

**OREGON INTERNATIONAL PORT OF COOS BAY  
BOARD OF COMMISSIONERS**

**August 2020 Management Reports**

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M E M O R A N D U M

TO: John Burns, Chief Executive Officer  
 FROM: Lanelle Comstock, Chief Administrative Officer  
 DATE: August 12, 2020  
 SUBJECT: Administrative Services Management Report

**Upcoming Scheduled Meetings and Events:**

- Labor Day – Offices Closed: Monday, September 7
- September Regular Commission Meeting: Thursday, September 17, 11:00am

**Regularly Scheduled Port Commission Meetings:** Due to scheduling conflicts amongst our Board members and Staff, the Regularly Scheduled Port Commission meetings may be changed from the third Thursday at 11:00am. Port Administrative Assistant Krystal Moffett is reaching out to all Commissioners to determine a better day and time for the regularly scheduled meetings. Until informed otherwise by the Governor, public meetings will continue to be held virtually.

**Coronavirus Relief Fund:** The Port of Coos Bay has entered into a Grant Agreement with the State of Oregon Department of Administrative Services for reimbursement of COVID-19 related expenses. Section 5001 of the CARES Act provides funds to state, local and tribal governments through the Coronavirus Relief Fund (CRF) to be used for expenditures incurred due to COVID-19 during the period of March 1, 2020 to December 30, 2020. The Port has already received two reimbursements totaling \$4,282.48 for COVID expenses incurred through June 30, 2020, necessary for Public Safety Measures, Teleworking Capabilities, Medical and Protective Supplies (face masks, hand sanitizers), and Disinfecting Public Areas. The CRF is now accepting reimbursement requests on a monthly basis for COVID expenses.

**Open Insurance Claims:** The Port of Coos Bay currently has the following insurance claims open with Special District Insurance Services:

Claim	Date of Incident	Claim Amount
Ice Plant Fire	December 20, 2019	Undetermined
Caterpillar Backhoe Damage on Railroad	June 26, 2020	\$21,960.56
Admin Fleet Vehicle Vandalism (shattered window)	July 27, 2020	\$637.00

**Personnel Updates:** Welcome Mike, Dani and Tony!

- **Security:** Due to a current Charleston Marina Security Officer resigning, we were able to hire Mike Andrade full time on to the Port of Coos Bay Staff. Mike has been working diligently with the Port as a Security Officer in the Charleston Marina since January through a temporary staffing agency. We are excited to have Mike officially on our Team.

- **Charleston Marina Seasonal Office Assistant:** We have hired Dani Erm as the Seasonal Office Assistant for the Charleston Marina and RV Park Offices. Dani is an extremely quick learner and has proven to be of great assistance during this very busy summer. Although the office remains closed to the public, the phone calls in to the office are non-stop for both the Marina and the RV Park.
- **Temporary Finance Assistant:** We have hired Tony Buck as our Temporary Assistant for the Finance Department. Tony will be assisting with Accounts Payable and Accounts Receivable functions through the end of the calendar year. Tony has a great background in Finance/Accounting and his knowledge will be put to great use.

**Recruitment - Railroad Bridge Inspector:** The Coos Bay Rail Line has over 120 bridges along its 134 miles of track, which require annual inspections. Thus, Coos Bay Rail Line, Inc. (CBRL) is seeking to hire a railroad bridge inspector to schedule, inspect, record and report all railroad bridge, trestle, culvert, and embankment conditions for deterioration, damage, or deviations from conforming to safety regulations, building codes, or railroad engineering specifications, and make recommendations for any necessary repairs. The ideal candidate shall be competent in the performance of inspections, and understand typical railroad repair, maintenance, and construction of structures supporting railroad loading. Additional information can be found here: <https://www.portofcoosbay.com/cbrcareers>



M E M O R A N D U M

TO: John Burns, Chief Executive Officer  
FROM: Mary Green, Fiscal Support Technician  
DATE: August 12, 2020  
SUBJECT: Accounting & Finance Management Report

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We hereby present June and June Year-to-Date [12 months] financial results for the Port.

**Operating Revenue:**

Total operating revenues were \$345K which was \$56K less than budget. Charleston revenues fell short this month. While they saw increase in Semi-Annual Moorage and Boat Lifts, activity across the Marina and RV Park is down for June; the largest loss being the lack of ice sales. Port Ops continues to have a revenue shortfall this month, which will continue until the end of FY19/20, due the termination of the agreement between Jordan Cove and the Port for management fees of the channel deepening project. Rail Ops had budgeted surcharge and management fee revenues for an average of 580 carloads per month, which June came in with actual carloads of 534.

**Operating Expense:**

Operating expenses totaled \$510K, which was \$24K over budget. All departments remained within budget this month with the exception of Rail Ops and Charleston Ops. Rail Ops budget overrun is related to a railroad tie replacement project. Charleston Ops budget overrun is related to a pile removal and replacement expense completed in March, but the billing was not received until June.

**Operating Result:**

The Port ended June with a \$165K deficit against a planned deficit of \$85K which was greater than plan by \$80K. All departments performed roughly as planned except for Rail Operations. Rail Ops has suffered from revenue shortfalls and higher than anticipated expenses.

**Other Income & Expense:**

Total other revenues totaled \$160K, which is greater than budgeted by \$92K. The final reimbursement request for Charleston Infrastructure Loan was submitted in June. Other expenses totaled \$1.5M in June, which was \$2K less than plan. This was from a budgeted fund transfer from the General Fund to the Reserve Fund.

**Net Result & Year to Date:**

June net result amounted to a net loss of \$1.502M compared to a budgeted net loss of \$1.515M resulting in a \$14K positive variance. Year to date net result amounted to a loss of \$2.2M

compared to a budgeted loss of \$1.8M resulting in a negative variance of \$383K. This variance underscores the importance of achieving a strong topline, in addition to managing operating expenses well.

**Other Comments:**

The total cash balances in all bank accounts at July 2020 month end were \$3,797,411.75 which is an increase of \$1,378,516.87 from June, with interest earnings of \$1,525.98. No interest was earned in the money market account because the balance has been managed to meet the required minimum for banking fees and cashflow needs. The Local Government Investment Pool (LGIP) interest rate decreased from 1.76% pa to 1.49% pa. The projected interest rates have fallen short due to the decrease in the Pool's interest rate and the decrease of funds reserved in the pool. The interest rate for the Pool was 1.21% for July 2020.

The Finance Department has brought on temporary help during the interim while Megan Richardson, Director of Finance, is on maternity leave. The temp will be helping the finance department with entering weekly transactions and monthly reconciliations.

The Finance Department will continue working on finishing year-end for FY19/20 and will begin prepping for the FY19/20 audit. Moss Adams will be on-site for audit in October 2020.

Financial Report - Actual vs. Budget - General Fund  
For Period Ending Jun 2020



	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Jul 2019 - Jun 2020					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
<b>1 Operating Income</b>																	
2 Administration	1,360	2,021	(661)	(33%)	1,360	0	0%	24,415	24,318	97	0%	25,241	(826)	(3%)	24,415	24,318	0%
3 External Affairs	0	0	0	-	602	(602)	(100%)	515	0	515	-	1,074	(559)	(52%)	515	0	-
5 Port Operations	60,067	63,608	(3,541)	(6%)	65,073	(5,006)	(8%)	561,958	763,296	(201,338)	(26%)	746,092	(184,134)	(25%)	561,958	763,296	(26%)
6 Railroad Operations	73,634	56,307	17,327	31%	(263,529)	337,163	(128%)	777,368	1,073,890	(296,522)	(28%)	3,583,415	(2,806,047)	(78%)	777,368	1,073,890	(28%)
7 Dredge Operations	0	0	0	-	(28,154)	28,154	(100%)	0	0	0	-	178,144	(178,144)	(100%)	0	0	-
<b>8 Charleston Operations</b>																	
9 Building & Dock Leases	16,898	18,348	(1,450)	(8%)	14,950	1,948	13%	197,007	220,170	(23,163)	(11%)	204,802	(7,795)	(4%)	197,007	220,170	(11%)
10 Property Agreements	0	0	0	-	0	0	-	0	0	0	-	960	(960)	(100%)	0	0	-
11 Marina	121,583	145,736	(24,153)	(17%)	153,305	(31,722)	(21%)	1,019,634	1,029,910	(10,276)	(1%)	995,384	24,250	2%	1,019,634	1,029,910	(1%)
12 Shipyard	26,467	17,190	9,277	54%	19,958	6,509	33%	264,392	236,577	27,816	12%	265,409	(1,017)	(0%)	264,392	236,577	12%
13 RV Park	37,073	41,504	(4,431)	(11%)	38,518	(1,444)	(4%)	323,809	334,024	(10,215)	(3%)	310,453	13,356	4%	323,809	334,024	(3%)
14 Ice Plant	0	51,213	(51,213)	(100%)	36,788	(36,788)	(100%)	145,435	300,000	(154,565)	(52%)	309,117	(163,682)	(53%)	145,435	300,000	(52%)
16 Travel Lift	7,662	4,848	2,814	58%	4,883	2,779	57%	52,215	55,000	(2,785)	(5%)	60,908	(8,693)	(14%)	52,215	55,000	(5%)
17 Other	302	463	(161)	(35%)	356,193	(355,891)	(100%)	23,261	5,509	17,751	322%	359,316	(336,056)	(94%)	23,261	5,509	322%
18 <b>Total Charleston Operations</b>	209,986	279,302	(69,316)	(25%)	624,595	(414,609)	(66%)	2,025,753	2,181,190	(155,437)	(7%)	2,506,350	(480,597)	(19%)	2,025,753	2,181,190	(7%)
<b>19 Total Operating Income</b>	<b>345,047</b>	<b>401,238</b>	<b>(56,191)</b>	<b>(14%)</b>	<b>399,948</b>	<b>(54,900)</b>	<b>(14%)</b>	<b>3,390,009</b>	<b>4,042,694</b>	<b>(652,685)</b>	<b>(16%)</b>	<b>7,040,316</b>	<b>(3,650,307)</b>	<b>(52%)</b>	<b>3,390,009</b>	<b>4,042,694</b>	<b>(16%)</b>
<b>21 Operating Expenses</b>																	
22 Administration	110,434	161,112	50,678	31%	146,066	35,632	24%	1,917,247	1,941,938	24,691	1%	1,235,998	(681,249)	(55%)	1,917,247	1,941,938	1%
23 External Affairs	23,816	33,739	9,923	29%	41,870	18,054	43%	361,042	361,729	687	0%	598,472	237,430	(40%)	361,042	361,729	(0%)
24 Port Development	30,973	30,386	(587)	(2%)	21,213	(9,761)	(46%)	353,700	356,800	3,100	1%	256,470	(97,230)	38%	353,700	356,800	(1%)
25 Port Operations	14,013	22,117	8,103	37%	24,768	10,755	43%	216,336	222,116	5,780	3%	284,845	68,509	(24%)	216,336	222,116	(3%)
26 Railroad Operations	160,291	79,197	(81,094)	(102%)	192,075	31,784	17%	947,928	850,792	(97,135)	(11%)	3,557,306	2,609,379	(73%)	947,928	850,792	11%
27 Dredge Operations	0	0	0	-	9,859	9,859	100%	0	0	0	-	283,913	283,913	(100%)	0	0	-
28 Charleston Operations	170,500	159,869	(10,631)	(7%)	199,138	28,638	14%	1,963,989	1,990,356	26,368	1%	2,122,256	158,267	(7%)	1,963,989	1,990,356	(1%)
<b>29 Total Expenses</b>	<b>510,027</b>	<b>486,419</b>	<b>(23,608)</b>	<b>(5%)</b>	<b>634,988</b>	<b>124,961</b>	<b>20%</b>	<b>5,760,242</b>	<b>5,723,732</b>	<b>(36,510)</b>	<b>(1%)</b>	<b>8,339,260</b>	<b>2,579,019</b>	<b>31%</b>	<b>5,760,242</b>	<b>5,723,732</b>	<b>(1%)</b>
<b>31 Operating Results</b>																	
32 Administration	(109,074)	(159,091)	50,017	(31%)	(144,706)	35,632	(25%)	(1,892,832)	(1,917,620)	24,788	(1%)	(1,210,757)	(682,075)	56%	(1,892,832)	(1,917,620)	(1%)
33 External Affairs	(23,816)	(33,739)	9,923	(29%)	(41,268)	17,452	(42%)	(360,527)	(361,729)	1,202	(0%)	(597,398)	236,871	(40%)	(360,527)	(361,729)	(0%)
34 Port Development	(30,973)	(30,386)	(587)	2%	(21,213)	(9,761)	(46%)	(353,700)	(356,800)	3,100	(1%)	(256,470)	(97,230)	38%	(353,700)	(356,800)	(1%)
35 Port Operations	46,054	41,491	4,562	11%	40,305	5,749	14%	345,622	541,180	(195,558)	(36%)	461,247	(115,625)	(25%)	345,622	541,180	(36%)
36 Railroad Operations	(86,657)	(22,890)	(63,766)	279%	(455,603)	368,947	(81%)	(170,560)	223,098	(393,657)	(176%)	26,109	(196,668)	(753%)	(170,560)	223,098	(176%)
37 Dredge Operations	0	0	0	-	(38,012)	38,012	(100%)	0	0	0	-	(105,768)	105,768	(100%)	0	0	-
38 Charleston Operations	39,486	119,433	(79,947)	(67%)	425,457	(385,971)	(91%)	61,764	190,834	(129,069)	(68%)	384,094	(322,330)	(84%)	61,764	190,834	(68%)
<b>39 Totals Operating Results</b>	<b>(164,980)</b>	<b>(85,181)</b>	<b>(79,799)</b>	<b>94%</b>	<b>(235,041)</b>	<b>70,061</b>	<b>(30%)</b>	<b>(2,370,233)</b>	<b>(1,681,038)</b>	<b>(689,195)</b>	<b>41%</b>	<b>(1,298,944)</b>	<b>(1,071,289)</b>	<b>82%</b>	<b>(2,370,233)</b>	<b>(1,681,038)</b>	<b>41%</b>
41 Tax Collected	36,823	41,642	(4,819)	(12%)	45,808	(8,985)	(20%)	2,453,259	1,774,000	679,259	38%	1,766,353	686,906	39%	2,453,259	1,774,000	38%
42 Financial Income	8,833	14,874	(6,041)	(41%)	15,198	(6,365)	(42%)	140,412	221,911	(81,499)	(37%)	186,865	(46,453)	(25%)	140,412	221,911	(37%)
43 Grant Income	28,672	11,863	16,809	142%	322,063	(293,391)	(91%)	39,812	428,980	(389,168)	(91%)	454,671	(414,859)	(91%)	39,812	428,980	(91%)
44 Loan Receipts	82,550.00	0	82,550	-	0	82,550	-	82,550	90,000	(7,450)	(8%)	0	82,550	-	82,550	90,000	(8%)
45 Other Income	3,355	0	3,355	-	264,223	(260,868)	(99%)	111,300	0	111,300	-	1,134,777	(1,023,477)	(90%)	111,300	0	-
<b>46 Total Other Income</b>	<b>160,234</b>	<b>68,379</b>	<b>91,855</b>	<b>134%</b>	<b>647,293</b>	<b>(487,059)</b>	<b>(75%)</b>	<b>2,827,333</b>	<b>2,514,891</b>	<b>312,442</b>	<b>12%</b>	<b>3,542,666</b>	<b>(715,333)</b>	<b>(20%)</b>	<b>2,827,333</b>	<b>2,514,891</b>	<b>12%</b>
48 Financial Expenses & Taxes	9,045	4,666	(4,379)	94%	3,284	(5,761)	175%	120,299	117,404	(2,895)	2%	164,915	44,616	(27%)	120,299	117,404	(2%)
49 Debt Service	7,570	6,616	(953)	14%	9,346	1,777	(19%)	830,895	830,814	(81)	0%	836,241	5,346	(1%)	830,895	830,814	(0%)
50 Capital Outlays	82,550	89,821	7,271	(8%)	285,112	202,562	(71%)	281,715	278,165	(3,550)	1%	440,708	158,994	(36%)	281,715	278,165	(1%)
51 Interfund Transfers	1,398,000	1,398,000	0	0%	78,000	(1,320,000)	1692%	1,398,000	1,398,000	0	0%	980,500	(417,500)	(43%)	1,398,000	1,398,000	0%
<b>52 Total Other Expenses</b>	<b>1,497,165</b>	<b>1,499,103</b>	<b>1,938</b>	<b>(0%)</b>	<b>375,742</b>	<b>(1,121,422)</b>	<b>298%</b>	<b>2,630,909</b>	<b>2,624,382</b>	<b>(6,526)</b>	<b>0%</b>	<b>2,422,365</b>	<b>(208,544)</b>	<b>9%</b>	<b>2,630,909</b>	<b>2,624,382</b>	<b>0%</b>
<b>54 Net Result</b>	<b>(1,501,911)</b>	<b>(1,515,905)</b>	<b>13,994</b>	<b>1%</b>	<b>36,510</b>	<b>(1,538,420)</b>	<b>(4214%)</b>	<b>(2,173,808)</b>	<b>(1,790,529)</b>	<b>(383,280)</b>	<b>(21%)</b>	<b>(178,643)</b>	<b>(1,995,165)</b>	<b>(1117%)</b>	<b>(2,173,808)</b>	<b>(1,790,529)</b>	<b>(21%)</b>

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Supplemental 1



Administration	Current Period				Same Month Last Year			Year to Date						Year End				
	Jun 2020		\$ Diff	% Diff	Jun 2019		% Diff	Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD			Jul 2019 - Jun 2020			
	Actual	Budget			Actual	\$ Diff		Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff	
<b>Operating Income</b>																		
4005 Building & Dock Leases	360	358	2	1%	360	0	0%	4,318	4,318	(0)	0%	4,259	59	1%	4,318	4,318	0%	
4245 CCURA	1,000	1,000	0	0%	1,000	0	0%	12,000	12,000	0	0%	12,000	0	0%	12,000	12,000	0%	
4290 Other	0	663	(663)	-100%	0	0	-	8,098	8,000	98	1%	8,983	(885)	-10%	8,098	8,000	1%	
<b>Total Operating Income</b>	<b>1,360</b>	<b>2,021</b>	<b>(661)</b>	<b>-33%</b>	<b>1,360</b>	<b>0</b>	<b>0%</b>	<b>24,415</b>	<b>24,318</b>	<b>97</b>	<b>0%</b>	<b>25,241</b>	<b>(826)</b>	<b>-3%</b>	<b>24,415</b>	<b>24,318</b>	<b>0%</b>	
<b>Expenses</b>																		
<b>Personnel Services</b>																		
5005 Salaries	57,864	42,238	(15,626)	-37%	52,842	(5,022)	-10%	550,243	549,254	(989)	0%	557,447	7,205	1%	550,243	549,254	0%	
5015 Overtime	0	0	0	-	89	89	100%	121	121	0	0%	649	528	81%	121	121	0%	
5020 Car Allowance	0	0	0	-	462	462	100%	0	0	0	-	5,884	5,884	100%	0	0	-	
<b>Total Compensation</b>	<b>57,864</b>	<b>42,238</b>	<b>(15,626)</b>	<b>-37%</b>	<b>53,392</b>	<b>(4,471)</b>	<b>-8%</b>	<b>550,364</b>	<b>549,375</b>	<b>(989)</b>	<b>0%</b>	<b>563,981</b>	<b>13,617</b>	<b>2%</b>	<b>550,364</b>	<b>549,375</b>	<b>0%</b>	
5100 Federal Payroll taxes	4,158	2,834	(1,324)	-47%	4,013	(146)	-4%	36,665	36,858	193	1%	38,285	1,620	4%	36,665	36,858	1%	
5105 State Payroll taxes	13	10	(3)	-30%	13	(0)	-1%	127	129	2	2%	154	27	17%	127	129	2%	
5110 Unemployment Insurance	408	570	161	28%	485	77	16%	6,450	7,407	957	13%	7,169	718	10%	6,450	7,407	13%	
5115 Workers compensation	85	81	(4)	-5%	84	(1)	-1%	1,018	1,052	34	3%	373	(645)	-173%	1,018	1,052	3%	
<b>Total Payroll Taxes</b>	<b>4,664</b>	<b>3,495</b>	<b>(1,169)</b>	<b>-33%</b>	<b>4,594</b>	<b>(70)</b>	<b>-2%</b>	<b>44,259</b>	<b>45,445</b>	<b>1,186</b>	<b>3%</b>	<b>45,980</b>	<b>1,720</b>	<b>4%</b>	<b>44,259</b>	<b>45,445</b>	<b>3%</b>	
5200 Medical insurance	4,714	4,390	(325)	-7%	2,592	(2,122)	-82%	43,985	43,988	3	0%	51,076	7,091	14%	43,985	43,988	0%	
5205 Dental insurance	668	668	(0)	0%	668	(0)	0%	8,011	8,013	2	0%	8,640	628	7%	8,011	8,013	0%	
5215 Term life insurance	306	338	32	9%	223	(83)	-37%	4,038	4,056	18	0%	3,118	(920)	-30%	4,038	4,056	0%	
5225 PERS Employer Contributions	8,041	8,027	(15)	0%	5,412	(2,629)	-49%	101,564	104,380	2,816	3%	71,080	(30,484)	-43%	101,564	104,380	3%	
5230 PERS Employee Contributions	2,528	2,523	(5)	0%	2,319	(209)	-9%	31,922	32,806	884	3%	30,463	(1,459)	-5%	31,922	32,806	3%	
<b>Total Insured Benefits</b>	<b>16,258</b>	<b>15,945</b>	<b>(312)</b>	<b>-2%</b>	<b>11,214</b>	<b>(5,044)</b>	<b>-45%</b>	<b>189,520</b>	<b>193,243</b>	<b>3,723</b>	<b>2%</b>	<b>164,377</b>	<b>(25,144)</b>	<b>-15%</b>	<b>189,520</b>	<b>193,243</b>	<b>2%</b>	
<b>Total Personnel Services</b>	<b>78,786</b>	<b>61,678</b>	<b>(17,108)</b>	<b>-28%</b>	<b>69,201</b>	<b>(9,585)</b>	<b>-14%</b>	<b>784,144</b>	<b>788,063</b>	<b>3,919</b>	<b>0%</b>	<b>774,337</b>	<b>(9,807)</b>	<b>-1%</b>	<b>784,144</b>	<b>788,063</b>	<b>0%</b>	
<b>Goods &amp; Services</b>																		
6005 Seminars & training	65	256	191	75%	0	(65)	-	3,141	3,076	(65)	-2%	1,639	(1,502)	-92%	3,141	3,076	-2%	
6010 Educational reimbursement	0	549	549	100%	34	34	100%	6,582	6,582	0	0%	680	(5,903)	-869%	6,582	6,582	0%	
<b>Total Staff Training</b>	<b>65</b>	<b>805</b>	<b>740</b>	<b>92%</b>	<b>34</b>	<b>(32)</b>	<b>-94%</b>	<b>9,723</b>	<b>9,658</b>	<b>(65)</b>	<b>-1%</b>	<b>2,319</b>	<b>(7,405)</b>	<b>-319%</b>	<b>9,723</b>	<b>9,658</b>	<b>-1%</b>	
6025 Travel - lodging & transportation	0	72	72	100%	299	299	100%	869	869	0	0%	2,970	2,101	71%	869	869	0%	
6030 Travel - Per Diem & mileage reimbursement	0	93	93	100%	15	15	100%	1,116	1,116	0	0%	1,215	99	8%	1,116	1,116	0%	
6035 Meals & Entertainment	84	487	403	83%	112	27	24%	5,932	5,848	(84)	-1%	4,218	(1,714)	-41%	5,932	5,848	-1%	
<b>Total Travel &amp; Entertainment</b>	<b>84</b>	<b>653</b>	<b>568</b>	<b>87%</b>	<b>425</b>	<b>341</b>	<b>80%</b>	<b>7,917</b>	<b>7,833</b>	<b>(84)</b>	<b>-1%</b>	<b>8,403</b>	<b>486</b>	<b>6%</b>	<b>7,917</b>	<b>7,833</b>	<b>-1%</b>	
6050 Office supplies	446	1,000	555	55%	0	(446)	-	7,728	7,395	(333)	-5%	12,813	5,086	40%	7,728	7,395	-5%	
6055 Kitchen supplies	112	214	102	48%	289	177	61%	2,529	2,572	43	2%	3,635	1,105	30%	2,529	2,572	2%	
6060 IT supplies	1,119	1,488	369	25%	2,683	1,564	58%	5,531	5,532	1	0%	4,447	(1,083)	-24%	5,531	5,532	0%	
6070 Postage & courier services	444	308	(136)	-44%	0	(444)	-	3,742	3,698	(44)	-1%	3,184	(558)	-18%	3,742	3,698	-1%	
6080 Office lease	7,927	8,471	543	6%	7,726	(201)	-3%	93,721	101,648	7,927	8%	83,847	(9,874)	-12%	93,721	101,648	8%	

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Supplemental 1



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Jul 2019 - Jun 2020					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6085 Office equipment lease	535	126	(409)	-325%	504	(31)	-6%	2,046	1,511	(535)	-35%	2,518	473	19%	2,046	1,511	-35%
6087 Office equipment repairs & maintenance	114	285	170	60%	83	(32)	-38%	3,372	3,415	42	1%	2,035	(1,338)	-66%	3,372	3,415	1%
6090 IT SW subscriptions & licenses	10,376	11,688	1,312	11%	8,602	(1,774)	-21%	115,861	115,491	(369)	0%	98,071	(17,789)	-18%	115,861	115,491	0%
6095 Commission expenses	291	485	194	40%	0	(291)	-	5,818	5,818	0	0%	0	(5,818)	-	5,818	5,818	0%
<b>Total Office Expense</b>	<b>21,365</b>	<b>24,064</b>	<b>2,699</b>	<b>11%</b>	<b>19,887</b>	<b>(1,478)</b>	<b>-7%</b>	<b>240,348</b>	<b>247,079</b>	<b>6,731</b>	<b>3%</b>	<b>210,551</b>	<b>(29,797)</b>	<b>-14%</b>	<b>240,348</b>	<b>247,079</b>	<b>3%</b>
6100 Telephone - landline	442	436	(5)	-1%	430	(12)	-3%	5,307	5,237	(70)	-1%	7,204	1,896	26%	5,307	5,237	-1%
6105 Telephone - mobile	510	613	104	17%	232	(277)	-119%	7,200	7,362	162	2%	6,889	(311)	-5%	7,200	7,362	2%
6110 Internet services	604	608	4	1%	604	0	0%	7,294	7,294	0	0%	8,225	931	11%	7,294	7,294	0%
6115 Cable TV	50	50	(0)	0%	55	6	10%	598	598	0	0%	546	(51)	-9%	598	598	0%
6130 Electricity	421	556	135	24%	533	113	21%	6,542	6,671	129	2%	6,188	(354)	-6%	6,542	6,671	2%
<b>Total Utilities</b>	<b>2,026</b>	<b>2,263</b>	<b>238</b>	<b>11%</b>	<b>1,855</b>	<b>(171)</b>	<b>-9%</b>	<b>26,941</b>	<b>27,162</b>	<b>222</b>	<b>1%</b>	<b>29,052</b>	<b>2,111</b>	<b>7%</b>	<b>26,941</b>	<b>27,162</b>	<b>1%</b>
6205 Janitorial services	484	484	0	0%	484	0	0%	5,802	5,805	3	0%	5,080	(723)	-14%	5,802	5,805	0%
6215 Payroll services	1,000	653	(347)	-53%	1,437	437	30%	8,156	7,832	(325)	-4%	8,453	296	4%	8,156	7,832	-4%
6245 Legal advertising	0	32	32	100%	1,330	1,330	100%	387	387	0	0%	1,750	1,363	78%	387	387	0%
6250 Legal services	4,826	63,895	59,068	92%	49,687	44,861	90%	761,698	766,734	5,036	1%	104,071	(657,627)	-632%	761,698	766,734	1%
6255 Auditing	0	4,583	4,583	100%	0	0	-	45,900	55,000	9,100	17%	63,825	17,925	28%	45,900	55,000	17%
6260 Consulting services	0	23	23	100%	0	0	-	275	275	0	0%	0	(275)	-	275	275	0%
6265 Recruiting services	4	11	7	63%	13	9	69%	133	129	(4)	-3%	4,860	4,727	97%	133	129	-3%
6270 Contracted Services	0	6	6	100%	0	0	-	78	78	0	0%	110	32	29%	78	78	0%
6290 Commercial insurance	1,755	1,624	(132)	-8%	1,481	(275)	-19%	19,484	19,484	0	0%	17,084	(2,400)	-14%	19,484	19,484	0%
<b>Total Professional Services</b>	<b>8,069</b>	<b>71,310</b>	<b>63,241</b>	<b>89%</b>	<b>54,431</b>	<b>46,362</b>	<b>85%</b>	<b>841,913</b>	<b>855,724</b>	<b>13,811</b>	<b>2%</b>	<b>205,233</b>	<b>(636,681)</b>	<b>-310%</b>	<b>841,913</b>	<b>855,724</b>	<b>2%</b>
6310 Marketing supplies	0	0	0	-	0	0	-	0	0	0	-	110	110	100%	0	0	-
6351 Awards & Recognitions	0	220	220	100%	0	0	-	2,640	2,640	0	0%	2,160	(480)	-22%	2,640	2,640	0%
<b>Total Marketing Expense</b>	<b>0</b>	<b>220</b>	<b>220</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>2,640</b>	<b>2,640</b>	<b>0</b>	<b>0%</b>	<b>2,270</b>	<b>(370)</b>	<b>-16%</b>	<b>2,640</b>	<b>2,640</b>	<b>0%</b>
6415 Clothing	0	0	0	-	0	0	-	0	0	0	-	190	190	100%	0	0	-
6425 Operational supplies	0	0	0	-	0	0	-	0	0	0	0%	0	(0)	-	0	0	0%
6430 Equipment Rental	0	0	0	-	0	0	-	2,211	2,211	0	0%	0	(2,211)	-	2,211	2,211	0%
6450 Fuel - Gas	43	50	7	14%	0	(43)	-	732	739	7	1%	0	(732)	-	732	739	1%
<b>Total Operational Expense</b>	<b>43</b>	<b>50</b>	<b>7</b>	<b>14%</b>	<b>0</b>	<b>(43)</b>	<b>-</b>	<b>2,944</b>	<b>2,950</b>	<b>7</b>	<b>0%</b>	<b>190</b>	<b>(2,754)</b>	<b>-1449%</b>	<b>2,944</b>	<b>2,950</b>	<b>0%</b>
6500 Repairs & maintenance equipment	0	0	0	-	234	234	100%	0	0	0	-	2,278	2,278	100%	0	0	-
6505 Repairs & maintenance vehicles	0	41	41	100%	0	0	-	347	497	150	30%	0	(347)	-	347	497	30%
6510 Repairs & maintenance buildings	0	27	27	100%	0	0	-	330	330	0	0%	1,366	1,036	76%	330	330	0%
<b>Total Repair and Maintenance</b>	<b>(4)</b>	<b>69</b>	<b>73</b>	<b>106%</b>	<b>234</b>	<b>238</b>	<b>102%</b>	<b>678</b>	<b>828</b>	<b>150</b>	<b>18%</b>	<b>3,645</b>	<b>2,967</b>	<b>81%</b>	<b>678</b>	<b>828</b>	<b>18%</b>
<b>Total Goods &amp; Services</b>	<b>31,648</b>	<b>99,434</b>	<b>67,786</b>	<b>68%</b>	<b>76,865</b>	<b>45,217</b>	<b>59%</b>	<b>1,133,103</b>	<b>1,153,875</b>	<b>20,771</b>	<b>2%</b>	<b>461,662</b>	<b>(671,442)</b>	<b>-145%</b>	<b>1,133,103</b>	<b>1,153,875</b>	<b>2%</b>
<b>Total Expenses</b>	<b>110,434</b>	<b>161,112</b>	<b>50,678</b>	<b>31%</b>	<b>146,066</b>	<b>35,632</b>	<b>24%</b>	<b>1,917,247</b>	<b>1,941,938</b>	<b>24,691</b>	<b>1%</b>	<b>1,235,998</b>	<b>(681,249)</b>	<b>-55%</b>	<b>1,917,247</b>	<b>1,941,938</b>	<b>1%</b>
<b>Operating Results</b>	<b>(109,074)</b>	<b>(159,091)</b>	<b>50,017</b>	<b>-31%</b>	<b>(144,706)</b>	<b>35,632</b>	<b>-25%</b>	<b>(1,892,832)</b>	<b>(1,917,620)</b>	<b>24,788</b>	<b>-1%</b>	<b>(1,210,757)</b>	<b>(682,075)</b>	<b>56%</b>	<b>(1,892,832)</b>	<b>(1,917,620)</b>	<b>-1%</b>



Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Supplemental 1



Administration	Current Period				Same Month Last Year			Year to Date						Year End				
	Jun 2020		\$ Diff	% Diff	Jun 2019		% Diff	Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD			Jul 2019 - Jun 2020			
	Actual	Budget			Actual	\$ Diff		Actual	Budget	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Projected	Budget	% Diff
<b>Other Income &amp; Expenses</b>																		
<b>Other Income</b>																		
4405 Property Taxes - Current Year	32,110	33,982	(1,872)	-6%	33,190	(1,080)	-3%	1,751,239	1,724,000	27,239	2%	1,683,836	67,403	4%	1,751,239	1,724,000	2%	
4410 Property Taxes - Prior Years	4,713	7,660	(2,947)	-38%	12,618	(7,905)	-63%	67,701	50,000	17,701	35%	82,349	(14,647)	-18%	67,701	50,000	35%	
4505 Interest - Bank	1,459	7,500	(6,041)	-81%	7,824	(6,365)	-81%	51,925	90,000	(38,075)	-42%	98,378	(46,453)	-47%	51,925	90,000	-42%	
4506 Interest - Southport Note	2,070	2,070	0	0%	2,227	(157)	-7%	25,711	25,711	0	0%	27,564	(1,853)	-7%	25,711	25,711	0%	
4515 Principal Repayment - Southport Note	5,303	5,303	0	0%	5,147	157	3%	62,776	62,776	0	0%	60,923	1,853	3%	62,776	62,776	0%	
4695 Grants Received - Other	3,492	0	3,492	-	0	3,492	-	3,492	0	3,492	-	0	3,492	-	3,492	0	-	
4905 Other	1	0	1	-	473	(472)	-100%	5,339	0	5,339	-	4,252	1,088	26%	5,339	0	-	
4915 Insurance Reimbursement	(500)	0	(500)	-	0	(500)	-	1,558	0	1,558	-	0	1,558	-	1,558	0	-	
<b>Total Other Income</b>	<b>48,649</b>	<b>56,516</b>	<b>(7,867)</b>	<b>-14%</b>	<b>61,479</b>	<b>(12,830)</b>	<b>-21%</b>	<b>1,969,741</b>	<b>1,952,487</b>	<b>17,254</b>	<b>1%</b>	<b>1,957,301</b>	<b>12,440</b>	<b>1%</b>	<b>1,969,741</b>	<b>1,952,487</b>	<b>1%</b>	
<b>Other Expenses</b>																		
<b>Taxes &amp; Misc Expenses</b>																		
6705 Grant expenses	314	0	(314)	-	0	(314)	-	314	0	(314)	-	0	(314)	-	314	0	-	
6720 Property Tax - Sublet Facilities	0	0	0	-	0	0	-	0	0	0	-	173	173	100%	0	0	-	
6740 Merchant fees	1,769	1,944	174	9%	2,212	443	20%	23,094	23,324	231	1%	24,418	1,324	5%	23,094	23,324	1%	
6745 Banking fees	0	14	13	99%	1	1	80%	112	162	50	31%	66	(46)	-70%	112	162	31%	
<b>Total Taxes &amp; Misc Expenses</b>	<b>2,084</b>	<b>1,957</b>	<b>(126)</b>	<b>-6%</b>	<b>2,213</b>	<b>129</b>	<b>6%</b>	<b>23,520</b>	<b>23,487</b>	<b>(34)</b>	<b>0%</b>	<b>24,657</b>	<b>1,137</b>	<b>5%</b>	<b>23,520</b>	<b>23,487</b>	<b>0%</b>	
<b>Debt Services</b>																		
7005 Principal repayment	0	800	800	100%	0	0	-	0	4,759	4,759	100%	0	0	-	0	4,759	100%	
7010 Interest payment	0	177	177	100%	0	0	-	0	1,103	1,103	100%	0	0	-	0	1,103	100%	
7020 Principal repayment - Vehicles	800	0	(800)	-	0	(800)	-	4,759	0	(4,759)	-	0	(4,759)	-	4,759	0	-	
7025 Interest payment - Vehicles	177	0	(177)	-	0	(177)	-	1,103	0	(1,103)	-	0	(1,103)	-	1,103	0	-	
9005 Transfers out	1,398,000	1,398,000	0	0%	0	(1,398,000)	-	1,398,000	1,398,000	0	0%	0	(1,398,000)	-	1,398,000	1,398,000	0%	
<b>Total Debt Services</b>	<b>1,398,977</b>	<b>1,398,977</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>(1,398,977)</b>	<b>-</b>	<b>1,403,862</b>	<b>1,403,862</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>(1,403,862)</b>	<b>-</b>	<b>1,403,862</b>	<b>1,403,862</b>	<b>0%</b>	
<b>Total Other Expenses</b>	<b>1,401,061</b>	<b>1,400,934</b>	<b>(126)</b>	<b>0%</b>	<b>2,213</b>	<b>(1,398,848)</b>	<b>-63214%</b>	<b>1,427,383</b>	<b>1,427,349</b>	<b>(34)</b>	<b>0%</b>	<b>24,657</b>	<b>(1,402,725)</b>	<b>-5689%</b>	<b>1,427,383</b>	<b>1,427,349</b>	<b>0%</b>	
<b>Net Other Income</b>	<b>(1,352,411)</b>	<b>(1,344,418)</b>	<b>(7,993)</b>	<b>1%</b>	<b>59,267</b>	<b>(1,411,678)</b>	<b>-2382%</b>	<b>542,359</b>	<b>525,138</b>	<b>17,220</b>	<b>3%</b>	<b>1,932,644</b>	<b>(1,390,285)</b>	<b>-72%</b>	<b>542,359</b>	<b>525,138</b>	<b>3%</b>	
<b>Net Result</b>	<b>(1,461,485)</b>	<b>(1,503,509)</b>	<b>42,024</b>	<b>-3%</b>	<b>(85,440)</b>	<b>(1,376,046)</b>	<b>1611%</b>	<b>(1,350,474)</b>	<b>(1,392,482)</b>	<b>42,008</b>	<b>-3%</b>	<b>721,887</b>	<b>(2,072,360)</b>	<b>-287%</b>	<b>(1,350,474)</b>	<b>(1,392,482)</b>	<b>-3%</b>	

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund

Department: External Affairs

Location: All

Budget: Supplemental 1



External Affairs	Current Period				Same Month Last Year			Year to Date						Year End			
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD		Jul 2019 - Jun 2020			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
<b>Operating Income</b>																	
4180 Merchandise	0	0	0	-	602	(602)	-100%	490	0	490	-	1,074	(584)	-54%	490	0	-
4290 Other	0	0	0	-	0	0	-	25	0	25	-	0	25	-	25	0	-
<b>Total Operating Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>602</b>	<b>(602)</b>	<b>-100%</b>	<b>515</b>	<b>0</b>	<b>515</b>	<b>-</b>	<b>1,074</b>	<b>(559)</b>	<b>-52%</b>	<b>515</b>	<b>0</b>	<b>-</b>
<b>Expenses</b>																	
<b>Personnel Services</b>																	
5005 Salaries	9,755	10,233	478	5%	14,510	4,755	33%	134,127	133,066	(1,060)	-1%	232,073	97,947	42%	134,127	133,066	-1%
5010 Other compensation	0	0	0	-	0	0	-	0	0	0	-	26	26	100%	0	0	-
5015 Overtime	0	0	0	-	0	0	-	0	0	0	-	109	109	100%	0	0	-
5020 Car Allowance	0	0	0	-	462	462	100%	0	0	0	-	8,596	8,596	100%	0	0	-
<b>Total Compensation</b>	<b>9,755</b>	<b>10,233</b>	<b>478</b>	<b>5%</b>	<b>14,972</b>	<b>5,216</b>	<b>35%</b>	<b>134,127</b>	<b>133,066</b>	<b>(1,060)</b>	<b>-1%</b>	<b>240,804</b>	<b>106,677</b>	<b>44%</b>	<b>134,127</b>	<b>133,066</b>	<b>-1%</b>
5100 Federal Payroll taxes	741	777	36	5%	1,136	395	35%	10,183	10,107	(76)	-1%	18,187	8,004	44%	10,183	10,107	-1%
5105 State Payroll taxes	2	3	1	23%	4	2	50%	40	38	(2)	-6%	66	26	39%	40	38	-6%
5110 Unemployment Insurance	202	184	(17)	-9%	317	115	36%	2,391	2,398	7	0%	3,325	934	28%	2,391	2,398	0%
5115 Workers compensation	49	43	(6)	-14%	44	(5)	-11%	585	556	(29)	-5%	273	(312)	-115%	585	556	-5%
<b>Total Payroll Taxes</b>	<b>994</b>	<b>1,007</b>	<b>13</b>	<b>1%</b>	<b>1,502</b>	<b>508</b>	<b>34%</b>	<b>13,199</b>	<b>13,099</b>	<b>(100)</b>	<b>-1%</b>	<b>21,850</b>	<b>8,651</b>	<b>40%</b>	<b>13,199</b>	<b>13,099</b>	<b>-1%</b>
5200 Medical insurance	622	1,298	675	52%	579	(44)	-8%	16,601	16,877	277	2%	25,003	8,402	34%	16,601	16,877	2%
5205 Dental insurance	105	139	35	25%	49	(56)	-115%	1,804	1,812	9	0%	2,928	1,124	38%	1,804	1,812	0%
5215 Term life insurance	52	73	21	29%	149	97	65%	941	951	10	1%	1,784	843	47%	941	951	1%
5220 Long Term Disability insurance	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
5225 PERS Employee Contributions	1,230	1,920	690	36%	1,517	287	19%	24,530	24,961	430	2%	33,785	9,255	27%	24,530	24,961	2%
5230 PERS Employer Contributions	386	603	217	36%	650	263	41%	7,710	7,845	136	2%	14,479	6,770	47%	7,710	7,845	2%
<b>Total Insured Benefits</b>	<b>2,395</b>	<b>4,033</b>	<b>1,638</b>	<b>41%</b>	<b>2,943</b>	<b>547</b>	<b>19%</b>	<b>51,585</b>	<b>52,447</b>	<b>861</b>	<b>2%</b>	<b>77,979</b>	<b>26,394</b>	<b>34%</b>	<b>51,585</b>	<b>52,447</b>	<b>2%</b>
<b>Total Personnel Services</b>	<b>13,145</b>	<b>15,274</b>	<b>2,130</b>	<b>14%</b>	<b>19,417</b>	<b>6,272</b>	<b>32%</b>	<b>198,911</b>	<b>198,612</b>	<b>(299)</b>	<b>0%</b>	<b>340,633</b>	<b>141,722</b>	<b>42%</b>	<b>198,911</b>	<b>198,612</b>	<b>0%</b>
<b>Goods &amp; Services</b>																	
6005 Seminars & training	0	0	0	-	0	0	-	0	0	0	-	1,400	1,400	100%	0	0	-
6010 Educational reimbursement	0	0	0	-	0	0	-	0	0	0	-	4,100	4,100	100%	0	0	-
<b>Total Staff Training</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>5,500</b>	<b>5,500</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>
6020 Travel - airfare	0	120	120	100%	1,032	1,032	100%	1,437	1,437	0	0%	1,167	(270)	-23%	1,437	1,437	0%
6025 Travel - lodging & transportation	0	275	275	100%	0	0	-	3,296	3,296	0	0%	5,224	1,928	37%	3,296	3,296	0%
6030 Travel - Per Diem & mileage reimbursement	0	146	146	100%	497	497	100%	1,750	1,750	0	0%	6,074	4,325	71%	1,750	1,750	0%
6035 Meals & Entertainment	0	44	44	100%	(168)	(168)	100%	523	523	0	0%	1,607	1,084	67%	523	523	0%
<b>Total Travel &amp; Entertainment</b>	<b>0</b>	<b>584</b>	<b>584</b>	<b>100%</b>	<b>1,361</b>	<b>1,361</b>	<b>100%</b>	<b>7,005</b>	<b>7,005</b>	<b>0</b>	<b>0%</b>	<b>14,073</b>	<b>7,067</b>	<b>50%</b>	<b>7,005</b>	<b>7,005</b>	<b>0%</b>
6050 Office supplies	0	17	17	100%	58	58	100%	205	205	0	0%	260	54	21%	205	205	0%

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund

Department: External Affairs

Location: All

Budget: Supplemental 1



External Affairs	Current Period				Same Month Last Year			Year to Date						Year End			
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD		Jul 2019 - Jun 2020			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6075 Memberships & dues	3,072	2,610	(462)	-18%	1,531	(1,541)	-101%	31,347	31,322	(25)	0%	28,508	(2,840)	-10%	31,347	31,322	0%
<b>Total Office Expense</b>	<b>3,072</b>	<b>2,661</b>	<b>(410)</b>	<b>-15%</b>	<b>1,589</b>	<b>(1,482)</b>	<b>-93%</b>	<b>31,553</b>	<b>31,938</b>	<b>385</b>	<b>1%</b>	<b>28,767</b>	<b>(2,785)</b>	<b>-10%</b>	<b>31,553</b>	<b>31,938</b>	<b>1%</b>
6260 Consulting services	0	0	0	-	2,506	2,506	100%	0	0	0	-	74,917	74,917	100%	0	0	-
6270 Contracted Services	0	64	64	100%	0	0	-	48	64	16	25%	16	(32)	-200%	48	64	25%
<b>Total Professional Services</b>	<b>0</b>	<b>64</b>	<b>64</b>	<b>100%</b>	<b>2,506</b>	<b>2,506</b>	<b>100%</b>	<b>48</b>	<b>64</b>	<b>16</b>	<b>25%</b>	<b>74,933</b>	<b>74,885</b>	<b>100%</b>	<b>48</b>	<b>64</b>	<b>25%</b>
6310 Marketing supplies	0	398	398	100%	2,266	2,266	100%	4,779	4,779	0	0%	6,240	1,460	23%	4,779	4,779	0%
6315 Advertising	417	1,439	1,022	71%	5,039	4,623	92%	17,183	17,266	83	0%	21,978	4,795	22%	17,183	17,266	0%
6320 Cargo recruitment & development	0	222	222	100%	0	0	-	2,661	2,661	0	0%	10,424	7,763	74%	2,661	2,661	0%
6340 Legislative support	7,183	11,845	4,662	39%	9,035	1,852	20%	84,394	84,396	2	0%	79,041	(5,353)	-7%	84,394	84,396	0%
6345 Community affairs	0	1,251	1,251	100%	500	500	100%	14,507	15,007	500	3%	16,400	1,893	12%	14,507	15,007	3%
<b>Total Marketing Expense</b>	<b>7,600</b>	<b>15,155</b>	<b>7,555</b>	<b>50%</b>	<b>16,840</b>	<b>9,241</b>	<b>55%</b>	<b>123,525</b>	<b>124,110</b>	<b>585</b>	<b>0%</b>	<b>134,083</b>	<b>10,558</b>	<b>8%</b>	<b>123,525</b>	<b>124,110</b>	<b>0%</b>
6415 Clothing	0	0	0	-	0	0	-	0	0	0	-	326	326	100%	0	0	-
<b>Total Operational Expense</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>326</b>	<b>326</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>
<b>Total Goods &amp; Services</b>	<b>10,671</b>	<b>18,464</b>	<b>7,793</b>	<b>42%</b>	<b>22,453</b>	<b>11,782</b>	<b>52%</b>	<b>162,131</b>	<b>163,117</b>	<b>986</b>	<b>1%</b>	<b>257,839</b>	<b>95,708</b>	<b>37%</b>	<b>162,131</b>	<b>163,117</b>	<b>1%</b>
<b>Total Expenses</b>	<b>23,816</b>	<b>33,739</b>	<b>9,923</b>	<b>29%</b>	<b>41,870</b>	<b>18,054</b>	<b>43%</b>	<b>361,042</b>	<b>361,729</b>	<b>687</b>	<b>0%</b>	<b>598,472</b>	<b>237,430</b>	<b>40%</b>	<b>361,042</b>	<b>361,729</b>	<b>0%</b>
<b>Operating Results</b>	<b>(23,816)</b>	<b>(33,739)</b>	<b>9,923</b>	<b>-29%</b>	<b>(41,268)</b>	<b>17,452</b>	<b>-42%</b>	<b>(360,527)</b>	<b>(361,729)</b>	<b>1,202</b>	<b>0%</b>	<b>(597,398)</b>	<b>236,871</b>	<b>-40%</b>	<b>(360,527)</b>	<b>(361,729)</b>	<b>0%</b>
<b>Other Income &amp; Expenses</b>																	
<b>Other Income</b>																	
<b>Net Result</b>	<b>(23,816)</b>	<b>(33,739)</b>	<b>9,923</b>	<b>-29%</b>	<b>8,732</b>	<b>(32,548)</b>	<b>-373%</b>	<b>(360,527)</b>	<b>(361,729)</b>	<b>1,202</b>	<b>0%</b>	<b>(547,398)</b>	<b>186,871</b>	<b>-34%</b>	<b>(360,527)</b>	<b>(361,729)</b>	<b>0%</b>

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund

Department: Port Development

Location: All

Budget: Supplemental 1



Port Development	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
<b>Operating Income</b>																	
<b>Expenses</b>																	
<b>Personnel Services</b>																	
5005 Salaries	22,385	22,243	(142)	-1%	14,884	(7,501)	-50%	258,821	260,988	2,167	1%	165,134	(93,688)	-57%	258,821	260,988	1%
5020 Car Allowance	0	0	0	-	462	462	100%	0	0	0	-	5,711	5,711	100%	0	0	-
<b>Total Compensation</b>	<b>22,385</b>	<b>22,243</b>	<b>(142)</b>	<b>-1%</b>	<b>15,346</b>	<b>(7,039)</b>	<b>-46%</b>	<b>258,821</b>	<b>260,988</b>	<b>2,167</b>	<b>1%</b>	<b>170,845</b>	<b>(87,976)</b>	<b>-51%</b>	<b>258,821</b>	<b>260,988</b>	<b>1%</b>
5100 Federal Payroll taxes	1,698	1,518	(181)	-12%	1,174	(524)	-45%	19,731	19,731	(0)	0%	12,951	(6,780)	-52%	19,731	19,731	0%
5105 State Payroll taxes	5	5	(1)	-11%	4	(1)	-25%	66	61	(5)	-9%	47	(19)	-41%	66	61	-9%
5110 Unemployment Insurance	518	379	(140)	-37%	300	(218)	-73%	4,910	4,925	15	0%	2,147	(2,763)	-129%	4,910	4,925	0%
5115 Workers compensation	41	59	17	29%	40	(1)	-3%	497	760	264	35%	307	(189)	-62%	497	760	35%
<b>Total Payroll Taxes</b>	<b>2,263</b>	<b>1,960</b>	<b>(304)</b>	<b>-15%</b>	<b>1,518</b>	<b>(745)</b>	<b>-49%</b>	<b>25,204</b>	<b>25,477</b>	<b>273</b>	<b>1%</b>	<b>15,453</b>	<b>(9,751)</b>	<b>-63%</b>	<b>25,204</b>	<b>25,477</b>	<b>1%</b>
5200 Medical insurance	1,837	1,672	(165)	-10%	1,020	(816)	-80%	15,612	15,734	121	1%	12,689	(2,923)	-23%	15,612	15,734	1%
5205 Dental insurance	150	405	255	63%	100	(50)	-50%	1,495	1,659	164	10%	1,368	(127)	-9%	1,495	1,659	10%
5215 Term life insurance	138	120	(18)	-15%	92	(45)	-49%	1,531	1,556	25	2%	1,083	(448)	-41%	1,531	1,556	2%
5220 Long Term Disability insurance	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
5225 PERS Employee Contributions	3,140	2,687	(453)	-17%	1,679	(1,461)	-87%	34,665	34,932	267	1%	21,747	(12,919)	-59%	34,665	34,932	1%
5230 PERS Employer Contributions	987	844	(142)	-17%	720	(267)	-37%	10,895	10,979	83	1%	9,320	(1,575)	-17%	10,895	10,979	1%
<b>Total Insured Benefits</b>	<b>6,250</b>	<b>5,727</b>	<b>(523)</b>	<b>-9%</b>	<b>3,611</b>	<b>(2,639)</b>	<b>-73%</b>	<b>64,199</b>	<b>64,859</b>	<b>660</b>	<b>1%</b>	<b>46,207</b>	<b>(17,992)</b>	<b>-39%</b>	<b>64,199</b>	<b>64,859</b>	<b>1%</b>
<b>Total Personnel Services</b>	<b>30,898</b>	<b>29,930</b>	<b>(969)</b>	<b>-3%</b>	<b>20,475</b>	<b>(10,423)</b>	<b>-51%</b>	<b>348,224</b>	<b>351,324</b>	<b>3,100</b>	<b>1%</b>	<b>232,504</b>	<b>(115,720)</b>	<b>-50%</b>	<b>348,224</b>	<b>351,324</b>	<b>1%</b>
<b>Goods &amp; Services</b>																	
6005 Seminars & training	0	0	0	-	0	0	-	0	0	0	-	1,542	1,542	100%	0	0	-
<b>Total Staff Training</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>1,542</b>	<b>1,542</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>
6020 Travel - airfare	0	5	5	100%	0	0	-	60	60	0	0%	0	(60)	-	60	60	0%
6025 Travel - lodging & transportation	0	127	127	100%	0	0	-	1,526	1,526	0	0%	0	(1,526)	-	1,526	1,526	0%
6030 Travel - Per Diem & mileage reimbursement	0	178	178	100%	644	644	100%	2,139	2,139	0	0%	1,683	(456)	-27%	2,139	2,139	0%
6035 Meals & Entertainment	0	14	14	100%	0	0	-	170	170	0	0%	0	(170)	-	170	170	0%
<b>Total Travel &amp; Entertainment</b>	<b>0</b>	<b>325</b>	<b>325</b>	<b>100%</b>	<b>644</b>	<b>644</b>	<b>100%</b>	<b>3,894</b>	<b>3,894</b>	<b>0</b>	<b>0%</b>	<b>1,683</b>	<b>(2,211)</b>	<b>-131%</b>	<b>3,894</b>	<b>3,894</b>	<b>0%</b>
6075 Memberships & dues	75	63	(13)	-20%	0	(75)	-	750	750	0	0%	0	(750)	-	750	750	0%
<b>Total Office Expense</b>	<b>75</b>	<b>63</b>	<b>(13)</b>	<b>-20%</b>	<b>0</b>	<b>(75)</b>	<b>-</b>	<b>750</b>	<b>750</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>(750)</b>	<b>-</b>	<b>750</b>	<b>750</b>	<b>0%</b>
6260 Consulting services	0	0	0	-	0	0	-	0	0	0	-	15,346	15,346	100%	0	0	-
6270 Contracted Services	0	0	0	-	0	0	-	0	0	0	-	3,750	3,750	100%	0	0	-
<b>Total Professional Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>19,096</b>	<b>19,096</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund

Department: Port Development

Location: All

Budget: Supplemental 1



Port Development	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6405 Safety/hazardous materials	0	15	15	100%	0	0	-	175	175	0	0%	1,031	856	83%	175	175	0%
6415 Clothing	0	13	13	100%	0	0	-	155	155	0	0%	240	85	35%	155	155	0%
6450 Fuel - Gas	0	42	42	100%	0	0	-	502	502	0	0%	256	(246)	-96%	502	502	0%
<b>Total Operational Expense</b>	<b>0</b>	<b>69</b>	<b>69</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>832</b>	<b>832</b>	<b>0</b>	<b>0%</b>	<b>1,527</b>	<b>695</b>	<b>46%</b>	<b>832</b>	<b>832</b>	<b>0%</b>
6515 Repairs & maintenance land improvements	0	0	0	-	0	0	-	0	0	0	-	24	24	100%	0	0	-
<b>Total Repair and Maintenance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>24</b>	<b>24</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>
<b>Total Goods &amp; Services</b>	<b>75</b>	<b>456</b>	<b>381</b>	<b>84%</b>	<b>738</b>	<b>663</b>	<b>90%</b>	<b>5,476</b>	<b>5,476</b>	<b>0</b>	<b>0%</b>	<b>23,966</b>	<b>18,489</b>	<b>77%</b>	<b>5,476</b>	<b>5,476</b>	<b>0%</b>
<b>Total Expenses</b>	<b>30,973</b>	<b>30,386</b>	<b>(587)</b>	<b>-2%</b>	<b>21,213</b>	<b>(9,761)</b>	<b>-46%</b>	<b>353,700</b>	<b>356,800</b>	<b>3,100</b>	<b>1%</b>	<b>256,470</b>	<b>(97,230)</b>	<b>-38%</b>	<b>353,700</b>	<b>356,800</b>	<b>1%</b>
<b>Operating Results</b>	<b>(30,973)</b>	<b>(30,386)</b>	<b>(587)</b>	<b>2%</b>	<b>(21,213)</b>	<b>(9,761)</b>	<b>46%</b>	<b>(353,700)</b>	<b>(356,800)</b>	<b>3,100</b>	<b>-1%</b>	<b>(256,470)</b>	<b>(97,230)</b>	<b>38%</b>	<b>(353,700)</b>	<b>(356,800)</b>	<b>-1%</b>
<b>Other Income &amp; Expenses</b>																	
<b>Other Income</b>																	
4605 Grants Received - ODOT Lottery	0	11,863	(11,863)	-100%	728	(728)	-100%	965	142,400	(141,435)	-99%	109,328	(108,362)	-99%	965	142,400	-99%
4905 Other	0	0	0	-	0	0	-	1,403	0	1,403	-	0	1,403	-	1,403	0	-
<b>Total Other Income</b>	<b>0</b>	<b>11,863</b>	<b>(11,863)</b>	<b>-100%</b>	<b>728</b>	<b>(728)</b>	<b>-100%</b>	<b>2,368</b>	<b>142,400</b>	<b>(140,032)</b>	<b>-98%</b>	<b>109,328</b>	<b>(106,959)</b>	<b>-98%</b>	<b>2,368</b>	<b>142,400</b>	<b>-98%</b>
<b>Other Expenses</b>																	
<b>Taxes &amp; Misc Expenses</b>																	
6745 Banking fees	3,107	2,708	(399)	-15%	1,071	(2,036)	-190%	8,409	9,401	993	11%	15,154	6,745	45%	8,409	9,401	11%
<b>Total Taxes &amp; Misc Expenses</b>	<b>3,107</b>	<b>2,708</b>	<b>(399)</b>	<b>-15%</b>	<b>1,071</b>	<b>(2,036)</b>	<b>-190%</b>	<b>8,409</b>	<b>9,401</b>	<b>993</b>	<b>11%</b>	<b>15,154</b>	<b>6,745</b>	<b>45%</b>	<b>8,409</b>	<b>9,401</b>	<b>11%</b>
<b>Debt Services</b>																	
7010 Interest payment	5,082	4,129	(953)	-23%	9,346	4,264	46%	49,627	49,545	(82)	0%	52,459	2,832	5%	49,627	49,545	0%
<b>Total Debt Services</b>	<b>5,082</b>	<b>4,129</b>	<b>(953)</b>	<b>-23%</b>	<b>9,346</b>	<b>4,264</b>	<b>46%</b>	<b>49,627</b>	<b>49,545</b>	<b>(82)</b>	<b>0%</b>	<b>52,459</b>	<b>2,832</b>	<b>5%</b>	<b>49,627</b>	<b>49,545</b>	<b>0%</b>
<b>Total Other Expenses</b>	<b>8,189</b>	<b>6,837</b>	<b>(1,352)</b>	<b>-20%</b>	<b>10,418</b>	<b>2,228</b>	<b>21%</b>	<b>58,035</b>	<b>58,946</b>	<b>911</b>	<b>2%</b>	<b>67,613</b>	<b>9,577</b>	<b>14%</b>	<b>58,035</b>	<b>58,946</b>	<b>2%</b>
<b>Net Other Income</b>	<b>(8,189)</b>	<b>5,026</b>	<b>(13,215)</b>	<b>-263%</b>	<b>(9,689)</b>	<b>1,500</b>	<b>-15%</b>	<b>(55,667)</b>	<b>83,454</b>	<b>(139,121)</b>	<b>-167%</b>	<b>41,715</b>	<b>(97,382)</b>	<b>-233%</b>	<b>(55,667)</b>	<b>83,454</b>	<b>-167%</b>
<b>Net Result</b>	<b>(39,163)</b>	<b>(25,360)</b>	<b>(13,802)</b>	<b>54%</b>	<b>(30,902)</b>	<b>(8,261)</b>	<b>27%</b>	<b>(409,367)</b>	<b>(273,346)</b>	<b>(136,021)</b>	<b>50%</b>	<b>(214,755)</b>	<b>(194,612)</b>	<b>91%</b>	<b>(409,367)</b>	<b>(273,346)</b>	<b>50%</b>

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020  
amounts in \$US dollars



Fund: General Fund Department: Port Ops Location: All Budget: Supplemental 1

Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
<b>Operating Income</b>																	
4005 Building & Dock Leases	9,246	9,400	(154)	-2%	9,331	(85)	-1%	113,194	112,745	449	0%	108,945	4,249	4%	113,194	112,745	0%
4010 Property Agreements	34,621	6,750	27,871	413%	9,437	25,184	267%	106,114	81,000	25,114	31%	79,717	26,397	33%	106,114	81,000	31%
4240 Project Management Fees	0	47,458	(47,458)	-100%	46,305	(46,305)	-100%	326,450	569,551	(243,101)	-43%	542,430	(215,980)	-40%	326,450	569,551	-43%
4290 Other	16,200	0	16,200	-	0	16,200	-	16,200	0	16,200	-	15,000	1,200	8%	16,200	0	-
<b>Total Operating Income</b>	<b>60,067</b>	<b>63,608</b>	<b>(3,541)</b>	<b>-6%</b>	<b>65,073</b>	<b>(5,006)</b>	<b>-8%</b>	<b>561,958</b>	<b>763,296</b>	<b>(201,338)</b>	<b>-26%</b>	<b>746,092</b>	<b>(184,134)</b>	<b>-25%</b>	<b>561,958</b>	<b>763,296</b>	<b>-26%</b>
<b>Expenses</b>																	
<b>Personnel Services</b>																	
5005 Salaries	10,232	10,311	79	1%	16,410	6,178	38%	134,174	134,095	(79)	0%	166,550	32,376	19%	134,174	134,095	0%
5020 Car Allowance	0	0	0	-	462	462	100%	0	0	0	-	5,884	5,884	100%	0	0	-
<b>Total Compensation</b>	<b>10,232</b>	<b>10,311</b>	<b>79</b>	<b>1%</b>	<b>16,871</b>	<b>6,639</b>	<b>39%</b>	<b>134,174</b>	<b>134,095</b>	<b>(79)</b>	<b>0%</b>	<b>172,434</b>	<b>38,260</b>	<b>22%</b>	<b>134,174</b>	<b>134,095</b>	<b>0%</b>
5100 Federal Payroll taxes	783	789	6	1%	1,291	508	39%	10,264	10,259	(6)	0%	13,191	2,927	22%	10,264	10,259	0%
5105 State Payroll taxes	2	4	2	55%	4	2	55%	29	29	0	1%	46	17	36%	29	29	1%
5110 Unemployment Insurance	19	108	89	82%	201	182	90%	1,215	1,405	190	14%	2,760	1,545	56%	1,215	1,405	14%
5115 Workers compensation	41	39	(3)	-8%	39	(2)	-6%	497	501	4	1%	291	(206)	-71%	497	501	1%
<b>Total Payroll Taxes</b>	<b>845</b>	<b>940</b>	<b>94</b>	<b>10%</b>	<b>1,535</b>	<b>690</b>	<b>45%</b>	<b>12,005</b>	<b>12,194</b>	<b>189</b>	<b>2%</b>	<b>16,288</b>	<b>4,283</b>	<b>26%</b>	<b>12,005</b>	<b>12,194</b>	<b>2%</b>
5200 Medical insurance	0	302	302	100%	0	0	-	3,927	3,927	0	0%	(945)	(4,872)	516%	3,927	3,927	0%
5205 Dental insurance	105	228	123	54%	204	100	49%	1,754	1,758	5	0%	2,474	720	29%	1,754	1,758	0%
5215 Term life insurance	59	76	18	23%	101	43	42%	980	992	11	1%	1,216	236	19%	980	992	1%
5220 Long Term Disability insurance	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
5225 PERS Employee Contributions	1,436	2,011	575	29%	1,847	411	22%	25,649	26,151	502	2%	21,470	(4,179)	-19%	25,649	26,151	2%
5230 PERS Employer Contributions	451	632	181	29%	791	340	43%	8,061	8,219	158	2%	9,201	1,140	12%	8,061	8,219	2%
<b>Total Insured Benefits</b>	<b>2,050</b>	<b>3,249</b>	<b>1,198</b>	<b>37%</b>	<b>2,944</b>	<b>894</b>	<b>30%</b>	<b>40,371</b>	<b>41,047</b>	<b>676</b>	<b>2%</b>	<b>33,416</b>	<b>(6,955)</b>	<b>-21%</b>	<b>40,371</b>	<b>41,047</b>	<b>2%</b>
<b>Total Personnel Services</b>	<b>13,127</b>	<b>14,499</b>	<b>1,372</b>	<b>9%</b>	<b>21,350</b>	<b>8,223</b>	<b>39%</b>	<b>186,551</b>	<b>187,337</b>	<b>786</b>	<b>0%</b>	<b>222,139</b>	<b>35,588</b>	<b>16%</b>	<b>186,551</b>	<b>187,337</b>	<b>0%</b>
<b>Goods &amp; Services</b>																	
6005 Seminars & training	0	0	0	-	0	0	-	0	0	0	-	3,855	3,855	100%	0	0	-
<b>Total Staff Training</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>3,855</b>	<b>3,855</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>
6020 Travel - airfare	0	83	83	100%	0	0	-	1,002	1,002	0	0%	581	(421)	-72%	1,002	1,002	0%
6025 Travel - lodging & transportation	0	412	412	100%	1,437	1,437	100%	4,950	4,950	0	0%	15,639	10,688	68%	4,950	4,950	0%
6030 Travel - Per Diem & mileage reimbursement	0	230	230	100%	987	987	100%	2,765	2,765	0	0%	9,169	6,404	70%	2,765	2,765	0%
6035 Meals & Entertainment	0	22	22	100%	0	0	-	263	263	0	0%	59	(205)	-348%	263	263	0%
<b>Total Travel &amp; Entertainment</b>	<b>0</b>	<b>748</b>	<b>748</b>	<b>100%</b>	<b>2,424</b>	<b>2,424</b>	<b>100%</b>	<b>8,981</b>	<b>8,981</b>	<b>0</b>	<b>0%</b>	<b>25,448</b>	<b>16,467</b>	<b>65%</b>	<b>8,981</b>	<b>8,981</b>	<b>0%</b>
6130 Electricity	88	128	40	31%	135	47	35%	1,472	1,534	62	4%	2,297	825	36%	1,472	1,534	4%
6140 Garbage/Sanitation Collection	0	0	0	-	0	0	-	0	0	0	-	63	63	100%	0	0	-
6155 Environmental Remediation/Mitigation/Monitoring	0	139	139	100%	42	42	100%	1,665	1,665	0	0%	42	(1,623)	-3846%	1,665	1,665	0%

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund Department: Port Ops Location: All Budget: Supplemental 1



Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
<b>Total Utilities</b>	88	267	179	67%	271	183	67%	3,137	3,199	62	2%	2,497	(641)	-26%	3,137	3,199	2%
6200 Temporary/Contract help	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
6260 Consulting services	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
6270 Contracted Services	0	141	141	100%	0	0	-	1,694	1,694	0	0%	1,885	191	10%	1,694	1,694	0%
6290 Commercial insurance	798	761	(37)	-5%	723	(74)	-10%	9,124	9,127	2	0%	8,387	(737)	-9%	9,124	9,127	0%
<b>Total Professional Services</b>	<b>798</b>	<b>902</b>	<b>104</b>	<b>12%</b>	<b>723</b>	<b>(74)</b>	<b>-10%</b>	<b>10,819</b>	<b>10,821</b>	<b>2</b>	<b>0%</b>	<b>10,272</b>	<b>(546)</b>	<b>-5%</b>	<b>10,819</b>	<b>10,821</b>	<b>0%</b>
6345 Community affairs	0	0	0	-	0	0	-	0	0	0	-	90	90	100%	0	0	-
<b>Total Marketing Expense</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>90</b>	<b>90</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>
6400 Small equipment & tools	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
6405 Safety/hazardous materials	0	5,401	5,401	100%	0	0	-	3,256	8,186	4,930	60%	0	(3,256)	-	3,256	8,186	60%
6410 Signage	0	0	0	-	0	0	-	0	0	0	-	10	10	100%	0	0	-
6415 Clothing	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
6430 Equipment Rental	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
6450 Fuel - Gas	0	7	7	100%	0	0	-	88	88	0	0%	100	12	12%	88	88	0%
<b>Total Operational Expense</b>	<b>0</b>	<b>5,409</b>	<b>5,409</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>3,345</b>	<b>8,275</b>	<b>4,930</b>	<b>60%</b>	<b>110</b>	<b>(3,235)</b>	<b>-2934%</b>	<b>3,345</b>	<b>8,275</b>	<b>60%</b>
6505 Repairs & maintenance vehicles	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
6510 Repairs & maintenance buildings	0	10	10	100%	0	0	-	125	125	0	0%	185	60	32%	125	125	0%
6515 Repairs & maintenance land improvements	0	0	0	-	0	0	-	0	0	0	-	9,111	9,111	100%	0	0	-
6520 Repairs & maintenance docks	0	18	18	100%	0	0	-	210	210	0	0%	6,882	6,671	97%	210	210	0%
6575 Waterway Leases	0	178	178	100%	0	0	-	2,131	2,131	0	0%	3,171	1,039	33%	2,131	2,131	0%
6580 Permits	0	86	86	100%	0	0	-	1,037	1,037	0	0%	1,086	50	5%	1,037	1,037	0%
<b>Total Repair and Maintenance</b>	<b>0</b>	<b>292</b>	<b>292</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>3,503</b>	<b>3,503</b>	<b>0</b>	<b>0%</b>	<b>20,434</b>	<b>16,931</b>	<b>83%</b>	<b>3,503</b>	<b>3,503</b>	<b>0%</b>
<b>Total Goods &amp; Services</b>	<b>886</b>	<b>7,617</b>	<b>6,731</b>	<b>88%</b>	<b>3,418</b>	<b>2,533</b>	<b>74%</b>	<b>29,785</b>	<b>34,779</b>	<b>4,994</b>	<b>14%</b>	<b>62,706</b>	<b>32,921</b>	<b>53%</b>	<b>29,785</b>	<b>34,779</b>	<b>14%</b>
<b>Total Expenses</b>	<b>14,013</b>	<b>22,117</b>	<b>8,103</b>	<b>37%</b>	<b>24,768</b>	<b>10,755</b>	<b>43%</b>	<b>216,336</b>	<b>222,116</b>	<b>5,780</b>	<b>3%</b>	<b>284,845</b>	<b>68,509</b>	<b>24%</b>	<b>216,336</b>	<b>222,116</b>	<b>3%</b>
<b>Operating Results</b>	<b>46,054</b>	<b>41,491</b>	<b>4,562</b>	<b>11%</b>	<b>40,305</b>	<b>5,749</b>	<b>14%</b>	<b>345,622</b>	<b>541,180</b>	<b>(195,558)</b>	<b>-36%</b>	<b>461,247</b>	<b>(115,625)</b>	<b>-25%</b>	<b>345,622</b>	<b>541,180</b>	<b>-36%</b>
4900 Other Income	0	0	0	-	0	0	-	0	0	0	-	2,000	(2,000)	-100%	0	0	-
4905 Other	0	0	0	-	0	0	-	5,250	0	5,250	-	0	5,250	-	5,250	0	-
<b>Total Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>5,250</b>	<b>0</b>	<b>5,250</b>	<b>-</b>	<b>2,000</b>	<b>3,250</b>	<b>163%</b>	<b>5,250</b>	<b>0</b>	<b>-</b>
<b>Taxes &amp; Misc Expenses</b>																	
6720 Property Tax - Sublet Facilities	0	0	0	-	0	0	-	0	0	0	-	2	2	100%	0	0	-
<b>Total Taxes &amp; Misc Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>2</b>	<b>2</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>
<b>Total Other Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>2</b>	<b>2</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>
<b>Net Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>5,250</b>	<b>0</b>	<b>5,250</b>	<b>-</b>	<b>1,998</b>	<b>3,252</b>	<b>163%</b>	<b>5,250</b>	<b>0</b>	<b>-</b>
<b>Net Result</b>	<b>46,054</b>	<b>41,491</b>	<b>4,562</b>	<b>11%</b>	<b>40,305</b>	<b>5,749</b>	<b>14%</b>	<b>350,872</b>	<b>541,180</b>	<b>(190,308)</b>	<b>-35%</b>	<b>463,245</b>	<b>(112,373)</b>	<b>-24%</b>	<b>350,872</b>	<b>541,180</b>	<b>-35%</b>

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Supplemental 1



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
<b>Operating Income</b>																	
4005 Building & Dock Leases	16,898	18,348	(1,450)	-8%	14,950	1,948	13%	197,007	220,170	(23,163)	-11%	204,802	(7,795)	-4%	197,007	220,170	-11%
4010 Property Agreements	0	0	0	-	0	0	-	0	0	0	-	960	(960)	-100%	0	0	-
4100 Annual Moorage	73,226	96,747	(23,521)	-24%	82,629	(9,403)	-11%	412,528	487,200	(74,672)	-15%	416,100	(3,572)	-1%	412,528	487,200	-15%
4105 Semi-Annual Moorage	11,032	4,071	6,961	171%	6,860	4,172	61%	61,386	28,420	32,966	116%	47,881	13,505	28%	61,386	28,420	116%
4110 Monthly Moorage	13,614	18,861	(5,247)	-28%	18,253	(4,638)	-25%	187,594	203,500	(15,906)	-8%	196,937	(9,343)	-5%	187,594	203,500	-8%
4115 Transient Moorage	8,695	5,773	2,922	51%	5,517	3,178	58%	110,818	71,500	39,318	55%	68,331	42,487	62%	110,818	71,500	55%
4118 Work Dock	6,882	3,203	3,679	115%	3,586	3,297	92%	67,219	65,000	2,219	3%	72,767	(5,549)	-8%	67,219	65,000	3%
4120 Metered Utilities	(4,248)	0	(4,248)	-	266	(4,515)	-1696%	3,678	0	3,678	-	1,766	1,912	108%	3,678	0	-
4125 Launch Ramp	2,635	3,507	(872)	-25%	3,310	(675)	-20%	39,226	37,000	2,226	6%	34,919	4,307	12%	39,226	37,000	6%
4135 Storage Yard	2,865	3,083	(218)	-7%	3,136	(272)	-9%	39,153	37,000	2,153	6%	39,344	(191)	0%	39,153	37,000	6%
4140 Storage Unit	13,841	14,670	(829)	-6%	14,227	(386)	-3%	172,327	177,000	(4,673)	-3%	171,635	692	0%	172,327	177,000	-3%
4145 Long Term Boat Storage	9,060	7,066	1,994	28%	7,121	1,939	27%	97,847	82,000	15,847	19%	82,628	15,219	18%	97,847	82,000	19%
4150 Short Term Boat Storage	4,439	3,017	1,422	47%	3,478	961	28%	37,183	40,000	(2,817)	-7%	46,110	(8,927)	-19%	37,183	40,000	-7%
4155 Boat Wash	66	0	66	-	65	1	2%	843	0	843	-	553	290	53%	843	0	-
4165 Space Rents	35,367	39,982	(4,615)	-12%	37,974	(2,606)	-7%	308,226	315,000	(6,774)	-2%	299,180	9,045	3%	308,226	315,000	-2%
4173 Laundry	229	345	(116)	-34%	326	(97)	-30%	3,529	4,000	(471)	-12%	3,782	(253)	-7%	3,529	4,000	-12%
4175 Propane	381	762	(381)	-50%	745	(364)	-49%	8,583	10,000	(1,417)	-14%	9,795	(1,212)	-12%	8,583	10,000	-14%
4180 Merchandise	82	167	(84)	-51%	(419)	501	-120%	1,210	2,000	(790)	-39%	1,542	(332)	-22%	1,210	2,000	-39%
4185 Visitor Convention Bureau Fee	235	113	122	108%	203	33	16%	2,505	1,400	1,105	79%	1,476	1,030	70%	2,505	1,400	79%
4190 Ice	0	51,213	(51,213)	-100%	55,738	(55,738)	-100%	145,435	300,000	(154,565)	-52%	326,506	(181,071)	-55%	145,435	300,000	-52%
4200 Boat Lifts	7,803	4,848	2,955	61%	5,600	2,203	39%	52,215	55,000	(2,785)	-5%	63,550	(11,335)	-18%	52,215	55,000	-5%
4230 Environmental Fee	2,661	1,856	805	43%	1,947	713	37%	24,952	25,000	(48)	0%	26,101	(1,149)	-4%	24,952	25,000	0%
4235 Customer Discounts	(1,725)	0	(1,725)	-	(332)	(1,393)	420%	(5,501)	0	(5,501)	-	(6,500)	1,000	-15%	(5,501)	0	-
4290 Other	5,947	2,083	3,863	185%	8,354	(2,408)	-29%	57,790	25,000	32,790	131%	44,254	13,536	31%	57,790	25,000	131%
4295 Bad Debt Expense	0	(413)	413	-100%	351,062	(351,062)	-100%	0	(5,000)	5,000	-100%	351,933	(351,933)	-100%	0	(5,000)	-100%
<b>Total Operating Income</b>	<b>209,986</b>	<b>279,302</b>	<b>(69,316)</b>	<b>-25%</b>	<b>624,595</b>	<b>(414,609)</b>	<b>-66%</b>	<b>2,025,753</b>	<b>2,181,190</b>	<b>(155,437)</b>	<b>-7%</b>	<b>2,506,350</b>	<b>(480,597)</b>	<b>-19%</b>	<b>2,025,753</b>	<b>2,181,190</b>	<b>-7%</b>
<b>Expenses</b>																	
<b>Personnel Services</b>																	
5005 Salaries	65,298	50,683	(14,615)	-29%	71,611	6,313	9%	655,025	659,093	4,067	1%	700,011	44,986	6%	655,025	659,093	1%
5010 Other compensation	0	385	385	100%	3,793	3,793	100%	5,011	5,011	0	0%	12,667	7,656	60%	5,011	5,011	0%
5015 Overtime	0	859	859	100%	2,104	2,104	100%	11,017	11,168	151	1%	22,022	11,004	50%	11,017	11,168	1%
5020 Car Allowance	0	0	0	-	0	0	-	0	0	0	-	808	808	100%	0	0	-
<b>Total Compensation</b>	<b>65,298</b>	<b>51,927</b>	<b>(13,371)</b>	<b>-26%</b>	<b>77,508</b>	<b>12,210</b>	<b>16%</b>	<b>671,053</b>	<b>675,272</b>	<b>4,218</b>	<b>1%</b>	<b>735,507</b>	<b>64,454</b>	<b>9%</b>	<b>671,053</b>	<b>675,272</b>	<b>1%</b>
5100 Federal Payroll taxes	4,534	3,800	(734)	-19%	5,673	1,139	20%	48,629	49,413	784	2%	53,941	5,312	10%	48,629	49,413	2%
5105 State Payroll taxes	29	21	(8)	-39%	30	1	5%	272	269	(3)	-1%	353	81	23%	272	269	-1%
5110 Unemployment Insurance	1,557	1,082	(475)	-44%	2,076	520	25%	14,145	14,067	(79)	-1%	15,296	1,151	8%	14,145	14,067	-1%
5115 Workers compensation	2,039	1,891	(148)	-8%	1,906	(133)	-7%	24,467	24,593	126	1%	21,858	(2,609)	-12%	24,467	24,593	1%
<b>Total Payroll Taxes</b>	<b>8,158</b>	<b>6,793</b>	<b>(1,365)</b>	<b>-20%</b>	<b>9,685</b>	<b>1,527</b>	<b>16%</b>	<b>87,513</b>	<b>88,342</b>	<b>829</b>	<b>1%</b>	<b>91,448</b>	<b>3,935</b>	<b>4%</b>	<b>87,513</b>	<b>88,342</b>	<b>1%</b>
5200 Medical insurance	14,281	14,303	22	0%	11,780	(2,501)	-21%	173,018	171,638	(1,380)	-1%	158,735	(14,282)	-9%	173,018	171,638	-1%
5205 Dental insurance	1,361	1,383	23	2%	1,674	313	19%	17,991	16,599	(1,391)	-8%	19,595	1,604	8%	17,991	16,599	-8%



Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Supplemental 1



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
5215 Term life insurance	466	96	(370)	-386%	454	(12)	-3%	6,340	1,152	(5,188)	-450%	5,539	(801)	-14%	6,340	1,152	-450%
5225 PERS Employee Contributions	9,173	10,029	855	9%	9,008	(165)	-2%	126,998	130,415	3,417	3%	110,876	(16,122)	-15%	126,998	130,415	3%
5230 PERS Employer Contributions	2,595	2,869	274	10%	3,376	781	23%	36,348	37,310	962	3%	41,669	5,320	13%	36,348	37,310	3%
<b>Total Insured Benefits</b>	<b>27,876</b>	<b>28,680</b>	<b>804</b>	<b>3%</b>	<b>26,292</b>	<b>(1,585)</b>	<b>-6%</b>	<b>360,694</b>	<b>357,114</b>	<b>(3,580)</b>	<b>-1%</b>	<b>336,413</b>	<b>(24,281)</b>	<b>-7%</b>	<b>360,694</b>	<b>357,114</b>	<b>-1%</b>
<b>Total Personnel Services</b>	<b>101,332</b>	<b>87,400</b>	<b>(13,932)</b>	<b>-16%</b>	<b>113,484</b>	<b>12,152</b>	<b>11%</b>	<b>1,119,261</b>	<b>1,120,728</b>	<b>1,467</b>	<b>0%</b>	<b>1,163,368</b>	<b>44,108</b>	<b>4%</b>	<b>1,119,261</b>	<b>1,120,728</b>	<b>0%</b>
<b>Goods &amp; Services</b>																	
6005 Seminars & training	0	0	0	-	0	0	-	0	0	0	-	3,006	3,006	100%	0	0	-
6010 Educational reimbursement	0	0	0	-	0	0	-	0	0	0	-	189	189	100%	0	0	-
<b>Total Staff Training</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>3,195</b>	<b>3,195</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>
6020 Travel - airfare	0	0	0	-	0	0	-	0	0	0	-	969	969	100%	0	0	-
6025 Travel - lodging & transportation	0	51	51	100%	0	0	-	612	612	0	0%	0	(612)	-	612	612	0%
6030 Travel - Per Diem & mileage reimbursement	0	10	10	100%	0	0	-	116	116	0	0%	284	168	59%	116	116	0%
6035 Meals & Entertainment	0	4	4	100%	0	0	-	50	50	0	0%	18	(32)	-184%	50	50	0%
<b>Total Travel &amp; Entertainment</b>	<b>0</b>	<b>65</b>	<b>65</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>778</b>	<b>778</b>	<b>0</b>	<b>0%</b>	<b>1,271</b>	<b>493</b>	<b>39%</b>	<b>778</b>	<b>778</b>	<b>0%</b>
6050 Office supplies	0	0	0	-	0	0	-	0	0	0	-	387	387	100%	0	0	-
6055 Kitchen supplies	103	190	87	46%	263	161	61%	2,033	2,281	247	11%	3,025	992	33%	2,033	2,281	11%
6060 IT supplies	0	0	0	-	0	0	-	0	0	0	-	20	20	100%	0	0	-
6070 Postage & courier services	106	45	(61)	-136%	0	(106)	-	639	538	(101)	-19%	47	(591)	-1249%	639	538	-19%
<b>Total Office Expense</b>	<b>209</b>	<b>235</b>	<b>26</b>	<b>11%</b>	<b>263</b>	<b>55</b>	<b>21%</b>	<b>2,672</b>	<b>2,819</b>	<b>146</b>	<b>5%</b>	<b>3,521</b>	<b>849</b>	<b>24%</b>	<b>2,672</b>	<b>2,819</b>	<b>5%</b>
6100 Telephone - landline	172	256	84	33%	269	97	36%	2,974	3,072	98	3%	2,932	(42)	-1%	2,974	3,072	3%
6105 Telephone - mobile	475	491	16	3%	405	(70)	-17%	5,665	5,888	223	4%	5,967	303	5%	5,665	5,888	4%
6110 Internet services	1,277	1,291	14	1%	1,038	(240)	-23%	15,496	15,497	1	0%	14,643	(854)	-6%	15,496	15,497	0%
6115 Cable TV	647	620	(28)	-4%	480	(168)	-35%	7,434	7,436	3	0%	11,654	4,220	36%	7,434	7,436	0%
6130 Electricity	11,041	17,909	6,868	38%	20,971	9,930	47%	210,952	214,911	3,959	2%	255,644	44,692	17%	210,952	214,911	2%
6131 Propane - Operations	61	73	12	16%	190	129	68%	748	877	129	15%	1,131	383	34%	748	877	15%
6135 Water/Sewer	5,354	6,718	1,364	20%	4,170	(1,184)	-28%	80,541	80,614	72	0%	70,893	(9,648)	-14%	80,541	80,614	0%
6140 Garbage/Sanitation Collection	6,506	5,893	(613)	-10%	432	(6,074)	-1406%	65,773	70,717	4,944	7%	70,272	4,500	6%	65,773	70,717	7%
6145 Hazardous material disposal	150	299	149	50%	150	0	0%	3,689	3,589	(100)	-3%	2,594	(1,095)	-42%	3,689	3,589	-3%
6150 Derelict boat disposal	0	1,013	1,013	100%	6,456	6,456	100%	2,160	12,160	10,000	82%	11,378	9,219	81%	2,160	12,160	82%
6155 Environmental Remediation/Mitigation/Monitoring	0	258	258	100%	158	158	100%	2,601	3,101	500	16%	9,162	6,562	72%	2,601	3,101	16%
<b>Total Utilities</b>	<b>25,683</b>	<b>34,822</b>	<b>9,138</b>	<b>26%</b>	<b>34,719</b>	<b>9,036</b>	<b>26%</b>	<b>398,032</b>	<b>417,861</b>	<b>19,829</b>	<b>5%</b>	<b>456,272</b>	<b>58,240</b>	<b>13%</b>	<b>398,032</b>	<b>417,861</b>	<b>5%</b>
6200 Temporary/Contract help	4,273	7,312	3,039	42%	7,775	3,503	45%	88,557	87,739	(818)	-1%	73,900	(14,657)	-20%	88,557	87,739	-1%
6205 Janitorial services	46	144	97	68%	53	7	13%	992	1,724	732	42%	683	(308)	-45%	992	1,724	42%
6210 Vending machine services	0	23	23	100%	0	0	-	281	281	0	0%	560	279	50%	281	281	0%
6245 Legal advertising	0	116	116	100%	0	0	-	892	1,392	500	36%	406	(485)	-119%	892	1,392	36%
6270 Contracted Services	162	327	165	50%	160	(2)	-1%	4,085	3,923	(162)	-4%	5,218	1,133	22%	4,085	3,923	-4%
6290 Commercial insurance	17,941	6,478	(11,463)	-177%	6,748	(11,193)	-166%	88,574	77,733	(10,841)	-14%	76,966	(11,607)	-15%	88,574	77,733	-14%

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Supplemental 1



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
<b>Total Professional Services</b>	<b>22,422</b>	<b>14,399</b>	<b>(8,023)</b>	<b>-56%</b>	<b>14,737</b>	<b>(7,685)</b>	<b>-52%</b>	<b>183,380</b>	<b>172,791</b>	<b>(10,589)</b>	<b>-6%</b>	<b>157,734</b>	<b>(25,646)</b>	<b>-16%</b>	<b>183,380</b>	<b>172,791</b>	<b>-6%</b>
6400 Small equipment & tools	228	481	253	53%	0	(228)	-	5,506	5,778	272	5%	8,908	3,402	38%	5,506	5,778	5%
6405 Safety/hazardous materials	0	444	444	100%	34	34	100%	4,826	5,326	500	9%	7,022	2,197	31%	4,826	5,326	9%
6410 Signage	0	64	64	100%	0	0	-	274	774	500	65%	833	559	67%	274	774	65%
6415 Clothing	0	278	278	100%	0	0	-	2,984	3,334	350	10%	1,901	(1,082)	-57%	2,984	3,334	10%
6420 Janitorial supplies	1,204	849	(354)	-42%	815	(389)	-48%	11,152	10,192	(959)	-9%	10,870	(282)	-3%	11,152	10,192	-9%
6425 Operational supplies	170	1,067	897	84%	392	222	57%	12,480	12,810	330	3%	8,417	(4,062)	-48%	12,480	12,810	3%
6430 Equipment Rental	0	235	235	100%	0	0	-	2,815	2,815	0	0%	36	(2,779)	-7796%	2,815	2,815	0%
6450 Fuel - Gas	0	725	725	100%	1,051	1,051	100%	7,528	8,701	1,173	13%	15,621	8,094	52%	7,528	8,701	13%
6455 Fuel - Diesel	245	162	(83)	-51%	100	(145)	-145%	1,778	1,945	167	9%	566	(1,213)	-214%	1,778	1,945	9%
6481 Propane - Retail	217	465	248	53%	586	369	63%	5,192	5,576	383	7%	6,296	1,104	18%	5,192	5,576	7%
6485 Retail items	0	0	0	-	180	180	100%	0	0	0	-	180	180	100%	0	0	-
<b>Total Operational Expense</b>	<b>2,064</b>	<b>4,771</b>	<b>2,707</b>	<b>57%</b>	<b>3,157</b>	<b>1,093</b>	<b>35%</b>	<b>54,534</b>	<b>57,250</b>	<b>2,716</b>	<b>5%</b>	<b>60,650</b>	<b>6,116</b>	<b>10%</b>	<b>54,534</b>	<b>57,250</b>	<b>5%</b>
6500 Repairs & maintenance equipment	153	4,280	4,128	96%	2,896	2,744	95%	48,406	51,362	2,957	6%	72,710	24,304	33%	48,406	51,362	6%
6505 Repairs & maintenance vehicles	941	712	(229)	-32%	149	(792)	-533%	8,919	8,540	(379)	-4%	2,982	(5,937)	-199%	8,919	8,540	-4%
6510 Repairs & maintenance buildings	0	1,682	1,682	100%	5,231	5,231	100%	10,731	20,189	9,458	47%	28,343	17,612	62%	10,731	20,189	47%
6515 Repairs & maintenance land improvements	0	299	299	100%	214	214	100%	3,386	3,586	200	6%	2,407	(979)	-41%	3,386	3,586	6%
6520 Repairs & maintenance docks	11,355	2,412	(8,943)	-371%	10,422	(933)	-9%	28,541	28,945	405	1%	20,678	(7,862)	-38%	28,541	28,945	1%
6540 Marina dredging	6,036	5,705	(331)	-6%	0	(6,036)	-	67,991	68,455	464	1%	114,926	46,935	41%	67,991	68,455	1%
6575 Waterway Leases	0	2,245	2,245	100%	13,441	13,441	100%	26,946	26,946	0	0%	29,653	2,708	9%	26,946	26,946	0%
6580 Permits	306	842	536	64%	424	118	28%	10,413	10,107	(306)	-3%	4,545	(5,868)	-129%	10,413	10,107	-3%
<b>Total Repair and Maintenance</b>	<b>18,791</b>	<b>18,177</b>	<b>(613)</b>	<b>-3%</b>	<b>32,778</b>	<b>13,987</b>	<b>43%</b>	<b>205,332</b>	<b>218,131</b>	<b>12,799</b>	<b>6%</b>	<b>276,245</b>	<b>70,913</b>	<b>26%</b>	<b>205,332</b>	<b>218,131</b>	<b>6%</b>
<b>Total Goods &amp; Services</b>	<b>69,168</b>	<b>72,469</b>	<b>3,301</b>	<b>5%</b>	<b>85,654</b>	<b>16,486</b>	<b>19%</b>	<b>844,728</b>	<b>869,629</b>	<b>24,901</b>	<b>3%</b>	<b>958,887</b>	<b>114,159</b>	<b>12%</b>	<b>844,728</b>	<b>869,629</b>	<b>3%</b>
<b>Total Expenses</b>	<b>170,500</b>	<b>159,869</b>	<b>(10,631)</b>	<b>-7%</b>	<b>199,138</b>	<b>28,638</b>	<b>14%</b>	<b>1,963,989</b>	<b>1,990,356</b>	<b>26,368</b>	<b>1%</b>	<b>2,122,256</b>	<b>158,267</b>	<b>7%</b>	<b>1,963,989</b>	<b>1,990,356</b>	<b>1%</b>
<b>Operating Results</b>	<b>39,486</b>	<b>119,433</b>	<b>(79,947)</b>	<b>-67%</b>	<b>425,457</b>	<b>(385,971)</b>	<b>-91%</b>	<b>61,764</b>	<b>190,834</b>	<b>(129,069)</b>	<b>-68%</b>	<b>384,094</b>	<b>(322,330)</b>	<b>-84%</b>	<b>61,764</b>	<b>190,834</b>	<b>-68%</b>
<b>Other Income &amp; Expenses</b>																	
<b>Other Income</b>																	
4450 Lodging Tax	0	0	0	-	0	0	-	119	0	119	-	169	(50)	-30%	119	0	-
4650 Grants Received - MAP	0	0	0	-	0	0	-	5,175	5,400	(225)	-4%	5,500	(325)	-6%	5,175	5,400	-4%
4655 Grants Received - Marine Board	0	0	0	-	271,335	(271,335)	-100%	0	0	0	-	271,335	(271,335)	-100%	0	0	-
4695 Grants Received - Other	25,180	0	25,180	-	0	25,180	-	30,180	281,180	(251,000)	-89%	18,508	11,672	63%	30,180	281,180	-89%
4700 Loans	0	0	0	-	0	0	-	0	90,000	(90,000)	-100%	0	0	-	0	90,000	-100%
4705 Loans Received	82,550	0	82,550	-	0	82,550	-	82,550	0	82,550	-	0	82,550	-	82,550	0	-
4805 Transfer - GF	0	0	0	-	115,000	(115,000)	-100%	0	0	0	-	115,000	(115,000)	-100%	0	0	-
4900 Other Income	0	0	0	-	0	0	-	300	0	300	-	100	200	200%	300	0	-
4905 Other	0	0	0	-	1	(1)	-100%	2,951	0	2,951	-	2,601	350	13%	2,951	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	92,767	0	92,767	-	25,135	67,632	269%	92,767	0	-
<b>Total Other Income</b>	<b>107,730</b>	<b>0</b>	<b>107,730</b>	<b>-</b>	<b>386,336</b>	<b>(278,606)</b>	<b>-72%</b>	<b>214,042</b>	<b>376,580</b>	<b>(162,538)</b>	<b>-43%</b>	<b>438,348</b>	<b>(224,306)</b>	<b>-51%</b>	<b>214,042</b>	<b>376,580</b>	<b>-43%</b>

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Supplemental 1



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
<b>Other Expenses</b>																	
<b>Taxes &amp; Misc Expenses</b>																	
6720 Property Tax - Sublet Facilities	0	0	0	-	-	-	-	9,427	9,427	0	0%	8,706	(721)	-8%	9,427	9,426.60	0%
6755 Insurance Claims	0	0	0	-	0	0	-	72,767	72,767	0	0%	(540)	(73,306)	13583%	72,767	72,767	0%
<b>Total Taxes &amp; Misc Expenses</b>	-	-	-	-	0	0	-	82,193	82,193.28	0	0%	8,166	(74,027)	-907%	82,193	82,193.28	0%
<b>Debt Services</b>																	
7005 Principal repayment	0	0	0	-	0	0	-	56,581	56,581	0	0%	76,901	20,320	26%	56,581	56,581	0%
7010 Interest payment	0	0	0	-	0	0	-	65,152	65,152	0	0%	62,270	(2,881)	-5%	65,152	65,152	0%
7020 Principal repayment	433	451	19	4%	0	(433)	-	2,591	2,610	19	1%	0	(2,591)	-	2,591	2,610	1%
7025 Interest payment	19	0	(19)	-	0	(19)	-	116	98	(19)	-19%	0	(116)	-	116	98	-19%
8005 Construction In Progress	0	0	0	-	2	2	100%	0	0	0	-	2	2	100%	0	0	-
8010 CIP Buildings	0	0	0	-	1,498	1,498	100%	168	168	0	0%	9,272	9,104	98%	168	168	0%
8011 CIP Docks	0	0	0	-	283,613	283,613	100%	14,352	14,352	0	0%	410,434	396,082	97%	14,352	14,352	0%
8020 CIP Machinery & Equipment	82,550	79,000	(3,550)	-4%	0	(82,550)	-	127,408	123,858	(3,550)	-3%	0	(127,408)	-	127,408	123,858	-3%
8025 CIP Mobile Equipment	0	0	0	-	0	0	-	0	0	0	-	8,001	8,001	100%	0	0	-
<b>Total Debt Services</b>	<b>83,001</b>	<b>79,451</b>	<b>(3,550)</b>	<b>-4%</b>	<b>285,112</b>	<b>202,111</b>	<b>71%</b>	<b>266,367</b>	<b>262,817</b>	<b>(3,550)</b>	<b>-1%</b>	<b>566,880</b>	<b>300,512</b>	<b>53%</b>	<b>266,367</b>	<b>262,817</b>	<b>-1%</b>
<b>Total Other Expenses</b>	<b>83,001</b>	<b>79,451</b>	<b>(3,550)</b>	<b>-4%</b>	<b>285,112</b>	<b>202,111</b>	<b>71%</b>	<b>348,561</b>	<b>345,011</b>	<b>(3,550)</b>	<b>-1%</b>	<b>575,046</b>	<b>226,485</b>	<b>39%</b>	<b>348,561</b>	<b>345,011</b>	<b>-1%</b>
<b>Net Other Income</b>	<b>24,729</b>	<b>(79,451)</b>	<b>104,180</b>	<b>-131%</b>	<b>101,224</b>	<b>(76,495)</b>	<b>-76%</b>	<b>(134,519)</b>	<b>31,569</b>	<b>(166,088)</b>	<b>-526%</b>	<b>(136,698)</b>	<b>2,179</b>	<b>-2%</b>	<b>(134,519)</b>	<b>31,569</b>	<b>-526%</b>
<b>Net Result</b>	<b>64,215</b>	<b>39,982</b>	<b>24,233</b>	<b>61%</b>	<b>526,681</b>	<b>(462,466)</b>	<b>-88%</b>	<b>(72,755)</b>	<b>222,403</b>	<b>(295,158)</b>	<b>-133%</b>	<b>247,396</b>	<b>(320,150)</b>	<b>-129%</b>	<b>(72,755)</b>	<b>222,403</b>	<b>-133%</b>

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

Location: All

Budget: Supplemental 1



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020		\$ Diff	% Diff	Jun 2019		% Diff	Jul 2019 - Jun 2020		% Diff	Prior FYTD vs Current FYTD		Jul 2019 - Jun 2020				
	Actual	Budget			Actual	\$ Diff		Actual	Budget		\$ Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
<b>Operating Income</b>																	
4285 Mob/Demob Services	0	0	0	-	0	0	-	108,263	100,000	8,263	8%	0	108,263	-	108,263	100,000	8%
4287 Dredging Services	0	0	0	-	0	0	-	105,669	185,000	(79,331)	-43%	0	105,669	-	105,669	185,000	-43%
4290 Other	0	0	0	-	0	0	-	85,023	250,000	(164,977)	-66%	0	85,023	-	85,023	250,000	-66%
<b>Total Operating Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>298,955</b>	<b>535,000</b>	<b>(236,045)</b>	<b>-44%</b>	<b>0</b>	<b>298,955</b>	<b>-</b>	<b>298,955</b>	<b>535,000</b>	<b>-44%</b>
<b>Expenses</b>																	
<b>Personnel Services</b>																	
5005 Salaries	1,633	10,312	8,679	84%	0	(1,633)	-	65,724	74,404	8,679	12%	0	(65,724)	-	65,724	74,404	12%
5015 Overtime	14	2,926	2,912	100%	0	(14)	-	18,197	21,109	2,912	14%	0	(18,197)	-	18,197	21,109	14%
<b>Total Compensation</b>	<b>1,656</b>	<b>13,237</b>	<b>11,582</b>	<b>87%</b>	<b>0</b>	<b>(1,656)</b>	<b>-</b>	<b>83,931</b>	<b>95,512</b>	<b>11,582</b>	<b>12%</b>	<b>0</b>	<b>(83,931)</b>	<b>-</b>	<b>83,931</b>	<b>95,512</b>	<b>12%</b>
5100 Federal Payroll taxes	116	984	868	88%	0	(116)	-	6,231	7,099	868	12%	0	(6,231)	-	6,231	7,099	12%
5105 State Payroll taxes	1	5	5	88%	0	(1)	-	34	38	5	12%	0	(34)	-	34	38	12%
5110 Unemployment Insurance	39	295	256	87%	0	(39)	-	1,874	2,130	256	12%	0	(1,874)	-	1,874	2,130	12%
5115 Workers compensation	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
<b>Total Payroll Taxes</b>	<b>156</b>	<b>1,284</b>	<b>1,128</b>	<b>88%</b>	<b>0</b>	<b>(156)</b>	<b>-</b>	<b>8,139</b>	<b>9,267</b>	<b>1,128</b>	<b>12%</b>	<b>0</b>	<b>(8,139)</b>	<b>-</b>	<b>8,139</b>	<b>9,267</b>	<b>12%</b>
5200 Medical insurance	0	1,977	1,977	100%	0	0	-	12,286	14,263	1,977	14%	0	(12,286)	-	12,286	14,263	14%
5205 Dental insurance	0	214	214	100%	0	0	-	1,330	1,543	214	14%	0	(1,330)	-	1,330	1,543	14%
5215 Term life insurance	0	71	71	100%	0	0	-	444	515	71	14%	0	(444)	-	444	515	14%
5220 Long Term Disability insurance	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
5225 PERS Employee Contributions	158	2,845	2,687	94%	0	(158)	-	17,839	20,526	2,687	13%	0	(17,839)	-	17,839	20,526	13%
5230 PERS Employer Contributions	42	795	753	95%	0	(42)	-	4,985	5,738	753	13%	0	(4,985)	-	4,985	5,738	13%
<b>Total Insured Benefits</b>	<b>200</b>	<b>5,902</b>	<b>5,702</b>	<b>97%</b>	<b>0</b>	<b>(200)</b>	<b>-</b>	<b>36,884</b>	<b>42,586</b>	<b>5,702</b>	<b>13%</b>	<b>0</b>	<b>(36,884)</b>	<b>-</b>	<b>36,884</b>	<b>42,586</b>	<b>13%</b>
<b>Total Personnel Services</b>	<b>2,012</b>	<b>20,424</b>	<b>18,412</b>	<b>90%</b>	<b>0</b>	<b>(2,012)</b>	<b>-</b>	<b>128,953</b>	<b>147,365</b>	<b>18,412</b>	<b>12%</b>	<b>0</b>	<b>(128,953)</b>	<b>-</b>	<b>128,953</b>	<b>147,365</b>	<b>12%</b>
<b>Goods &amp; Services</b>																	
6005 Seminars & training	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
<b>Total Staff Training</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>
6025 Travel - lodging & transportation	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
6030 Travel - Per Diem & mileage reimbursement	0	5,000	5,000	100%	0	0	-	7,794	12,794	5,000	39%	0	(7,794)	-	7,794	12,794	39%
<b>Total Travel &amp; Entertainment</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>7,794</b>	<b>12,794</b>	<b>5,000</b>	<b>39%</b>	<b>0</b>	<b>(7,794)</b>	<b>-</b>	<b>7,794</b>	<b>12,794</b>	<b>39%</b>
6050 Office supplies	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
<b>Total Office Expense</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>
6105 Telephone - mobile	0	1,000	1,000	100%	0	0	-	722	1,722	1,000	58%	0	(722)	-	722	1,722	58%
<b>Total Utilities</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>722</b>	<b>1,722</b>	<b>1,000</b>	<b>58%</b>	<b>0</b>	<b>(722)</b>	<b>-</b>	<b>722</b>	<b>1,722</b>	<b>58%</b>

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

Location: All

Budget: Supplemental 1



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6200 Temporary/Contract help	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
6250 Legal services	0	5,234	5,234	100%	0	0	-	2,803	7,803	5,000	64%	0	(2,803)	-	2,803	7,803	64%
6270 Contracted Services	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
6290 Commercial insurance	4,540	14,033	9,492	68%	0	(4,540)	-	52,935	58,395	5,460	9%	0	(52,935)	-	52,935	58,395	9%
<b>Total Professional Services</b>	<b>4,540</b>	<b>19,266</b>	<b>14,726</b>	<b>76%</b>	<b>0</b>	<b>(4,540)</b>	<b>-</b>	<b>55,738</b>	<b>66,198</b>	<b>10,460</b>	<b>16%</b>	<b>0</b>	<b>(55,738)</b>	<b>-</b>	<b>55,738</b>	<b>66,198</b>	<b>16%</b>
6400 Small equipment & tools	0	1,000	1,000	100%	0	0	-	2,319	3,319	1,000	30%	0	(2,319)	-	2,319	3,319	30%
6405 Safety/hazardous materials	0	0	0	-	0	0	-	263	263	0	0%	0	(263)	-	263	263	0%
6420 Janitorial supplies	0	0	0	-	0	0	-	45	45	0	0%	0	(45)	-	45	45	0%
6425 Operational supplies	0	1,000	1,000	100%	0	0	-	2,441	3,441	1,000	29%	0	(2,441)	-	2,441	3,441	29%
6430 Equipment Rental	0	30,000	30,000	100%	0	0	-	65,578	95,578	30,000	31%	0	(65,578)	-	65,578	95,578	31%
6450 Fuel - Gas	0	0	0	-	0	0	-	600	600	0	0%	0	(600)	-	600	600	0%
6455 Fuel - Diesel	0	0	0	-	0	0	-	723	723	0	0%	0	(723)	-	723	723	0%
<b>Total Operational Expense</b>	<b>0</b>	<b>32,000</b>	<b>32,000</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>71,969</b>	<b>103,969</b>	<b>32,000</b>	<b>31%</b>	<b>0</b>	<b>(71,969)</b>	<b>-</b>	<b>71,969</b>	<b>103,969</b>	<b>31%</b>
6500 Repairs & maintenance equipment	445	18,142	17,697	98%	0	(445)	-	39,330	57,027	17,697	31%	0	(39,330)	-	39,330	57,027	31%
6505 Repairs & maintenance vehicles	447	15,000	14,553	97%	0	(447)	-	1,283	15,836	14,553	92%	0	(1,283)	-	1,283	15,836	92%
<b>Total Repair and Maintenance</b>	<b>892</b>	<b>33,142</b>	<b>32,250</b>	<b>97%</b>	<b>0</b>	<b>(892)</b>	<b>-</b>	<b>40,613</b>	<b>72,863</b>	<b>32,250</b>	<b>44%</b>	<b>0</b>	<b>(40,613)</b>	<b>-</b>	<b>40,613</b>	<b>72,863</b>	<b>44%</b>
<b>Total Goods &amp; Services</b>	<b>5,433</b>	<b>90,409</b>	<b>84,976</b>	<b>94%</b>	<b>0</b>	<b>(5,433)</b>	<b>-</b>	<b>176,836</b>	<b>257,546</b>	<b>80,710</b>	<b>31%</b>	<b>0</b>	<b>(176,836)</b>	<b>-</b>	<b>176,836</b>	<b>257,546</b>	<b>31%</b>
<b>Total Expenses</b>	<b>7,444</b>	<b>110,833</b>	<b>103,388</b>	<b>93%</b>	<b>0</b>	<b>(7,444)</b>	<b>-</b>	<b>305,789</b>	<b>404,911</b>	<b>99,122</b>	<b>24%</b>	<b>0</b>	<b>(305,789)</b>	<b>-</b>	<b>305,789</b>	<b>404,911</b>	<b>24%</b>
<b>Operating Results</b>	<b>(7,444)</b>	<b>(110,833)</b>	<b>103,388</b>	<b>-93%</b>	<b>0</b>	<b>(7,444)</b>	<b>-</b>	<b>(6,834)</b>	<b>130,089</b>	<b>(136,923)</b>	<b>-105%</b>	<b>0</b>	<b>(6,834)</b>	<b>-</b>	<b>(6,834)</b>	<b>130,089</b>	<b>-105%</b>
<b>Other Income &amp; Expenses</b>																	
<b>Other Income</b>																	
4805 Transfer - GF	0	0	0	-	0	0	-	22,482	27,896	(5,414)	-19%	0	22,482	-	22,482	27,896	-19%
4915 Insurance Reimbursement	0	0	0	-	0	0	-	586	0	586	-	0	586	-	586	0	-
<b>Total Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>23,068</b>	<b>27,896</b>	<b>(4,828)</b>	<b>-17%</b>	<b>0</b>	<b>23,068</b>	<b>-</b>	<b>23,068</b>	<b>27,896</b>	<b>-17%</b>
6755 Insurance Claims	0	0	0	-	0	0	-	836	0	(836)	-	0	(836)	-	836	0	-
<b>Total Taxes &amp; Misc Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>836</b>	<b>0</b>	<b>(836)</b>	<b>-</b>	<b>0</b>	<b>(836)</b>	<b>-</b>	<b>836</b>	<b>0</b>	<b>-</b>
<b>Total Other Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>836</b>	<b>0</b>	<b>(836)</b>	<b>-</b>	<b>0</b>	<b>(836)</b>	<b>-</b>	<b>836</b>	<b>0</b>	<b>-</b>
<b>Net Other Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>22,232</b>	<b>27,896</b>	<b>(5,664)</b>	<b>-20%</b>	<b>0</b>	<b>22,232</b>	<b>-</b>	<b>22,232</b>	<b>27,896</b>	<b>-20%</b>
<b>Net Result</b>	<b>(7,444)</b>	<b>(110,833)</b>	<b>103,388</b>	<b>-93%</b>	<b>0</b>	<b>(7,444)</b>	<b>-</b>	<b>15,399</b>	<b>157,985</b>	<b>(142,586)</b>	<b>-90%</b>	<b>0</b>	<b>15,399</b>	<b>-</b>	<b>15,399</b>	<b>157,985</b>	<b>-90%</b>

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Supplemental 1



Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
<b>Operating Income</b>																	
4010 Property Agreements	12,217	6,954	5,263	76%	16,846	(4,629)	-27%	226,572	161,800	64,772	40%	245,175	(18,603)	-8%	226,572	161,800	40%
4235 Customer Discounts	0	0	0	-	0	0	-	0	0	0	-	(3,500)	3,500	-100%	0	0	-
4260 Rail Operations Revenue	28,250	22,351	5,899	26%	188,527	(160,277)	-85%	254,644	406,363	(151,719)	-37%	3,427,659	(3,173,015)	-93%	254,644	406,363	-37%
4265 Rail Surcharges	33,167	27,002	6,165	23%	21,601	11,566	54%	296,152	505,727	(209,575)	-41%	404,584	(108,432)	-27%	296,152	505,727	-41%
4295 Bad Debt Expense	0	0	0	-	(490,503)	490,503	-100%	0	0	0	-	(490,503)	490,503	-100%	0	0	-
<b>Total Operating Income</b>	<b>73,634</b>	<b>56,307</b>	<b>17,327</b>	<b>31%</b>	<b>(263,529)</b>	<b>337,163</b>	<b>-128%</b>	<b>777,368</b>	<b>1,073,890</b>	<b>(296,522)</b>	<b>-28%</b>	<b>3,583,415</b>	<b>(2,806,047)</b>	<b>-78%</b>	<b>777,368</b>	<b>1,073,890</b>	<b>-28%</b>
<b>Expenses</b>																	
<b>Personnel Services</b>																	
5005 Salaries	1,838	7,531	5,693	76%	9,258	7,419	80%	99,825	97,987	(1,838)	-2%	96,744	(3,081)	-3%	99,825	97,987	-2%
5020 Car Allowance	0	0	0	-	231	231	100%	0	0	0	-	2,942	2,942	100%	0	0	-
<b>Total Compensation</b>	<b>1,838</b>	<b>7,531</b>	<b>5,693</b>	<b>76%</b>	<b>9,489</b>	<b>7,650</b>	<b>81%</b>	<b>99,825</b>	<b>97,987</b>	<b>(1,838)</b>	<b>-2%</b>	<b>99,686</b>	<b>(139)</b>	<b>0%</b>	<b>99,825</b>	<b>97,987</b>	<b>-2%</b>
5100 Federal Payroll taxes	141	553	412	75%	692	551	80%	7,333	7,192	(141)	-2%	7,309	(23)	0%	7,333	7,192	-2%
5105 State Payroll taxes	0	1	1	100%	2	2	100%	19	19	0	0%	25	6	26%	19	19	0%
5110 Unemployment Insurance	0	84	84	100%	43	43	100%	1,095	1,095	0	0%	1,254	160	13%	1,095	1,095	0%
5115 Workers compensation	321	271	(50)	-18%	417	96	23%	3,852	3,531	(321)	-9%	4,908	1,056	22%	3,852	3,531	-9%
<b>Total Payroll Taxes</b>	<b>462</b>	<b>910</b>	<b>448</b>	<b>49%</b>	<b>1,154</b>	<b>692</b>	<b>60%</b>	<b>12,298</b>	<b>11,836</b>	<b>(462)</b>	<b>-4%</b>	<b>13,497</b>	<b>1,199</b>	<b>9%</b>	<b>12,298</b>	<b>11,836</b>	<b>-4%</b>
5200 Medical insurance	(1,454)	1,229	2,684	218%	1,454	2,908	200%	14,541	15,995	1,454	9%	17,209	2,668	16%	14,541	15,995	9%
5205 Dental insurance	0	119	119	100%	154	154	100%	1,699	1,544	(154)	-10%	1,871	172	9%	1,699	1,544	-10%
5215 Term life insurance	0	49	49	100%	52	52	100%	633	633	0	0%	629	(4)	-1%	633	633	0%
5225 PERS Employee Contributions	0	1,278	1,278	100%	1,038	1,038	100%	16,628	16,628	0	0%	13,194	(3,434)	-26%	16,628	16,628	0%
5230 PERS Employer Contributions	0	402	402	100%	445	445	100%	5,226	5,226	0	0%	5,655	428	8%	5,226	5,226	0%
<b>Total Insured Benefits</b>	<b>(1,454)</b>	<b>3,077</b>	<b>4,531</b>	<b>147%</b>	<b>3,143</b>	<b>4,598</b>	<b>146%</b>	<b>38,727</b>	<b>40,026</b>	<b>1,300</b>	<b>3%</b>	<b>38,558</b>	<b>(169)</b>	<b>0%</b>	<b>38,727</b>	<b>40,026</b>	<b>3%</b>
<b>Total Personnel Services</b>	<b>846</b>	<b>11,518</b>	<b>10,672</b>	<b>93%</b>	<b>13,786</b>	<b>12,940</b>	<b>94%</b>	<b>150,850</b>	<b>149,849</b>	<b>(1,000)</b>	<b>-1%</b>	<b>151,741</b>	<b>891</b>	<b>1%</b>	<b>150,850</b>	<b>149,849</b>	<b>-1%</b>
<b>Goods &amp; Services</b>																	
6005 Seminars & training	0	0	0	-	0	0	-	0	0	0	-	2,781	2,781	100%	0	0	-
<b>Total Staff Training</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>2,781</b>	<b>2,781</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>
6020 Travel - airfare	0	69	69	100%	346	346	100%	830	830	0	0%	346	(484)	-140%	830	830	0%
6025 Travel - lodging & transportation	0	54	54	100%	0	0	-	651	651	0	0%	2,774	2,124	77%	651	651	0%
6030 Travel - Per Diem & mileage reimbursement	0	119	119	100%	766	766	100%	1,433	1,433	0	0%	2,059	626	30%	1,433	1,433	0%
6035 Meals & Entertainment	0	8	8	100%	137	137	100%	95	95	0	0%	913	818	90%	95	95	0%
<b>Total Travel &amp; Entertainment</b>	<b>0</b>	<b>251</b>	<b>251</b>	<b>100%</b>	<b>1,250</b>	<b>1,250</b>	<b>100%</b>	<b>3,009</b>	<b>3,009</b>	<b>0</b>	<b>0%</b>	<b>6,093</b>	<b>3,084</b>	<b>51%</b>	<b>3,009</b>	<b>3,009</b>	<b>0%</b>
6050 Office supplies	0	0	0	-	0	0	-	0	0	0	-	7,682	7,682	100%	0	0	-
6055 Kitchen supplies	0	0	0	-	0	0	-	0	0	0	-	215	215	100%	0	0	-
6060 IT supplies	0	0	0	-	0	0	-	0	0	0	-	589	589	100%	0	0	-
6090 IT SW subscriptions & licenses	0	0	0	-	0	0	-	0	0	0	-	905	905	100%	0	0	-
<b>Total Office Expense</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>9,391</b>	<b>9,391</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Supplemental 1



Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6105 Telephone - mobile	0	0	0	-	63	63	100%	0	0	0	-	120	120	100%	0	0	-
6145 Hazardous material disposal	0	359	359	100%	0	0	-	4,313	4,313	0	0%	0	(4,313)	-	4,313	4,313	0%
6155 Environmental Remediation/Mitigation/Monitoring	0	0	0	-	0	0	-	0	0	0	-	80	80	100%	0	0	-
<b>Total Utilities</b>	<b>0</b>	<b>359</b>	<b>359</b>	<b>100%</b>	<b>63</b>	<b>63</b>	<b>100%</b>	<b>4,313</b>	<b>4,313</b>	<b>0</b>	<b>0%</b>	<b>200</b>	<b>(4,114)</b>	<b>-2061%</b>	<b>4,313</b>	<b>4,313</b>	<b>0%</b>
6230 Rail operations service fee	0	0	0	-	169,674	169,674	100%	0	0	0	-	3,065,090	3,065,090	100%	0	0	-
6245 Legal advertising	0	0	0	-	0	0	-	0	0	0	-	98	98	100%	0	0	-
6250 Legal services	0	0	0	-	0	0	-	0	0	0	-	203,905	203,905	100%	0	0	-
6260 Consulting services	0	3,537	3,537	100%	0	0	-	42,441	42,441	0	0%	11,972	(30,469)	-255%	42,441	42,441	0%
6265 Recruiting services	0	0	0	-	0	0	-	0	0	0	-	267	267	100%	0	0	-
6270 Contracted Services	36,759	10,962	(25,797)	-235%	7,270	(29,490)	-406%	46,987	20,338	(26,649)	-131%	14,521	(32,466)	-224%	46,987	20,338	-131%
6290 Commercial insurance	487	2,365	1,878	79%	663	176	27%	25,666	28,379	2,713	10%	10,827	(14,839)	-137%	25,666	28,379	10%
<b>Total Professional Services</b>	<b>37,246</b>	<b>16,864</b>	<b>(20,382)</b>	<b>-121%</b>	<b>177,606</b>	<b>140,360</b>	<b>79%</b>	<b>115,095</b>	<b>91,159</b>	<b>(23,936)</b>	<b>-26%</b>	<b>3,306,681</b>	<b>3,191,587</b>	<b>97%</b>	<b>115,095</b>	<b>91,159</b>	<b>-26%</b>
6400 Small equipment & tools	0	425	425	100%	0	0	-	5,099	5,099	0	0%	26,257	21,158	81%	5,099	5,099	0%
6405 Safety/hazardous materials	0	0	0	-	0	0	-	0	0	0	-	14,008	14,008	100%	0	0	-
6410 Signage	0	0	0	-	0	0	-	0	0	0	-	22	22	100%	0	0	-
6420 Janitorial supplies	0	0	0	-	0	0	-	0	0	0	-	734	734	100%	0	0	-
6425 Operational supplies	0	0	0	-	0	0	-	0	0	0	-	6,202	6,202	100%	0	0	-
6450 Fuel - Gas	0	5	5	100%	0	0	-	60	60	0	0%	1,938	1,878	97%	60	60	0%
6455 Fuel - Diesel	0	0	0	-	0	0	-	0	0	0	-	379	379	100%	0	0	-
<b>Total Operational Expense</b>	<b>0</b>	<b>430</b>	<b>430</b>	<b>100%</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>5,160</b>	<b>5,160</b>	<b>0</b>	<b>0%</b>	<b>49,540</b>	<b>44,381</b>	<b>90%</b>	<b>5,160</b>	<b>5,160</b>	<b>0%</b>
6500 Repairs & maintenance equipment	0	38	38	100%	0	0	-	456	456	0	0%	6,944	6,487	93%	456	456	0%
6505 Repairs & maintenance vehicles	0	78	78	100%	0	0	-	930	930	0	0%	1,044	113	11%	930	930	0%
6510 Repairs & maintenance buildings	18,610	31,861	13,251	42%	0	(18,610)	-	400,938	382,328	(18,610)	-5%	407	(400,530)	-98297%	400,938	382,328	-5%
6515 Repairs & maintenance land improvements	100,705	15,564	(85,141)	-547%	0	(100,705)	-	237,471	186,766	(50,705)	-27%	21,730	(215,741)	-993%	237,471	186,766	-27%
6530 Repairs & maintenance Locos	2,884	2,235	(649)	-29%	0	(2,884)	-	29,705	26,821	(2,884)	-11%	0	(29,705)	-	29,705	26,821	-11%
6580 Permits	0	0	0	-	(630)	(630)	100%	0	0	0	-	755	755	100%	0	0	-
<b>Total Repair and Maintenance</b>	<b>122,199</b>	<b>49,775</b>	<b>(72,424)</b>	<b>-146%</b>	<b>(630)</b>	<b>(122,829)</b>	<b>19508%</b>	<b>669,501</b>	<b>597,302</b>	<b>(72,199)</b>	<b>-12%</b>	<b>30,880</b>	<b>(638,621)</b>	<b>-2068%</b>	<b>669,501</b>	<b>597,302</b>	<b>-12%</b>
<b>Total Goods &amp; Services</b>	<b>159,445</b>	<b>67,679</b>	<b>(91,765)</b>	<b>-136%</b>	<b>178,289</b>	<b>18,844</b>	<b>11%</b>	<b>797,078</b>	<b>700,943</b>	<b>(96,135)</b>	<b>-14%</b>	<b>3,405,566</b>	<b>2,608,488</b>	<b>77%</b>	<b>797,078</b>	<b>700,943</b>	<b>-14%</b>
<b>Total Expenses</b>	<b>160,291</b>	<b>79,197</b>	<b>(81,094)</b>	<b>-102%</b>	<b>192,075</b>	<b>31,784</b>	<b>17%</b>	<b>947,928</b>	<b>850,792</b>	<b>(97,135)</b>	<b>-11%</b>	<b>3,557,306</b>	<b>2,609,379</b>	<b>73%</b>	<b>947,928</b>	<b>850,792</b>	<b>-11%</b>
<b>Operating Results</b>	<b>(86,657)</b>	<b>(22,890)</b>	<b>(63,766)</b>	<b>279%</b>	<b>(455,603)</b>	<b>368,947</b>	<b>-81%</b>	<b>(170,560)</b>	<b>223,098</b>	<b>(393,657)</b>	<b>-176%</b>	<b>26,109</b>	<b>(196,668)</b>	<b>-753%</b>	<b>(170,560)</b>	<b>223,098</b>	<b>-176%</b>
<b>Other Income &amp; Expenses</b>																	
<b>Other Income</b>																	
4480 Tax Credits	0	0	0	-	0	0	-	634,200	0	634,200	-	0	634,200	-	634,200	0	-
4520 Green Hill Debt Service	0	0	0	-	0	0	-	0	43,424	(43,424)	-100%	0	0	-	0	43,424	-100%
4805 Transfer - GF	0	0	0	-	0	0	-	0	0	0	-	523,682	(523,682)	-100%	0	0	-

Financial Report - Actual vs. Budget  
For Period Ending Jun 2020

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Supplemental 1



Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Jun 2020				Jun 2019			Jul 2019 - Jun 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
4905 Other	0	0	0	-	0	0	-	7,206	0	7,206	-	281,676	(274,470)	-97%	7,206	0	-
4915 Insurance Reimbursement	3,854	0	3,854	-	148,750	(144,896)	-97%	(5,474)	0	(5,474)	-	148,750	(154,224)	-104%	(5,474)	0	-
<b>Total Other Income</b>	<b>3,854</b>	<b>0</b>	<b>3,854</b>	<b>-</b>	<b>148,750</b>	<b>(144,896)</b>	<b>-97%</b>	<b>635,932</b>	<b>43,424</b>	<b>592,508</b>	<b>1364%</b>	<b>954,109</b>	<b>(318,177)</b>	<b>-33%</b>	<b>635,932</b>	<b>43,424</b>	<b>1364%</b>
<b>Other Expenses</b>																	
6755 Insurance Claims	3,854	0	(3,854)	-	0	(3,854)	-	6,177	2,322	(3,854)	-166%	116,936	110,759	95%	6,177	2,322	-166%
<b>Total Taxes &amp; Misc Expenses</b>	<b>3,854</b>	<b>0</b>	<b>(3,854)</b>	<b>-</b>	<b>0</b>	<b>(3,854)</b>	<b>-</b>	<b>6,177</b>	<b>2,322</b>	<b>(3,854)</b>	<b>-166%</b>	<b>116,936</b>	<b>110,759</b>	<b>95%</b>	<b>6,177</b>	<b>2,322</b>	<b>-166%</b>
<b>Debt Services</b>																	
7005 Principal repayment	0	0	0	-	0	0	-	338,068	338,068	0	0%	322,173	(15,895)	-5%	338,068	338,068	0%
7010 Interest payment	0	0	0	-	0	0	-	306,543	306,543	0	0%	322,438	15,895	5%	306,543	306,543	0%
7020 Principal repayment - Vehicles	1,041	1,040	(1)	0%	0	(1,041)	-	6,240	6,240	(1)	0%	0	(6,240)	-	6,240	6,240	0%
7025 Interest payment - Vehicles	18	19	1	6%	0	(18)	-	115	116	2	1%	0	(115)	-	115	116	1%
9005 Transfers - GF	0	0	0	-	(902,500)	(902,500)	100%	0	0	0	-	0	0	-	0	0	-
8013 CIP Construction Bridges	0	10,821	10,821	100%	0	0	-	129,849	129,849	0	0%	0	(129,849)	-	129,849	129,849	0%
8020 CIP Machinery & Equipment	0	0	0	-	0	0	-	9,938	9,938	0	0%	13,000	3,062	24%	9,938	9,938	0%
9025 Special Payments	0	0	0	-	980,500	980,500	100%	0	0	0	-	980,500	980,500	100%	0	0	-
<b>Total Debt Services</b>	<b>1,059</b>	<b>11,880</b>	<b>10,821</b>	<b>91%</b>	<b>78,000</b>	<b>76,941</b>	<b>99%</b>	<b>790,753</b>	<b>790,754</b>	<b>1</b>	<b>0%</b>	<b>1,638,111</b>	<b>847,358</b>	<b>52%</b>	<b>790,753</b>	<b>790,754</b>	<b>0%</b>
<b>Total Other Expenses</b>	<b>4,914</b>	<b>11,880</b>	<b>6,967</b>	<b>59%</b>	<b>78,000</b>	<b>73,086</b>	<b>94%</b>	<b>796,930</b>	<b>793,077</b>	<b>(3,854)</b>	<b>0%</b>	<b>1,755,047</b>	<b>958,117</b>	<b>55%</b>	<b>796,930</b>	<b>793,077</b>	<b>0%</b>
<b>Net Other Income</b>	<b>(1,059)</b>	<b>(11,880)</b>	<b>10,821</b>	<b>-91%</b>	<b>70,750</b>	<b>(71,809)</b>	<b>-101%</b>	<b>(160,998)</b>	<b>(749,653)</b>	<b>588,654</b>	<b>-79%</b>	<b>(800,938)</b>	<b>639,940</b>	<b>-80%</b>	<b>(160,998)</b>	<b>(749,653)</b>	<b>-79%</b>
<b>Net Result</b>	<b>(87,716)</b>	<b>(34,770)</b>	<b>(52,945)</b>	<b>152%</b>	<b>(384,853)</b>	<b>297,137</b>	<b>-77%</b>	<b>(331,558)</b>	<b>(526,555)</b>	<b>194,997</b>	<b>-37%</b>	<b>(774,830)</b>	<b>443,272</b>	<b>-57%</b>	<b>(331,558)</b>	<b>(526,555)</b>	<b>-37%</b>





M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Margaret Barber, Director of External Affairs

DATE: August 12, 2020

SUBJECT: Commercial/External Affairs/Marketing Management Report

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**Commercial:**

EA/BD staff are working with the Greenhill Reload facility to complete a siding agreement for the siding at the site in Veneta.

EA/BD staff are working with the Charleston Marina to evaluate existing systems to create a more streamlined framework for business management. These systems include the business license process and management of fuel surcharges.

Staff continue to work with Lost Creek Rock Products to market the transload facility on the North Spit. Potential users include other forest product manufacturers that are not located directly on the rail line, as well as rock products, cement, and dairy feed.

Staff are working to gather information and identify funding to support certification of Port property on the North Spit for the Oregon Certified Shovel Ready program. This program certifies that a property is buildable within a 180-day period, which provides potential developers with the assurance that the site can be developed within a reasonable time period.

Staff continue to work with the Rail and ISS departments to identify costs and infrastructure needs for future rail build out. This project will identify necessary investment into the line and additional infrastructure to support specified volumes of rail traffic.

**Marketing and Media:**

EA/BD department released three press releases this month, including:

- [Charleston Ice Plant Rebuild Project Remains on Track For August Reopening](#)
- [Security Camera System Upgrade Project Completed in Charleston Marina Complex](#)
- [Charleston Ice Plant Rebuild Project Nears Completion](#)

Staff released the August Port Report to approximately 700 recipients. The report featured articles about the security camera system upgrade, progress on the Tunnel Rehabilitation Project, and the Ice Plant Rebuild Project. The campaign is distributed through Mail Chimp. The August report

had an open rate of 38.5%, which is approximately 5% higher than the average open rate of the Port's peers.

The Port's Facebook Page saw an increase in post engagement by 42% for the week of August 3, an increased post reach of 98%. The Charleston Marina's Facebook page saw an increase in post reach by 151% for the week of August 3, and an increase of 169% in post engagement. The Port's LinkedIn page now has a total of 467 followers, with an engagement rate of 6.53%. The Port's Instagram account now has 1,468 followers.

EA/BD staff are working to compile the Annual Report for the 2019/2020 Fiscal Year. The release date for the report is scheduled for mid-September.

Staff met with representatives from Good Sam to inspect the Charleston RV Park and to plan for this year's marketing campaign.

### **Legislative/Advocacy Work:**

A second special session began on August 10, 2020 in the Oregon State Legislature. Staff have been working in partnership with Markee and Associates to ensure that funds that had been previously allocated through the Oregon Lottery Backed Bond program would remain available despite the lack of Lottery Bond revenue following the COVID-19 pandemic. As of the date of this report, the \$5 million in support of the CBRL is included in the budget bill.

This special session is expected to only last between one and two days. The legislature will be primarily focused on budgetary matters to balance the State's budget but will also take into consideration several policy issues.

Staff have been working with Representative DeFazio's staff to coordinate his trip to the coast planned for mid-August. Staff participated in a call with Representative DeFazio and staff to discuss funding availability through WRDA.

Staff continue to follow the press conferences and updates from the Governor's office with regard to the COVID-19 situation.

### **Port Property:**

Staff had two inquiries regarding Port Property. One is a gentleman that is looking to relocate to the South Coast from Florida, and is looking to establish a location for the fabrication of oceanic survey equipment. He is interested in the old Maintenance Shop and is looking to enter into a lease agreement beginning in October. Port staff also responded to an inquiry for the facility on Crossline (old Pacific Charters location). The prospective tenant is looking for a location to open a knickknack shop. Staff continue to work with an inquiry interested in opening a dive shop in the Charleston Marina Complex. He is holding off on opening due to the current economic landscape.

Staff are working with Lane County and Roseburg Forest Products to complete a lot line adjustment adjacent to the railroad in Vaughn to facilitate replacement of the bridge through the BUILD grant.

M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Infrastructure Support Services

CC: Mike Dunning, Rich Lopez, Megan Richardson, Margaret Barber, Lanelle Comstock

DATE: August 12, 2020

SUBJECT: Infrastructure Support Services Division (ISSD) Management Report

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**Coos Bay Rail Line:**

**Tunnel Rehab Phase II, 66% Complete:**

The contractors have completed their last scheduled one-week shutdown for tunnel 15. The remainder of the work within the tunnels shall take place during normal daily track outages. They have also completed one of the two Thursday through Sunday shutdowns to accomplish the replacement of three separate culverts. Miscellaneous ballast work is taking place in several of the other tunnels on a daily basis, as it fits the available crew time. The pre-cast concrete channel installation has been completed at tunnel 19. SPC has come up with a unique way to get the ready-mix concrete into the tunnels for the cast in place concrete work by mounting a concrete truck drum on one of his trucks and using a conveyor to transfer the concrete from the ready mix truck into the hi-rail mounted ready-mix truck. Work on the north portal of tunnel 19 will be started in the next week. This includes gabion wall installation and streambed enhancement.



## **Charleston Marina:**

### **Ice Plant Replacement:**

The building itself is nearing completion. A minor amount of siding, the door installation, and stairs and handrails still need to be completed. All refrigeration components have been installed and the electrical piping and wiring are nearing completion. The plumbing work will be completed by mid-August. North Star and Highland Refrigeration are scheduled to be on site August 17 to begin the startup process, which is expected to take about one week to complete. We should be ready for ice sales on or before the end of August. There will still be some construction items left to be completed, but we will be selling ice.

### **Upgrade Security Cameras System at Marina and Shipyard: (ongoing)**

Oregon Alarm is 95% complete, with the remaining 5% finished on completion of the ice plant. As of June 22, 2020, a Substantial Completion agreement has been issued.

### **Maritime Operations: (ongoing)**

ISSD is working with Mike Dunning to provide additional documentation for the MARAD Build Grant, NEPA Compliance, ESA Section 7 Compliance, and Section 106 Compliance study being conducted by Greg Matuzak Environmental Consulting LLC.

Note: This is an ongoing effort that will conclude upon acceptance by MARAD. That date is undetermined as of this report, however, is anticipated to be complete within the next 75 days.

### **Admin:**

ISSD has accepted requests for the following:

- RFP property acquisition/lot line adjustment at Vaughn Rail Bridge: (Ongoing Project).
- An RFQ has been sent out for On Call Track Repair. This will provide us with a vendor/s for track repair issues that arise.

### **Quarterly Grant Reports:**

All required Federal and State quarterly reports have been accepted within the required time frame.

### **Cordes Sand Mitigation:**

ISSD is working in conjunction with Rail staff to come up with a short-term and long-term solution for sand encroachment on the tracks from natural sloughing and ATV traffic. This is creating a hazard for the trains from approx. mile post 760-763.

### **Coalbank Slough Bridge:**

ISSD has continued inspections of the Coalbank Slough bridge. Previous inspection showed some apparent movement in the structure. Our engineer of record has been informed and requested some additional measurements be taken and checked on a monthly basis to determine the extent of the movement. ISSD will continue to perform the monthly inspections with regular reports to our engineer. Follow-up inspection is scheduled for next week.

### **North Bend Swing Span Bridge:**

Rick Adamek has continued to perform monthly bridge inspections and is using random sampling of sites on the bridge.

**Fleet Management:**

ISSD team is continuously doing equipment, vehicle, and vessel inspections to spot potential safety and mechanical issues that need addressed. This is to decrease down time and keep the Port's assets in the best condition possible.

**BUILD 2018 Grant:**

MARAD coordinator Pat Bostick has accepted the Draft Agreement for the BUILD Grant. Upon acceptance of the NEPA study, this agreement will move from draft to final and be submitted for consideration and funding.



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Mike Dunning, Director of Maritime Operations

DATE: August 12, 2020

SUBJECT: Port Operations Management Report

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**Channel Modification Project:**

The PDT continues to review and address comments on the Letter of Authorization (LOA) and the Risk Management Plan (RMP). As discussed previously, the RMP is the last big piece needed to close out the remaining 204/408 Report comments.

**Build Grant (NEPA):**

All deliverables for the NEPA review by MARAD were submitted. This includes the final Environmental Assessment, Letter of Concurrence for Section 107, Section 106 consultation and MOA, and Findings of No Significant Impact (FONSI). We do not expect any issues associated with final signoff of the NEPA work for this project.

**Charleston Sediment Characterization:**

The Port received the Sediment Determination Memo (SDM) from the Portland Sediment Evaluation Team (PSET). All materials within the Marina Complex are suitable for in-water disposal. Based on ranking criteria, Dredge Material Management Units (DMMU) 1-5 are approved for five years and the remaining units are 7 years.

Russel Marine received PSET approval to test sediments behind their dock. Once the sampling work is completed, it will be reviewed and an SDM will be issued by the PSET. As discussed in the past, to reduce expenses for Russell Marine, the Port will incorporate the new DMMU into the Charleston Dredging permit. This will be accomplished through an amendment to the issued Charleston Dredging permit.

**Dredging:**

The Port received the Unified Dredging Permit in July. The Permit is valid for three years and significantly reduces permitting costs for Port terminals and stakeholders. Regulations continue to get tighter every permit cycle. Changes in the new permit include:

1. The use of a 12"x 12" Grizzly (Screen) to catch debris before it enters the dump scow. The permit does offer an opportunity to request a wavier from EPA. This will require the applicant to show that there is little to no debris within the dredge prism.

2. Only 6 of the 18 terminals and docks have a current SDM. To move forward with the permitting process, the Port had to agree to remove the other 12 terminals and docks from the permit. Because the permit application was for all 18 terminals, the Port can request to modify the permit once the terminal receives an SDM. This amendment comes with additional permitting costs and efforts.

The Corps coastal clamshell contract dredge is expected in Charleston at the end of August. They will be working in the Charleston Channel for approximately three days. Dredging form RM 12-15 continues and is on schedule for completion in October.

**Safety:**

The 1<sup>st</sup> quarter safety inspection and report were completed and reviewed by the Safety Committee and staff. No major safety issues or discrepancies were identified, and staff is correcting deficiencies identified in the report.





MEMORANDUM

TO: John Burns, Chief Executive Officer

FROM: Brandon Collura, Harbormaster

DATE: August 12, 2020

SUBJECT: Charleston Operations Management Report

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The Marina finished the month of July at 60% capacity, up 3% from June. Of the 443 moorage slips, we had 167 annuals, 35 semi-annuals, 59 monthlies and 255 transients. Annuals increased slightly, semi-annuals decreased slightly, and monthlies and transients both increased.

The RV Park had 69% capacity in July, up 30% from June. Out of 104 RV Park spaces, we had 278 new check-ins for total sales of \$50,842.90. Reservations for the back half of the summer season continue to be strong.

**Dredge Project:**

Annual maintenance on the State-owned dredge equipment is underway. Pumps and parts have been disassembled for internal components to be taken to machine shops and various third parties to have work completed prior to the upcoming fall/winter in-water work window.

The cutter head assembly is being repaired, as well as several hydraulic cylinders and smaller components. The engine has been serviced and the auto crane repaired as well on the Ms. SoCo. The HYPACK software has been fixed and a pair of faulty antennae have been replaced under warranty.

**Maintenance Projects:**

The travel lift in the shipyard continues to be busy this summer with haul outs and launches. New straps for the travel lift have been ordered along with ancillary parts allowing for another period of years with continued safe usage.

The outer and inner basin docks continue to have annual maintenance projects taking place. Numerous electrical pedestals and light poles have had work completed recently. The pump out station on G&H dock has had all sewer line replacement work completed recently also.

**Ice Dock & Plant Project:**

As of early August, all remaining work consists of electrical, plumbing and ultimately re-powering of the plant. The back half of July included the completion of the roof, high pressure welding, equipment installation and finalization, flooring, and insulation as well as the siding and trim being applied to the exterior of the plant.



The installation of the exterior stairs, ladders and auger equipment is also due to be completed shortly. The re-attachment of the re-built floating dock will also be completed shortly.

Professional training and the North Star start up process will begin the week of August 17. Multiple parties will be involved in this process and Port staff will begin training that Monday also. This process is slated to last approximately a week and a half.



Photo: Ice Plant from the water on August 9, 2020.



MEMORANDUM

TO: John Burns, Chief Executive Officer

FROM: Rich Lopez, General Manager

DATE: August 12, 2020

SUBJECT: Railroad Department Management Report

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**Operations:**

CBRL handled 487 revenue car loadings for July. July car loadings were below June, by 57 cars and below by 96 cars from the 2020/21 CBRL forecasted monthly average of 583 cars. July 2020 was above July 2019 of 346 cars by 141 cars.

The month of July carloads of 487 was a reduction as a result of fewer carloads by RFP. In June RFP had 78 loads and July had 49 loads. The CBRL crews are continuing to improve the processes to better serve all customers.

CBRL MOW crews repaired 2 areas to increase speed back to 10 mph. By doing so the train has decreased travel time by 1:10, allowing for better staging of trains.

CBRL MOW crews continued the derailment abatement process by replacing 6 joint ties at 3 locations and replacing over 150 joint bolts at several location. The equates to 600 joints that were tended to.

CBRL MOW crews removed hazard trees between Hwy 101 and the Swing Span in North Bend, removing the risk of falling on the main line.

CBRL MOW and Staff continues the sand abatement process between Cordes and Hauser.

CBRL locomotive department continues to work diligently on keeping our units available and in service. 92 day and annual inspections are being completed on required units.

CBRL took possession of the Grapppler truck this month. The truck will play a vital role in repairing the rail line. With the hyrail functions and the grapppler on the machine, CBRL MOW staff will have the means to place materials in remote locations for track repair.

Port and CBRL staff continue to work on crossing sign audits, inspections, and signage program.

### **Coos Bay Rail Line:**

As of August 5, 2020, the CBRL is 324 days' injury free. The CBRL had 0 incidents in June. Currently, CBRL has 17 employees and 6 locomotives on property.

CBRL received no recommended violations from FRA Signal or ODOT Operations Compliance Inspectors.

### **Tunnel Project Phase II:**

Tunnel 15 – Ditching work continues.

Tunnel 17 – Track needs final dressing of rock.

Tunnel 18 – Track work complete. Needs final dressing and 30" culvert to be placed.

Tunnel 19 – Culvert and fish ladder install begun. Track still needs dressing.

Tunnel 20 – Contractor needs to perform finishing work.

Tunnel 21 – Complete.

CBRL, working with the contractor, has allowed 7-day work windows to work on track structures unimpeded by train traffic. In doing this the project is now 2 weeks ahead of schedule.



**Coos Bay Rail Line serving western Lane, western Douglas and Coos Counties in Southwest Oregon** Owned and Operated by the Oregon International Port of Coos Bay, Operations by the Coos Bay Rail Line Inc.

**Monthly Revenue Car Loads and Equivalent Highway Truck Loads / 2016 - 2020**

One (1) revenue car load = 3.3 highway truck loads

Month	2016		2017		2018		2019		2020	
	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads
Jan	594	1,960.2	528	1,742.4	565	1,864.5	611	2,016.30	409	1,349.70
Feb	691	2,280.3	520	1,716.0	618	2,039.4	465	1,534.50	400	1,320.00
March	678	2,237.4	536	1,768.8	580	1,914.0	547	1,805.10	432	1,425.60
April	618	2,039.4	582	1,920.6	574	1,894.2	521	1,719.30	350	1,155.00
May	646	2,131.8	727	2,399.1	623	2,055.9	438	1,445.40	394	1,300.20
June	653	2,154.9	582	1,920.6	594	1,960.2	318	1,049.40	534	1,762.20
July	529	1,745.7	727	2399.1	602	1,986.6	346	1,141.80	435	1,435.50
Aug	645	2,128.5	721	2379.3	602	1,986.6	329	1,085.70		-
Sept	607	2,003.1	593	1,956.9	472	1,557.6	299	986.70		-
Oct	682	2,250.6	601	1,983.3	469	1,547.7	425	1,402.50		-
Nov	514	1,696.2	615	2,029.5	268	884.4	348	1,148.40		-
Dec	594	1,960.2	569	1,877.7	399	1,316.7	303	999.90		-
<b>Annual</b>	<b>7,435</b>	<b>24,535.50</b>	<b>7,301</b>	<b>24,093.30</b>	<b>6,366</b>	<b>21,007.80</b>	<b>4,950.00</b>	<b>16,335.00</b>	<b>2,954.00</b>	<b>9,748.20</b>

Start up: 2011 4th Quarter / Oct – Dec: 194 railcar loads / 640.2 equivalent truck loads

2012 Full Year: 2,480 railcar loads / 8,184.0 equivalent truck loads.

2013 Full Year: 4,845 railcar loads / 15,988.5 equivalent truck loads.

The Coos Bay rail line Owned and Operated by the Oregon International Port of Coos Bay, Operations by the Coos Bay Rail Line Inc.

Coos Bay Rail Line-CBRL operates at the U.S. shortline railroad industry standard of 286,000 lbs/143 short tons (weight of car plus commodity weight) per loaded revenue car. The majority of cars currently moving on the rail line weigh 66,000 to 86,000 lbs/33 to 43 short tons, resulting in a carrying capacity of 200,000 to 220,000 lbs/100 to 110 short tons.

Using 200,000 lbs/100 short tons as an average weight of commodity per rail car, the tonnage figures for the years 2011 through year to date 2020 are as follows:

2011-2013:	7,519	revenue car loads =	751,900	short tons
2014:	7,509	revenue car loads =	750,900	short tons
2015:	7,341	revenue car loads =	734,100	short tons
2016:	7,435	revenue car loads =	743,500	short tons
2017:	7,301	revenue car loads =	730,100	short tons
2018:	6,366	revenue car loads =	636,600	short tons
2019:	4,950	revenue car loads =	495,000	Short Tons
2020:	2,954	revenue car loads =	295,400	Short Tons

\*The Coos Bay rail line was embargoed by the previous owner/operator in September 2007. The Port acquired the 111-miles of the line owned by RailAmerica, Inc. in spring 2009 through an order from the U.S. Surface Transportation Board at the completion of a Feeder Line Application process initiated in July 2008. The Port acquired the Union Pacific (UP) Railroad owned 23-mile section of the line through a negotiated agreement with UP in late December 2010.

**Coos Bay Rail Line-CBRL 319 days injury-free as of August 1st, 2020!**  
**Coos Bay Rail Line-CBRL Started service November 1, 2018.**