



M E M O R A N D U M

TO: Interested Parties  
FROM: David Kronsteiner, President  
DATE: September 17, 2020  
SUBJECT: Port of Coos Bay Commission Meeting Notice

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The **Board of Commissioners** of the Oregon International Port of Coos Bay will hold a Special Commission Meeting at **3:30 p.m., Monday, September 21, 2020**, via Zoom Webinar.

Members of the public are invited to view the meeting at the following link: [Special Commission Meeting](#). If you are unable to join via computer, or do not have speakers or a microphone on your computer, you may dial in for audio: (669) 900-6833 or (253) 215-8782. Enter Webinar ID 942-0852-5231 and Password 475077.

If you would like to provide public comment during the meeting, please call the Administrative office at 541-267-7678 by 3 p.m. on Monday, September 21, 2020. Written comment will be accepted until 3 p.m. on Monday, September 21, 2020 by sending an email to [portcoos@portofcoosbay.com](mailto:portcoos@portofcoosbay.com) with the subject line 'Public Comment'.

DK/km

**OREGON INTERNATIONAL PORT OF COOS BAY  
SPECIAL COMMISSION MEETING  
3:30 p.m., Monday, September 21, 2020**  
Port of Coos Bay, 125 West Central Avenue, Coos Bay, Oregon 97420  
[Zoom Webinar](#)

**T E N T A T I V E   A G E N D A**

- 1. CALL MEETING TO ORDER**
- 2. INTRODUCTION OF GUESTS AND PORT STAFF**
- 3. PUBLIC COMMENT**
- 4. ACTION ITEMS**

	<b>Page</b>
A. Authorization to Execute BUILD Grant Agreement.....	Mike Dunning, 4
- 5. OTHER**
- 6. COMMISSION COMMENTS**
- 7. NEXT MEETING DATE** – Tuesday, October 20, 2020 at 3:00 p.m.
- 8. ADJOURN**

# Consent Items

**OREGON INTERNATIONAL PORT OF COOS BAY  
BOARD OF COMMISSIONERS  
ACTION/DECISION REQUEST**

**DATE:** September 17, 2020

**PROJECT TITLE:** Conditional Authorization to Execute 2018 BUILD Grant Agreement

**ACTION REQUESTED:** Conditionally Authorize Port Chief Executive Officer John Burns to execute the Grant Agreement between the Port and USDOT Maritime Administration for the 2018 BUILD grant covering the CBRL Bridge Rehabilitation Project

**BACKGROUND:**

Under previous Commission authorization, Port staff submitted a grant application to the 2018 BUILD grant program. The Port’s application for the CBRL Bridge Rehabilitation Project was selected for award in December 2018. The BUILD Grant funds will be used to rehabilitate or replace bridge infrastructure at various locations within the rail corridor. These locations have been determined to be strategic and in the greatest need of repair or replacement due primarily to deferred maintenance and current FRA Bridge Safety Standards. The bridges identified in this application are near or past the end of their useful life and repairs or replacement of the existing structures are necessary to continue safe and reliable service on the entire line. The total project cost is estimated at \$25 million. The BUILD grant will cover \$20 million and was matched with \$5 million in lottery backed bonds authorized by the Oregon Legislature in 2019. Due to short falls in lottery bond revenues because of COVID-19, the state determined it would be unable to issue lottery bonds this biennium. Subsequently, the Port worked with the state of Oregon to secure the \$5 million match through Connect Oregon Funds in 2020.

Port staff worked with USDOT MARAD grant team members to finalize the project scope, schedule, and budget information in July to prepare the initial draft grant agreement concurrent with the NEPA certification efforts. The MARAD team is finalizing internal draft requirements and approvals and expects a final draft agreement to be submitted to the Port for signature in late September.

Upon receipt of the final draft grant document, staff will submit the grant agreement for legal review, and conduct an internal technical scope, schedule, and budget review. The grant agreement must be ready to execute by the end of September upon completion of these reviews.

**RECOMMENDED MOTION:**

Conditionally authorize Port Chief Executive Officer John Burns to execute the Grant Agreement between the Port and USDOT Maritime Administration for the 2018 BUILD grant covering the CBRL Bridge Rehabilitation Project upon completion of final legal and staff reviews.