,800	64%	14,202	9,252	65%	6,200	15,000	59%
6030 Travel - Per Diem & mileage reimbursement	0	333	333	100%	1,132	1,132	100%	2,765	3,663	898	25%	8,182	5,417	66%	3,102	4,000	22%
6035 Meals & Entertainment	0	21	21	100%	0	0	-	263	231	(32)	-14%	59	(205)	-348%	282	250	-13%
Total Travel & Entertainment	0	1,937	1,937	100%	3,292	3,292	100%	8,981	21,307	12,326	58%	23,024	14,043	61%	10,924	23,250	53%
6130 Electricity	134	133	(1)	-1%	135	1	1%	1,384	1,463	79	5%	2,162	778	36%	1,521	1,600	5%
6140 Garbage/Sanitation Collection	0	0	0	-	0	0	-	0	0	0	-	63	63	100%	0	0	-
6155 Environmental Remediation/Mitigation/Monitoring	659	0	(659)	-	0	(659)	-	1,665	0	(1,665)	-	0	(1,665)	-	1,665	0	-
Total Utilities	793	133	(660)	-496%	135	(658)	-488%	3,049	1,463	(1,586)	-108%	2,225	(824)	-37%	3,186	1,600	-99%

Financial Report - Actual vs. Budget
For Period Ending May 2020
amounts in \$US dollars

Fund: General Fund Department: Port Ops Location: All Budget: Adopted



Port Ops	Current Period				Same Month Last Year			Year to Date					Year End				
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD			Jul 2019 - Jun 2020		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6200 Temporary/Contract help	0	208	208	100%	0	0	-	0	2,288	2,288	100%	0	0	-	212	2,500	92%
6260 Consulting services	0	833	833	100%	0	0	-	0	9,163	9,163	100%	0	0	-	837	10,000	92%
6270 Contracted Services	0	0	0	-	0	0	-	1,694	0	(1,694)	-	1,885	191	10%	1,694	0	-
6290 Commercial insurance	798	702	(96)	-14%	723	(74)	-10%	8,327	7,722	(605)	-8%	7,664	(663)	-9%	9,025	8,420	-7%
Total Professional Services	798	1,743	945	54%	723	(74)	-10%	10,021	19,173	9,152	48%	9,549	(472)	-5%	11,768	20,920	44%
6345 Community affairs	0	0	0	-	0	0	-	0	0	0	-	90	90	100%	0	0	-
Total Marketing Expense	0	0	0	-	0	0	-	0	0	0	-	90	90	100%	0	0	-
6400 Small equipment & tools	0	42	42	100%	0	0	-	0	462	462	100%	0	0	-	38	500	92%
6405 Safety/hazardous materials	2,496	1,667	(829)	-50%	0	(2,496)	-	3,256	18,337	15,081	82%	0	(3,256)	-	4,919	20,000	75%
6410 Signage	0	83	83	100%	0	0	-	0	913	913	100%	10	10	100%	87	1,000	91%
6415 Clothing	0	42	42	100%	0	0	-	0	462	462	100%	0	0	-	38	500	92%
6430 Equipment Rental	0	167	167	100%	0	0	-	0	1,837	1,837	100%	0	0	-	163	2,000	92%
6450 Fuel - Gas	0	208	208	100%	0	0	-	88	2,288	2,200	96%	100	12	12%	300	2,500	88%
Total Operational Expense	2,496	2,509	13	0%	0	(2,496)	-	3,345	27,599	24,254	88%	110	(3,235)	-2934%	5,846	30,100	81%
6505 Repairs & maintenance vehicles	0	60	60	100%	0	0	-	0	660	660	100%	0	0	-	60	720	92%
6510 Repairs & maintenance buildings	0	417	417	100%	0	0	-	125	4,587	4,462	97%	185	60	32%	538	5,000	89%
6515 Repairs & maintenance land improvements	0	1,667	1,667	100%	0	0	-	0	18,337	18,337	100%	9,111	9,111	100%	1,663	20,000	92%
6520 Repairs & maintenance docks	0	833	833	100%	0	0	-	210	9,163	8,953	98%	6,882	6,671	97%	1,047	10,000	90%
6575 Waterway Leases	2,131	208	(1,923)	-925%	0	(2,131)	-	2,131	2,288	157	7%	3,171	1,039	33%	2,343	2,500	6%
6580 Permits	0	0	0	-	0	0	-	1,037	0	(1,037)	-	1,086	50	5%	1,037	0	-
Total Repair and Maintenance	2,131	3,185	1,054	33%	0	(2,131)	-	3,503	35,035	31,532	90%	20,434	16,931	83%	6,688	38,220	83%
Total Goods & Services	6,218	9,507	3,289	35%	7,680	1,462	19%	28,899	104,577	75,678	72%	59,288	30,389	51%	38,412	114,090	66%
Total Expenses	16,603	36,076	19,473	54%	26,527	9,924	37%	202,323	317,915	115,592	36%	260,077	57,754	22%	229,638	345,230	33%
Operating Results	432	27,532	(27,100)	-98%	49,460	(49,029)	-99%	299,568	381,773	(82,205)	-22%	420,942	(121,374)	-29%	335,861	418,066	-20%
4900 Other Income	0	0	0	-	0	0	-	0	0	0	-	2,000	(2,000)	-100%	0	0	-
4905 Other	0	0	0	-	0	0	-	5,250	0	5,250	-	0	5,250	-	5,250	0	-
Total Other Income	0	0	0	-	0	0	-	5,250	0	5,250	-	2,000	3,250	163%	5,250	0	-
Taxes & Misc Expenses																	
6720 Property Tax - Sublet Facilities	0	0	0	-	2	2	100%	0	0	0	-	2	2	100%	0	0	-
Total Taxes & Misc Expenses	0	0	0	-	2	2	100%	0	0	0	-	2	2	100%	0	0	-
Total Other Expenses	0	0	0	-	2	2	100%	0	0	0	-	2	2	100%	0	0	-
Net Other Income	0	0	0	-	(2)	2	-100%	5,250	0	5,250	-	1,998	3,252	163%	5,250	0	-
Net Result	432	27,532	(27,100)	-98%	49,458	(49,026)	-99%	304,818	381,773	(76,955)	-20%	422,940	(118,122)	-28%	341,111	418,066	-18%

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	16,998	18,348	(1,350)	-7%	15,880	1,118	7%	180,109	201,828	(21,719)	-11%	189,852	(9,743)	-5%	198,451	220,170	-10%
4010 Property Agreements	0	0	0	-	0	0	-	0	0	0	-	960	(960)	-100%	0	0	-
4100 Annual Moorage	23,146	27,333	(4,187)	-15%	23,344	(198)	-1%	337,679	390,453	(52,774)	-14%	333,472	4,207	1%	434,426	487,200	-11%
4105 Semi-Annual Moorage	7,512	2,826	4,686	166%	4,762	2,751	58%	50,354	24,349	26,005	107%	41,021	9,333	23%	54,425	28,420	92%
4110 Monthly Moorage	12,915	20,877	(7,962)	-38%	20,204	(7,289)	-36%	173,980	184,639	(10,659)	-6%	178,684	(4,704)	-3%	192,841	203,500	-5%
4115 Transient Moorage	6,313	7,210	(897)	-12%	6,891	(578)	-8%	102,122	65,727	36,395	55%	62,814	39,309	63%	107,895	71,500	51%
4118 Work Dock	7,934	8,907	(973)	-11%	9,972	(2,038)	-20%	60,336	61,797	(1,461)	-2%	69,182	(8,846)	-13%	63,539	65,000	-2%
4120 Metered Utilities	3,345	0	3,345	-	71	3,274	4634%	7,927	0	7,927	-	1,500	6,427	429%	7,927	0	-
4125 Launch Ramp	3,466	2,490	976	39%	2,350	1,116	47%	36,591	33,493	3,098	9%	31,609	4,982	16%	40,098	37,000	8%
4135 Storage Yard	2,935	3,125	(190)	-6%	3,323	(388)	-12%	36,288	34,051	2,237	7%	36,207	81	0%	39,237	37,000	6%
4140 Storage Unit	14,171	14,599	(428)	-3%	14,157	15	0%	158,486	162,330	(3,844)	-2%	157,408	1,078	1%	173,156	177,000	-2%
4145 Long Term Boat Storage	8,988	6,905	2,083	30%	6,957	2,031	29%	88,787	74,934	13,853	18%	75,507	13,280	18%	95,853	82,000	17%
4150 Short Term Boat Storage	4,493	4,102	391	10%	4,729	(236)	-5%	32,744	36,983	(4,239)	-11%	42,632	(9,888)	-23%	35,761	40,000	-11%
4155 Boat Wash	0	0	0	-	130	(130)	-100%	777	0	777	-	488	289	59%	777	0	-
4165 Space Rents	18,749	24,544	(5,795)	-24%	23,311	(4,563)	-20%	272,858	275,018	(2,160)	-1%	261,207	11,652	4%	312,840	315,000	-1%
4173 Laundry	256	230	26	11%	218	38	17%	3,299	3,655	(356)	-10%	3,456	(157)	-5%	3,644	4,000	-9%
4175 Propane	310	662	(352)	-53%	649	(338)	-52%	8,202	9,238	(1,036)	-11%	9,050	(848)	-9%	8,964	10,000	-10%
4180 Merchandise	70	161	(91)	-57%	124	(54)	-44%	1,128	2,543	(1,415)	-56%	1,961	(833)	-42%	585	2,000	-71%
4185 Visitor Convention Bureau Fee	154	117	37	32%	0	154	-	2,270	1,287	983	76%	1,273	997	78%	2,383	1,400	70%
4190 Ice	0	25,802	(25,802)	-100%	28,081	(28,081)	-100%	145,435	248,787	(103,352)	-42%	270,768	(125,333)	-46%	196,648	300,000	-34%
4200 Boat Lifts	6,828	9,208	(2,380)	-26%	10,640	(3,812)	-36%	44,412	50,152	(5,740)	-11%	57,950	(13,538)	-23%	49,260	55,000	-10%
4230 Environmental Fee	2,653	2,994	(341)	-11%	3,121	(468)	-15%	22,291	23,144	(853)	-4%	24,154	(1,862)	-8%	24,147	25,000	-3%
4235 Customer Discounts	(103)	0	(103)	-	(150)	47	-31%	(3,776)	0	(3,776)	-	(6,169)	2,393	-39%	(3,776)	0	-
4290 Other	3,963	2,083	1,880	90%	2,777	1,186	43%	51,843	22,913	28,930	126%	35,899	15,944	44%	53,930	25,000	116%
4295 Bad Debt Expense	0	(417)	417	-100%	0	0	-	0	(4,587)	4,587	-100%	871	(871)	-100%	(413)	(5,000)	-92%
Total Operating Income	145,096	182,106	(37,010)	-20%	181,539	(36,443)	-20%	1,814,144	1,902,734	(88,590)	-5%	1,881,755	(67,611)	-4%	2,092,600	2,181,190	-4%
Expenses																	
Personnel Services																	
5005 Salaries	62,235	92,023	29,788	32%	51,499	(10,736)	-21%	589,728	735,467	145,739	20%	628,401	38,673	6%	650,995	796,734	18%
5010 Other compensation	0	0	0	-	5,700	5,700	100%	5,011	0	(5,011)	-	8,874	3,863	44%	5,011	0	-
5015 Overtime	14	1,981	1,967	99%	525	511	97%	11,017	15,833	4,816	30%	19,917	8,900	45%	12,336	17,152	28%
5020 Car Allowance	0	0	0	-	0	0	-	0	0	0	-	808	808	100%	0	0	-
Total Compensation	62,249	94,004	31,755	34%	57,724	(4,525)	-8%	605,756	751,300	145,544	19%	657,999	52,244	8%	668,342	813,886	18%
5100 Federal Payroll taxes	4,563	7,191	2,628	37%	4,299	(264)	-6%	44,095	57,474	13,379	23%	48,268	4,173	9%	48,883	62,262	21%
5105 State Payroll taxes	22	0	(22)	-	25	3	13%	243	0	(243)	-	323	80	25%	243	0	-
5110 Unemployment Insurance	1,551	1,707	156	9%	1,573	23	1%	12,589	13,638	1,049	8%	13,220	631	5%	13,729	14,778	7%
5115 Workers compensation	2,039	2,801	762	27%	1,906	(133)	-7%	22,428	22,387	(41)	0%	19,953	(2,476)	-12%	24,289	24,248	0%
Total Payroll Taxes	8,174	11,699	3,525	30%	7,802	(371)	-5%	79,355	93,499	14,144	15%	81,763	2,408	3%	87,144	101,288	14%
5200 Medical insurance	14,566	17,586	3,020	17%	13,185	(1,381)	-10%	158,737	193,446	34,709	18%	146,956	(11,781)	-8%	176,323	211,032	16%
5205 Dental insurance	1,515	2,051	536	26%	1,691	177	10%	16,630	22,561	5,931	26%	17,921	1,291	7%	18,680	24,611	24%

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For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD			Jul 2019 - Jun 2020		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
5215 Term life insurance	527	200	(327)	-163%	446	(80)	-18%	5,873	2,200	(3,673)	-167%	5,085	(789)	-16%	6,070	2,397	-153%
5220 Long Term Disability insurance	0	391	391	100%	0	0	-	0	4,301	4,301	100%	0	0	-	387	4,688	92%
5225 PERS Employee Contributions	10,203	17,440	7,237	41%	12,364	2,162	17%	117,825	139,388	21,563	15%	101,868	(15,957)	-16%	129,432	150,995	14%
5230 PERS Employer Contributions	2,911	5,062	2,151	42%	4,680	1,769	38%	33,753	40,454	6,701	17%	38,293	4,539	12%	37,127	43,828	15%
Total Insured Benefits	29,721	42,730	13,009	30%	32,367	2,646	8%	332,818	402,350	69,532	17%	310,122	(22,696)	-7%	368,019	437,551	16%
Total Personnel Services	100,144	148,433	48,289	33%	97,893	(2,251)	-2%	1,017,929	1,247,149	229,220	18%	1,049,884	31,955	3%	1,123,505	1,352,725	17%
Goods & Services																	
6005 Seminars & training	0	0	0	-	0	0	-	0	0	0	-	3,006	3,006	100%	0	0	-
6010 Educational reimbursement	0	0	0	-	0	0	-	0	0	0	-	189	189	100%	0	0	-
Total Staff Training	0	0	0	-	0	0	-	0	0	0	-	3,195	3,195	100%	0	0	-
6020 Travel - airfare	0	83	83	100%	969	969	100%	0	913	913	100%	969	969	100%	87	1,000	91%
6025 Travel - lodging & transportation	0	250	250	100%	0	0	-	612	2,750	2,138	78%	0	(612)	-	862	3,000	71%
6030 Travel - Per Diem & mileage reimbursement	0	125	125	100%	0	0	-	116	1,375	1,259	92%	284	168	59%	241	1,500	84%
6035 Meals & Entertainment	0	21	21	100%	18	18	100%	50	231	181	78%	18	(32)	-184%	69	250	72%
Total Travel & Entertainment	0	479	479	100%	987	987	100%	778	5,269	4,491	85%	1,271	493	39%	1,259	5,750	78%
6050 Office supplies	0	0	0	-	0	0	-	0	0	0	-	387	387	100%	0	0	-
6055 Kitchen supplies	78	208	130	62%	188	110	58%	1,931	2,288	357	16%	2,762	831	30%	2,143	2,500	14%
6070 Postage & courier services	55	42	(13)	-31%	0	(55)	-	533	462	(71)	-15%	47	(486)	-1025%	571	500	-14%
6075 Memberships & dues	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
Total Office Expense	133	250	117	47%	188	55	29%	2,464	2,750	286	10%	3,258	794	24%	2,714	3,000	10%
6100 Telephone - landline	167	180	13	7%	264	98	37%	2,802	1,980	(822)	-42%	2,664	(139)	-5%	2,982	2,160	-38%
6105 Telephone - mobile	622	780	158	20%	479	(143)	-30%	5,253	8,580	3,327	39%	5,563	309	6%	6,033	9,360	36%
6110 Internet services	1,277	1,145	(132)	-12%	1,038	(240)	-23%	14,219	12,595	(1,624)	-13%	13,605	(614)	-5%	15,364	13,740	-12%
6115 Cable TV	647	583	(64)	-11%	959	312	33%	6,786	6,413	(373)	-6%	11,175	4,388	39%	7,373	7,000	-5%
6130 Electricity	12,825	20,833	8,008	38%	20,247	7,422	37%	199,911	229,163	29,252	13%	234,672	34,761	15%	220,748	250,000	12%
6131 Propane - Operations	43	125	82	65%	159	116	73%	687	1,375	688	50%	941	254	27%	812	1,500	46%
6135 Water/Sewer	4,717	6,250	1,533	25%	5,598	881	16%	75,187	68,750	(6,437)	-9%	66,723	(8,464)	-13%	81,437	75,000	-9%
6140 Garbage/Sanitation Collection	4,766	6,667	1,901	29%	5,206	440	8%	59,267	73,337	14,070	19%	69,840	10,573	15%	65,930	80,000	18%
6145 Hazardous material disposal	0	333	333	100%	0	0	-	3,539	3,663	124	3%	2,444	(1,095)	-45%	3,876	4,000	3%
6150 Derelict boat disposal	0	2,083	2,083	100%	15	15	100%	2,160	22,913	20,753	91%	4,922	2,763	56%	4,247	25,000	83%
6155 Environmental Remediation/Mitigation/Monitoring	504	833	329	40%	53	(451)	-849%	2,601	9,163	6,562	72%	9,004	6,404	71%	3,438	10,000	66%
Total Utilities	25,568	39,812	14,244	36%	34,019	8,451	25%	372,412	437,932	65,520	15%	421,553	49,141	12%	412,240	477,760	14%
6200 Temporary/Contract help	7,430	5,417	(2,013)	-37%	9,621	2,191	23%	84,284	59,587	(24,697)	-41%	66,125	(18,160)	-27%	89,697	65,000	-38%
6205 Janitorial services	21	50	29	57%	28	7	25%	945	550	(395)	-72%	630	(316)	-50%	995	600	-66%
6210 Vending machine services	0	125	125	100%	0	0	-	281	1,375	1,094	80%	560	279	50%	406	1,500	73%
6245 Legal advertising	0	83	83	100%	0	0	-	892	913	21	2%	406	(485)	-119%	979	1,000	2%
6250 Legal services	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-

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Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD			Jul 2019 - Jun 2020		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6270 Contracted Services	92	0	(92)	-	(2,246)	(2,339)	104%	3,923	0	(3,923)	-	5,058	1,135	22%	3,923	0	-
6290 Commercial insurance	7,029	6,257	(772)	-12%	6,748	(281)	-4%	70,633	68,827	(1,806)	-3%	70,218	(414)	-1%	76,891	75,085	-2%
Total Professional Services	14,573	11,932	(2,641)	-22%	14,152	(421)	-3%	160,958	131,252	(29,706)	-23%	142,997	(17,961)	-13%	172,891	143,185	-21%
6400 Small equipment & tools	846	833	(13)	-2%	100	(746)	-745%	5,278	9,163	3,885	42%	8,908	3,630	41%	6,115	10,000	39%
6405 Safety/hazardous materials	147	542	395	73%	1,423	1,276	90%	4,826	5,962	1,136	19%	6,988	2,163	31%	5,364	6,500	17%
6410 Signage	0	125	125	100%	75	75	100%	274	1,375	1,101	80%	833	559	67%	399	1,500	73%
6415 Clothing	75	500	425	85%	0	(75)	-	2,984	5,500	2,516	46%	1,901	(1,082)	-57%	3,484	6,000	42%
6420 Janitorial supplies	677	833	156	19%	966	288	30%	9,948	9,163	(785)	-9%	10,055	107	1%	10,785	10,000	-8%
6425 Operational supplies	3,289	833	(2,456)	-295%	423	(2,866)	-677%	12,310	9,163	(3,147)	-34%	8,026	(4,284)	-53%	13,147	10,000	-31%
6430 Equipment Rental	0	333	333	100%	0	0	-	2,815	3,663	848	23%	36	(2,779)	-7796%	3,152	4,000	21%
6435 Vehicle Lease	0	1,500	1,500	100%	0	0	-	0	16,500	16,500	100%	0	0	-	1,500	18,000	92%
6450 Fuel - Gas	684	1,042	358	34%	1,110	426	38%	7,466	11,462	3,996	35%	14,570	7,104	49%	8,504	12,500	32%
6455 Fuel - Diesel	192	83	(109)	-131%	0	(192)	-	1,533	913	(620)	-68%	466	(1,067)	-229%	1,620	1,000	-62%
6481 Propane - Retail	172	500	328	66%	346	174	50%	4,976	5,500	524	10%	5,710	734	13%	5,476	6,000	9%
Total Operational Expense	6,082	7,124	1,042	15%	4,444	(1,639)	-37%	52,408	78,364	25,956	33%	57,493	5,084	9%	59,544	85,500	30%
6500 Repairs & maintenance equipment	231	4,167	3,936	94%	494	263	53%	48,253	45,837	(2,416)	-5%	69,814	21,561	31%	52,416	50,000	-5%
6505 Repairs & maintenance vehicles	94	523	429	82%	0	(94)	-	8,040	5,753	(2,287)	-40%	2,834	(5,207)	-184%	8,567	6,280	-36%
6510 Repairs & maintenance buildings	929	2,500	1,571	63%	238	(691)	-290%	10,731	27,500	16,769	61%	23,112	12,381	54%	13,231	30,000	56%
6515 Repairs & maintenance land improvements	0	417	417	100%	133	133	100%	3,386	4,587	1,201	26%	2,193	(1,193)	-54%	3,799	5,000	24%
6520 Repairs & maintenance docks	2,888	3,333	445	13%	0	(2,888)	-	17,185	36,663	19,478	53%	10,256	(6,929)	-68%	20,522	40,000	49%
6540 Marina dredging	3,235	0	(3,235)	-	650	(2,585)	-398%	61,955	50,000	(11,955)	-24%	114,926	52,971	46%	61,955	50,000	-24%
6575 Waterway Leases	0	2,500	2,500	100%	0	0	-	26,946	27,500	554	2%	16,212	(10,733)	-66%	29,446	30,000	2%
6580 Permits	1,592	417	(1,175)	-282%	267	(1,325)	-496%	10,107	4,587	(5,520)	-120%	4,121	(5,986)	-145%	10,520	5,000	-110%
Total Repair and Maintenance	8,970	13,857	4,887	35%	1,782	(7,188)	-403%	186,603	202,427	15,824	8%	243,468	56,864	23%	200,456	216,280	7%
Total Goods & Services	55,326	73,454	18,128	25%	55,571	245	0%	775,623	857,994	82,371	10%	873,234	97,611	11%	849,104	931,475	9%
Total Expenses	155,470	221,887	66,417	30%	153,464	(2,006)	-1%	1,793,552	2,105,143	311,591	15%	1,923,118	129,566	7%	1,972,609	2,284,200	14%
Operating Results	(10,374)	(39,781)	29,407	-74%	28,075	(38,449)	-137%	20,592	(202,409)	223,001	-110%	(41,363)	61,955	-150%	119,991	(103,010)	-216%
Other Income & Expenses																	
Other Income																	
4450 Lodging Tax	0	0	0	-	0	0	-	119	0	119	-	169	(50)	-30%	119	0	-
4650 Grants Received - MAP	0	0	0	-	0	0	-	5,175	5,400	(225)	-4%	5,500	(325)	-6%	5,175	5,400	-4%
4695 Grants Received - Other	5,000	0	5,000	-	0	5,000	-	5,000	281,180	(276,180)	-98%	18,508	(13,508)	-73%	5,000	281,180	-98%
4700 Loans	0	0	0	-	0	0	-	0	90,000	(90,000)	-100%	0	0	-	0	90,000	-100%
4900 Other Income	0	0	0	-	0	0	-	300	0	300	-	100	200	200%	300	0	-
4905 Other	0	0	0	-	0	0	-	2,951	0	2,951	-	2,600	351	14%	2,951	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	92,767	0	92,767	-	25,135	67,632	269%	92,767	0	-
Total Other Income	5,000	0	5,000	-	0	5,000	-	106,312	376,580	(270,268)	-72%	52,012	54,300	104%	106,312	376,580	-72%

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Other Expenses																	
Taxes & Misc Expenses																	
6720 Property Tax - Sublet Facilities	0	0	0	-	-	-	-	9,427	0	(9,427)	-	8,706	(721)	-8%	9,427	-	-
6755 Insurance Claims	0	0	0	-	0	0	-	72,767	0	(72,767)	-	(540)	(73,306)	13583%	72,767	0	-
Total Taxes & Misc Expenses	-	-	-	-	0	0	-	82,193	-	(82,193)	-	8,166	(74,027)	-907%	82,193	-	-
Debt Services																	
7005 Principal repayment	0	0	0	-	0	0	-	56,581	72,806	16,225	22%	76,901	20,320	26%	56,581	72,806	22%
7010 Interest payment	0	0	0	-	0	0	-	65,152	69,578	4,426	6%	62,270	(2,881)	-5%	65,152	69,578	6%
7020 Principal repayment	432	0	(432)	-	0	(432)	-	2,158	0	(2,158)	-	0	(2,158)	-	2,158	0	-
7025 Interest payment	19	0	(19)	-	0	(19)	-	98	0	(98)	-	0	(98)	-	98	0	-
8010 CIP Buildings	0	0	0	-	1,089	1,089	100%	168	45,000	44,832	100%	7,774	7,606	98%	168	45,000	100%
8011 CIP Docks	0	0	0	-	0	0	-	14,352	289,000	274,648	95%	126,821	112,470	89%	14,352	289,000	95%
8015 CIP Land Improvements	0	0	0	-	0	0	-	0	10,000	10,000	100%	0	0	-	0	10,000	100%
8020 CIP Machinery & Equipment	0	0	0	-	0	0	-	44,858	132,725	87,867	66%	0	(44,858)	-	44,858	132,725	66%
8025 CIP Mobile Equipment	0	0	0	-	0	0	-	0	0	0	-	8,001	8,001	100%	0	0	-
Total Debt Services	451	0	(451)	-	1,089	638	59%	183,366	619,109	435,743	70%	281,768	98,402	35%	183,366	619,109	70%
Total Other Expenses	451	0	(451)	-	1,089	638	59%	265,559	619,109	353,550	57%	289,934	24,374	8%	265,559	619,109	57%
Net Other Income	4,549	0	4,549	-	(1,089)	5,638	-518%	(159,248)	(242,529)	83,281	-34%	(237,922)	78,674	-33%	(159,248)	(242,529)	-34%
Net Result	(5,825)	(39,781)	33,956	-85%	26,985	(32,811)	-122%	(138,656)	(444,938)	306,282	-69%	(279,285)	140,629	-50%	(39,257)	(345,539)	-89%

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

Location: All

Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Jul 2019 - Jun 2020					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Prior FYTD vs Current FYTD Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4285 Mob/Demob Services	0	0	0	-	0	0	-	108,263	100,000	8,263	8%	0	108,263	-	108,263	100,000	8%
4287 Dredging Services	0	0	0	-	0	0	-	105,669	185,000	(79,331)	-43%	0	105,669	-	105,669	185,000	-43%
4290 Other	0	0	0	-	0	0	-	85,023	250,000	(164,977)	-66%	0	85,023	-	85,023	250,000	-66%
Total Operating Income	0	0	0	-	0	0	-	298,955	535,000	(236,045)	-44%	0	298,955	-	298,955	535,000	-44%
Expenses																	
Personnel Services																	
5005 Salaries	519	0	(519)	-	0	(519)	-	64,092	48,826	(15,266)	-31%	0	(64,092)	-	64,092	48,826	-31%
5015 Overtime	0	0	0	-	0	0	-	18,183	7,324	(10,859)	-148%	0	(18,183)	-	18,183	7,324	-148%
Total Compensation	519	0	(519)	-	0	(519)	-	82,275	56,150	(26,125)	-47%	0	(82,275)	-	82,275	56,150	-47%
5100 Federal Payroll taxes	40	0	(40)	-	0	(40)	-	6,115	4,295	(1,820)	-42%	0	(6,115)	-	6,115	4,295	-42%
5105 State Payroll taxes	0	0	(0)	-	0	(0)	-	33	0	(33)	-	0	(33)	-	33	0	-
5110 Unemployment Insurance	13	0	(13)	-	0	(13)	-	1,835	1,348	(487)	-36%	0	(1,835)	-	1,835	1,348	-36%
5115 Workers compensation	0	0	0	-	0	0	-	0	2,403	2,403	100%	0	0	-	0	2,403	100%
Total Payroll Taxes	53	0	(53)	-	0	(53)	-	7,983	8,046	63	1%	0	(7,983)	-	7,983	8,046	1%
5200 Medical insurance	0	0	0	-	0	0	-	12,286	16,100	3,814	24%	0	(12,286)	-	12,286	16,100	24%
5205 Dental insurance	0	0	0	-	0	0	-	1,330	2,000	670	34%	0	(1,330)	-	1,330	2,000	34%
5215 Term life insurance	0	0	0	-	0	0	-	444	1,520	1,076	71%	0	(444)	-	444	1,520	71%
5220 Long Term Disability insurance	0	0	0	-	0	0	-	0	1,714	1,714	100%	0	0	-	0	1,714	100%
5225 PERS Employee Contributions	99	0	(99)	-	0	(99)	-	17,681	11,835	(5,846)	-49%	0	(17,681)	-	17,681	11,835	-49%
5230 PERS Employer Contributions	31	0	(31)	-	0	(31)	-	4,943	0	(4,943)	-	0	(4,943)	-	4,943	0	-
Total Insured Benefits	130	0	(130)	-	0	(130)	-	36,684	33,169	(3,515)	-11%	0	(36,684)	-	36,684	33,169	-11%
Total Personnel Services	703	0	(703)	-	0	(703)	-	126,941	97,365	(29,576)	-30%	0	(126,941)	-	126,941	97,365	-30%
Goods & Services																	
6005 Seminars & training	0	833	833	100%	0	0	-	0	9,163	9,163	100%	0	0	-	837	10,000	92%
Total Staff Training	0	833	833	100%	0	0	-	0	9,163	9,163	100%	0	0	-	837	10,000	92%
6025 Travel - lodging & transportation	0	0	0	-	0	0	-	0	30,000	30,000	100%	0	0	-	0	30,000	100%
6030 Travel - Per Diem & mileage reimbursement	0	0	0	-	0	0	-	7,794	30,000	22,206	74%	0	(7,794)	-	7,794	30,000	74%
Total Travel & Entertainment	0	0	0	-	0	0	-	7,794	60,000	52,206	87%	0	(7,794)	-	7,794	60,000	87%
6050 Office supplies	0	42	42	100%	0	0	-	0	462	462	100%	0	0	-	38	500	92%
Total Office Expense	0	42	42	100%	0	0	-	0	462	462	100%	0	0	-	38	500	92%

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

Location: All

Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD			Jul 2019 - Jun 2020		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6105 Telephone - mobile	0	0	0	-	0	0	-	722	0	(722)	-	0	(722)	-	722	0	-
Total Utilities	0	0	0	-	0	0	-	722	0	(722)	-	0	(722)	-	722	0	-
6200 Temporary/Contract help	0	333	333	100%	0	0	-	0	3,663	3,663	100%	0	0	-	337	4,000	92%
6250 Legal services	0	83	83	100%	0	0	-	2,803	913	(1,890)	-207%	0	(2,803)	-	2,890	1,000	-189%
6270 Contracted Services	0	1,667	1,667	100%	0	0	-	0	18,337	18,337	100%	0	0	-	1,663	20,000	92%
6290 Commercial insurance	4,540	4,337	(203)	-5%	0	(4,540)	-	48,395	47,707	(688)	-1%	0	(48,395)	-	52,734	52,046	-1%
Total Professional Services	4,540	6,420	1,880	29%	0	(4,540)	-	51,198	70,620	19,422	28%	0	(51,198)	-	57,624	77,046	25%
6400 Small equipment & tools	0	0	0	-	0	0	-	2,319	0	(2,319)	-	0	(2,319)	-	2,319	0	-
6405 Safety/hazardous materials	0	0	0	-	0	0	-	263	0	(263)	-	0	(263)	-	263	0	-
6420 Janitorial supplies	0	0	0	-	0	0	-	45	0	(45)	-	0	(45)	-	45	0	-
6425 Operational supplies	0	0	0	-	0	0	-	2,441	50,000	47,559	95%	0	(2,441)	-	2,441	50,000	95%
6430 Equipment Rental	0	0	0	-	0	0	-	65,578	0	(65,578)	-	0	(65,578)	-	65,578	0	-
6450 Fuel - Gas	0	0	0	-	0	0	-	600	1,000	400	40%	0	(600)	-	600	1,000	40%
6455 Fuel - Diesel	0	0	0	-	0	0	-	723	9,000	8,277	92%	0	(723)	-	723	9,000	92%
Total Operational Expense	0	0	0	-	0	0	-	71,969	60,000	(11,969)	-20%	0	(71,969)	-	71,969	60,000	-20%
6500 Repairs & maintenance equipment	92	7,500	7,408	99%	0	(92)	-	38,885	82,500	43,615	53%	0	(38,885)	-	46,385	90,000	48%
6505 Repairs & maintenance vehicles	0	833	833	100%	0	0	-	836	9,163	8,327	91%	0	(836)	-	1,673	10,000	83%
Total Repair and Maintenance	92	8,333	8,241	99%	0	(92)	-	39,721	91,663	51,942	57%	0	(39,721)	-	48,058	100,000	52%
Total Goods & Services	4,632	15,628	10,996	70%	0	(4,632)	-	171,404	291,908	120,504	41%	0	(171,404)	-	187,042	307,546	39%
Total Expenses	5,335	15,628	10,293	66%	0	(5,335)	-	298,345	389,273	90,928	23%	0	(298,345)	-	313,983	404,911	22%
Operating Results	(5,335)	(15,628)	10,293	-66%	0	(5,335)	-	611	145,727	(145,116)	-100%	0	611	-	(15,027)	130,089	-112%
Other Income & Expenses																	
Other Income																	
4805 Transfer - GF	0	0	0	-	0	0	-	22,482	27,896	(5,414)	-19%	0	22,482	-	22,482	27,896	-19%
4915 Insurance Reimbursement	0	0	0	-	0	0	-	586	0	586	-	0	586	-	586	0	-
Total Other Income	0	0	0	-	0	0	-	23,068	27,896	(4,828)	-17%	0	23,068	-	23,068	27,896	-17%
6755 Insurance Claims	0	0	0	-	0	0	-	836	0	(836)	-	0	(836)	-	836	0	-
Total Taxes & Misc Expenses	0	0	0	-	0	0	-	836	0	(836)	-	0	(836)	-	836	0	-
Total Other Expenses	0	0	0	-	0	0	-	836	0	(836)	-	0	(836)	-	836	0	-
Net Other Income	0	0	0	-	0	0	-	22,232	27,896	(5,664)	-20%	0	22,232	-	22,232	27,896	-20%
Net Result	(5,335)	(15,628)	10,293	-66%	0	(5,335)	-	22,843	173,623	(150,780)	-87%	0	22,843	-	7,205	157,985	-95%

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Adopted



Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4010 Property Agreements	17,210	5,704	11,506	202%	6,180	11,031	178%	214,355	154,846	59,509	38%	228,329	(13,974)	-6%	221,309	161,800	37%
4235 Customer Discounts	0	0	0	-	0	0	-	0	0	0	-	(3,500)	3,500	-100%	0	0	-
4260 Rail Operations Revenue	20,747	30,601	(9,854)	-32%	258,121	(237,374)	-92%	226,394	384,012	(157,618)	-41%	3,239,132	(3,012,738)	-93%	248,745	406,363	-39%
4265 Rail Surcharges	24,486	38,070	(13,584)	-36%	30,456	(5,970)	-20%	262,985	478,725	(215,740)	-45%	382,983	(119,998)	-31%	289,987	505,727	-43%
Total Operating Income	62,443	74,375	(11,932)	-16%	294,756	(232,313)	-79%	703,734	1,017,583	(313,849)	-31%	3,846,944	(3,143,210)	-82%	760,041	1,073,890	-29%
Expenses																	
Personnel Services																	
5005 Salaries	19,214	11,042	(8,172)	-74%	7,181	(12,033)	-168%	97,987	88,252	(9,735)	-11%	87,486	(10,501)	-12%	105,335	95,600	-10%
5020 Car Allowance	0	0	0	-	231	231	100%	0	0	0	-	2,711	2,711	100%	0	0	-
Total Compensation	19,214	11,042	(8,172)	-74%	7,412	(11,802)	-159%	97,987	88,252	(9,735)	-11%	90,198	(7,789)	-9%	105,335	95,600	-10%
5100 Federal Payroll taxes	1,442	845	(597)	-71%	554	(888)	-160%	7,192	6,748	(444)	-7%	6,618	(574)	-9%	7,757	7,313	-6%
5105 State Payroll taxes	2	0	(2)	-	2	0	22%	19	0	(19)	-	23	4	19%	19	0	-
5110 Unemployment Insurance	273	109	(164)	-150%	203	(70)	-35%	1,095	875	(220)	-25%	1,211	116	10%	1,164	944	-23%
5115 Workers compensation	321	428	107	25%	417	96	23%	3,531	3,421	(110)	-3%	4,491	960	21%	3,819	3,709	-3%
Total Payroll Taxes	2,037	1,382	(655)	-47%	1,175	(862)	-73%	11,836	11,044	(792)	-7%	12,343	507	4%	12,758	11,966	-7%
5200 Medical insurance	1,454	1,385	(69)	-5%	1,346	(108)	-8%	15,995	15,235	(760)	-5%	15,755	(240)	-2%	17,378	16,618	-5%
5205 Dental insurance	154	169	15	9%	156	2	1%	1,699	1,859	160	9%	1,716	17	1%	1,863	2,023	8%
5215 Term life insurance	58	12	(46)	-380%	52	(5)	-10%	633	132	(501)	-380%	577	(57)	-10%	641	140	-358%
5220 Long Term Disability insurance	0	46	46	100%	0	0	-	0	506	506	100%	0	0	-	45	551	92%
5225 PERS Employee Contributions	1,193	2,108	915	43%	1,557	363	23%	16,628	16,843	216	1%	12,156	(4,471)	-37%	18,035	18,250	1%
5230 PERS Employer Contributions	375	663	288	43%	667	292	44%	5,226	5,295	69	1%	5,210	(16)	0%	5,667	5,736	1%
Total Insured Benefits	3,234	4,383	1,149	26%	3,779	544	14%	40,181	39,870	(311)	-1%	35,414	(4,767)	-13%	43,629	43,318	-1%
Total Personnel Services	24,485	16,807	(7,678)	-46%	12,366	(12,119)	-98%	150,004	139,166	(10,838)	-8%	137,955	(12,049)	-9%	161,722	150,884	-7%
Goods & Services																	
6005 Seminars & training	0	0	0	-	0	0	-	0	0	0	-	2,781	2,781	100%	0	0	-
Total Staff Training	0	0	0	-	0	0	-	0	0	0	-	2,781	2,781	100%	0	0	-
6020 Travel - airfare	0	83	83	100%	0	0	-	830	913	83	9%	0	(830)	-	917	1,000	8%
6025 Travel - lodging & transportation	0	83	83	100%	147	147	100%	651	913	262	29%	2,774	2,124	77%	738	1,000	26%
6030 Travel - Per Diem & mileage reimbursement	0	42	42	100%	0	0	-	1,433	462	(971)	-210%	1,293	(140)	-11%	1,471	500	-194%
6035 Meals & Entertainment	0	0	0	-	105	105	100%	95	0	(95)	-	776	681	88%	95	0	-
Total Travel & Entertainment	0	208	208	100%	252	252	100%	3,009	2,288	(721)	-32%	4,843	1,834	38%	3,221	2,500	-29%
6050 Office supplies	0	0	0	-	0	0	-	0	0	0	-	7,682	7,682	100%	0	0	-
6055 Kitchen supplies	0	0	0	-	0	0	-	0	0	0	-	215	215	100%	0	0	-
6060 IT supplies	0	0	0	-	0	0	-	0	0	0	-	589	589	100%	0	0	-
6090 IT SW subscriptions & licenses	0	0	0	-	0	0	-	0	0	0	-	905	905	100%	0	0	-
Total Office Expense	0	0	0	-	0	0	-	0	0	0	-	9,391	9,391	100%	0	0	-

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Adopted



Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6105 Telephone - mobile	0	0	0	-	0	0	-	0	0	0	-	57	57	100%	0	0	-
6145 Hazardous material disposal	0	0	0	-	0	0	-	4,313	0	(4,313)	-	0	(4,313)	-	4,313	0	-
6155 Environmental Remediation/Mitigation/Monitoring	0	0	0	-	0	0	-	0	0	0	-	80	80	100%	0	0	-
Total Utilities	0	0	0	-	0	0	-	4,313	0	(4,313)	-	137	(4,177)	-3051%	4,313	0	-
6230 Rail operations service fee	0	0	0	-	232,309	232,309	100%	0	0	0	-	2,895,416	2,895,416	100%	0	0	-
6245 Legal advertising	0	0	0	-	0	0	-	0	0	0	-	98	98	100%	0	0	-
6250 Legal services	0	0	0	-	0	0	-	0	0	0	-	203,905	203,905	100%	0	0	-
6260 Consulting services	0	2,917	2,917	100%	0	0	-	42,441	32,087	(10,354)	-32%	11,972	(30,469)	-255%	45,354	35,000	-30%
6265 Recruiting services	0	0	0	-	0	0	-	0	0	0	-	267	267	100%	0	0	-
6270 Contracted Services	0	0	0	-	0	0	-	10,228	0	(10,228)	-	7,252	(2,977)	-41%	10,228	0	-
6290 Commercial insurance	3,107	2,008	(1,099)	-55%	417	(2,690)	-646%	25,179	22,088	(3,091)	-14%	10,165	(15,014)	-148%	27,192	24,101	-13%
Total Professional Services	3,107	4,925	1,818	37%	232,725	229,619	99%	77,849	54,175	(23,674)	-44%	3,129,075	3,051,227	98%	82,775	59,101	-40%
6400 Small equipment & tools	0	0	0	-	71	71	100%	5,099	0	(5,099)	-	26,257	21,158	81%	5,099	0	-
6405 Safety/hazardous materials	0	0	0	-	0	0	-	0	0	0	-	14,008	14,008	100%	0	0	-
6410 Signage	0	0	0	-	0	0	-	0	0	0	-	22	22	100%	0	0	-
6420 Janitorial supplies	0	0	0	-	0	0	-	0	0	0	-	734	734	100%	0	0	-
6425 Operational supplies	0	0	0	-	0	0	-	0	0	0	-	6,202	6,202	100%	0	0	-
6435 vehicle Lease	0	300	300	100%	0	0	-	0	3,300	3,300	100%	0	0	-	300	3,600	92%
6450 Fuel - Gas	0	208	208	100%	180	180	100%	60	2,288	2,228	97%	1,938	1,878	97%	272	2,500	89%
6455 Fuel - Diesel	0	0	0	-	0	0	-	0	0	0	-	379	379	100%	0	0	-
Total Operational Expense	0	508	508	100%	251	251	100%	5,160	5,588	428	8%	49,540	44,381	90%	5,672	6,100	7%
6500 Repairs & maintenance equipment	0	0	0	-	0	0	-	456	0	(456)	-	6,944	6,487	93%	456	0	-
6505 Repairs & maintenance vehicles	0	60	60	100%	0	0	-	930	660	(270)	-41%	1,044	113	11%	990	720	-38%
6510 Repairs & maintenance buildings	0	0	0	-	0	0	-	382,328	0	(382,328)	-	407	(381,920)	-93730%	382,328	0	-
6515 Repairs & maintenance land improvements	0	0	0	-	0	0	-	136,766	0	(136,766)	-	21,730	(115,036)	-529%	136,766	0	-
6530 Repairs & maintenance Locos	0	0	0	-	0	0	-	26,821	0	(26,821)	-	0	(26,821)	-	26,821	0	-
6580 Permits	0	0	0	-	0	0	-	0	0	0	-	1,385	1,385	100%	0	0	-
Total Repair and Maintenance	0	60	60	100%	0	0	-	547,302	660	(546,642)	-82825%	31,510	(515,793)	-1637%	547,362	720	-75923%
Total Goods & Services	3,107	5,701	2,594	46%	233,229	230,122	99%	637,633	62,711	(574,922)	-917%	3,227,277	2,589,644	80%	643,343	68,421	-840%
Total Expenses	27,592	22,508	(5,084)	-23%	245,595	218,003	89%	787,637	201,877	(585,760)	-290%	3,365,232	2,577,595	77%	805,065	219,305	-267%
Operating Results	34,851	51,867	(17,016)	-33%	49,162	(14,311)	-29%	(83,903)	815,706	(899,609)	-110%	481,712	(565,615)	-117%	(45,024)	854,585	-105%
Other Income & Expenses																	
Other Income																	
4480 Tax Credits	0	0	0	-	0	0	-	634,200	0	634,200	-	0	634,200	-	634,200	0	-
4520 Green Hill Debt Service	0	0	0	-	0	0	-	0	43,424	(43,424)	-100%	0	0	-	0	43,424	-100%

Financial Report - Actual vs. Budget
For Period Ending May 2020

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Adopted



Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	May 2020				May 2019			Jul 2019 - May 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
4805 Transfer - GF	0	0	0	-	0	0	-	0	0	0	-	523,682	(523,682)	-100%	0	0	-
4905 Other	2,206	0	2,206	-	80	2,126	2658%	7,206	0	7,206	-	281,676	(274,470)	-97%	7,206	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	(9,329)	0	(9,329)	-	0	(9,329)	-	(9,329)	0	-
Total Other Income	2,206	0	2,206	-	80	2,126	2658%	632,077	43,424	588,653	1356%	805,359	(173,281)	-22%	632,077	43,424	1356%
Other Expenses																	
6755 Insurance Claims	0	0	0	-	116,936	116,936	100%	2,322	0	(2,322)	-	116,936	114,613	98%	2,322	0	-
Total Taxes & Misc Expenses	0	0	0	-	116,936	116,936	100%	2,322	0	(2,322)	-	116,936	114,613	98%	2,322	0	-
Debt Services																	
7005 Principal repayment	0	0	0	-	0	0	-	338,068	338,068	0	0%	322,173	(15,895)	-5%	338,068	338,068	0%
7010 Interest payment	0	0	0	-	0	0	-	306,543	306,543	(0)	0%	322,438	15,895	5%	306,543	306,543	0%
7020 Principal repayment - Vehicles	1,041	0	(1,041)	-	0	(1,041)	-	5,200	0	(5,200)	-	0	(5,200)	-	5,200	0	-
7025 Interest payment - Vehicles	19	0	(19)	-	0	(19)	-	96	0	(96)	-	0	(96)	-	96	0	-
9005 Transfers - GF	0	0	0	-	0	0	-	0	0	0	-	902,500	902,500	100%	0	0	-
8013 CIP Construction Bridges	0	20,833	20,833	100%	0	0	-	129,849	229,163	99,314	43%	0	(129,849)	-	150,686	250,000	40%
8020 CIP Machinery & Equipment	0	0	0	-	0	0	-	9,938	0	(9,938)	-	13,000	3,062	24%	9,938	0	-
Total Debt Services	1,059	20,833	19,774	95%	0	(1,059)	-	789,694	873,774	84,080	10%	1,560,111	770,417	49%	810,531	894,611	9%
Total Other Expenses	1,059	20,833	19,774	95%	116,936	115,876	99%	792,017	873,774	81,757	9%	1,677,047	885,030	53%	812,854	894,611	9%
Net Other Income	1,147	(20,833)	21,980	-106%	(116,856)	118,003	-101%	(159,939)	(830,350)	670,411	-81%	(871,688)	711,749	-82%	(180,776)	(851,187)	-79%
Net Result	35,998	31,034	4,964	16%	(67,694)	103,692	-153%	(243,842)	(14,644)	(229,198)	1565%	(389,976)	146,134	-37%	(225,800)	3,398	-6745%



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Margaret Barber, Director of External Affairs

DATE: July 8, 2020

SUBJECT: Commercial/External Affairs/Marketing Management Report

Commercial:

EA/BD staff, Rail staff, and Port CEO held meetings with all rail customers during the month of June to discuss the Capital Projects Surcharge Fee, customer impressions on rail service and communications, and upcoming volume projections. All rail customers expressed that they were pleased with rail service and communications.

EA/BD staff is working with Charleston Marina staff to promote the RV Park. A survey was sent out to 144 RV Park customers from the previous six months in an effort to determine customer satisfaction, as well as what amenities are valued highest and what amenities are currently not available at the park that customers desire.

Staff continue to follow up on commercial inquiries.

Marketing and Media:

EA/BD staff is currently enrolled in a drone training course to prepare for licensure exam.

Staff issued four press releases during the month of June:

- If you See Tracks, Think Train
- Maintenance Dredging of Coos Bay Harbor River Miles Twelve to Fifteen Scheduled to Commence Early July
- Job Announcement: Railroad Bridge Inspector
- Charleston Ice Plant Rebuild Project Remains on Track for August Reopening

Three of the articles were featured in The World. The Port was also featured in Seaports Magazine regarding the Port's Scholarship Program, and staff submitted content regarding the Ice Plant Rebuild Project for a future issue of Seaports.

Staff was featured on Hooked on Oregon, a local radio show, to provide a general overview of the Port, as well as Railroad projects and the Ice Plant Rebuild Project.

Page likes on the Port's Facebook page increased by 224% over the past month, and followers increased by 233%. The top post was a picture of aggregate cars being loaded at the Greenhill yard with a total reach of 2,400.

The Charleston Marina Facebook page followers for the past month increased by 7%, while new page likes declined by 8%. The top post on the Charleston Marina page was a video created by Nick Edwards promoting the Charleston community.

Staff is beginning to develop the FY 2019/20 Annual Report. Additionally, the commercial Quarterly newsletter was distributed to 644 subscribers on July 2, 2020. According to Mail Chimp, the platform the Port utilizes for newsletter distribution, of these subscribers, 40% are actively engaged and frequently open the newsletters, 20% are categorized as moderately engaged, and 34% rarely open the newsletter.

Legislative/Advocacy Work:

Staff continue work with State and Federal legislators to articulate the impacts of COVID-19 for the Port industry and advocate for inclusion of Port relief and infrastructure needs in upcoming stimulus packages.

Staff is working with Markee & Associates to ensure that previously dedicated lottery bond funding through the State of Oregon is available for upcoming Port projects.

The Oregon Legislature met for a special session in late June to take up bills related to COVID-19 relief as well as police brutality. During the session as a result of COVID-19, the capitol was closed to the lobby and the general public for the duration. The only people that were allowed in the building were limited staff and legislators. Nearly all of the policy issues that were presented just before session started ultimately passed this session (about 20 or so issues). One key issue that the Republicans pushed hard for before and during the session was some sort of liability reform for business, employers, and/or government bodies as it relates to the pandemic. The idea was to make sure that employers that are taking precautions for their employees will not held liable if there was a workplace outbreak, etc. Most Democrats from day one pushed back on this. Many stated their reason for not doing this was because the legislature was not looking at the workers compensation system to create a presumption for the coronavirus. There was an agreement (after 10 Democrats signed a letter stating the need for liability reform) between Republicans and Democrats to create an interim workgroup to study the liability issue in hopes of bringing legislation to a future session. There will most likely be another special session the second half of July to look at budget issues and some policy at the same time.

Staff continue to monitor Governor Brown's press conferences for pertinent updates related to COVID-19.

Port Property:

Staff received two inquiries on building 30 and an inquiry on the old maintenance shop. Staff is working with the previous owners and current tenant of the Fishermen's Wharf to cultivate a new tenant/owner.

Staff continue to work with tenants in the Marina complex to provide support with regard to issues surrounding COVID-19.

One of the bills that passed in the most recent Special Session extended the Governor's moratorium on evictions for commercial tenants from July 1, 2020 to September 30, 2020.

Grants:

Staff will be compiling a grant application through the Oregon Parks and Recreation Department to support the purchase of the remaining wooden picnic tables in the Marina. The grant period opens in August and closes in September.

Community Outreach:

Staff met with the President of the Charleston Merchant's Association to brainstorm opportunities for the Port and the Association to cross-market.

Staff attended a virtual meeting with the work group that has been working to include a ballot measure in the November Election to initiate a Transient Lodging Tax in the Charleston area.

Staff created a list serve of business, community, and legislative stakeholders to forward pertinent information related to COVID-19 resources, as well as utilizing website and social media outlets to distribute information.

Staff have also created list serves for additional groups to share pertinent information and updates, including the Ice Plant Rebuild Project, Maritime Contacts, and Rail Contacts.

M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Jake Jacobs, Infrastructure Support Services Director

CC: Mike Dunning, Rich Lopez, Megan Richardson, Margaret Barber, Lanelle Comstock

DATE: July 8, 2020

SUBJECT: Infrastructure Support Services Division (ISSD) Management Report

Coos Bay Rail Line:

Tunnel Rehab Phase II, 51% Complete:

Scott Partney Construction is currently on their last scheduled one week shutdown for tunnel 15. The remainder of the work within the tunnels shall take place during normal daily track outages. There will also be two additional Thursday through Sunday shutdowns to accomplish the replacement of two separate culverts. Miscellaneous ballast work is taking place in several of the other tunnels on a daily basis, as it fits the available crew time. The pre-cast concrete channel installation is proceeding nicely at tunnel 19. SPC has come up with a unique way to get the ready-mix concrete into the tunnels for the cast in place concrete work by mounting a concrete truck drum on one of its trucks and using a conveyor to transfer the concrete from the ready mix truck into the hi-rail mounted ready-mix truck. This channel work will continue for about two more weeks.



Photo: Concrete work at Tunnel 19.

2020 Mainline Herbicide Spraying:

ISSD has been working with Ferrosafe to have the CBRL mainline sprayed for vegetation growth. Spraying started May 22, 2020 and has since been completed.

Charleston Marina:

Ice Plant Replacement:

The ice bin and elevating conveyor have been placed in the new building and the second floor has been installed. The refrigeration equipment has been installed on the second floor with the refrigeration piping scheduled to start next week. The second floor wall installation is complete and the second floor roof framing will begin in the next week.

Upgrade Security Cameras System at Marina and Shipyard: (ongoing)

Oregon Alarm is 95% complete with the remaining 5% finished on completion of the Ice Plant. As of June 22, 2020, a Substantial Completion agreement has been issued.

Maritime Operations: (ongoing)

ISSD is working with Mike Dunning to provide additional documentation for the MARAD Build Grant, NEPA Compliance, ESA Section 7 Compliance, and Section 106 Compliance study being conducted by Greg Matuzak Environmental Consulting LLC.

Note: This is an ongoing effort that will conclude upon acceptance by MARAD. That date is undetermined as of this report, however, is anticipated to be complete within the next 75 days.

Quarterly Grant Reports:

All required Federal and State quarterly reports have been accepted within the required time frame.

Coalbank Slough Bridge:

ISSD has continued inspections of the Coalbank Slough bridge. This month's inspection shows some apparent movement in the structure. Stantec has been informed and requested additional measurements be taken and checked on a monthly basis to determine the extent of the movement. ISSD will continue to perform the monthly inspections with regular reports to Stantec.



Photos: Ice Plant construction (left). Coalbank Slough Bridge (right).



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Mike Dunning, Director of Maritime Operations

DATE: July 8, 2020

SUBJECT: Port Operations Management Report

Channel Modification Project:

The PDT continues to review and address comments on the Letter of Authorization (LOA) and the Risk Management Plan (RMP). As discussed previously, the RMP is the last big piece needed to close out remaining the remaining 204/408 Report comments.

Build Grant (NEPA):

The Port received a Letter of Concurrence (LOC) from National Marine Fisheries Service in June. This LOC satisfies the Section 7 (ESA) consultation and finds that the proposed action (project) is not likely to adversely affect OC Coho salmon, green sturgeon, eulachon, or their designated critical habitats. The Section 106 (cultural and historical) consultation should be completed in early to mid-July. Once MARAD has the Section 106 work in hand, they will conduct a final review of the NEPA work and we anticipate a Finding of No Significant Impact (FONSI) for the project.

Charleston Sediment Characterization:

The Sediment Characterization Report (SCR) is still under review, but we expect a Sediment Determination Memo (SDM) by the end of July. We anticipate receiving authorization for in-water disposal for all Dredge Material Management Units (DMMU) within the Marina and Shipyard.

Russel Marine has contracted with Hart Crowser to conduct sediment sampling behind the fuel dock. These samples will be evaluated and submitted to the PSET for review and ultimately a Sediment Determination Memo for the new DMMU. This new DMMU will be added to the Charleston Marina Complex Dredging Permit.

Dredging:

The Unified and Charleston Dredging permits are still under review by the agencies. Staff is currently working with the Corps to complete the Section 408 determination required for the Charleston dredging permit approval. We received an email from the 408-program coordinator in early July stating that the 408 Program was out of funds for the year and may not pick up our request again until October. We currently have dredging operations scheduled to start in early October and need this determination sooner.

The Corps clamshell contract dredge is currently working from RM 12-15. The contractor will dredge 1 million cubic yards and place it in offshore disposal site “H”. This work is expected to continue through October 2020.

Safety:

Staff continues to evaluate the safety needs of staff and the public during the COVID-19 outbreak. Staff and visitors are required to wear face masks while in doors in accordance with Governor Brown’s directive.

The Natural Hazards Mitigation Plan (NHMP) MOA will be executed in July and the first Steering Committee meeting is scheduled for July 29, 2020.

The Harbor Safety Committee Chair has resigned his position on the board. The Vice Chair is George Wales and he will be the acting Chair until a new Chair is voted in. We anticipate that this will happen at the next HSC meeting on July 21, 2020.



MEMORANDUM

TO: John Burns, Chief Executive Officer

FROM: Brandon Collura, Harbormaster

DATE: July 8, 2020

SUBJECT: Charleston Operations Management Report

The Marina finished the month of June at 57% capacity. Of the 443 moorage slips, we had 161 annuals, 37 semi-annuals, 54 monthlies and 139 transients. Annuals decreased, semi-annuals stayed identical and both monthly and transient moorages increased. Overall capacity increased by one percent from May to June.

The RV Park had 39% capacity in June, up 17% from May. Out of 104 RV Park spaces, we had 130 new check-ins for total sales of \$35,367.44. Reservations for the summer season continue to be strong and currently show no signs of slowing.

Maintenance Projects:

Annual maintenance work on the State-owned dredge equipment has begun. Pumps and parts are being disassembled for internal components to be taken to machine shops and various third parties to have work completed prior to the upcoming fall/winter in-water work window. The HYPACK software has been sent in for repair and the major engine oil and filter changes have taken place.

Painting has been taking place throughout the marina complex. Launch ramp lane lines, storm water drain covers, RV Park lines as well as areas outside the Post Office and inner basin parking areas have been repainted recently to increase visibility and safety.

A new pump out sewer line is currently being installed in one of the inner basin units. The old line needed replacement along G&H dock.

Ice Dock & Plant Project:

As of Tuesday, July 7, the walls for both levels of the new plant are completely installed. The condenser is installed on the outdoor portion of the second level and all indoor equipment is currently welded into place on the upper level. Joists and the roof system are due to be installed next and all high-pressure welding work is being conducted concurrently. Cement foundation work continues at the dock head building as well to prepare for electrical system installation in the coming weeks.

Once the plant is complete, professional training included in the start-up process will be conducted for one week by the North Star team alongside the Charleston maintenance crew.



Photos: Compressor skid lift on Wednesday, July 1 (left). Twin 90 ice makers mounted on Thursday, July 2 (right). Bin wall construction on Thursday, July 2 (below).





MEMORANDUM

TO: John Burns, Chief Executive Officer
FROM: Rich Lopez, General Manager
DATE: July 8, 2020
SUBJECT: Railroad Department Management Report

Operations:

CBRL handled 534 revenue car loadings for June 2020. June 2020 car loadings were above May 2020, by 140 cars and below by 49 cars from the 2019/20 CBRL forecasted monthly average of 583 cars. June 2020 was above June 2019 of 318 cars by 216 cars.

The month of June 2020 carloads of 534 were a direct effect of planning and execution. The staff and crews worked as a team to position and move cars during and between the 2 tunnel work windows, maximizing car movements for the month.

Lost Creek Rock Products has increased car movements to their Coast Yard.

CBRL MOW crews repaired 3 broken rails and a bridge approach found during track inspections in June. The broken rails and approach were repaired and had no impact on operations.

CBRL MOW located a bridge issue at MP 742.24 that took the bridge out of service. The strategic planning of all staff members allowed the bridge repairs to be made during the tunnel work window and with no delays to train operations.

CBRL encountered 3 fallen trees in June, a higher number than in previous years. Both MOW and train crews worked hard to clear, with minimal delays to operations

ShadCo replaced 1,000 ties between two locations removing 1.7 miles of a 5 mph slow order. Along with ties, the contractor also resurfaced, gauged, and tamped the locations.

ODOT Mechanical Inspector was on property inspecting cars brought online for FRA defects and compliance at Vaughn and Noti.

CBRL locomotive department continues to work diligently on keeping our units available and in service. 92 day and annual inspections are being completed on required units.

Port and CBRL staff continue to work on crossing sign audits, inspections, and signage program.

Coos Bay Rail Line:

As of July 6, 2020, the CBRL is 293 days' injury free. The CBRL had 0 incidents in June. Currently, CBRL has 17 employees and 6 locomotives on property.

CBRL received no recommended violations from FRA Signal or ODOT Operations Compliance Inspectors.

Tunnel Project Phase II:

Tunnel 15 – Week 1 of a 2-week work window is complete with 900 feet of rail installed.

Tunnel 17 – Ditching complete, track need final dressing of rock.

Tunnel 18 – Track work complete. Needs final dressing and 30” culvert to be placed.

Tunnel 19 – Culvert and fish ladder install have begun. Track still needs dressing.

Tunnel 20 – Contractor needs to perform finishing work.

Tunnel 21 – Complete.

CBRL, working with the contractor, has allowed 7-day work windows to work on track structures unimpeded by train traffic. In doing this the project is now 2 weeks ahead of schedule.



Action Items

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS**

ACTION/DECISION REQUEST

DATE: July 8, 2020

PROJECT TITLE: 2020Res11: Coos Bay Rail Line, Inc. - Capital Projects Surcharge Tariff

ACTION REQUESTED: Approve resolution 2020Res11 authorizing Coos Bay Rail Line, Inc. (CBRL) to issue a revised and updated Capital Projects Surcharge Tariff for 2020

BACKGROUND:

The Oregon International Port of Coos Bay owns and contracts for the operation of the Coos Bay rail line with Coos Bay Rail Line, Inc., a wholly owned nonprofit subsidiary of the Oregon International Port of Coos Bay. As owner of the rail line, the Port retains responsibility for capital repairs, rehabilitation, and replacement of the infrastructure on the rail line. Since acquiring the line the Port has undertaken a comprehensive capital rehabilitation campaign designed to restore and improve service to regional employers that ship and receive cargo by rail.

In 2013, the Port of Coos Bay instituted a surcharge fee on every revenue rail car transported on the Coos Bay Rail Line for the purpose of establishing a revenue stream to pay for debt service and other expenses related to the Port's acquisition of the rail line, as well as any capital repair and rehabilitation costs that are not covered by grant funds. Any fees not expended during the fiscal year collected are held in a reserve to be used for approved expenses in future fiscal years.

The existing surcharge fee (CBR 8500-A) has been in place since November 1, 2018 with no increase in 2019. The current fees range from \$50 to \$100, depending on the commodity shipped and the distance travelled on the rail line. The proposed fees range from \$52.50 to \$105.00, depending on the commodity shipped and the distance travelled on the rail line.

In order to meet future anticipated expenses related to the rail line, including the estimated \$520,000 in annual debt services for the purchase of the rail line which began in 2018, Port staff recommends that the fee be increased. After reviewing multiple scenarios related to the projected reserve fund balances for future years, Port staff is recommending a new Zone structure and increase in the surcharge fees, to be effective August 15, 2020.

Proposed Zone structure and 2020 rates are shown in Exhibit A, attached to the resolution following this backgrounder.

RECOMMENDED MOTION:

Approve Resolution 2020Res11 authorizing Coos Bay Rail Line, Inc. to issue the revised and updated Capital Projects Surcharge Tariff for 2020.

RESOLUTION 2020Res11

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
OREGON INTERNATIONAL PORT OF COOS BAY**

**RESOLUTION AUTHORIZING COOS BAY RAIL LINE, INC. TO ISSUE A REVISED
AND UPDATED CAPITAL PROJECTS SURCHARGE TARIFF FOR 2020**

WHEREAS, the Oregon International Port of Coos Bay owns and contracts for the operation of the Coos Bay rail line with Coos Bay Rail Line, Inc, a wholly owned nonprofit subsidiary of the Oregon International Port of Coos Bay; and

WHEREAS, the Port has and continues to undertake a comprehensive capital rehabilitation campaign designed to restore and improve service to regional employers that ship and receive cargo by rail; and

WHEREAS, the Port of Coos Bay instituted a surcharge fee on every revenue rail car transported on the Coos Bay Rail Line for the purpose of establishing a revenue stream to pay for debt service and other expenses related to the Port's acquisition of the rail line, as well as any capital repair and rehabilitation costs that are not covered by grant funds; and

WHEREAS, in order to meet future anticipated expenses related to the rail line, the fee must be increased as proposed in EXHIBIT A, REVISED AND UPDATED CAPITAL PROJECTS SURCHARGE TARIFF – 2020, effective August 15, 2020.

THEREFORE BE IT RESOLVED, that the Coos Bay Rail Line issues the revised and updated Capital Projects Surcharge Tariff for 2020, identified as Exhibit A, attached hereto and incorporated herein by this reference.

APPROVED and ADOPTED, by the Board of Commissioners of the Oregon International Port of Coos Bay this 16th day of July 2020.

David Kronsteiner, President

Eric Farm, Vice President

EXHIBIT A
REVISED AND UPDATED CAPITAL PROJECTS SURCHARGE TARIFF - 2020

- 1) Except as provided in paragraph 2 of this Exhibit, the following surcharge rates shall be used for the purposes of calculating the Capital Projects Surcharge Tariff:
 - a) Zone A - \$52.50
 - b) Zone B - \$78.75
 - c) Zone C - \$89.25
 - d) Zone D (Crossing the Coos Bay Bridge) - \$105.00

- 2) In lieu of the rates listed in paragraph 1, the following surcharge rates shall be used for the specific loads listed below:
 - a) Move E Woodchips (not crossing the Coos Bay Bridge) - \$71.40
 - b) Move F Woodchips (crossing the Coos Bay Bridge) - \$81.90
 - c) Move G Intra-Zone moves - \$42.00
 - d) Move H Inter-Zone (not crossing the Coos Bay Bridge) - \$89.25
 - e) Move I Inter-Zone (crossing the Coos Bay Bridge) - \$105.00
 - f) Move J Inter-Zone Logs/Aggregates (not crossing the Coos Bay Bridge) - \$50.40
 - g) Move K Inter-Zone Logs/Aggregates (crossing the Coos Bay Bridge) - \$60.90

Zone A includes Eugene, OR to Wendson, OR

Zone B includes Cushman, OR to Gardiner Jct, OR

Zone C includes Gardiner/Reedsport, OR to Cordes/North Spit, OR

Zone D includes North Bend, OR to Coquille, OR

Move E through K are specific loads listed

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: July 8, 2020

PROJECT TITLE: 2020Res12: Approval of Amended Charleston Marina Rate Schedule

ACTION REQUESTED: Adoption of Resolution 2020Res12 revising the Charleston Marina Rate Schedule for Fiscal Year 2020/21

BACKGROUND:

Throughout the rebuild process of the Charleston Ice Plant, Port Staff collected rates for commercial grade flake ice from 19 ice making facilities who provide ice to commercial fishing fleets between San Francisco and the Puget Sound. Between private and public enterprises, it was determined that the average price per ton for this product was \$91 with a median price of \$80. The Charleston Marina Ice Plant specifically provides several services and a production capacity that put it in the top tier of facilities along the West Coast.

Taking into account the current market research data as well as the costs required to repay the various loan obligations to rebuild the ice plant, the recommended motion is to increase pricing across all ice and ice dock services.

The proposed red lined amended 2020/21 Charleston Marina Rate Schedule is attached as an exhibit to the following resolution.

The Rate Schedule may be modified by Resolution of the Port Commission. Upon approval by the Board, the proposed amended 2020/21 Charleston Marina Rate Schedule will become effective July 16, 2020.

RECOMMENDED MOTION:

Approve Resolution 2020Res12 revising the Charleston Marina Rate Schedule, amended to include the rates for ice and ice dock services, as presented for Fiscal Year 2020/21.

RESOLUTION 2020Res12

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
OREGON INTERNATIONAL PORT OF COOS BAY**

**RESOLUTION AUTHORIZING AMENDMENTS TO THE
2020/21 CHARLESTON MARINA RATE SCHEDULE**

WHEREAS, Charleston Marina rates are reviewed each year during the budget development process; and

WHEREAS, Charleston Marina rates may be adjusted by the Consumer Price Index and/or by market analysis; and

WHEREAS, Charleston Marina rates are listed on the published Charleston Marina Rate Schedule; and

WHEREAS, owners and/or operators of vessels using Port moorage facilities, owners of property contained within Port storage areas, and users of Port services, are responsible for the charges outlined in the Charleston Marina Rate Schedule; and

WHEREAS, Port Staff collected rates for commercial grade flake ice from 19 ice making facilities who provide ice to commercial fishing fleets between San Francisco and the Puget Sound; and

WHEREAS, the Charleston facility specifically provides several services and a production capacity that put it in the top tier of facilities along the West Coast; and

WHEREAS, the Charleston Marina Rate Schedule has been amended to include rates for ice and ice dock services; and

WHEREAS, the Charleston Marina Rate Schedule may be modified by, and must be reviewed and approved by, the Port's Budget Committee and Board of Commissioners.

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Oregon International Port of Coos Bay that, as authorized by Ordinance No. 143, hereby adopts the Charleston Marina Rate Schedule effective July 16, 2020, identified as Exhibit A, attached hereto and incorporated herein by this reference.

APPROVED AND ADOPTED, by the Board of Commissioners of the Oregon International Port of Coos Bay this 16th day of July 2020.

David Kronsteiner, President

Eric Farm, Vice President

Charleston Marina 2020/21 Rate Schedule – effective July 16, 2020

Charleston Marina:	63534 Kingfisher Rd, Charleston, Oregon 97420	(541) 888-2548
Charleston Marina RV Park:	63402 Kingfisher Rd, Charleston, Oregon 97420	(541) 888-9512
Charleston Shipyard:	63131 Troller Rd, Charleston, Oregon 97420	(541) 888-3703

Marina Services

<p><u>Moorage - Boats 15' and Under</u></p> <p>Day \$7.36 Week \$39.66 Month \$113.30</p> <p><u>Moorage - Vessels Greater Than 15'</u></p> <p>Moorage Rates for vessels greater than 15 feet are charged by foot length on average. Rates vary based on committed time of stay. Please see attached schedule of rates per foot per day. All rates include electric power and water.</p> <p style="text-align: center;"><u>Launch Ramp</u> \$5.00 Daily Fee \$65.00 Annual Permit</p>	<p>Ice</p> <p><u>Regular Business Hours</u> \$75.00 <u>\$91.00</u> per ton \$50.00 <u>\$61.00</u> minimum ice order \$60.00 <u>\$73.00</u> no show fee</p> <p><u>After Hours & Holidays</u> \$75.00 <u>\$91.00</u>/ton + \$12.50 <u>\$15.00</u>/ton surcharge \$50.00 <u>\$61.00</u> minimum ice order \$50.00 <u>\$61.00</u> minimum surcharge \$60.00 <u>\$73.00</u> no show fee</p> <p>Public Buying Dock Hoist \$20.00 <u>\$25.00</u> per hour</p>
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Shipyard Services

<p><u>Short Term Work Area – Utility Services</u></p> <p>Minimum \$51.50 per month 1-30 Days \$.15 per foot, per day 31-90 Days \$.27 per foot, per day 91-180 Days \$.39 per foot, per day Over 180 Days \$.53 per foot, per day</p> <p><u>Long Term Work Area – No Utility Services</u> \$4.49 per foot per calendar month, \$135.96 minimum</p> <p>*A 9% Environmental Service Charge will be added to all Charleston Shipyard invoices.</p>	<p>Concrete Work Dock \$.79 per foot, up to 4 hours \$1.32 per foot, per full day</p> <p>Floating Work Dock \$.42 per foot, up to 4 hours \$.68 per foot, per full day</p> <p>Boat Travel Lift \$586.07, two moves (incl. 1 hr Boat Wash) \$418.18, single move \$271.92 after hour surcharge \$67.98 each addtl' hr</p> <p>Forklift Service \$86.52 per hour</p> <p>Dustless Sanders \$13.39 per day \$62.83 per week</p>
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Storage Units and Dry Storage

<p style="text-align: center;"><u>Storage Unit Rates</u></p> <p>5' x 10' \$58.71 per month 10' x 15' \$122.57 per month 10' x 20' \$143.17 per month 10' x 25' \$161.71 per month 10' x 30' \$178.19 per month 10' x 35' \$191.58 per month</p> <p>Dimensions: Door - 9'2" x 10' Inside - 10' x 11'/15'</p>	<p style="text-align: center;"><u>Marina & Shipyard Dry Storage Rates</u></p> <p>Boat Trailers \$24.72 per month</p> <p>Boat & Trailer \$2.42 per foot per month \$71.07 minimum</p> <p>Crab Pots & Fishing Gear \$14.42 per item, or \$.20 per sq. ft. per month \$5.67 prepaid deposit - ID tags</p>
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RV Park

<u>Service</u>	<u>Daily</u>	<u>Weekly</u>	<u>Monthly</u>	<u>Service</u>	<u>Daily</u>	<u>Weekly</u>	<u>Monthly</u>
RV Hook Up	\$39.00	\$215.00	\$573.00	Yurts	\$55.00	\$260.00	-
A & D Rows	\$41.00	\$228.00	\$606.00	RV Storage*	\$3.75	-	\$101.00
Row C	\$44.00	\$241.00	\$638.00	RV Dry Storage**	-	-	\$50.00
				RV Dump	\$7.00	-	-
A 1.8% Lodging Tax and 2% Visitor Fee will be added to RV Park rates. Extra vehicles charged \$2.00 per day, per vehicle.				*RV Storage Units may be left plugged in when unoccupied. **RV Dry Storage Units must be unplugged with all slides in.			
				54 Winter season only, subject to availability.			

Other

Informational Items

Coos Bay Rail Line serving western Lane, western Douglas and Coos Counties in Southwest Oregon Owned and Operated by the Oregon International Port of Coos Bay, Operations by the Coos Bay Rail Line Inc.

Monthly Revenue Car Loads and Equivalent Highway Truck Loads / 2016 - 2020

One (1) revenue car load = 3.3 highway truck loads

Month	2016		2017		2018		2019		2020	
	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads
Jan	594	1,960.2	528	1,742.4	565	1,864.5	611	2,016.30	409	1,349.70
Feb	691	2,280.3	520	1,716.0	618	2,039.4	465	1,534.50	400	1,320.00
March	678	2,237.4	536	1,768.8	580	1,914.0	547	1,805.10	432	1,425.60
April	618	2,039.4	582	1,920.6	574	1,894.2	521	1,719.30	350	1,155.00
May	646	2,131.8	727	2,399.1	623	2,055.9	438	1,445.40	394	1,300.20
June	653	2,154.9	582	1,920.6	594	1,960.2	318	1,049.40	534	1,762.20
July	529	1,745.7	727	2399.1	602	1,986.6	346	1,141.80		-
Aug	645	2,128.5	721	2379.3	602	1,986.6	329	1,085.70		-
Sept	607	2,003.1	593	1,956.9	472	1,557.6	299	986.70		-
Oct	682	2,250.6	601	1,983.3	469	1,547.7	425	1,402.50		-
Nov	514	1,696.2	615	2,029.5	268	884.4	348	1,148.40		-
Dec	594	1,960.2	569	1,877.7	399	1,316.7	303	999.90		-
Annual	7,435	24,535.50	7,301	24,093.30	6,366	21,007.80	4,950.00	16,335.00	2,519.00	8,312.70

Start up: 2011 4th Quarter / Oct – Dec: 194 railcar loads / 640.2 equivalent truck loads

2012 Full Year: 2,480 railcar loads / 8,184.0 equivalent truck loads.

2013 Full Year: 4,845 railcar loads / 15,988.5 equivalent truck loads.

The Coos Bay rail line Owned and Operated by the Oregon International Port of Coos Bay, Operations by the Coos Bay Rail Line Inc.

Coos Bay Rail Line-CBRL operates at the U.S. shortline railroad industry standard of 286,000 lbs/143 short tons (weight of car plus commodity weight) per loaded revenue car. The majority of cars currently moving on the rail line weigh 66,000 to 86,000 lbs/33 to 43 short tons, resulting in a carrying capacity of 200,000 to 220,000 lbs/100 to 110 short tons.

Using 200,000 lbs/100 short tons as an average weight of commodity per rail car, the tonnage figures for the years 2011 through year to date 2020 are as follows:

2011-2013:	7,519	revenue car loads =	751,900	short tons
2014:	7,509	revenue car loads =	750,900	short tons
2015:	7,341	revenue car loads =	734,100	short tons
2016:	7,435	revenue car loads =	743,500	short tons
2017:	7,301	revenue car loads =	730,100	short tons
2018:	6,366	revenue car loads =	636,600	short tons
2019:	4,950	revenue car loads =	495,000	Short Tons
2020:	2,519	revenue car loads =	251,900	Short Tons

*The Coos Bay rail line was embargoed by the previous owner/operator in September 2007. The Port acquired the 111-miles of the line owned by RailAmerica, Inc. in spring 2009 through an order from the U.S. Surface Transportation Board at the completion of a Feeder Line Application process initiated in July 2008. The Port acquired the Union Pacific (UP) Railroad owned 23-mile section of the line through a negotiated agreement with UP in late December 2010.

Coos Bay Rail Line-CBRL 288 days injury-free as of July 1st, 2020!
Coos Bay Rail Line-CBRL Started service November 1, 2018.