



M E M O R A N D U M

TO: Interested Parties
FROM: David Kronsteiner, President
DATE: May 13, 2019
SUBJECT: Port of Coos Bay Commission Meeting Notice

The **Board of Commissioners** of the Oregon International Port of Coos Bay will hold its Regular Commission Meeting at **3:00 p.m., Monday, May 20, 2019**, in the Port's Commission Chambers, located at 125 West Central Avenue, Suite 230, Coos Bay, Oregon 97420.

An **Executive Session** has also been scheduled on **Monday, May 20, 2019, immediately after the Commission Meeting**, in the Port's Commission Chambers, located at 125 West Central Avenue, Suite 230, Coos Bay, Oregon 97420, as authorized under ORS 192.660(2), to:

- (e) conduct deliberations with persons designated by the governing body to negotiate real property transactions; and
- (h) consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

DK/km

**OREGON INTERNATIONAL PORT OF COOS BAY
REGULAR COMMISSION MEETING
3:00 p.m., Monday, May 20, 2019**

Port Commission Chambers, 125 West Central Avenue, Suite 230, Coos Bay, Oregon 97420

T E N T A T I V E A G E N D A

1. CALL MEETING TO ORDER

2. INTRODUCTION OF GUESTS AND PORT STAFF

- A. Community Giving Scholarship Award Recipients Margaret Barber

3. PUBLIC COMMENT

4. CONSENT ITEMS

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10. NEXT MEETING DATE – Monday, June 17, 2019, 6:30pm

11. RECESS TO EXECUTIVE SESSION

12. ADJOURN

Consent Items

DRAFT
OREGON INTERNATIONAL PORT OF COOS BAY
Coos Bay, Oregon
REGULAR COMMISSION MEETING
6:30 p.m., Monday, March 18, 2019

Port Commission Chambers, 125 Central Avenue, Suite 230, Coos Bay, Oregon 97420

ATTENDANCE

Commission:

David Kronsteiner, President; Eric Farm, Vice President; Brianna Hanson, Treasurer; Bob Garcia, Secretary; and James Martin, Commissioner.

Staff:

John Burns, Chief Executive Officer; Anna Soderstrom, Chief Commercial Officer; Lanelle Comstock, Chief Administrative Officer; Patrick Kerr, Director of Rail Operations; Megan Richardson, Director of Finance; Margaret Barber, External Affairs Manager; Fiona Bai, Marketing Media Specialist; Krystal Moffett, Administrative Assistant; and Mike Stebbins, Port Legal Counsel.

Media & Guests:

Maera Mosieur, Budget Committee; Karleen Burgett for Paul Burgett, Attorney, ARG Transportation; Daniella Williams, NeighborWorks Umpqua; Emma Kornetsky, student, MIT; and Nick Judson, student, MIT.

1. CALL MEETING TO ORDER

President Kronsteiner called the meeting to order at 6:31 p.m.

2. INTRODUCTION OF GUESTS AND PORT STAFF

3. PUBLIC COMMENT

4. PORT PROJECT UPDATE

Margaret Barber presented a legislative update for the 2019 session. The Port engages with the legislature in a number of ways, both direct and indirect. The Port contracts with Markee & Associates as lobbyists, as well as being involved with multiple organizations that engage in lobbying for the industry at large. Each session, the Port will identify key issues to focus individual efforts on; while relying on entities such as OPPA, AAPA, PNWA, and ORULE for other issues as they come up. The Port has hosted a number of legislative tours, typically one per year. These are very successful as they allow personal engagement with the legislatures and a firsthand view of the infrastructure. The Port also provides testimony and written statements for various committee meetings.

During this session, the Port is emphasizing the Channel Modification Project. Legislation passed in 2007 that allocated \$60 million to support the project. It is scheduled to come through in three

installments; the first was \$5 million, then \$15 million was allocated in 2017, and the final \$40 million is slated to be allocated this session. Even though it is in statute, the Port will continue to communicate how important this project is to our region. The bond bill measure will come towards the end of the session.

The Oregon Transportation Commission is now actively looking at the intermodal transfer facility project that came from the transportation package passed in 2017 allocating funding to support the development of several intermodal transfer facilities, specifically to be constructed in the Willamette Valley. Finalists include one in Millersburg and one in Brooks. If it is determined that neither of those are suitable, then the money will revert back to Connect Oregon or potentially to the special projects fund. That could provide additional funding the Port could seek for projects.

One of the biggest issues currently in front of legislatures this session is the cap and trade bill, HB 2020. It is a very complicated bill as written, with the goal to reduce the amount of greenhouse gas emissions to 80% less than 1990 levels. To do that, there would be a cap placed on the amount of carbon emissions a company was allowed, though they could elect to purchase the ability to expend more carbon emissions.

PERS reform is another issue under consideration; there have been a number of bills drafted to manage the increasing costs. It is unclear whether any of those will move out of committee.

SB 695 is a piece of legislation the Port requested Senator Roblan's office to introduce. Last year, the Port was looking to borrow money through a revolving loan fund but was unable to, due to ORS 777.447 which places a limitation on the amount that ports can borrow through promissory notes. The Port was able to work around this limitation, but it added time and cost. For the future, the Port is looking to have that limitation removed, as well as the five year requirement for payback. The bill entered committee last week and the Port provided testimony which was well received.

The oil train contingency plan issue has come up in previous sessions, and there are a number of different variations of the bill. The Port has been working closely with the committee to get amendments that would minimize impacts. It is likely that something will pass, despite discourse with certain elements of the bill.

HB 2970 is a bill that would require two man crews on all locomotives. The Port has provided a written statement, stating that the FRA is the most appropriate entity to dictate staffing, not the state. Future technological advances might require less staffing, not more.

HB 2272 is related to the Department of State Land leases, which the Port has a number of for submerged lands. The Port pays lease fees to DSL, and in certain cases sublets that land out. This bill would institute a surcharge on these leases for the state to cover the cost of insurance, though the Port already insures these lands. The Port has not lobbied against this bill because the financial impact is minimal, though the requirement would be redundant. OPPA is actively opposing this legislation.

HB 2415 would reduce the dollar amount of retainage allowed. A public entity is allowed to retain a certain portion of the contract amount to ensure satisfactory performance. Reducing the amount of retainage will reduce the leverage with public contracting. OPPA is opposed.

HB 2978 would implement a state funded short line tax credit program similar to the Federal 45G, which has not been renewed as of yet. The Port provided testimony in support today. Both Senator Roblan

and Representative McKeown are sponsors of this bill. This would provide funding for short line railroads contingent upon investments in infrastructure.

Ms. Barber asked for any questions. Commissioner Martin asked who is sponsoring the legislation related to locomotive crews and why. Ms. Barber stated she would find out and let Commissioners know. President Kronsteiner thanked Ms. Barber for the presentation.

5. CONSENT ITEMS

- A. Approval of February 19, 2019 Regular Commission Meeting Minutes
- B. Approval of February Invoices
- C. Approval of February Contracts Awarded

Upon a motion by Commissioner Farm (second by Commissioner Garcia), the Board of Commissioners voted to approve the February 19, 2019 Regular Commission Meeting Minutes, February Invoices and February Contracts Awarded. **Motion Passed.**

6. MANAGEMENT REPORTS

All Management Reports were included within the Meeting Packet.

7. ACTION ITEMS/REPORTS

A. David Miller & Associates Task Order 13

At the March 28, 2016 Board of Commissioners meeting, the Commission authorized Commission President David Kronsteiner to execute an Amendment, Assignment, Assumption and Consent Agreement of the prime contract for consulting services for the Channel Modification Project from David Evans and Associates (DEA) to David Miller & Associates (DMA).

Much of the work budgeted for calendar year 2019 will be related to engineering design and environmental and regulatory compliance matters. The estimated 2019 annual budget for the project is \$3,548,893.00.

Task Order DMA 13 in the amount of \$667,701.00 describes the tasks to be undertaken during Q2 2019, along with projected costs including work on the project's Environmental Impact Statement. Many of the task categories will continue through the end of the year. Staff is only requesting authorization for the projected Q2 2019 budget at this time, in order to effectively monitor project spending pursuant to the updated Budget Management Plan for the project.

Funding for this Task Order will be provided through the Port's Reimbursement Agreement with Jordan Cove.

Upon a motion by Commissioner Farm (second by Commissioner Martin), the Board of Commissioners motioned to authorize Commission President David Kronsteiner to execute Task Order DMA 13 for professional services related to the Coos Bay Channel Modification Project in an amount not to exceed \$667,701.00 for work to be performed on the project during the second quarter of 2019. **Motion Passed.**

B. Charleston Marina Launch Ramp Dock Replacement

In August 2017, the Port and the Oregon State Marine Board entered into a grant agreement to perform repairs to the deteriorating launch ramp docks. This repair was expected to extend the life of the existing docks by about five years. The Port removed five of the existing dock pods to perform the repair but determined that the deterioration was worse than originally thought. A cooperative decision between the Port and OSMB was made to stop the repair process and work towards a complete replacement. As a result of this decision, the agreement was terminated, and an application was submitted to replace the floats with a new aluminum hull design.

The OSMB engineer estimates to build and install the new floats will be \$385,000.00 (with contingency). As a condition of the grant, the Board targets a 25% match from the grantee. The Port proposed a \$30,000.00 cash match and \$32,000.00 in-kind match (force labor) for the installation, contract administration, permitting, and management of the project.

The OSMB drafted a set of engineered construction drawings and specifications for a complete set of replacement floats. An RFQ was drafted and bids were requested from multiple vendors and advertised as required by local Contracting Rules on March 4, 2019.

Due to the dollar amount of this project, the Port is required to enter into an IGA with the OSMB. In 2007, the Port entered into a similar agreement following a complete rehabilitation of the launch ramp facilities. This agreement has approximately eight years remaining before it sunsets. This new agreement will supersede the existing one. The IGA will require the Port to adhere to the terms of the agreement for a period of 20 years.

Commissioner Martin asked whether there are any use restrictions imposed as part of the IGA. Mike Dunning confirmed there is no commercial use allowed, covering the launch ramp dock area only. President Kronsteiner asked if the move to aluminum frame is due to the Corps resistance to allowing treated wood, and whether it is more costly. Mr. Dunning stated it is a more intricate design using concrete ballast and fiberglass decking with a slight cost increase, though the expected usable life is 20 years or more. Commissioner Garcia asked if the cost is covered mostly by the grant from the Marine Board. Mr. Dunning stated there are also some funds from ODF&W.

Upon a motion by Commissioner Martin (second by Commissioner Farm), the Board of Commissioners motioned to authorize Chief Executive Officer John Burns to execute a procurement contract to purchase the new aluminum replacement launch ramp floats, and following legal review, enter into an Intergovernmental Agreement with the Oregon State Marine Board. **Motion Passed.**

C. 2019Res08: Local Government Grant Application

The Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program. This program is to award funds for outdoor park and recreation areas and facilities such as the Charleston Marina RV Park. The Oregon International Port of Coos Bay qualifies as an eligible applicant as a port district. The grant will be applied under the category of Rehabilitation Projects.

Port staff is seeking funding to replace 55 existing wooden picnic tables in the Charleston Marina RV Park, many of which are approaching 20 years of use, with 50 recycled plastic picnic tables and 5

recycled plastic ADA picnic tables. The primary goals of the project are: (1) to provide a better customer experience in the Charleston Marina RV Park to accommodate, (2) attract more types of tourists to Charleston, and (3) provide a long-term sustainable solution to upgrade current aging infrastructure while saving costs. The main objectives of the project are to reduce cost and time of maintenance, provide an impervious and cleanable surface, improve the appearance of the Charleston Marina RV Park, update old destination infrastructure, provide better customer service, increase environmental health and improve customer safety.

As one of the requirements for applying for the grant, the Oregon Parks and Recreation Department is requesting a “Resolution to Apply for Grant” approved by the Port’s Board of Commissioners.

The addition of the 5 ADA picnic tables would bring the Port above the number required for ADA compliance. The cost of the project is around \$42,725.00 with grant stipulations for a 50% match. If successful, the award would be \$21,362.50 and the Port has pledged a \$13,727.50 cash match and approximately \$7,500.00 in-kind staff time.

Upon a motion by Commissioner Garcia (second by Commissioner Farm), the Board of Commissioners motioned to approve Resolution 2019Res08 authorizing Port Staff to apply for the Oregon Parks and Recreation Department Local Government Grant Program. **Motion Passed.**

8. OTHER

9. COMMISSION COMMENTS

10. NEXT MEETING DATE – Monday, April 15, 2019, 6:30pm.

11. ADJOURN

President Kronsteiner adjourned the meeting at 6:52 p.m. and entered into Executive Session to:

(e) conduct deliberations with persons designated by the governing body to negotiate real property transactions;

(g) consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;

(h) consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; and

(j) carry on negotiations under ORS Chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.



M E M O R A N D U M

To: John Burns, Chief Executive Officer
From: Mary Green, Accounting Clerk
Date: May 13, 2019
Subject: Invoices Paid for Commission Approval through April 30, 2019

A/P checks issued per NetSuite financial system	1,743,793.42
Payroll disbursement per Umpqua Bank statement	161,070.23
Misc electronic disbursements per Umpqua Bank statement	68,630.81

Total March Disbursements **\$ 1,973,494.46**

A/P checks issued per NetSuite financial system	1,646,230.26
Payroll disbursement per Umpqua Bank statement	155,263.65
Misc electronic disbursements per Umpqua Bank statement	2,799,244.50

Total April Disbursements **\$ 4,600,738.41**

Total March & April Disbursements **\$ 6,574,232.87**



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Megan Richardson, Accounting Manager

DATE: May 13, 2019

SUBJECT: March and April 2019 Contracts Awarded

The following are bids that were awarded, and contracts authorized and signed by the Chief Executive Officer during the months of March and April. All solicitations comply with the requirements of the Port’s Local Public Contracting Rules 2.8.1-3.

The following projects are included in the appropriate fiscal year budget:

Contract	Description	Cost
Billeter Marine LLC	Change Order 1: Repair Faulty Welds	\$1,800.00
Scott Partney	Change Order 11: Timber Bridge Repairs	\$21,403.60
Topper Industries Inc.	Launch Float Replacement 2019	\$289,000.00
Total Contracts Awarded for March 2019:		\$312,203.60

Contract	Description	Cost
Koppers Railroad Structures	Change Order 1: Replacement of Diagonal Members at West Side of Span 7	\$90,770.00
Koppers Railroad Structures	Change Order 2: Replacement of Diagonal Members at West Side of Span 7	\$808,081.00
Topper Industries Inc	Change Order 1: Labor/materials for 20 New Dock Pods	\$4,140.00
LRL Construction	Change Order 21: Additional work for Tunnel 17	\$274,175.26
Scott Partney	Change Order 13: Timber Bridge Repairs	\$2,204.00
Total Contracts Awarded for April 2019:		\$1,179,370.26



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Margaret Barber, External Affairs Manager

DATE: May 13, 2019

SUBJECT: Skallerud – Giddings Lease Agreement

In January of 2019, Port staff were approached by Ray Cox of Giddings Boatworks to inform that he was purchasing the Skallerud Marine business from Bryan Skallerud to maintain jobs and services at the Charleston Shipyard. Mr. Cox requested either a lease assignment for the building located at 63127 Troller Road, or to execute a new lease agreement in his name.

Following a review of the 2009 existing lease for the facility that the Port held with Skallerud Marine, Port staff determined that a new lease agreement would be preferable to assignment due to the terms and conditions in the existing lease.

Port staff compiled a month to month lease agreement for the facility located at 63127 Troller Road with Mr. Cox.



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Community Giving Committee

DATE: May 13, 2019

SUBJECT: Community Giving and Scholarship Recipient Recommendations

In January 2019, the Board of Commissioners approved Resolution 2019Res02, adopting the Port Policy Manual Section 12.5: Community Giving. Each year, the Port of Coos Bay budgets funds for Community Giving in the form of scholarships, community events, and donations to support the Port’s mission of promoting sustainable development that enhances the economy of Southwest Oregon and the State.

The new community giving policy included a scholarship program for graduating seniors within the Port District. This year, three recipients were selected by the Community Giving Committee. The committee evaluated the applications received and made their recommendation to CEO John Burns.

The recipients selected this year were:

- Gracie Jensen, a graduating senior from Marshfield High School planning to attend Southern Oregon University;
- Ethan Smith, a graduating senior from North Bend High School planning to attend Oregon State University; and
- Amy Annaloro, a graduating senior from Marshfield High School planning to attend Southwestern Oregon Community College.

Community giving donation requests and event sponsorships are reviewed on a quarterly basis and awarded as budget funds allow. The Community Giving Committee makes the following recommendations, to be included in the appropriate fiscal year budget:

Community Giving Donations	Amount
Clamboree & Art Festival	\$250
Coos Bay Coast League	\$400
ORCCA Iron Chef	\$250
Star of Hope "Dancing with the Bay Area Stars"	\$250
The SAFE Project "Don't Mask Domestic Violence"	\$250
Total (including scholarships):	\$2,650

Management Reports



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Lanelle Comstock, Chief Administrative Officer
DATE: May 13, 2019
SUBJECT: Administrative Services Management Report

Upcoming Scheduled Meetings:

- Port of Coos Bay Budget Committee: Monday, May 20, noon
- Coos Bay Rail Line, Inc. Budget Committee: Monday, May 20, 2:00 pm
- May Regular Commission Meeting: Monday, May 20, 3:00 pm
- June Regular Commission Meeting & Budget Hearing: Monday, June 17, 6:30 pm
- SDAO Board Practices Assessment: Thursday, June 20, noon

Recruitment:

- **Charleston Harbormaster (Filled):** After an exhaustive search, we have finally extended an offer to Charleston Harbormaster candidate, Brandon Collura! Brandon has been (and is currently) a Marina Director in Fort Lauderdale, Florida, for the past 7 years. His prior experience includes being a first responder and boat captain for Water Safety Patrol on Geneva Lake in Wisconsin while also working as a Financial Advisor. Brandon has bachelor's degrees in both Political Science and History from the University of Wisconsin. Brandon and his wife will be relocating from Florida with an expected start date of June 24, 2019. We believe Brandon is going to be a great addition to our team and we are very excited for his arrival.
- **Charleston Marina Seasonal Office Assistance (Filled):** Please welcome Roxane Davison as the Seasonal Office Assistant, supporting both Cheryl Charitar in the Charleston Marina office and Victoria Moreno in the Charleston Marina RV Park office, during the very busy late Spring/Summer/early Fall seasons. Thank you for your assistance, Roxane!
- **Locomotive Conductor / Engineer – North End (Filled):** Coos Bay Rail Line, Inc. hired previous Coos Bay Rail Link employee, Brad Houser, to work out of the on duty location in Noti, Oregon as certified Conductor / Engineer. Brad has been working on the rail since 1995 and has great experience on the Coos Bay rail line. We are happy to have Brad on our team!

FRA Alcohol & Drug Program Review: Port and Rail staff have been preparing for a visit from the Federal Railroad Administration (FRA) on Tuesday, May 14, 2019 to review Coos Bay Rail Line, Inc.'s alcohol and drug program to determine its compliance with FRA regulatory requirements.

Budget Planning: The Administration department has spent a lot of time on the thoughtful and thorough planning of the 2019/20 fiscal year budget. The proposed budget was emailed to the Port Commissioners and Port Budget Committee on Saturday, May 11, 2019 for review prior to the Budget Committee meeting on May 20, 2019.

Board Practices Assessment: The Board Practices Assessment, conducted by Special Districts Association of Oregon (SDAO), has been scheduled for Thursday, June 20, 2019 at noon (lunch will be provided). The Assessment is a 90-minute facilitated meeting with the full board and Port staff who normally participate in the board's meetings. The Assessment is a self-assessment process in which participants will evaluate the board's effectiveness, strengths and weaknesses in the following key performance areas:

- Duties and Responsibilities
- Budget & Finance
- Operational Compliance
- Personnel Administration
- Policies & Procedures
- Customer Relations



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Megan Richardson, Director of Finance
DATE: May 13, 2019
SUBJECT: Accounting & Finance Management Report

We hereby present March and March Year-to-Date [9 month] financial results for the Port.

Operating Revenue:

Total operating revenues were \$608K or \$42K less than budget. Admin revenue will fall short of budget due to not having leasable space in our own building. Railroad operations fell short of budget in March due to less car movement than budgeted.

Operating Expense:

Operating expenses totaled \$608K, which was \$101K less than budget. All departments remained within budget except External Affairs and Dredge. The Dredge is over budget due to the unexpected repairs and maintenance experienced this season.

Operating Result:

The Port ended March with a \$42K deficit, against a planned deficit of \$101K which is better than plan by \$59K. All departments performed better or close to plan except External Affairs and Dredge.

Other Income & Expense:

Total other revenues were \$66K; which is \$59K less than budget. This shortfall is related to the timing of transfers from the reserve fund. Other expenses totaled \$53K; which was \$37K greater than budget. This overage can be attributed to the timing of capital projects in Charleston. The budget allocation had these repairs completed earlier in the year.

Net Result & Year to Date:

March Net Result amounted to a loss of \$29K compared to a budgeted surplus of \$8K resulting in a \$36K negative variance. If the Port were to maintain this trend, we could expect to end the year with a negative net result, falling \$280K short of our projected year end goal.

This variance underscores the importance of achieving a strong topline, in addition to managing operating expenses well.

Other comments:

The total cash balances in all bank accounts at April month end were \$4,822,214 which is a

decrease of \$2,500,863 from March with interest earnings of \$8,828. No interest was earned in the money market account because the balance has been managed to meet the required minimum for banking fees and cashflow needs. The Local Government Investment Pool (LGIP) interest rate remained at 2.75% pa.

The Finance department, with the help of administrative staff and input from department managers, has completed the proposed budget for Fiscal Year 2019/20. This was a challenging process for the team this year due to the added challenge of completing Coos Bay Rail Line's (CBRL) budget in the same timeline. The Port's budget, along with the budget message will be presented at the budget meeting scheduled for Monday May 20, 2019 at 12:00 pm in the commission chambers. CBRL's budget meeting will be held directly after the Port's.

Our department also had the pleasure of welcoming Vicki English to our team. She comes with many years of experience with fund accounting. Her history includes working for the City of Coos Bay, the City of Brookings, and the Padre Dam Municipal Water District (CA). She is training and getting familiar with our processes and we couldn't be happier to have her in the office.

Looking forward to the end of the year we will be looking at what our projected year end will look like and what needs we may have for a supplemental budget.

Financial Report - Actual vs. Budget - General Fund
For Period Ending Mar 2019



	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Jul 2018 - Jun 2019					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
1 Operating Income																	
2 Administration	10,322	7,667	2,655	35%	1,000	9,322	932%	21,162	40,413	(19,251)	(48%)	18,127	3,035	17%	44,162	63,413	(30%)
3 External Affairs	12	0	12	-	0	12	-	440	0	440	-	0	440	-	440	0	-
4 Port Development	0	0	0	-	140	(140)	(100%)	0	0	0	-	8,530	(8,530)	(100%)	0	0	-
5 Port Operations	55,987	60,471	(4,484)	(7%)	58,841	(2,854)	(5%)	539,127	556,031	(16,904)	(3%)	549,635	(10,508)	(2%)	723,426	740,330	(2%)
6 Railroad Operations	409,599	439,595	(29,996)	(7%)	419,047	(9,449)	(2%)	3,176,162	3,782,063	(605,901)	(16%)	3,747,653	(571,491)	(15%)	4,358,859	4,964,760	(12%)
7 Dredge Operations	0	0	0	-	151,596	(151,596)	(100%)	0	124,242	(124,242)	(100%)	421,052	(421,052)	(100%)	0	124,242	(100%)
8 Charleston Operations																	
9 Building & Dock Leases	15,795	16,516	(721)	(4%)	17,629	(1,835)	(10%)	159,199	154,855	4,344	3%	163,121	(3,922)	(2%)	209,344	205,000	2%
10 Property Agreements	0	755	(755)	(100%)	704	(704)	(100%)	960	5,734	(4,774)	(83%)	6,340	(5,380)	(85%)	3,226	8,000	(60%)
11 Marina	68,617	73,314	(4,698)	(6%)	80,983	(12,366)	(15%)	680,511	710,475	(29,964)	(4%)	785,851	(105,340)	(13%)	932,036	962,000	(3%)
12 Shipyard	23,379	22,368	1,011	5%	22,460	920	4%	191,344	195,713	(4,369)	(2%)	171,587	19,757	12%	260,631	265,000	(2%)
13 RV Park	13,752	8,031	5,721	71%	8,980	4,772	53%	232,139	201,961	30,178	15%	214,025	18,114	8%	305,178	275,000	11%
14 Ice Plant	4,388	5,784	(1,397)	(24%)	9,517	(5,130)	(54%)	236,273	193,467	42,806	22%	186,129	50,145	27%	332,806	290,000	15%
16 Travel Lift	5,740	11,399	(5,659)	(50%)	2,398	3,342	139%	34,385	33,655	730	2%	33,855	530	2%	75,730	75,000	1%
17 Other	400	4,358	(3,958)	(91%)	1,072	(672)	(63%)	2,832	47,478	(44,646)	(94%)	(2,941)	5,773	(196%)	16,854	61,500	(73%)
18 Total Charleston Operations	132,070	142,526	(10,455)	(7%)	143,744	(11,674)	(8%)	1,537,644	1,543,338	(5,694)	(0%)	1,557,967	(20,323)	(1%)	2,135,806	2,141,500	(0%)
19 Total Operating Income	607,991	650,259	(42,268)	(7%)	774,369	(166,378)	(21%)	5,274,535	6,046,086	(771,551)	(13%)	6,302,963	(1,028,428)	(16%)	7,262,694	8,034,245	(10%)
21 Operating Expenses																	
22 Administration	98,938	120,917	21,979	18%	87,781	(11,157)	(13%)	868,008	1,113,925	245,917	22%	937,312	69,304	7%	1,258,855	1,504,772	16%
23 External Affairs	51,940	49,645	(2,295)	(5%)	42,058	(9,881)	(23%)	382,774	517,204	134,430	26%	392,215	9,441	(2%)	524,863	659,293	(20%)
24 Port Development	17,294	19,876	2,582	13%	19,379	2,085	11%	193,036	187,313	(5,723)	(3%)	174,170	(18,866)	(11%)	261,139	255,416	2%
25 Port Operations	17,783	28,399	10,617	37%	13,137	(4,645)	(35%)	196,124	264,160	68,036	26%	203,441	7,317	(4%)	289,932	357,968	(19%)
26 Railroad Operations	318,456	360,766	42,310	12%	346,431	27,974	8%	2,816,584	3,122,574	305,990	10%	3,054,907	238,324	(8%)	3,841,271	4,147,261	(7%)
27 Dredge Operations	15,029	4,552	(10,477)	(230%)	10,335	(4,694)	(45%)	257,624	110,586	(147,037)	(133%)	444,451	186,828	(42%)	271,280	124,242	118%
28 Charleston Operations	130,935	167,486	36,552	22%	187,200	56,265	30%	1,462,876	1,816,984	354,107	19%	1,678,620	215,743	(13%)	2,030,718	2,384,825	(15%)
29 Total Expenses	650,374	751,641	101,267	13%	706,321	55,947	8%	6,177,026	7,132,746	955,720	13%	6,885,116	708,090	10%	8,478,058	9,433,777	10%
31 Operating Results																	
32 Administration	(88,615)	(113,250)	24,634	(22%)	(86,781)	(1,835)	2%	(846,846)	(1,073,512)	226,666	(21%)	(919,186)	72,339	(8%)	(1,214,693)	(1,441,359)	(16%)
33 External Affairs	(51,928)	(49,645)	(2,283)	5%	(42,058)	(9,869)	23%	(382,334)	(517,204)	134,870	(26%)	(392,215)	9,881	(3%)	(524,423)	(659,293)	(20%)
34 Port Development	(17,294)	(19,876)	2,582	(13%)	(19,239)	1,945	(10%)	(193,036)	(187,313)	(5,723)	3%	(165,640)	(27,396)	17%	(261,139)	(255,416)	2%
35 Port Operations	38,205	32,072	6,133	19%	45,704	(7,499)	(16%)	343,003	291,871	51,132	18%	346,194	(3,191)	(1%)	433,494	382,362	13%
36 Railroad Operations	91,142	78,829	12,314	16%	72,616	18,526	26%	359,579	659,489	(299,911)	(45%)	692,745	(333,167)	(48%)	517,588	817,499	(37%)
37 Dredge Operations	(15,029)	(4,552)	(10,477)	230%	141,261	(156,291)	(111%)	(257,624)	13,656	(271,279)	(1987%)	(23,399)	(234,224)	1001%	(271,280)	(0)	7535400%
38 Charleston Operations	1,136	(24,961)	26,097	(105%)	(43,455)	44,591	(103%)	74,767	(273,646)	348,413	(127%)	(120,653)	195,420	(162%)	105,088	(243,325)	(143%)
39 Totals Operating Results	(42,383)	(101,382)	58,999	(58%)	68,048	(110,432)	(162%)	(902,491)	(1,086,659)	184,168	(17%)	(582,153)	(320,338)	55%	(1,215,364)	(1,399,532)	(13%)
41 Tax Collected	36,067	39,909	(3,842)	(10%)	35,008	1,058	3%	1,695,641	1,700,663	(5,022)	(0%)	1,953,829	(258,188)	(13%)	1,745,978	1,751,000	(0%)
42 Financial Income	17,107	10,478	6,628	63%	14,011	3,096	22%	139,917	131,153	8,764	7%	151,183	(11,267)	(7%)	170,264	161,500	5%
43 Grant Income	8,377	2,764	5,613	203%	1,539	6,838	444%	117,492	117,070	422	0%	49,315	68,177	138%	126,022	125,600	0%
45 Other Income	5,100	72,449	(67,349)	(93%)	485,555	(480,455)	(99%)	862,304	652,040	210,264	32%	517,638	344,666	67%	1,079,651	869,387	24%
46 Total Other Income	66,650	125,600	(58,950)	(47%)	536,113	(469,463)	(88%)	2,815,353	2,600,926	214,427	8%	2,671,965	143,388	5%	3,121,914	2,907,487	7%
48 Financial Expenses & Taxes	2,986	1,750	(1,236)	71%	99,400	96,414	(97%)	42,079	15,750	(26,329)	167%	215,362	173,282	(80%)	47,329	21,000	(125%)
49 Debt Service	10,514	14,333	3,820	(27%)	5,658	(4,855)	86%	803,538	923,927	120,389	(13%)	205,331	(598,207)	291%	854,449	974,838	12%
50 Capital Outlays	39,300	0	(39,300)	-	0	(39,300)	-	147,822	270,000	122,178	(45%)	7,142	(140,680)	1970%	147,822	270,000	45%
51 Interfund Transfers	0	0	0	-	0	0	-	902,500	0	(902,500)	-	214	(902,286)	421846%	902,500	0	-
52 Total Other Expenses	52,799	16,083	(36,716)	228%	105,059	52,259	(50%)	1,895,940	1,209,677	(686,263)	57%	428,048	(1,467,891)	343%	1,952,101	1,265,838	(54%)
54 Net Result	(28,532)	8,134	(36,667)	(451%)	499,103	(527,635)	(106%)	16,923	304,590	(287,667)	(94%)	1,661,764	(1,644,841)	(99%)	(45,551)	242,117	(119%)

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	360	6,667	(6,307)	-95%	0	360	-	3,179	22,450	(19,271)	-86%	0	3,179	-	23,179	42,450	-45%
4245 CCURA	1,000	1,000	0	0%	1,000	0	0%	9,000	9,000	0	0%	9,000	0	0%	12,000	12,000	0%
4290 Other	8,963	0	8,963	-	0	8,963	-	8,983	8,963	20	0%	9,127	(144)	-2%	8,983	8,963	0%
Total Operating Income	10,322	7,667	2,655	35%	1,000	9,322	932%	21,162	40,413	(19,251)	-48%	18,127	3,035	17%	44,162	63,413	-30%
Expenses																	
Personnel Services																	
5005 Salaries	49,497	44,634	(4,863)	-11%	37,087	(12,410)	-33%	397,632	424,052	26,420	6%	419,123	21,491	5%	553,996	580,416	5%
5015 Overtime	15	85	70	83%	67	52	78%	353	805	452	56%	548	195	36%	650	1,102	41%
5020 Car Allowance	462	461	(0)	0%	462	0	0%	4,269	4,384	115	3%	5,817	1,548	27%	5,885	6,000	2%
5050 Merit Pool	0	2,440	2,440	100%	0	0	-	0	23,186	23,186	100%	0	0	-	8,549	31,735	73%
Total Compensation	49,973	47,621	(2,352)	-5%	37,615	(12,358)	-33%	402,255	452,426	50,172	11%	425,488	23,234	5%	569,081	619,253	8%
5100 Federal Payroll taxes	3,764	3,285	(479)	-15%	2,878	(886)	-31%	26,146	31,207	5,061	16%	28,751	2,605	9%	37,653	42,714	12%
5105 State Payroll taxes	11	0	(11)	-	12	1	10%	112	0	(112)	-	116	4	4%	112	0	-
5110 Unemployment Insurance	1,183	651	(532)	-82%	784	(399)	-51%	5,083	6,189	1,105	18%	5,056	(28)	-1%	7,366	8,471	13%
5115 Workers compensation	84	92	8	9%	975	892	91%	122	872	750	86%	8,777	8,655	99%	443	1,193	63%
Total Payroll Taxes	5,042	4,028	(1,014)	-25%	4,649	(393)	-8%	31,463	38,268	6,805	18%	42,700	11,237	26%	45,573	52,378	13%
5200 Medical insurance	4,351	5,929	1,578	27%	3,082	(1,269)	-41%	39,782	53,359	13,576	25%	29,652	(10,131)	-34%	57,569	71,145	19%
5205 Dental insurance	674	777	103	13%	517	(158)	-30%	6,472	6,996	524	7%	4,950	(1,522)	-31%	8,804	9,328	6%
5215 Term life insurance	299	74	(225)	-305%	278	(21)	-7%	2,416	701	(1,715)	-245%	2,476	60	2%	2,675	960	-179%
5220 Long Term Disability insurance	0	272	272	100%	0	0	-	0	2,581	2,581	100%	0	0	-	951	3,532	73%
5225 PERS Employee Contributions	5,775	6,667	892	13%	5,266	(509)	-10%	51,927	63,340	11,412	18%	56,627	4,700	8%	75,284	86,696	13%
5230 PERS Employer Contributions	2,475	2,857	382	13%	2,257	(218)	-10%	22,255	27,146	4,891	18%	24,269	2,014	8%	32,264	37,155	13%
5295 Allocations	0	0	0	-	0	0	-	0	0	0	-	(7,015)	(7,015)	100%	0	0	-
Total Insured Benefits	13,574	16,576	3,002	18%	11,400	(2,174)	-19%	122,853	154,122	31,269	20%	110,959	(11,894)	-11%	177,547	208,816	15%
Total Personnel Services	68,589	68,224	(365)	-1%	53,664	(14,924)	-28%	556,571	644,816	88,246	14%	579,147	22,576	4%	792,202	880,447	10%
Goods & Services																	
6005 Seminars & training	0	1,133	1,133	100%	0	0	-	1,639	11,601	9,962	86%	21,740	20,101	92%	5,038	15,000	66%
6010 Educational reimbursement	(2,501)	3,333	5,834	175%	0	2,501	-	646	7,500	6,854	91%	3,045	2,399	79%	646	7,500	91%
Total Staff Training	(2,501)	4,466	6,967	156%	0	2,501	-	2,285	19,101	16,816	88%	24,784	22,499	91%	5,684	22,500	75%
6020 Travel - airfare	0	250	250	100%	0	0	-	0	2,250	2,250	100%	1,968	1,968	100%	750	3,000	75%
6025 Travel - lodging & transportation	(549)	333	882	265%	266	814	307%	2,182	4,000	1,818	45%	3,426	1,244	36%	3,182	5,000	36%
6030 Travel - Per Diem & mileage reimbursement	463	333	(130)	-39%	293	(170)	-58%	1,138	3,000	1,862	62%	3,977	2,839	71%	2,138	4,000	47%
6035 Meals & Entertainment	376	167	(209)	-125%	186	(190)	-103%	3,794	6,733	2,939	44%	4,838	1,044	22%	4,561	7,500	39%
Total Travel & Entertainment	291	1,083	793	73%	745	454	61%	7,114	15,983	8,869	55%	14,210	7,096	50%	10,631	19,500	45%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6050 Office supplies	637	1,000	363	36%	282	(354)	-126%	11,241	9,000	(2,241)	-25%	3,268	(7,973)	-244%	14,241	12,000	-19%
6055 Kitchen supplies	407	417	10	2%	337	(70)	-21%	2,794	3,750	956	25%	2,594	(201)	-8%	4,044	5,000	19%
6060 IT supplies	0	625	625	100%	985	985	100%	694	5,625	4,931	88%	2,286	1,591	70%	2,569	7,500	66%
6070 Postage & courier services	400	500	100	20%	464	64	14%	2,720	4,500	1,780	40%	3,690	970	26%	4,220	6,000	30%
6075 Memberships & dues	0	0	0	-	(19)	(19)	100%	1,518	0	(1,518)	-	291	(1,227)	-422%	1,518	0	-
6077 Subscriptions	0	0	0	-	0	0	-	0	0	0	-	331	331	100%	0	0	-
6080 Office lease	7,726	0	(7,726)	-	6,110	(1,617)	-26%	60,668	42,000	(18,668)	-44%	53,237	(7,430)	-14%	60,668	42,000	-44%
6085 Office equipment lease	504	0	(504)	-	0	(504)	-	2,015	1,500	(515)	-34%	1,007	(1,007)	-100%	2,515	2,000	-26%
6090 IT SW subscriptions & licenses	9,216	9,150	(66)	-1%	6,125	(3,091)	-50%	73,242	81,950	8,708	11%	58,284	(14,959)	-26%	102,292	111,000	8%
6095 Commission expenses	0	125	125	100%	0	0	-	0	1,125	1,125	100%	265	265	100%	3,875	5,000	23%
Total Office Expense	18,890	11,817	(7,073)	-60%	14,283	(4,606)	-32%	156,844	149,450	(7,394)	-5%	125,253	(31,591)	-25%	197,894	190,500	-4%
6100 Telephone - landline	420	583	163	28%	472	52	11%	4,019	5,250	1,231	23%	3,588	(431)	-12%	5,769	7,000	18%
6105 Telephone - mobile	582	750	168	22%	486	(97)	-20%	5,493	6,750	1,257	19%	5,452	(40)	-1%	7,743	9,000	14%
6110 Internet services	604	650	46	7%	650	46	7%	6,414	6,050	(364)	-6%	6,320	(94)	-1%	8,364	8,000	-5%
6115 Cable TV	44	0	(44)	-	0	(44)	-	389	400	11	3%	0	(389)	-	389	400	3%
6130 Electricity	523	2,300	1,777	77%	381	(141)	-37%	4,619	8,100	3,481	43%	2,919	(1,700)	-58%	11,519	15,000	23%
6135 Water/Sewer	0	1,200	1,200	100%	0	0	-	0	2,400	2,400	100%	0	0	-	3,600	6,000	40%
6140 Garbage/Sanitation Collection	0	600	600	100%	0	0	-	0	1,200	1,200	100%	0	0	-	1,800	3,000	40%
Total Utilities	2,172	6,083	3,912	64%	1,989	(183)	-9%	20,934	30,150	9,216	31%	18,279	(2,654)	-15%	39,184	48,400	19%
6200 Temporary/Contract help	0	0	0	-	645	645	100%	0	0	0	-	10,310	10,310	100%	0	0	-
6205 Janitorial services	0	778	778	100%	373	373	100%	3,146	4,167	1,021	25%	2,984	(162)	-5%	5,479	6,500	16%
6215 Payroll services	661	538	(123)	-23%	529	(132)	-25%	5,610	5,114	(496)	-10%	4,941	(669)	-14%	7,496	7,000	-7%
6245 Legal advertising	0	100	100	100%	0	0	-	315	1,700	1,385	81%	655	340	52%	1,615	3,000	46%
6250 Legal services	8,269	12,500	4,231	34%	3,764	(4,505)	-120%	41,982	112,500	70,518	63%	67,748	25,766	38%	79,482	150,000	47%
6255 Auditing	0	4,625	4,625	100%	350	350	100%	51,875	41,625	(10,250)	-25%	49,038	(2,838)	-6%	65,750	55,500	-18%
6260 Consulting services	0	2,500	2,500	100%	10,000	10,000	100%	0	22,500	22,500	100%	19,142	19,142	100%	7,500	30,000	75%
6265 Recruiting services	469	833	364	44%	607	137	23%	3,417	7,500	4,083	54%	2,032	(1,386)	-68%	5,917	10,000	41%
6270 Contracted Services	39	0	(39)	-	0	(39)	-	108	0	(108)	-	2,317	2,209	95%	108	0	-
6290 Commercial insurance	1,481	1,785	305	17%	393	(1,087)	-277%	12,642	16,069	3,426	21%	3,529	(9,113)	-258%	17,999	21,425	16%
Total Professional Services	10,919	23,660	12,740	54%	16,662	5,742	34%	119,095	211,175	92,080	44%	162,695	43,600	27%	191,345	283,425	32%
6310 Marketing supplies	110	0	(110)	-	0	(110)	-	110	0	(110)	-	135	25	18%	110	0	-
6315 Advertising	0	0	0	-	0	0	-	0	0	0	-	665	665	100%	0	0	-
6340 Legislative support	0	0	0	-	0	0	-	0	0	0	-	5,500	5,500	100%	0	0	-
6351 Awards & Recognitions	0	0	0	-	126	126	100%	2,160	0	(2,160)	-	2,200	40	2%	2,160	0	-
Total Marketing Expense	110	0	(110)	-	126	16	12%	2,270	0	(2,270)	-	8,500	6,229	73%	2,270	0	-
6415 Clothing	0	0	0	-	0	0	-	190	0	(190)	-	0	(190)	-	190	0	-
6420 Janitorial supplies	0	0	0	-	0	0	-	0	0	0	-	373	373	100%	0	0	-

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

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Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Total Operational Expense	0	0	0	-	0	0	-	190	0	(190)	-	373	183	49%	190	0	-
6500 Repairs & maintenance equipment	469	417	(52)	-13%	312	(157)	-50%	1,339	3,750	2,411	64%	3,695	2,356	64%	2,589	5,000	48%
6510 Repairs & maintenance buildings	0	1,000	1,000	100%	0	0	-	1,366	2,000	634	32%	377	(989)	-263%	4,366	5,000	13%
Total Repair and Maintenance	469	1,417	948	67%	312	(157)	-50%	2,705	5,750	3,045	53%	4,072	1,366	34%	6,955	10,000	30%
6599 Budget Contingency	0	4,167	4,167	100%	0	0	-	0	37,500	37,500	100%	0	0	-	12,500	50,000	75%
Total Goods & Services	30,349	52,693	22,344	42%	34,116	3,767	11%	311,437	469,109	157,672	34%	358,165	46,728	13%	466,653	624,325	25%
Total Expenses	98,938	120,917	21,979	18%	87,781	(11,157)	-13%	868,008	1,113,925	245,917	22%	937,312	69,304	7%	1,258,855	1,504,772	16%
Operating Results	(88,615)	(113,250)	24,634	-22%	(86,781)	(1,835)	2%	(846,846)	(1,073,512)	226,666	-21%	(919,186)	72,339	-8%	(1,214,693)	(1,441,359)	-16%
Other Income & Expenses																	
Other Income																	
4405 Property Taxes - Current Year	32,332	37,253	(4,921)	-13%	31,451	881	3%	1,632,702	1,658,835	(26,133)	-2%	1,584,642	48,060	3%	1,673,867	1,700,000	-2%
4410 Property Taxes - Prior Years	3,735	2,656	1,079	41%	3,558	177	5%	62,777	40,901	21,876	53%	51,989	10,788	21%	71,876	50,000	44%
4505 Interest - Bank	9,733	3,104	6,628	214%	6,637	3,096	47%	73,551	21,288	52,264	246%	41,394	32,157	78%	81,777	29,513	177%
4506 Interest - Southport Note	2,265	2,265	0	0%	2,416	(151)	-6%	20,845	20,845	0	0%	22,188	(1,344)	-6%	27,564	27,564	0%
4515 Principal Repayment - Southport Note	5,109	5,109	0	0%	4,958	151	3%	45,521	45,521	0	0%	44,177	1,344	3%	60,923	60,923	0%
4905 Other	0	0	0	-	400,006	(400,006)	-100%	3,779	0	3,779	-	400,016	(396,238)	-99%	3,779	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	0	0	0	-	9,733	(9,733)	-100%	0	0	-
Total Other Income	53,173	50,387	2,786	6%	449,025	(395,851)	-88%	1,839,174	1,787,389	51,785	3%	2,154,140	(314,966)	-15%	1,919,785	1,868,000	3%
Other Expenses																	
Taxes & Misc Expenses																	
6720 Property Tax - Sublet Facilities	0	0	0	-	1,751	1,751	100%	173	0	(173)	-	1,751	1,577	90%	173	0	-
6740 Merchant fees	1,421	1,667	246	15%	985	(437)	-44%	19,593	15,000	(4,593)	-31%	18,069	(1,524)	-8%	24,593	20,000	-23%
6745 Banking fees	0	83	83	100%	112	111	100%	65	750	685	91%	396	331	84%	315	1,000	68%
Total Taxes & Misc Expenses	1,421	1,750	329	19%	2,847	1,425	50%	19,831	15,750	(4,081)	-26%	20,215	384	2%	25,081	21,000	-19%
Debt Services																	
7005 Principal repayment	0	2,500	2,500	100%	5,399	5,399	100%	0	22,500	22,500	100%	5,399	5,399	100%	7,500	30,000	75%
7010 Interest payment	0	5,000	5,000	100%	259	259	100%	0	45,000	45,000	100%	259	259	100%	15,000	60,000	75%
Total Debt Services	0	7,500	7,500	100%	5,658	5,658	100%	0	67,500	67,500	100%	5,658	5,658	100%	22,500	90,000	75%
Total Other Expenses	1,421	9,250	7,829	85%	8,505	7,084	83%	19,831	83,250	63,419	76%	25,874	6,043	23%	47,581	111,000	57%
Net Other Income	51,752	41,137	10,615	26%	440,519	(388,768)	-88%	1,819,343	1,704,139	115,204	7%	2,128,266	(308,923)	-15%	1,872,204	1,757,000	7%
Net Result	(36,863)	(72,112)	35,249	-49%	353,739	(390,602)	-110%	972,497	630,627	341,870	54%	1,209,080	(236,583)	-20%	657,511	315,641	108%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund Department: External Affairs Location: All Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date						Year End			
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD			Jul 2018 - Jun 2019		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4180 Merchandise	12	0	12	-	0	12	-	440	0	440	-	0	440	-	440	0	-
Total Operating Income	12	0	12	-	0	12	-	440	0	440	-	0	440	-	440	0	-
Expenses																	
Personnel Services																	
5005 Salaries	18,205	18,200	(5)	0%	17,675	(530)	-3%	172,050	172,910	860	0%	164,191	(7,859)	-5%	235,808	236,668	0%
5010 Other compensation	0	0	0	-	0	0	-	26	0	(26)	-	0	(26)	-	26	0	-
5015 Overtime	0	138	138	100%	0	0	-	27	1,315	1,288	98%	139	112	80%	512	1,800	72%
5020 Car Allowance	692	692	(0)	0%	692	0	0%	6,404	6,575	172	3%	6,428	25	0%	8,828	9,000	2%
Total Compensation	18,898	19,030	133	1%	18,367	(530)	-3%	178,507	180,800	2,293	1%	170,759	(7,748)	-5%	245,175	247,468	1%
5100 Federal Payroll taxes	1,423	1,448	25	2%	1,386	(38)	-3%	13,475	13,759	284	2%	12,140	(1,335)	-11%	18,548	18,832	2%
5105 State Payroll taxes	5	0	(5)	-	6	1	20%	50	0	(50)	-	53	3	5%	50	0	-
5110 Unemployment Insurance	521	227	(294)	-130%	453	(68)	-15%	2,077	2,154	77	4%	2,079	1	0%	2,871	2,948	3%
5115 Workers compensation	44	42	(2)	-4%	396	352	89%	141	403	262	65%	3,561	3,420	96%	289	551	48%
Total Payroll Taxes	1,994	1,717	(276)	-16%	2,241	247	11%	15,743	16,315	572	4%	17,832	2,089	12%	21,759	22,331	3%
5200 Medical insurance	2,220	2,220	(0)	0%	2,115	(106)	-5%	19,983	19,983	(0)	0%	19,032	(952)	-5%	26,644	26,644	0%
5205 Dental insurance	262	219	(43)	-20%	219	(43)	-20%	2,355	1,967	(389)	-20%	1,967	(389)	-20%	3,011	2,622	-15%
5215 Term life insurance	149	30	(119)	-396%	131	(17)	-13%	1,338	270	(1,068)	-396%	1,153	(185)	-16%	1,428	360	-297%
5220 Long Term Disability insurance	0	106	106	100%	0	0	-	0	1,004	1,004	100%	0	0	-	370	1,374	73%
5225 PERS Employee Contributions	2,646	2,664	19	1%	2,571	(74)	-3%	25,643	25,312	(331)	-1%	20,063	(5,580)	-28%	34,977	34,646	-1%
5230 PERS Employer Contributions	1,134	1,142	8	1%	1,102	(32)	-3%	10,990	10,848	(142)	-1%	8,598	(2,392)	-28%	14,990	14,848	-1%
Total Insured Benefits	6,410	6,381	(30)	0%	6,138	(272)	-4%	60,310	59,384	(926)	-2%	50,812	(9,498)	-19%	81,421	80,494	-1%
Total Personnel Services	27,301	27,128	(173)	-1%	26,746	(555)	-2%	254,560	256,499	1,939	1%	239,403	(15,156)	-6%	348,354	350,293	1%
Goods & Services																	
6005 Seminars & training	0	375	375	100%	1,560	1,560	100%	1,400	3,375	1,975	59%	4,520	3,120	69%	2,525	4,500	44%
6010 Educational reimbursement	0	0	0	-	0	0	-	3,550	6,000	2,450	41%	0	(3,550)	-	3,550	6,000	41%
Total Staff Training	0	375	375	100%	1,560	1,560	100%	4,950	9,375	4,425	47%	4,520	(430)	-10%	6,075	10,500	42%
6020 Travel - airfare	0	3,000	3,000	100%	421	421	100%	135	6,000	5,865	98%	1,940	1,805	93%	135	6,000	98%
6025 Travel - lodging & transportation	928	1,600	672	42%	1,502	574	38%	4,881	6,880	1,999	29%	5,002	121	2%	6,001	8,000	25%
6030 Travel - Per Diem & mileage reimbursement	1,306	1,500	194	13%	631	(675)	-107%	4,344	8,200	3,856	47%	4,777	432	9%	6,144	10,000	39%
6035 Meals & Entertainment	59	1,000	941	94%	436	377	87%	863	7,900	7,037	89%	1,711	848	50%	2,963	10,000	70%
Total Travel & Entertainment	2,292	7,100	4,808	68%	2,989	697	23%	10,224	28,980	18,756	65%	13,430	3,206	24%	15,244	34,000	55%
6050 Office supplies	0	42	42	100%	78	78	100%	201	375	174	46%	544	343	63%	326	500	35%
6060 IT supplies	0	0	0	-	489	489	100%	0	0	0	-	3,495	3,495	100%	0	0	-
6070 Postage & courier services	0	0	0	-	14	14	100%	0	0	0	-	101	101	100%	0	0	-

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund

Department: External Affairs

Location: All

Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date						Year End			
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD		Jul 2018 - Jun 2019			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6075 Memberships & dues	1,503	3,333	1,831	55%	1,044	(458)	-44%	22,209	30,000	7,791	26%	20,366	(1,843)	-9%	32,209	40,000	19%
6077 Subscriptions	0	0	0	-	0	0	-	0	0	0	-	1,046	1,046	100%	0	0	-
6090 IT SW subscriptions & licenses	0	0	0	-	229	229	100%	0	0	0	-	6,184	6,184	100%	0	0	-
Total Office Expense	1,503	3,375	1,872	55%	1,853	350	19%	22,410	30,375	7,965	26%	31,735	9,325	29%	32,535	40,500	20%
6250 Legal services	0	0	0	-	0	0	-	0	0	0	-	1,480	1,480	100%	0	0	-
6260 Consulting services	0	0	0	-	0	0	-	0	65,000	65,000	100%	7,950	7,950	100%	0	65,000	100%
6270 Contracted Services	16	0	(16)	-	0	(16)	-	16	0	(16)	-	202	186	92%	16	0	-
6290 Commercial insurance	0	0	0	-	388	388	100%	0	0	0	-	3,482	3,482	100%	0	0	-
Total Professional Services	16	0	(16)	-	388	372	96%	16	65,000	64,984	100%	13,114	13,098	100%	16	65,000	100%
6300 Promotional & marketing services	0	0	0	-	0	0	-	0	0	0	-	245	245	100%	0	0	-
6305 Promotional items	0	0	0	-	0	0	-	0	0	0	-	1,067	1,067	100%	0	0	-
6310 Marketing supplies	277	0	(277)	-	961	685	71%	3,896	6,000	2,104	35%	12,403	8,507	69%	5,896	8,000	26%
6315 Advertising	1,816	2,000	184	9%	431	(1,385)	-321%	14,781	30,800	16,019	52%	14,678	(103)	-1%	23,981	40,000	40%
6320 Cargo recruitment & development	100	2,175	2,075	95%	0	(100)	-	3,124	14,500	11,376	78%	9,486	6,362	67%	3,124	14,500	78%
6325 Commercial Marketing	0	0	0	-	0	0	-	0	0	0	-	55	55	100%	0	0	-
6340 Legislative support	6,134	6,667	532	8%	6,629	495	7%	55,313	60,000	4,687	8%	49,336	(5,977)	-12%	75,313	80,000	6%
6345 Community affairs	12,500	825	(11,675)	-1415%	500	(12,000)	-2400%	13,500	15,675	2,175	14%	2,742	(10,758)	-392%	14,325	16,500	13%
Total Marketing Expense	20,827	11,667	(9,161)	-79%	8,522	(12,305)	-144%	90,614	126,975	36,361	29%	90,013	(601)	-1%	122,639	159,000	23%
Total Goods & Services	24,638	22,517	(2,122)	-9%	15,312	(9,326)	-61%	128,214	260,705	132,491	51%	152,812	24,598	16%	176,509	309,000	43%
Total Expenses	51,940	49,645	(2,295)	-5%	42,058	(9,881)	-23%	382,774	517,204	134,430	26%	392,215	9,441	2%	524,863	659,293	20%
Operating Results	(51,928)	(49,645)	(2,283)	5%	(42,058)	(9,869)	23%	(382,334)	(517,204)	134,870	-26%	(392,215)	9,881	-3%	(524,423)	(659,293)	-20%
Other Income & Expenses																	
Other Income																	
4695 Grants Received - Other	0	0	0	-	0	0	-	0	50,000	(50,000)	-100%	0	0	-	0	50,000	-100%
Total Other Income	0	0	0	-	0	0	-	0	50,000	(50,000)	-100%	0	0	-	0	50,000	-100%
Net Other Income	0	0	0	-	0	0	-	0	50,000	(50,000)	-100%	0	0	-	0	50,000	-100%
Net Result	(51,928)	(49,645)	(2,283)	5%	(42,058)	(9,869)	23%	(382,334)	(467,204)	84,870	-18%	(392,215)	9,881	-3%	(524,423)	(609,293)	-14%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund Department: Port Development Location: All Budget: Adopted



Port Development	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4240 Project Management Fees	0	0	0	-	140	(140)	-100%	0	0	0	-	8,530	(8,530)	-100%	0	0	-
Total Operating Income	0	0	0	-	140	(140)	-100%	0	0	0	-	8,530	(8,530)	-100%	0	0	-
Expenses																	
Personnel Services																	
5005 Salaries	11,531	12,515	983	8%	12,154	623	5%	121,421	118,898	(2,523)	-2%	112,857	(8,564)	-8%	165,263	162,740	-2%
5020 Car Allowance	462	461	(0)	0%	462	0	0%	4,096	4,384	288	7%	4,286	190	4%	5,712	6,000	5%
Total Compensation	11,993	12,976	983	8%	12,615	623	5%	125,517	123,281	(2,236)	-2%	117,143	(8,374)	-7%	170,976	168,740	-1%
5100 Federal Payroll taxes	917	993	75	8%	917	0	0%	9,484	9,431	(53)	-1%	8,541	(943)	-11%	12,962	12,909	0%
5105 State Payroll taxes	4	0	(4)	-	4	1	13%	34	0	(34)	-	36	2	6%	34	0	-
5110 Unemployment Insurance	336	151	(185)	-122%	300	(36)	-12%	1,007	1,436	428	30%	935	(72)	-8%	1,537	1,965	22%
5115 Workers compensation	40	37	(3)	-8%	271	230	85%	187	354	167	47%	2,436	2,249	92%	318	485	34%
Total Payroll Taxes	1,297	1,181	(116)	-10%	1,492	195	13%	10,712	11,221	509	5%	11,948	1,236	10%	14,850	15,359	3%
5200 Medical insurance	945	1,819	874	48%	1,732	787	45%	9,779	16,369	6,590	40%	15,590	5,811	37%	15,235	21,825	30%
5205 Dental insurance	101	172	72	42%	172	72	42%	1,067	1,551	484	31%	1,551	484	31%	1,583	2,067	23%
5215 Term life insurance	92	18	(74)	-401%	83	(9)	-11%	805	175	(630)	-359%	749	(57)	-8%	870	240	-263%
5220 Long Term Disability insurance	0	72	72	100%	0	0	-	0	685	685	100%	0	0	-	252	937	73%
5225 PERS Employee Contributions	1,679	1,817	138	8%	1,766	87	5%	15,870	17,259	1,389	8%	16,779	908	5%	22,235	23,624	6%
5230 PERS Employer Contributions	720	779	59	8%	757	37	5%	6,802	7,397	595	8%	7,191	389	5%	9,529	10,124	6%
5295 Allocations	0	0	0	-	0	0	-	0	0	0	-	(23,716)	(23,716)	100%	0	0	-
Total Insured Benefits	3,537	4,677	1,140	24%	4,511	974	22%	34,323	43,436	9,113	21%	18,143	(16,181)	-89%	49,704	58,817	15%
Total Personnel Services	16,826	18,834	2,008	11%	18,618	1,792	10%	170,552	177,938	7,386	4%	147,233	(23,319)	-16%	235,530	242,916	3%
Goods & Services																	
6005 Seminars & training	405	208	(197)	-94%	0	(405)	-	1,542	1,875	333	18%	289	(1,253)	-434%	2,167	2,500	13%
6010 Educational reimbursement	0	208	208	100%	0	0	-	0	1,875	1,875	100%	0	0	-	625	2,500	75%
Total Staff Training	405	417	12	3%	0	(405)	-	1,542	3,750	2,208	59%	289	(1,253)	-434%	2,792	5,000	44%
6020 Travel - airfare	0	125	125	100%	0	0	-	0	1,125	1,125	100%	0	0	-	375	1,500	75%
6025 Travel - lodging & transportation	(57)	208	265	127%	0	57	-	0	1,875	1,875	100%	417	417	100%	625	2,500	75%
6030 Travel - Per Diem & mileage reimbursement	119	292	172	59%	109	(10)	-9%	460	2,625	2,165	82%	1,786	1,327	74%	1,335	3,500	62%
6035 Meals & Entertainment	0	0	0	-	53	53	100%	0	0	0	-	299	299	100%	0	0	-
Total Travel & Entertainment	63	625	562	90%	162	99	61%	460	5,625	5,165	92%	2,502	2,043	82%	2,335	7,500	69%
6050 Office supplies	0	0	0	-	35	35	100%	0	0	0	-	240	240	100%	0	0	-
6070 Postage & courier services	0	0	0	-	0	0	-	0	0	0	-	8	8	100%	0	0	-
6075 Memberships & dues	0	0	0	-	0	0	-	0	0	0	-	1,152	1,152	100%	0	0	-
6090 IT SW subscriptions & licenses	0	0	0	-	0	0	-	0	0	0	-	20	20	100%	0	0	-

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund Department: Port Development Location: All Budget: Adopted



Port Development	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Total Office Expense	0	0	0	-	35	35	100%	0	0	0	-	1,420	1,420	100%	0	0	-
6155 Environmental Remediation/Mitigation/Monitoring	0	0	0	-	0	0	-	0	0	0	-	1,025	1,025	100%	0	0	-
Total Utilities	0	0	0	-	0	0	-	0	0	0	-	1,025	1,025	100%	0	0	-
6245 Legal advertising	0	0	0	-	0	0	-	0	0	0	-	114	114	100%	0	0	-
6250 Legal services	0	0	0	-	0	0	-	0	0	0	-	2,956	2,956	100%	0	0	-
6260 Consulting services	0	0	0	-	0	0	-	15,346	0	(15,346)	-	12,441	(2,904)	-23%	15,346	0	-
6270 Contracted Services	0	0	0	-	0	0	-	3,750	0	(3,750)	-	0	(3,750)	-	3,750	0	-
6290 Commercial insurance	0	0	0	-	564	564	100%	0	0	0	-	5,061	5,061	100%	0	0	-
Total Professional Services	0	0	0	-	564	564	100%	19,096	0	(19,096)	-	20,573	1,477	7%	19,096	0	-
6405 Safety/hazardous materials	0	0	0	-	0	0	-	1,031	0	(1,031)	-	280	(751)	-269%	1,031	0	-
6415 Clothing	0	0	0	-	0	0	-	240	0	(240)	-	8	(232)	-2900%	240	0	-
6450 Fuel - Gas	0	0	0	-	0	0	-	92	0	(92)	-	0	(92)	-	92	0	-
Total Operational Expense	0	0	0	-	0	0	-	1,363	0	(1,363)	-	288	(1,075)	-374%	1,363	0	-
6515 Repairs & maintenance land improvements	0	0	0	-	0	0	-	24	0	(24)	-	591	566	96%	24	0	-
6580 Permits	0	0	0	-	0	0	-	0	0	0	-	250	250	100%	0	0	-
Total Repair and Maintenance	0	0	0	-	0	0	-	24	0	(24)	-	841	816	97%	24	0	-
Total Goods & Services	468	1,042	574	55%	761	293	39%	22,484	9,375	(13,109)	-140%	26,937	4,453	17%	25,609	12,500	-105%
Total Expenses	17,294	19,876	2,582	13%	19,379	2,085	11%	193,036	187,313	(5,723)	-3%	174,170	(18,866)	-11%	261,139	255,416	-2%
Operating Results	(17,294)	(19,876)	2,582	-13%	(19,239)	1,945	-10%	(193,036)	(187,313)	(5,723)	3%	(165,640)	(27,396)	17%	(261,139)	(255,416)	2%
Other Income & Expenses																	
Other Income																	
4605 Grants Received - ODOT Lottery	8,377	0	8,377	-	0	8,377	-	93,484	0	93,484	-	0	93,484	-	93,484	0	-
4810 Transfer - SPF	0	11,933	(11,933)	-100%	0	0	-	0	107,400	(107,400)	-100%	0	0	-	35,800	143,200	-75%
Total Other Income	8,377	11,933	(3,556)	-30%	0	8,377	-	93,484	107,400	(13,916)	-13%	0	93,484	-	129,284	143,200	-10%
Other Expenses																	
Taxes & Misc Expenses																	
6745 Banking fees	1,534	0	(1,534)	-	0	(1,534)	-	14,083	0	(14,083)	-	0	(14,083)	-	14,083	0	-
Total Taxes & Misc Expenses	1,534	0	(1,534)	-	0	(1,534)	-	14,083	0	(14,083)	-	0	(14,083)	-	14,083	0	-
Debt Services																	
7010 Interest payment	10,514	6,833	(3,680)	-54%	0	(10,514)	-	24,059	61,500	37,441	61%	0	(24,059)	-	44,559	82,000	46%
9010 Transfers - SPF	0	0	0	-	0	0	-	0	0	0	-	214	214	100%	0	0	-
8095 CIP Capitalized Labor	0	0	0	-	0	0	-	0	0	0	-	(8,605)	(8,605)	100%	0	0	-

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund

Department: Port Development

Location: All

Budget: Adopted



Port Development	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Total Debt Services	10,514	6,833	(3,680)	-54%	0	(10,514)	-	24,059	61,500	37,441	61%	(8,391)	(32,450)	387%	44,559	82,000	46%
Total Other Expenses	12,047	6,833	(5,214)	-76%	0	(12,047)	-	38,141	61,500	23,359	38%	(8,391)	(46,532)	555%	58,641	82,000	28%
Net Other Income	(3,670)	5,100	(8,770)	-172%	0	(3,670)	-	55,342	45,900	9,442	21%	8,391	46,951	560%	70,642	61,200	15%
Net Result	(20,964)	(14,776)	(6,188)	42%	(19,239)	(1,725)	9%	(137,694)	(141,413)	3,719	-3%	(157,249)	19,555	-12%	(190,497)	(194,216)	-2%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars



Fund: General Fund Department: Port Ops Location: All Budget: Adopted

Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	4,108	8,757	(4,649)	-53%	9,294	(5,185)	-56%	76,481	79,528	(3,047)	-4%	84,399	(7,918)	-9%	102,753	105,800	-3%
4010 Property Agreements	5,574	4,150	1,424	34%	5,448	127	2%	59,132	61,663	(2,532)	-4%	80,936	(21,804)	-27%	74,468	77,000	-3%
4240 Project Management Fees	46,305	46,314	(9)	0%	44,100	2,205	5%	403,515	403,589	(74)	0%	384,300	19,215	5%	542,456	542,530	0%
4290 Other	0	1,250	(1,250)	-100%	0	0	-	0	11,250	(11,250)	-100%	0	0	-	3,750	15,000	-75%
Total Operating Income	55,987	60,471	(4,484)	-7%	58,841	(2,854)	-5%	539,127	556,031	(16,904)	-3%	549,635	(10,508)	-2%	723,426	740,330	-2%
Expenses																	
Personnel Services																	
5005 Salaries	12,729	12,725	(4)	0%	7,131	(5,599)	-79%	118,317	120,900	2,584	2%	109,410	(8,907)	-8%	162,897	165,481	2%
5010 Other compensation	0	0	0	-	54	54	100%	0	0	0	-	54	54	100%	0	0	-
5020 Car Allowance	462	461	(0)	0%	231	(231)	-100%	4,269	4,384	115	3%	3,824	(445)	-12%	5,885	6,000	2%
Total Compensation	13,191	13,187	(4)	0%	7,416	(5,775)	-78%	122,586	125,284	2,698	2%	113,288	(9,298)	-8%	168,783	171,481	2%
5100 Federal Payroll taxes	1,009	1,009	(0)	0%	567	(442)	-78%	9,378	9,584	206	2%	8,667	(711)	-8%	12,912	13,118	2%
5105 State Payroll taxes	3	0	(3)	-	2	(2)	-113%	34	0	(34)	-	33	(0)	-1%	34	0	-
5110 Unemployment Insurance	369	151	(218)	-144%	185	(184)	-99%	1,666	1,436	(230)	-16%	1,715	49	3%	2,195	1,965	-12%
5115 Workers compensation	39	32	(8)	-24%	278	239	86%	173	301	128	42%	2,506	2,333	93%	284	412	31%
Total Payroll Taxes	1,421	1,192	(229)	-19%	1,033	(388)	-38%	11,250	11,321	71	1%	12,921	1,670	13%	15,424	15,495	0%
5200 Medical insurance	0	1,346	1,346	100%	(450)	(450)	100%	(945)	12,117	13,062	108%	2,700	3,644	135%	3,094	16,156	81%
5205 Dental insurance	206	219	12	6%	88	(118)	-134%	1,857	1,967	109	6%	1,088	(769)	-71%	2,513	2,622	4%
5215 Term life insurance	101	18	(83)	-449%	47	(54)	-115%	912	175	(737)	-420%	614	(299)	-49%	977	240	-307%
5220 Long Term Disability insurance	0	73	73	100%	0	0	-	0	696	696	100%	0	0	-	257	953	73%
5225 PERS Employee Contributions	1,847	1,846	(1)	0%	1,038	(809)	-78%	15,006	17,540	2,534	14%	10,811	(4,195)	-39%	21,473	24,007	11%
5230 PERS Employer Contributions	791	791	(0)	0%	445	(347)	-78%	6,431	7,517	1,086	14%	4,633	(1,798)	-39%	9,203	10,289	11%
5295 Allocations	0	0	0	-	0	0	-	0	0	0	-	(1,085)	(1,085)	100%	0	0	-
Total Insured Benefits	2,946	4,294	1,348	31%	1,169	(1,777)	-152%	23,262	40,012	16,750	42%	18,761	(4,501)	-24%	37,517	54,267	31%
Total Personnel Services	17,558	18,672	1,115	6%	9,617	(7,941)	-83%	157,098	176,616	19,519	11%	144,969	(12,128)	-8%	221,724	241,243	8%
Goods & Services																	
6005 Seminars & training	0	417	417	100%	0	0	-	325	3,750	3,425	91%	295	(30)	-10%	1,575	5,000	69%
6010 Educational reimbursement	0	125	125	100%	0	0	-	0	1,125	1,125	100%	0	0	-	375	1,500	75%
Total Staff Training	0	542	542	100%	0	0	-	325	4,875	4,550	93%	295	(30)	-10%	1,950	6,500	70%
6020 Travel - airfare	0	667	667	100%	0	0	-	25	6,000	5,975	100%	1,912	1,887	99%	2,025	8,000	75%
6025 Travel - lodging & transportation	262	1,375	1,113	81%	1,529	1,267	83%	10,172	12,375	2,203	18%	10,915	743	7%	14,297	16,500	13%
6030 Travel - Per Diem & mileage reimbursement	517	833	316	38%	524	7	1%	6,510	7,500	990	13%	6,507	(3)	0%	9,010	10,000	10%
6035 Meals & Entertainment	27	42	15	36%	37	10	28%	59	375	316	84%	84	25	30%	184	500	63%
Total Travel & Entertainment	806	2,917	2,110	72%	2,090	1,284	61%	16,765	26,250	9,485	36%	19,417	2,651	14%	25,515	35,000	27%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund Department: Port Ops Location: All Budget: Adopted



Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6075 Memberships & dues	0	0	0	-	0	0	-	1,885	0	(1,885)	-	1,557	(328)	-21%	1,885	0	-
Total Office Expense	0	0	0	-	0	0	-	1,885	0	(1,885)	-	1,557	(328)	-21%	1,885	0	-
6115 Cable TV	0	0	0	-	38	38	100%	0	0	0	-	264	264	100%	0	0	-
6130 Electricity	209	317	108	34%	390	181	46%	1,831	2,850	1,020	36%	3,149	1,319	42%	2,780	3,800	27%
6135 Water/Sewer	0	25	25	100%	0	0	-	0	225	225	100%	327	327	100%	75	300	75%
6140 Garbage/Sanitation Collection	0	0	0	-	41	41	100%	63	0	(63)	-	41	(22)	-54%	63	0	-
6155 Environmental Remediation/Mitigation/Monitoring	0	208	208	100%	0	0	-	0	1,875	1,875	100%	4,404	4,404	100%	625	2,500	75%
Total Utilities	209	550	341	62%	468	260	55%	1,894	4,950	3,057	62%	8,185	6,292	77%	3,544	6,600	46%
6200 Temporary/Contract help	0	417	417	100%	0	0	-	0	3,750	3,750	100%	6,485	6,485	100%	1,250	5,000	75%
6250 Legal services	0	0	0	-	358	358	100%	0	0	0	-	9,355	9,355	100%	0	0	-
6260 Consulting services	0	833	833	100%	0	0	-	0	7,500	7,500	100%	3,765	3,765	100%	2,500	10,000	75%
6270 Contracted Services	(1,770)	0	1,770	-	0	1,770	-	0	0	0	-	0	0	-	0	0	-
6290 Commercial insurance	723	677	(46)	-7%	564	(160)	-28%	6,217	6,094	(124)	-2%	5,061	(1,156)	-23%	8,249	8,125	-2%
Total Professional Services	(1,047)	1,927	2,974	154%	922	1,968	214%	6,217	17,344	11,126	64%	24,665	18,448	75%	11,999	23,125	48%
6345 Community affairs	0	0	0	-	0	0	-	90	0	(90)	-	175	85	49%	90	0	-
Total Marketing Expense	0	0	0	-	0	0	-	90	0	(90)	-	175	85	49%	90	0	-
6400 Small equipment & tools	0	42	42	100%	0	0	-	0	375	375	100%	225	225	100%	125	500	75%
6405 Safety/hazardous materials	0	42	42	100%	0	0	-	0	375	375	100%	0	0	-	125	500	75%
6410 Signage	0	167	167	100%	0	0	-	10	1,500	1,490	99%	681	671	98%	510	2,000	74%
6415 Clothing	0	42	42	100%	0	0	-	0	375	375	100%	367	367	100%	125	500	75%
6425 Operational supplies	0	0	0	-	0	0	-	0	0	0	-	5	5	100%	0	0	-
6430 Equipment Rental	0	167	167	100%	0	0	-	0	1,500	1,500	100%	0	0	-	500	2,000	75%
6450 Fuel - Gas	0	0	0	-	40	40	100%	100	0	(100)	-	100	0	0%	100	0	-
Total Operational Expense	0	458	458	100%	40	40	100%	110	4,125	4,015	97%	1,378	1,267	92%	1,485	5,500	73%
6510 Repairs & maintenance buildings	0	417	417	100%	0	0	-	185	3,750	3,565	95%	408	223	55%	1,435	5,000	71%
6515 Repairs & maintenance land improvements	0	1,667	1,667	100%	0	0	-	9,111	15,000	5,889	39%	346	(8,764)	-2531%	14,111	20,000	29%
6520 Repairs & maintenance docks	257	833	577	69%	0	(257)	-	257	7,500	7,243	97%	552	296	54%	2,757	10,000	72%
6575 Waterway Leases	0	208	208	100%	0	0	-	1,102	1,875	773	41%	0	(1,102)	-	1,727	2,500	31%
6580 Permits	0	208	208	100%	0	0	-	1,086	1,875	789	42%	1,494	408	27%	1,711	2,500	32%
Total Repair and Maintenance	257	3,333	3,077	92%	0	(257)	-	11,740	30,000	18,260	61%	2,800	(8,940)	-319%	21,740	40,000	46%
Total Goods & Services	225	9,727	9,502	98%	3,521	3,296	94%	39,027	87,544	48,517	55%	58,472	19,445	33%	68,208	116,725	42%
Total Expenses	17,783	28,399	10,617	37%	13,137	(4,645)	-35%	196,124	264,160	68,036	26%	203,441	7,317	4%	289,932	357,968	19%
Operating Results	38,205	32,072	6,133	19%	45,704	(7,499)	-16%	343,003	291,871	51,132	18%	346,194	(3,191)	-1%	433,494	382,362	13%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund

Department: Port Ops

Location: All

Budget: Adopted



Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Taxes & Misc Expenses																	
6755 Insurance Claims	0	0	0	-	0	0	-	0	0	0	-	12,993	12,993	100%	0	0	-
Total Taxes & Misc Expenses	0	0	0	-	0	0	-	0	0	0	-	12,993	12,993	100%	0	0	-
Total Other Expenses	0	0	0	-	0	0	-	0	0	0	-	12,993	12,993	100%	0	0	-
Net Other Income	0	0	0	-	0	0	-	0	0	0	-	(12,993)	12,993	-100%	0	0	-
Net Result	38,205	32,072	6,133	19%	45,704	(7,499)	-16%	343,003	291,871	51,132	18%	333,201	9,802	3%	433,494	382,362	13%

Financial Report - Actual vs. Budget
 For Period Ending Mar 2019
 amounts in \$US dollars



Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted

Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Jul 2018 - Jun 2019					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Prior FYTD vs Current FYTD Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	15,795	16,516	(721)	-4%	17,629	(1,835)	-10%	159,199	154,855	4,344	3%	163,121	(3,922)	-2%	209,344	205,000	2%
4010 Property Agreements	0	755	(755)	-100%	704	(704)	-100%	960	5,734	(4,774)	-83%	6,340	(5,380)	-85%	3,226	8,000	-60%
4100 Annual Moorage	28,274	40,529	(12,254)	-30%	39,426	(11,151)	-28%	272,587	347,243	(74,656)	-21%	342,499	(69,912)	-20%	405,344	480,000	-16%
4105 Semi-Annual Moorage	5,395	0	5,395	-	0	5,395	-	28,667	3,563	25,103	704%	11,732	16,935	144%	44,103	19,000	132%
4110 Monthly Moorage	12,745	14,609	(1,864)	-13%	14,344	(1,599)	-11%	139,585	156,727	(17,142)	-11%	147,451	(7,866)	-5%	182,858	200,000	-9%
4115 Transient Moorage	1,651	3,383	(1,732)	-51%	4,638	(2,988)	-64%	52,314	64,926	(12,612)	-19%	63,540	(11,226)	-18%	67,388	80,000	-16%
4118 Work Dock	7,534	7,110	424	6%	5,218	2,317	44%	50,641	45,692	4,950	11%	40,735	9,906	24%	69,950	65,000	8%
4120 Metered Utilities	133	483	(350)	-72%	2,554	(2,421)	-95%	1,179	5,045	(3,866)	-77%	35,627	(34,448)	-97%	2,134	6,000	-64%
4125 Launch Ramp	3,055	3,029	25	1%	2,769	286	10%	27,434	32,884	(5,450)	-17%	30,856	(3,423)	-11%	37,550	43,000	-13%
4135 Storage Yard	3,456	2,860	597	21%	3,203	253	8%	29,576	26,808	2,768	10%	26,290	3,286	12%	37,768	35,000	8%
4140 Storage Unit	14,234	14,312	(78)	-1%	13,599	635	5%	129,033	132,970	(3,938)	-3%	123,158	5,874	5%	173,062	177,000	-2%
4145 Long Term Boat Storage	6,639	7,367	(728)	-10%	7,073	(434)	-6%	61,704	68,006	(6,302)	-9%	63,741	(2,037)	-3%	83,698	90,000	-7%
4150 Short Term Boat Storage	2,626	2,645	(19)	-1%	2,197	429	20%	33,152	37,543	(4,391)	-12%	28,531	4,621	16%	45,609	50,000	-9%
4155 Boat Wash	0	0	0	-	0	0	-	228	0	228	-	31	196	625%	228	0	-
4165 Space Rents	11,211	8,031	3,180	40%	8,219	2,992	36%	224,469	201,961	22,508	11%	205,183	19,286	9%	297,508	275,000	8%
4173 Laundry	268	195	73	37%	168	100	60%	3,034	3,441	(407)	-12%	2,908	126	4%	3,593	4,000	-10%
4175 Propane	866	885	(19)	-2%	784	83	11%	7,650	7,656	(6)	0%	7,435	215	3%	9,994	10,000	0%
4180 Merchandise	20	40	(20)	-50%	51	(31)	-61%	1,777	1,623	154	9%	1,746	30	2%	2,154	2,000	8%
4190 Ice	4,388	5,784	(1,397)	-24%	9,517	(5,130)	-54%	234,487	193,467	41,020	21%	185,917	48,570	26%	331,020	290,000	14%
4200 Boat Lifts	6,160	11,399	(5,239)	-46%	6,050	110	2%	36,310	33,655	2,655	8%	35,050	1,260	4%	77,655	75,000	4%
4230 Environmental Fee	2,301	2,386	(85)	-4%	2,018	283	14%	17,967	17,664	303	2%	16,175	1,792	11%	25,303	25,000	1%
4235 Customer Discounts	(4)	0	(4)	-	0	(4)	-	(5,787)	0	(5,787)	-	(2,421)	(3,366)	139%	(5,787)	0	-
4290 Other	5,324	625	4,699	752%	2,753	2,571	93%	30,608	5,625	24,983	444%	25,839	4,768	18%	32,483	7,500	333%
4295 Bad Debt Expense	0	(417)	417	-100%	831	(831)	-100%	871	(3,750)	4,621	-123%	(3,518)	4,390	-125%	(379)	(5,000)	-92%
Total Operating Income	132,070	142,526	(10,455)	-7%	143,744	(11,674)	-8%	1,537,644	1,543,338	(5,694)	0%	1,557,967	(20,323)	-1%	2,135,806	2,141,500	0%
Expenses																	
Personnel Services																	
5005 Salaries	50,975	68,096	17,122	25%	70,788	19,813	28%	495,561	646,958	151,397	23%	588,033	92,472	16%	734,119	885,516	17%
5010 Other compensation	0	769	769	100%	162	162	100%	2,813	7,306	4,494	62%	3,643	831	23%	5,507	10,000	45%
5015 Overtime	973	1,130	157	14%	891	(82)	-9%	17,640	10,737	(6,902)	-64%	23,298	5,658	24%	21,599	14,697	-47%
5020 Car Allowance	0	461	461	100%	462	462	100%	808	4,384	3,576	82%	4,286	3,478	81%	2,424	6,000	60%
Total Compensation	51,947	70,457	18,509	26%	72,302	20,355	28%	516,821	669,385	152,564	23%	619,260	102,439	17%	763,649	916,213	17%
5100 Federal Payroll taxes	3,787	5,390	1,603	30%	5,359	1,572	29%	37,881	51,208	13,327	26%	45,984	8,103	18%	56,763	70,090	19%
5105 State Payroll taxes	25	0	(25)	-	36	11	31%	258	0	(258)	-	317	59	19%	258	0	-
5110 Unemployment Insurance	1,386	1,349	(37)	-3%	1,751	365	21%	9,418	12,813	3,395	26%	12,150	2,732	22%	14,143	17,538	19%
5115 Workers compensation	1,906	2,484	578	23%	1,563	(343)	-22%	16,141	23,600	7,459	32%	14,063	(2,078)	-15%	24,843	32,302	23%
Total Payroll Taxes	7,103	9,223	2,119	23%	8,709	1,605	18%	63,699	87,621	23,922	27%	72,514	8,815	12%	96,008	119,930	20%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019
amounts in \$US dollars



Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted

Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Jul 2018 - Jun 2019					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
5200 Medical insurance	14,130	15,281	1,151	8%	14,960	830	6%	120,481	137,525	17,044	12%	127,114	6,633	5%	166,323	183,367	9%
5205 Dental insurance	1,741	1,583	(158)	-10%	1,454	(288)	-20%	14,539	14,251	(288)	-2%	13,352	(1,186)	-9%	19,289	19,001	-2%
5215 Term life insurance	479	171	(308)	-180%	537	58	11%	4,202	1,622	(2,580)	-159%	4,531	329	7%	4,800	2,220	-116%
5220 Long Term Disability insurance	0	414	414	100%	0	0	-	0	3,930	3,930	100%	0	0	-	1,450	5,380	73%
5225 PERS Employee Contributions	8,014	11,020	3,006	27%	10,620	2,606	25%	80,742	104,698	23,956	23%	98,921	18,180	18%	119,348	143,304	17%
5230 PERS Employer Contributions	2,960	4,227	1,268	30%	4,069	1,110	27%	30,360	40,163	9,803	24%	38,012	7,652	20%	45,170	54,973	18%
5295 Allocations	0	0	0	-	0	0	-	0	0	0	-	(38,347)	(38,347)	100%	0	0	-
Total Insured Benefits	27,324	32,696	5,372	16%	31,640	4,316	14%	250,323	302,190	51,866	17%	243,584	(6,740)	-3%	356,379	408,245	13%
Total Personnel Services	86,375	112,375	26,001	23%	112,651	26,277	23%	830,843	1,059,196	228,353	22%	935,358	104,515	11%	1,216,035	1,444,388	16%
Goods & Services																	
6005 Seminars & training	0	600	600	100%	495	495	100%	2,554	7,800	5,246	67%	1,929	(626)	-32%	4,754	10,000	52%
6010 Educational reimbursement	189	208	19	9%	0	(189)	-	189	1,875	1,686	90%	0	(189)	-	814	2,500	67%
Total Staff Training	189	808	619	77%	495	306	62%	2,743	9,675	6,932	72%	1,929	(815)	-42%	5,568	12,500	55%
6020 Travel - airfare	0	83	83	100%	0	0	-	0	750	750	100%	401	401	100%	250	1,000	75%
6025 Travel - lodging & transportation	(284)	167	451	271%	0	284	-	0	1,500	1,500	100%	955	955	100%	500	2,000	75%
6030 Travel - Per Diem & mileage reimbursement	284	125	(159)	-127%	0	(284)	-	284	1,125	841	75%	1,573	1,288	82%	659	1,500	56%
6035 Meals & Entertainment	0	50	50	100%	54	54	100%	0	450	450	100%	357	357	100%	150	600	75%
Total Travel & Entertainment	0	425	425	100%	54	54	100%	284	3,825	3,541	93%	3,285	3,000	91%	1,559	5,100	69%
6050 Office supplies	0	0	0	-	0	0	-	340	0	(340)	-	1,626	1,286	79%	340	0	-
6055 Kitchen supplies	371	208	(163)	-78%	169	(202)	-120%	2,446	1,875	(571)	-30%	2,296	(150)	-7%	3,071	2,500	-23%
6060 IT supplies	0	0	0	-	210	210	100%	0	0	0	-	395	395	100%	0	0	-
6070 Postage & courier services	0	42	42	100%	0	0	-	47	375	328	87%	220	173	78%	172	500	66%
6075 Memberships & dues	0	0	0	-	0	0	-	34	0	(34)	-	589	555	94%	34	0	-
6077 Subscriptions	0	0	0	-	0	0	-	0	0	0	-	22	22	100%	0	0	-
6085 Office equipment lease	0	0	0	-	479	479	100%	0	0	0	-	1,437	1,437	100%	0	0	-
6090 IT SW subscriptions & licenses	0	0	0	-	1,007	1,007	100%	0	0	0	-	2,015	2,015	100%	0	0	-
Total Office Expense	371	250	(121)	-48%	1,865	1,494	80%	2,908	2,250	(658)	-29%	8,599	5,690	66%	3,658	3,000	-22%
6100 Telephone - landline	264	250	(14)	-6%	339	75	22%	2,130	2,250	120	5%	4,646	2,516	54%	2,880	3,000	4%
6105 Telephone - mobile	425	625	200	32%	516	91	18%	4,622	5,625	1,003	18%	4,639	18	0%	6,497	7,500	13%
6110 Internet services	1,017	1,000	(17)	-2%	1,030	13	1%	11,530	9,000	(2,530)	-28%	6,611	(4,920)	-74%	14,530	12,000	-21%
6115 Cable TV	470	458	(11)	-2%	449	(21)	-5%	10,215	4,125	(6,090)	-148%	4,223	(5,992)	-142%	11,590	5,500	-111%
6130 Electricity	21,637	20,000	(1,637)	-8%	21,389	(248)	-1%	194,106	180,000	(14,106)	-8%	173,221	(20,885)	-12%	254,106	240,000	-6%
6131 Propane - Operations	76	112	36	32%	77	1	2%	782	1,200	418	35%	1,037	255	25%	1,082	1,500	28%
6135 Water/Sewer	5,111	5,354	243	5%	5,062	(49)	-1%	56,019	52,597	(3,423)	-7%	53,627	(2,392)	-4%	78,423	75,000	-5%
6140 Garbage/Sanitation Collection	6,169	1,280	(4,890)	-382%	4,804	(1,366)	-28%	55,040	61,207	6,167	10%	43,136	(11,904)	-28%	68,833	75,000	8%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date						Year End			
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD		Jul 2018 - Jun 2019			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6145 Hazardous material disposal	150	333	183	55%	0	(150)	-	2,294	3,000	706	24%	1,500	(794)	-53%	3,294	4,000	18%
6150 Derelict boat disposal	0	0	0	-	0	0	-	4,907	40,000	35,093	88%	34,396	29,488	86%	4,907	40,000	88%
6155 Environmental Remediation/Mitigation/Monitoring	186	512	325	64%	1,844	1,658	90%	8,941	4,337	(4,604)	-106%	7,307	(1,633)	-22%	10,104	5,500	-84%
Total Utilities	35,505	29,924	(5,582)	-19%	35,511	5	0%	350,586	363,340	12,754	4%	334,345	(16,241)	-5%	456,246	469,000	3%
6200 Temporary/Contract help	4,535	1,050	(3,485)	-332%	7,284	2,749	38%	52,866	31,850	(21,016)	-66%	76,975	24,109	31%	56,016	35,000	-60%
6205 Janitorial services	53	33	(20)	-60%	0	(53)	-	494	300	(194)	-65%	364	(131)	-36%	594	400	-49%
6210 Vending machine services	280	125	(155)	-124%	0	(280)	-	560	1,125	565	50%	1,925	1,365	71%	935	1,500	38%
6245 Legal advertising	406	167	(240)	-144%	849	443	52%	406	1,500	1,094	73%	81	(325)	-400%	906	2,000	55%
6250 Legal services	0	0	0	-	0	0	-	0	0	0	-	1,091	1,091	100%	0	0	-
6260 Consulting services	0	0	0	-	1,760	1,760	100%	0	0	0	-	1,424	1,424	100%	0	0	-
6270 Contracted Services	163	0	(163)	-	1,110	948	85%	2,195	0	(2,195)	-	4,293	2,098	49%	2,195	0	-
6290 Commercial insurance	6,964	6,100	(864)	-14%	5,936	(1,028)	-17%	56,722	54,896	(1,826)	-3%	54,513	(2,209)	-4%	75,021	73,195	-2%
Total Professional Services	12,401	7,475	(4,927)	-66%	16,939	4,538	27%	113,243	89,671	(23,572)	-26%	140,666	27,423	19%	135,667	112,095	-21%
6300 Promotional & marketing services	0	0	0	-	0	0	-	0	0	0	-	745	745	100%	0	0	-
6315 Advertising	0	0	0	-	0	0	-	0	0	0	-	614	614	100%	0	0	-
Total Marketing Expense	0	0	0	-	100	100	100%	0	0	0	-	1,459	1,459	100%	0	0	-
6400 Small equipment & tools	3,184	833	(2,351)	-282%	2,655	(529)	-20%	8,042	7,500	(542)	-7%	6,218	(1,824)	-29%	10,542	10,000	-5%
6405 Safety/hazardous materials	515	458	(56)	-12%	309	(206)	-67%	5,499	4,125	(1,374)	-33%	4,302	(1,197)	-28%	6,874	5,500	-25%
6410 Signage	0	83	83	100%	120	120	100%	757	750	(7)	-1%	1,858	1,101	59%	1,007	1,000	-1%
6415 Clothing	250	417	167	40%	474	224	47%	1,901	3,750	1,849	49%	2,530	629	25%	3,151	5,000	37%
6420 Janitorial supplies	1,507	1,000	(507)	-51%	508	(999)	-197%	9,025	9,000	(25)	0%	8,623	(401)	-5%	12,025	12,000	0%
6425 Operational supplies	348	917	569	62%	772	425	55%	5,692	8,250	2,558	31%	6,436	744	12%	8,442	11,000	23%
6430 Equipment Rental	0	333	333	100%	0	0	-	36	3,000	2,964	99%	59	23	40%	1,036	4,000	74%
6450 Fuel - Gas	1,159	833	(325)	-39%	(73)	(1,232)	1679%	11,325	7,500	(3,825)	-51%	10,128	(1,198)	-12%	13,825	10,000	-38%
6455 Fuel - Diesel	98	208	110	53%	93	(6)	-6%	385	1,875	1,490	79%	523	138	26%	1,010	2,500	60%
6481 Propane - Retail	1,007	500	(507)	-101%	882	(125)	-14%	4,952	4,500	(452)	-10%	5,102	150	3%	6,452	6,000	-8%
6485 Retail items	0	83	83	100%	0	0	-	0	750	750	100%	416	416	100%	250	1,000	75%
Total Operational Expense	8,068	5,667	(2,402)	-42%	5,740	(2,328)	-41%	47,614	51,000	3,386	7%	46,195	(1,419)	-3%	64,614	68,000	5%
6500 Repairs & maintenance equipment	8,176	2,083	(6,093)	-292%	4,526	(3,650)	-81%	48,115	18,750	(29,365)	-157%	30,515	(17,599)	-58%	54,365	25,000	-117%
6505 Repairs & maintenance vehicles	915	1,000	85	9%	485	(429)	-88%	2,495	9,000	6,505	72%	9,355	6,859	73%	5,495	12,000	54%
6510 Repairs & maintenance buildings	67	2,700	2,633	98%	3,816	3,749	98%	20,308	21,300	992	5%	42,007	21,699	52%	29,008	30,000	3%
6515 Repairs & maintenance land improvements	1,798	583	(1,215)	-208%	0	(1,798)	-	2,060	5,250	3,190	61%	9,374	7,314	78%	3,810	7,000	46%
6520 Repairs & maintenance docks	(35,527)	3,600	39,127	1087%	4,792	40,320	841%	5,936	29,200	23,264	80%	83,024	77,088	93%	16,736	40,000	58%
6540 Marina dredging	0	0	0	-	0	0	-	15,603	124,242	108,640	87%	0	(15,603)	-	15,603	124,242	87%
6550 Channel Modification	0	0	0	-	0	0	-	0	0	0	-	249	249	100%	0	0	-
6575 Waterway Leases	13,664	596	(13,068)	-2193%	0	(13,664)	-	16,212	27,784	11,571	42%	26,622	10,409	39%	18,429	30,000	39%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019
amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date						Year End			
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD		Jul 2018 - Jun 2019			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6580 Permits	(1,068)	0	1,068	-	224	1,292	577%	3,854	2,500	(1,354)	-54%	5,639	1,785	32%	3,854	2,500	-54%
Total Repair and Maintenance	(11,975)	10,563	22,538	213%	13,844	25,819	187%	114,654	238,026	123,372	52%	206,784	92,130	45%	147,370	270,742	46%
Total Goods & Services	44,560	55,111	10,551	19%	74,548	29,988	40%	632,033	757,787	125,754	17%	743,261	111,228	15%	814,683	940,437	13%
Total Expenses	130,935	167,486	36,552	22%	187,200	56,265	30%	1,462,876	1,816,984	354,107	19%	1,678,620	215,743	13%	2,030,718	2,384,825	15%
Operating Results	1,136	(24,961)	26,097	-105%	(43,455)	44,591	-103%	74,767	(273,646)	348,413	-127%	(120,653)	195,420	-162%	105,088	(243,325)	-143%
Other Income & Expenses																	
Other Income																	
4450 Lodging Tax	0	0	0	-	0	0	-	162	927	(765)	-83%	98	64	66%	235	1,000	-77%
4650 Grants Received - MAP	0	0	0	-	0	0	-	5,500	5,600	(100)	-2%	5,500	0	0%	5,500	5,600	-2%
4695 Grants Received - Other	0	2,764	(2,764)	-100%	1,539	(1,539)	-100%	18,508	61,470	(42,961)	-70%	14,739	3,769	26%	27,039	70,000	-61%
4815 Transfer - RF	0	10,417	(10,417)	-100%	0	0	-	0	93,750	(93,750)	-100%	0	0	-	31,250	125,000	-75%
4900 Other Income	100	0	100	-	0	100	-	100	0	100	-	62	38	61%	100	0	-
4905 Other	0	0	0	-	0	0	-	2,600	0	2,600	-	46	2,554	5569%	2,600	0	-
4915 Insurance Reimbursement	0	0	0	-	13,445	(13,445)	-100%	24,877	0	24,877	-	30,575	(5,697)	-19%	24,877	0	-
Total Other Income	100	13,181	(13,081)	-99%	14,984	(14,884)	-99%	51,748	161,747	(109,999)	-68%	51,019	729	1%	91,601	201,600	-55%
Other Expenses																	
Taxes & Misc Expenses																	
6705 Grant expenses	0	0	0	-	0	0	-	0	0	0	-	14,983	14,983	100%	0	0	-
6720 Property Tax - Sublet Facilities	0	0	0	-	0	0	-	8,706	0	(8,706)	-	7,571	(1,135)	-15%	8,706	0	-
6755 Insurance Claims	31	0	(31)	-	96,554	96,523	100%	(540)	0	540	-	159,599	160,139	100%	(540)	0	-
Total Taxes & Misc Expenses	31	0	(31)	-	96,554	96,523	100%	8,166	0	(8,166)	-	182,153	173,987	96%	8,166	0	-
Debt Services																	
7005 Principal repayment	0	0	0	-	0	0	-	72,642	83,050	10,408	13%	49,257	(23,385)	-47%	77,013	87,421	12%
7010 Interest payment	0	0	0	-	0	0	-	62,225	67,266	5,041	7%	29,486	(32,739)	-111%	65,765	70,806	7%
8005 Construction In Progress	0	0	0	-	0	0	-	0	0	0	-	8,447	8,447	100%	0	0	-
8010 CIP Buildings	0	0	0	-	0	0	-	0	68,000	68,000	100%	0	0	-	0	68,000	100%
8011 CIP Docks	39,300	0	(39,300)	-	0	(39,300)	-	126,821	194,000	67,179	35%	0	(126,821)	-	126,821	194,000	35%
8015 CIP Land Improvements	0	0	0	-	0	0	-	0	0	0	-	7,300	7,300	100%	0	0	-
8025 CIP Mobile Equipment	0	0	0	-	0	0	-	8,001	8,000	(1)	0%	0	(8,001)	-	8,001	8,000	0%
Total Debt Services	39,300	0	(39,300)	-	0	(39,300)	-	269,690	420,316	150,626	36%	94,491	(175,199)	-185%	277,601	428,227	35%
Total Other Expenses	39,331	0	(39,331)	-	96,554	57,223	59%	277,856	420,316	142,460	34%	276,644	(1,212)	0%	285,767	428,227	33%
Net Other Income	(39,231)	13,181	(52,411)	-398%	(81,570)	42,339	-52%	(226,108)	(258,569)	32,461	-13%	(225,625)	(483)	0%	(194,166)	(226,627)	-14%
Net Result	(38,095)	(11,780)	(26,315)	223%	(125,025)	86,930	-70%	(151,341)	(532,215)	380,874	-72%	(346,277)	194,937	-56%	(89,078)	(469,952)	-81%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund Department: Dredge Ops Location: All Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Jul 2018 - Jun 2019					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Prior FYTD vs Current FYTD Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4285 Mob/Demob Services	0	0	0	-	40,145	(40,145)	-100%	0	5,000	(5,000)	-100%	90,328	(90,328)	-100%	0	5,000	-100%
4287 Dredging Services	0	0	0	-	50,892	(50,892)	-100%	0	119,242	(119,242)	-100%	193,367	(193,367)	-100%	0	119,242	-100%
4290 Other	0	0	0	-	60,559	(60,559)	-100%	0	0	0	-	137,357	(137,357)	-100%	0	0	-
Total Operating Income	0	0	0	-	151,596	(151,596)	-100%	0	124,242	(124,242)	-100%	421,052	(421,052)	-100%	0	124,242	-100%
Expenses																	
Personnel Services																	
5005 Salaries	4,515	0	(4,515)	-	2,044	(2,471)	-121%	39,914	25,923	(13,990)	-54%	68,935	29,021	42%	39,914	25,923	-54%
5010 Other compensation	0	0	0	-	0	0	-	199	0	(199)	-	37	(162)	-442%	199	0	-
5015 Overtime	337	0	(337)	-	1,081	744	69%	7,836	0	(7,836)	-	21,491	13,656	64%	7,836	0	-
Total Compensation	4,852	0	(4,852)	-	3,125	(1,727)	-55%	47,948	25,923	(22,025)	-85%	90,463	42,514	47%	47,948	25,923	-85%
5100 Federal Payroll taxes	355	0	(355)	-	232	(123)	-53%	3,539	1,983	(1,556)	-78%	6,764	3,225	48%	3,539	1,983	-78%
5105 State Payroll taxes	2	0	(2)	-	2	(1)	-52%	22	0	(22)	-	45	23	50%	22	0	-
5110 Unemployment Insurance	130	0	(130)	-	76	(54)	-71%	1,115	648	(467)	-72%	1,192	77	6%	1,115	648	-72%
5115 Workers compensation	0	0	0	-	0	0	-	0	1,154	1,154	100%	0	0	-	0	1,154	100%
Total Payroll Taxes	487	0	(487)	-	309	(178)	-58%	4,676	3,785	(891)	-24%	8,001	3,325	42%	4,676	3,785	-24%
5200 Medical insurance	0	0	0	-	0	0	-	5,251	5,126	(126)	-2%	10,922	5,670	52%	5,251	5,126	-2%
5205 Dental insurance	0	0	0	-	0	0	-	1,033	513	(521)	-102%	1,292	258	20%	1,033	513	-102%
5215 Term life insurance	0	0	0	-	0	0	-	323	60	(263)	-438%	349	27	8%	323	60	-438%
5220 Long Term Disability insurance	0	0	0	-	0	0	-	0	12	12	100%	0	0	-	0	12	100%
5225 PERS Employee Contributions	785	0	(785)	-	437	(347)	-79%	7,657	4,395	(3,262)	-74%	14,064	6,406	46%	7,657	4,395	-74%
5230 PERS Employer Contributions	290	0	(290)	-	187	(103)	-55%	2,344	1,555	(788)	-51%	5,258	2,914	55%	2,344	1,555	-51%
5295 Allocations	0	0	0	-	0	0	-	0	0	0	-	45,362	45,362	100%	0	0	-
Total Insured Benefits	1,075	0	(1,075)	-	625	(450)	-72%	16,609	11,661	(4,948)	-42%	77,246	60,637	78%	16,609	11,661	-42%
Total Personnel Services	6,414	0	(6,414)	-	4,059	(2,355)	-58%	69,233	41,369	(27,864)	-67%	175,710	106,477	61%	69,233	41,369	-67%
Goods & Services																	
6005 Seminars & training	0	0	0	-	0	0	-	0	0	0	-	5,618	5,618	100%	0	0	-
Total Staff Training	0	0	0	-	0	0	-	0	0	0	-	5,618	5,618	100%	0	0	-
6020 Travel - airfare	0	0	0	-	0	0	-	0	0	0	-	50	50	100%	0	0	-
6025 Travel - lodging & transportation	0	0	0	-	0	0	-	0	0	0	-	34,369	34,369	100%	0	0	-
6030 Travel - Per Diem & mileage reimbursement	0	0	0	-	0	0	-	156	0	(156)	-	24,690	24,534	99%	156	0	-
Total Travel & Entertainment	0	0	0	-	0	0	-	156	0	(156)	-	59,110	58,954	100%	156	0	-

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund Department: Dredge Ops Location: All Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Jul 2018 - Jun 2019					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Prior FYTD vs Current FYTD Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6105 Telephone - mobile	(56)	0	56	-	94	150	159%	650	0	(650)	-	846	196	23%	650	0	-
6140 Garbage/Sanitation Collection	0	0	0	-	0	0	-	0	0	0	-	949	949	100%	0	0	-
6145 Hazardous material disposal	0	0	0	-	0	0	-	0	0	0	-	1,149	1,149	100%	0	0	-
6155 Environmental Remediation/Mitigation/Monitoring	0	0	0	-	0	0	-	0	0	0	-	1,041	1,041	100%	0	0	-
Total Utilities	(56)	0	56	-	94	150	159%	650	0	(650)	-	3,985	3,335	84%	650	0	-
6200 Temporary/Contract help	0	0	0	-	0	0	-	0	0	0	-	1,300	1,300	100%	0	0	-
6250 Legal services	0	0	0	-	0	0	-	2,499	0	(2,499)	-	1,337	(1,162)	-87%	2,499	0	-
6255 Auditing	0	375	375	100%	0	0	-	0	3,375	3,375	100%	0	0	-	1,125	4,500	75%
6270 Contracted Services	1,412	0	(1,412)	-	0	(1,412)	-	11,856	6,500	(5,356)	-82%	19,955	8,099	41%	11,856	6,500	-82%
6290 Commercial insurance	4,282	4,177	(105)	-3%	3,773	(509)	-13%	37,323	37,594	271	1%	32,875	(4,448)	-14%	49,854	50,125	1%
Total Professional Services	5,694	4,552	(1,142)	-25%	3,773	(1,921)	-51%	51,678	47,469	(4,209)	-9%	55,467	3,789	7%	65,334	61,125	-7%
6400 Small equipment & tools	0	0	0	-	540	540	100%	6,266	0	(6,266)	-	4,116	(2,150)	-52%	6,266	0	-
6405 Safety/hazardous materials	0	0	0	-	0	0	-	0	0	0	-	1,472	1,472	100%	0	0	-
6410 Signage	0	0	0	-	0	0	-	0	0	0	-	109	109	100%	0	0	-
6415 Clothing	0	0	0	-	0	0	-	0	0	0	-	117	117	100%	0	0	-
6425 Operational supplies	(198)	0	198	-	0	198	-	36,717	4,000	(32,717)	-818%	32,474	(4,243)	-13%	36,717	4,000	-818%
6430 Equipment Rental	0	0	0	-	0	0	-	6,436	0	(6,436)	-	25,995	19,559	75%	6,436	0	-
6450 Fuel - Gas	0	0	0	-	69	69	100%	178	4,050	3,872	96%	558	380	68%	178	4,050	96%
6455 Fuel - Diesel	0	0	0	-	181	181	100%	6,475	4,000	(2,475)	-62%	2,042	(4,433)	-217%	6,475	4,000	-62%
Total Operational Expense	(198)	0	198	-	790	988	125%	56,073	12,050	(44,023)	-365%	66,883	10,810	16%	56,073	12,050	-365%
6500 Repairs & maintenance equipment	3,242	0	(3,242)	-	1,619	(1,624)	-100%	74,327	1,200	(73,127)	-6094%	76,070	1,743	2%	74,327	1,200	-6094%
6505 Repairs & maintenance vehicles	0	0	0	-	0	0	-	5,421	8,498	3,077	36%	1,174	(4,248)	-362%	5,421	8,498	36%
6540 Marina dredging	(68)	0	68	-	0	68	-	85	0	(85)	-	435	350	80%	85	0	-
Total Repair and Maintenance	3,174	0	(3,174)	-	1,619	(1,556)	-96%	79,834	9,698	(70,136)	-723%	77,679	(2,155)	-3%	79,834	9,698	-723%
Total Goods & Services	8,615	4,552	(4,063)	-89%	6,276	(2,339)	-37%	188,390	69,217	(119,174)	-172%	268,741	80,351	30%	202,047	82,873	-144%
Total Expenses	15,029	4,552	(10,477)	-230%	10,335	(4,694)	-45%	257,624	110,586	(147,037)	-133%	444,451	186,828	42%	271,280	124,242	-118%
Operating Results	(15,029)	(4,552)	(10,477)	230%	141,261	(156,291)	-111%	(257,624)	13,656	(271,279)	-1987%	(23,399)	(234,224)	1001%	(271,280)	(0)	75355400%
Other Income & Expenses																	
Other Income																	
4695 Grants Received - Other	0	0	0	-	0	0	-	0	0	0	-	29,076	(29,076)	-100%	0	0	-
4815 Transfer - RF	0	0	0	-	72,105	(72,105)	-100%	0	0	0	-	72,105	(72,105)	-100%	0	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	25,668	0	25,668	-	2,744	22,924	835%	25,668	0	-
Total Other Income	0	0	0	-	72,105	(72,105)	-100%	25,668	0	25,668	-	103,925	(78,257)	-75%	25,668	0	-
Net Other Income	0	0	0	-	72,105	(72,105)	-100%	25,668	0	25,668	-	103,925	(78,257)	-75%	25,668	0	-
Net Result	(15,029)	(4,552)	(10,477)	230%	213,366	(228,395)	-107%	(231,956)	13,656	(245,611)	-1799%	80,525	(312,481)	-388%	(245,612)	(0)	68225400%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Adopted



Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4010 Property Agreements	32,072	24,641	7,431	30%	8,663	23,409	270%	198,468	140,161	58,307	42%	152,789	45,679	30%	219,467	161,160	36%
4235 Customer Discounts	0	0	0	-	0	0	-	(3,500)	0	(3,500)	-	0	(3,500)	-	(3,500)	0	-
4260 Rail Operations Revenue	338,592	365,743	(27,151)	-7%	358,715	(20,124)	-6%	2,664,362	3,212,066	(547,704)	-17%	3,150,346	(485,984)	-15%	3,697,896	4,245,600	-13%
4265 Rail Surcharges	38,935	49,210	(10,275)	-21%	48,669	(9,734)	-20%	316,832	429,836	(113,004)	-26%	425,108	(108,276)	-25%	444,996	558,000	-20%
4290 Other	0	0	0	-	3,000	(3,000)	-100%	0	0	0	-	19,410	(19,410)	-100%	0	0	-
Total Operating Income	409,599	439,595	(29,996)	-7%	419,047	(9,449)	-2%	3,176,162	3,782,063	(605,901)	-16%	3,747,653	(571,491)	-15%	4,358,859	4,964,760	-12%
Expenses																	
Personnel Services																	
5005 Salaries	7,181	6,527	(655)	-10%	6,338	(843)	-13%	69,533	62,008	(7,525)	-12%	58,857	(10,675)	-18%	92,397	84,872	-9%
5020 Car Allowance	231	231	(0)	0%	231	0	0%	2,135	2,192	57	3%	2,143	8	0%	2,943	3,000	2%
Total Compensation	7,412	6,757	(655)	-10%	6,569	(843)	-13%	71,667	64,199	(7,468)	-12%	61,000	(10,667)	-17%	95,340	87,872	-8%
5100 Federal Payroll taxes	541	517	(24)	-5%	478	(63)	-13%	5,253	4,911	(342)	-7%	4,447	(806)	-18%	7,064	6,722	-5%
5105 State Payroll taxes	2	0	(2)	-	2	0	19%	19	0	(19)	-	18	(1)	-4%	19	0	-
5110 Unemployment Insurance	198	76	(122)	-162%	156	(42)	-27%	711	718	7	1%	486	(226)	-46%	976	983	1%
5115 Workers compensation	417	9	(407)	-4303%	141	(276)	-196%	3,658	90	(3,568)	-3970%	1,269	(2,389)	-188%	3,691	123	-2901%
Total Payroll Taxes	1,157	602	(555)	-92%	777	(380)	-49%	9,641	5,719	(3,922)	-69%	6,220	(3,422)	-55%	11,750	7,828	-50%
5200 Medical insurance	1,346	1,346	(0)	0%	1,282	(64)	-5%	13,062	12,117	(945)	-8%	11,990	(1,072)	-9%	17,101	16,156	-6%
5205 Dental insurance	156	130	(26)	-20%	130	(26)	-20%	1,404	1,172	(232)	-20%	1,172	(232)	-20%	1,795	1,563	-15%
5215 Term life insurance	52	9	(43)	-468%	43	(9)	-22%	472	88	(384)	-438%	387	(85)	-22%	504	120	-320%
5220 Long Term Disability insurance	0	38	38	100%	0	0	-	0	357	357	100%	0	0	-	132	489	73%
5225 PERS Employee Contributions	1,038	946	(92)	-10%	920	(118)	-13%	9,562	8,988	(574)	-6%	7,507	(2,055)	-27%	12,876	12,302	-5%
5230 PERS Employer Contributions	445	405	(39)	-10%	394	(51)	-13%	4,098	3,852	(246)	-6%	3,217	(881)	-27%	5,518	5,272	-5%
Total Insured Benefits	3,037	2,875	(162)	-6%	2,769	(268)	-10%	28,598	26,574	(2,025)	-8%	24,273	(4,325)	-18%	37,927	35,902	-6%
Total Personnel Services	11,607	10,234	(1,372)	-13%	10,115	(1,491)	-15%	109,907	96,492	(13,415)	-14%	91,493	(18,414)	-20%	145,017	131,602	-10%
Goods & Services																	
6005 Seminars & training	575	354	(221)	-62%	0	(575)	-	2,781	3,188	407	13%	759	(2,022)	-266%	3,843	4,250	10%
Total Staff Training	575	354	(221)	-62%	0	(575)	-	2,781	3,188	407	13%	759	(2,022)	-266%	3,843	4,250	10%
6020 Travel - airfare	0	100	100	100%	406	406	100%	0	1,300	1,300	100%	705	705	100%	700	2,000	65%
6025 Travel - lodging & transportation	55	90	35	39%	(228)	(283)	124%	578	1,170	592	51%	1,445	867	60%	1,208	1,800	33%
6030 Travel - Per Diem & mileage reimbursement	485	93	(392)	-424%	245	(240)	-98%	1,293	1,277	(16)	-1%	2,162	869	40%	1,866	1,850	-1%
6035 Meals & Entertainment	164	42	(122)	-294%	0	(164)	-	644	375	(269)	-72%	149	(495)	-332%	769	500	-54%
Total Travel & Entertainment	704	324	(380)	-117%	423	(281)	-66%	2,515	4,122	1,606	39%	4,461	1,945	44%	4,544	6,150	26%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Adopted



Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Jul 2018 - Jun 2019					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6050 Office supplies	0	0	0	-	0	0	-	7,682	0	(7,682)	-	0	(7,682)	-	7,682	0	-
6055 Kitchen supplies	0	0	0	-	0	0	-	215	0	(215)	-	0	(215)	-	215	0	-
6060 IT supplies	0	0	0	-	0	0	-	589	0	(589)	-	0	(589)	-	589	0	-
6075 Memberships & dues	0	0	0	-	0	0	-	16	0	(16)	-	2,996	2,980	99%	16	0	-
6090 IT SW subscriptions & licenses	0	0	0	-	0	0	-	905	0	(905)	-	0	(905)	-	905	0	-
Total Office Expense	0	0	0	-	0	0	-	9,407	0	(9,407)	-	2,996	(6,410)	-214%	9,407	0	-
6105 Telephone - mobile	0	0	0	-	0	0	-	57	0	(57)	-	0	(57)	-	57	0	-
6155 Environmental Remediation/Mitigation/Monitoring	0	0	0	-	0	0	-	80	0	(80)	-	0	(80)	-	80	0	-
Total Utilities	0	0	0	-	0	0	-	137	0	(137)	-	0	(137)	-	137	0	-
6216 Managed Service Fees	0	292	292	100%	1,840	1,840	100%	0	2,625	2,625	100%	30,721	30,721	100%	875	3,500	75%
6230 Rail operations service fee	304,732	330,978	26,246	8%	322,844	18,111	6%	2,379,473	2,848,722	469,249	16%	2,778,707	399,234	14%	3,309,335	3,778,584	12%
6245 Legal advertising	0	0	0	-	0	0	-	98	0	(98)	-	0	(98)	-	98	0	-
6250 Legal services	0	0	0	-	8,148	8,148	100%	203,905	0	(203,905)	-	48,413	(155,492)	-321%	203,905	0	-
6260 Consulting services	0	0	0	-	465	465	100%	11,972	0	(11,972)	-	35,047	23,075	66%	11,972	0	-
6265 Recruiting services	0	0	0	-	0	0	-	267	0	(267)	-	0	(267)	-	267	0	-
6270 Contracted Services	0	4,167	4,167	100%	0	0	-	7,236	37,500	30,264	81%	0	(7,236)	-	19,736	50,000	61%
6290 Commercial insurance	663	1,917	1,254	65%	2,271	1,608	71%	9,086	17,250	8,164	47%	20,359	11,274	55%	14,836	23,000	35%
Total Professional Services	305,395	337,353	31,958	9%	335,568	30,173	9%	2,612,037	2,906,097	294,060	10%	2,913,248	301,211	10%	3,561,024	3,855,084	8%
6400 Small equipment & tools	22	0	(22)	-	0	(22)	-	26,185	0	(26,185)	-	0	(26,185)	-	26,185	0	-
6405 Safety/hazardous materials	7	0	(7)	-	150	143	95%	14,008	0	(14,008)	-	150	(13,858)	-9239%	14,008	0	-
6410 Signage	0	0	0	-	0	0	-	22	0	(22)	-	0	(22)	-	22	0	-
6415 Clothing	0	0	0	-	175	175	100%	0	175	175	100%	175	175	100%	0	175	100%
6420 Janitorial supplies	0	0	0	-	0	0	-	734	0	(734)	-	0	(734)	-	734	0	-
6425 Operational supplies	112	0	(112)	-	0	(112)	-	6,202	0	(6,202)	-	0	(6,202)	-	6,202	0	-
6450 Fuel - Gas	35	0	(35)	-	0	(35)	-	1,758	0	(1,758)	-	0	(1,758)	-	1,758	0	-
6455 Fuel - Diesel	0	0	0	-	0	0	-	379	0	(379)	-	0	(379)	-	379	0	-
Total Operational Expense	176	0	(176)	-	325	149	46%	49,289	175	(49,114)	-28065%	325	(48,964)	-15066%	49,289	175	-28065%
6500 Repairs & maintenance equipment	0	0	0	-	0	0	-	6,944	0	(6,944)	-	0	(6,944)	-	6,944	0	-
6505 Repairs & maintenance vehicles	0	0	0	-	0	0	-	800	0	(800)	-	0	(800)	-	800	0	-
6510 Repairs & maintenance buildings	0	4,167	4,167	100%	0	0	-	407	37,500	37,093	99%	2,550	2,143	84%	12,907	50,000	74%
6515 Repairs & maintenance land improvements	0	8,333	8,333	100%	0	0	-	21,730	75,000	53,270	71%	39,076	17,346	44%	46,730	100,000	53%
6580 Permits	0	0	0	-	0	0	-	630	0	(630)	-	0	(630)	-	630	0	-
Total Repair and Maintenance	0	12,500	12,500	100%	0	0	-	30,511	112,500	81,989	73%	41,626	11,115	27%	68,011	150,000	55%
Total Goods & Services	306,850	350,532	43,682	12%	336,315	29,466	9%	2,706,677	3,026,081	319,405	11%	2,963,414	256,738	9%	3,696,254	4,015,659	8%
Total Expenses	318,456	360,766	42,310	12%	346,431	27,974	8%	2,816,584	3,122,574	305,990	10%	3,054,907	238,324	8%	3,841,271	4,147,261	7%
Operating Results	91,142	78,829	12,314	16%	72,616	18,526	26%	359,579	659,489	(299,911)	-45%	692,745	(333,167)	-48%	517,588	817,499	-37%

Financial Report - Actual vs. Budget
For Period Ending Mar 2019

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Adopted



Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Mar 2019				Mar 2018			Jul 2018 - Mar 2019				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Other Income & Expenses																	
Other Income																	
4480 Tax Credits	0	0	0	-	0	0	-	0	0	0	-	317,100	(317,100)	-100%	0	0	-
4520 Green Hill Debt Service	0	0	0	-	0	0	-	0	43,500	(43,500)	-100%	43,424	(43,424)	-100%	0	43,500	-100%
4805 Transfer - GF	0	0	0	-	0	0	-	523,682	0	523,682	-	0	523,682	-	523,682	0	-
4815 Transfer - RF	0	50,099	(50,099)	-100%	0	0	-	0	450,890	(450,890)	-100%	0	0	-	150,297	601,187	-75%
4905 Other	5,000	0	5,000	-	0	5,000	-	281,596	0	281,596	-	2,358	279,238	11840%	281,596	0	-
Total Other Income	5,000	50,099	(45,099)	-90%	0	5,000	-	805,279	494,390	310,888	63%	362,882	442,397	122%	955,575	644,687	48%
Other Expenses																	
Debt Services																	
7005 Principal repayment	0	0	0	-	0	0	-	322,173	322,173	0	0%	89,433	(232,740)	-260%	322,173	322,173	0%
7010 Interest payment	0	0	0	-	0	0	-	322,438	322,438	(0)	0%	31,496	(290,943)	-924%	322,438	322,438	0%
9005 Transfers - GF	0	0	0	-	0	0	-	902,500	0	(902,500)	-	0	(902,500)	-	902,500	0	-
8020 CIP Machinery & Equipment	0	0	0	-	0	0	-	13,000	0	(13,000)	-	0	(13,000)	-	13,000	0	-
Total Debt Services	0	0	0	-	0	0	-	1,560,111	644,611	(915,500)	-142%	120,929	(1,439,182)	-1190%	1,560,111	644,611	-142%
Total Other Expenses	0	0	0	-	0	0	-	1,560,111	644,611	(915,500)	-142%	120,929	(1,439,182)	-1190%	1,560,111	644,611	-142%
Net Other Income	5,000	50,099	(45,099)	-90%	0	5,000	-	(754,833)	(150,221)	(604,612)	402%	241,953	(996,786)	-412%	(604,536)	76	-795542%
Net Result	96,142	128,928	(32,785)	-25%	72,616	23,526	32%	(395,254)	509,268	(904,522)	-178%	934,699	(1,329,953)	-142%	(86,947)	817,575	-111%



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Anna Soderstrom, Chief Commercial Officer

DATE: May 13, 2019

SUBJECT: Commercial/ External Affairs/ Marketing Management Report

Commercial:

EA/BD staff are conducting market research in partnership with other port authorities to determine which ports charge a throughput for trucks fueling vessels at the marina complex, and if so, how those agreements are structured and an average rate. EA/BD staff have also reached out to other ports regarding pricing for commercial dock space.

Staff are working to create a framework to expedite follow through with leads. This will be managed by collecting and organizing information about Port property, permitting, anticipated costs, etc. The purpose of this project is to allow staff to respond to potential leads in a less time-consuming manner and house all pertinent information in a centralized location.

Marketing and Media:

EA/BD department is working with the Port Operations department to set up a drone framework, creating both internal and external policies for Port drone operations. Port staff will propose the external drone policy at the June Commission meeting. This process is still fluid as state and federal regulations for drone usage continue to change on a regular basis.

EA/BD department also worked with Port Operations to drone and document the Live Fire Training on the North Spit fish farm facility. A Port Perspective article for the website is planned to release in conjunction with the North Bay Fire District's article.

Port staff worked to spread awareness on safety around the Coos Bay Swing Span bridge reopening. Notices were passed out to all the businesses adjacent to the rail along Highway 101 and accompanied by a social media campaign on rail safety.

Port staff has completed evaluation of the direct economic impact one log ship and one wood chip ship have on the local economy. Further work and research needs to be done to find the indirect and induced impact forest product trade has to the region.

The Port was featured in the following publications:

- Coos Bay Bridge Reopens: http://www.pmmonlinenews.com/2019/05/coos-bay-bridge-reopens.html?utm_source=PMM+Online+050319&utm_campaign=PMM+Online&utm_medium=email
- Oyster Feed: https://theworldlink.com/community/bandon/entertainment/ahh-shucks-oyster-feed-is-april-in-charleston/article_875f33da-9e2b-5527-9917-c261794397f7.html
- Community Enhancement Plan: https://theworldlink.com/news/local/community-sponsors-work-toward-agreement-on-enterprise-zone/article_986d9a08-55b2-554d-949d-bd128b207a32.html
- Coos Bay Fishermen Brace for Impacts from Jordan Cove and Channel-Widening Projects: <https://www.opb.org/news/article/oregon-coos-bay-fishermen-brace-impact-jordan-cove-channel-widening-projects/>

Port Press Releases for the past month:

- Coos Bay Swing Span Bridge Reopens to Rail Traffic
- PSA: Coos Bay Rail Line Has Resumed Rail Activity South of the Coos Bay Swing Span Bridge

Grants:

Staff continue to work with federal and local authorities for grant management and reporting. This last month the Connect OR report was successfully submitted. Overall the reporting and reimbursement filing are working well.

Seven representatives from the U.S. Maritime Administration (MARAD) convened in Coos Bay May 8-10, 2019 for a kickoff meeting and site tour for the \$20 million BUILD grant that the Port received last year to support rehabilitation and replacement of 15 steel bridge structures along the Coos Bay Rail Line. This project includes the three swing span bridges along the line, the Vaughn Viaduct bridge, the Coalbank Slough Bridge, and a number of steel structures in the Wildcat Creek area.

Legislative Work:

With only two months left in the 2019 Oregon Legislative session, staff are ramping up efforts with Markee & Associates related to the lottery bond allocation for the final \$40 million allocation of funds to support the Coos Bay Channel Modification Project. The Lottery Bond bill typically passes at the end of session. Discussions with key decision makers are taking place on a regular basis to ensure that the project stays at the forefront.

Staff travelled to Salem in April to testify to the importance of the funding for the economy of Coos County and the State of Oregon, along with other panelists including Senator Arnie Roblan, Roseburg Forest Products and the Coos Bay Pilots Association.

Other noteworthy legislation that staff is actively monitoring and providing feedback on include:

- SB 695 – This bill was introduced through Senator Roblan’s office at the request of the Port to remove a \$1 million threshold in ORS 777 for ports seeking promissory notes. The

House voted on the bill on May 9, and it will go next to a Senate committee for hearing and discussion.

- SB927 – This bill would remove the rights of property owners to object to a historic designation in the State of Oregon. Multiple amendments to this bill have been proffered. Historical preservation advocates have brought forward suggested language which would decouple a TCP designation from Rule 5, which would result in the program being more honorific. However, concerns remain about what the impact would be on the TCP designation that has been proposed locally.
- Oil Train Legislation – This bill is still being debated in committee. There are various versions of this bill, which will require a contingency plan and proof of finances for a worst-case scenario spill. Funding for this bill to support additional staff time for DEQ and the State Fire Marshal continues to garner debate. Current discussions would tie funding to a charge to the petroleum product company, as well as an assessment per carload to the carrier.
- HB2908 Enterprise Zones – This bill would require businesses utilizing an enterprise zone to pay prevailing wage. The bill as it is currently drafted is unlikely to move forward. Currently, there is a \$20 million threshold that would trigger the obligation to pay prevailing wage. If the bill does pass, it is likely that this threshold will be raised significantly, to \$40 or \$50 million.
- Locomotive Engineers – This bill would require two engineers on board every locomotive. The Port expressed opposition to this bill, as it is not always operationally possible to man locomotives with two engineers. The bill has stagnated in committee, and the legislature has determined to conduct fact finding related to the proposed regulation in terms of how it has impacted the railroad industry in other states where similar legislation has been enacted.

Staff are working with Congressman DeFazio's office, requesting assistance in the permitting process with the United States Coast Guard for the Coalbank Slough bridge. The Coast Guard has been reluctant to remove the Coalbank Slough's designation as a navigable waterway, despite the fact that the bridge has been operating as a fixed span structure for approximately 40 years.

The U.S. Transportation and Infrastructure Committee passed Representative DeFazio's legislation, the Full Utilization of the Harbor Maintenance Trust (HMT) Fund Act (H.R. 2440) on May 8. This legislation would allow full use of HMT funds without dictating how the funds are used. The American Association of Port Authorities (AAPA) has a similar proposal that the Port does not support, as it prescribes an allocation method that is preferable to high use ports and could potentially result in less funding availability for the Port of Coos Bay.

Port staff continue to provide support to the Coos Concerned Property Owners (CCPO) grass roots effort to collect a simple majority of notarized opposition letters to the proposed Traditional Cultural Properties designation. Currently, the group has collected a total of 779 notarized opposition forms, which represents 73% of impacted property owners. The State Historic Preservation Office (SHPO) indicated that an 'overwhelming majority' would need to be collected in order to ensure that the proposal would not move forward, which was defined as 65% of total impacted property owners.

Outreach and Communications:

Port staff presented to the Bandon Rotary Club in April to provide an update on Port operations and projects. Staff also presented at the Maritime Commerce Club (Portland) annual State of the Ports breakfast. The event featured several ports of Oregon and Washington.

Port staff are scheduled to host a field trip group from the Medford area on May 16, 2019 at the Charleston Marina. Field trip attendees will learn about the local fishing industry, marine life, and tour the Marine Life Center.

Port staff participated in putting on the BACC Tourism Committee's annual Bay Area Brigade and CCEC's annual Charleston Oyster Feed. Both events were a great success with over 70 volunteers picking up trash along Highway 101 for the Bay Area Brigade and over \$5,000 earned for Charleston enhancement projects from the Oyster Feed.

EA/BD and Rail Operations department presented at the local driver's ed class on how to practice rail safety when driving, through the Operation Lifesaver Program.

Port staff presented at the BACC Wednesday Business Connection on April 24, 2019 as a sponsor, giving an update on Port projects.



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Port Project Managers

CC: Anna Soderstrom, Mike Dunning, Patrick Kerr, Megan Richardson

DATE: May 13, 2019

SUBJECT: Development Department Management Report

Coos Bay Rail Line:

Railroad Herbicide Application RFQ: This contract has been awarded to FERROSAFE, LLC of Zillah, WA. They are currently scheduled to begin Herbicide application the week of May 13, 2019.

Railroad Bridge Inspector Request For Qualifications: Following a Port Staff review of Qualified vendors; STANTEC had the highest score of the four vendors that submitted their qualification packages. Port Staff are currently in negotiations with STANTEC for their price proposal.

Reedsport Bridge – MP 740.84: The bent repair construction has been completed. Stantec has inspected and approved the repair. Bi-weekly monitoring has continued for the last month and continues to show no significant movement since the permanent repair has been completed. The final bridge monitoring will take place on June 28, 2019.

Coos Bay Swing Span Bridge Emergency Repairs MP 763.55: Repairs will be complete on or about May 8, 2019. The bridge has been turned and the stranded cars have been re-located to the North Spit for cleaning and return to rail service. CBRL bridge tenders have worked with Koppers the last two weeks to assist in the final repairs. On May 1, 2019 H&H held a Bridge Operation class. CBRL had five staff members attend, as well as Patrick Kerr and Rick Adamek.



Timber Bridge Repairs Project: Partney Construction has completed 37 of the 38 bridges in the contract at the time of this report. The final bridge is scheduled to be completed on the weekend of May 17-19, 2019. The Port signed Change Order #13 with SPC to repair one cap, replace two tapered shims, and regrade the north approach on the bridge at MP 712.90. This Change Order added \$2,404.00 to the contract amount.

Stantec Consulting Services was in the field April 18-19, 2019 to conduct “completion” inspections on the repaired bridges. The inspections showed some minor repair items and some significant clean up that still needs to be completed. Stantec will re-inspect on their next visit.

Tunnel Rehabilitation Phase 1.

Tunnel 15 (100% complete)

- Chipped existing shotcrete off steel sets and welded steel studs to the exposed sets, in preparation for drain mat, steel mesh and shotcrete.
- Chipping existing shotcrete from steel sets in preparation for steel mesh/drain mat/shotcrete in the southern end of tunnel 15.



LRL has successfully mobilized to the spur at Vaughn, just outside Noti. LRL has begun work at tunnel 13. Tunnel 13 and Tunnel 14 are currently at 0% complete.

SCHEDULE

Contract Time = 577 Days

NTP = April 30, 2018

Contract Final Completion = November 28, 2019

LRL's estimated completion date = July 9, 2019 per most recent Update

Estimated % Complete by Earned Value = 76% per McMillen Jacobs calculation

Estimated % Complete by Contract Time = 64% (368 Days / 577 Days)

Tunnel Rehabilitation Phase II.

The Port has received an extension from MARAD to rebid the project with some value engineering included with an additional 100 days of contract work time. Pre-qualification process has been conducted and reviewed by Port staff. Three contractors have been pre-qualified to bid on this project: Scott Partney Construction, Stacy & Witbeck, and Strider Construction. The ITB will be issued on Friday, May 17, 2019. Contract time based on the extension request from MARAD will be 443 days with a significant completion date of November 2020 and a close out date of March 2021.

Charleston:

Six of the new dock section hulls have been welded together and the ballast has been placed. Mike Dunning will inspect on Thursday, May 9, 2019.

The Grant agreement with the Oregon State Marine Board, and the sub-agreement with the Department of Fish and Wildlife have been signed. The Port is responsible for \$32,865.00. The ODFW is providing \$55,000.00, and Oregon State Marine Board is providing up to \$300,000.00. The replacement launch ramp docks project has been awarded to Topper Industries Inc from Woodland, Washington, for \$289,000.00. The Contractor has been issued a Notice to Proceed and the contract has been signed by the Port and is at Topper Ind. for approval and signature. Topper has ordered the hull and the extruded materials. The completed dock pods must be delivered to Charleston and be completely billed by June 30, 2019. The Charleston maintenance staff has until October 1, 2019 to remove the old and install the new dock sections.

Maritime Industrial:

Due to the focus on the ongoing railroad projects, the Development department has not progressed any projects in Maritime Operations since the August 13, 2018 report.

Admin:

Currently budgeting for Project Management fees to build a new Port Office.

2018 BUILD Grant:

Port staff met with MARAD staff and provided a tour of the rail bridges that are outlined in the 2018 BUILD Grant. Port Project Managers provided information concerning scope and schedule for the bridges outlined in the Grant request. Awards are expected to be announced in late October 2019.



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Mike Dunning, Director of Maritime Operations

DATE: May 13, 2019

SUBJECT: Port Operations Management Report

Channel Modification Project:

The USACE is working on their review of the 204/408 report that was submitted on April 16, 2019. They expect to have the review wrapped up no later than June 16, 2019. In an effort to consolidate comments, the team will submit one Dr. Checks comment to address each area of concern. Initial feedback from the Corps is that the report is well written. The final report and appendices totaled in excess of 3,800 pages.

David Miller and I went to Washington DC to meet with congressional staff, USACE Headquarters and Assistant Secretary of the Army's office. The purpose of this trip was to provide a face to face update on the project and schedule. There is a high awareness of this project in DC and it is being followed closely. During our meeting with ASA staff, they recommended that we meet on a quarterly basis moving forward. This will ensure that the decision makers are informed throughout the process.

Vessel Traffic and Information System:

The visit to VTS LA/Long Beach was extremely informative. Thomas and I met with Captain Kip Louttit (USCG, Retire), Reid Crispino (Executive Director Marine Exchange of Southern California) and OSC Robert (USCG General Manager). Staff provided an overview of the Marine Exchange's unique Public/Private partnership between the Coast Guard and Marine Exchange, and how that partnership along with the other vessel traffic service partners provides a cohesive network that controls over 4,500 vessel arrivals, departures and movements in one of the busiest ports in the United States. The Marine Exchange's VTS LA/LB controls traffic within 25 miles of Point Fermin and the outside anchorages and the Pilots, Los Angeles and Jacobsen Pilot service (Long Beach) control traffic inside the breakwaters. We also met with each of the Pilot services and visited the offices of the Los Angeles Pilot service. The collaborative efforts between services was impressive and seamless. The information gained from this visit will be instrumental in formulating our way ahead in establishing a VTIS in cooperation with Jordan Cove.

USCGC ORCAS Dock Sewer Line:

Tri-County Plumbing replaced the sewer line that led from shore to the check-valve at the CGC Orcas dock head. The replacement was necessary due to the lines age, ongoing maintenance issues and mounting repair costs. The line was upgraded from standard PVC pipe to HPDE and stainless fittings. This will not only increase the service life of the line but will provide a more durable option for preventing any potential leaks or ruptures.



Safety and Security:

The Fish Farm “Burn to Learn” project is nearly complete. Pacific Recycling was on site on Tuesday April 9, 2019 and removed the generator sets, pump motors, stainless steel grates and steel structure. North Bay Fire Department with assistance from Hauser Fire Department conducted the “Burn to Learn” on Saturday April 27, 2019 and four (4) buildings at the site were successfully burned. Fire Chief Aldrich (North Bay Fire Department) was extremely pleased with the exercise and the crews received valuable training in this collaborative effort. Pacific Recycling is scheduled to return on Tuesday May 14, 2019 and will use their excavator and large magnet to pick-up and remove all remaining metal that is on the ground after the burn. After Pacific Recycling has completed their sweep of the grounds, Port staff will proceed to remove any additional debris and fill-in the pit located at the pump station.



During the month of April, all Port staff except for Railroad personnel received CPR, AED and First Aid training as part of their annual training requirements. This training is completed in house by one of the Port's certified trainers. Railroad personnel will receive this training as schedules permit over the next several months.

Drone Policy and Safety Framework:

Staff is updating internal Drone Policy and safety checklist framework. As part of this update we are establishing internal user guidelines and establishing the potential for use of the Port's drone by other agencies within the local area, ie. Coos Bay Response Coop in the event of a major spill. We are also incorporating a safety checklist, maintenance plan and a risk assessment tool to ensure our drone program is in compliance with all FAA requirements.

M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Mike Dunning, Director of Maritime Operations

DATE: May 13, 2019

SUBJECT: Charleston Operations Management Report

Of the 443 moorage slips for the month of April we had 178 annuals, 25 semi-annuals, 53 monthlies and 134 transients. We sold over 109 tons of ice or \$8,200.00. Out of the 104 RV Park spaces, we had 54 check-ins for total sales of over \$13,425.00.

Dredging:

As part of our effort to train operators and ensure maintenance needs are met, the Port hired Ellicott Dredging to send a technician out to conduct a 360 inspection of the dredge. This provided a great opportunity for maintenance staff to walk through each component of the equipment and learn how to properly maintain and inspect it for operational readiness.



Photo: Slurry pump

Launch Ramp Floating Docks:

The ramp floats are under production at Toppers facility in Washington. One run of float hulls has been built, and ballast and decking are being installed. All three runs of floats are scheduled for delivery no later than June 30, 2019. Once the floats are received, staff will remove and dispose of the old floats and install the new ones.



Photos: New floating docks

Ice House:

The TXV valve on ice maker #2 has been replaced with a magnetic float switch and is working as expected. This new valve should provide long term reliable service over the previous configuration. When the TXV on ice maker #1 fails, staff intends on replacing it with the same type of valve.



Photos: New TXV valve on ice maker #2

Sea Basket:

We are nearing completion on the Sea Basket exterior make over. This work included paint and replacement of the metal valances.



New Shop:

Staff is working hard on transitioning into the new workshop. Preparations to move in include: installing necessary safety equipment, painting, organizing and inventorying supplies and equipment, and installing a larger roll up door.





M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Patrick Kerr, Director of Rail Operations

DATE: May 13, 2019

SUBJECT: Railroad Department Management Report

Operations:

CBRL handled 521 revenue car loadings for April 2019. April 2019 car loadings were below March 2019, by 27 cars and below by 89 cars from the 2018/2019 CBR forecasted monthly average of 610 cars. April 2019 was below April 2018 of 574 cars by 53 cars.

CBRL 2018/19 budget has 7,320 carloads at 610 per month. The estimated 2018/19 run rate using current carloads is about 4,938 cars, which is 2,382 cars or 33% below calendar yearly forecast budget. The 2018/19 monthly car loading average 493 cars remained the same over last month.

April 2019 monthly carloads of 521 fell below forecast due to RFP not shipping wood chips to North Bend diverting carloads to Medford for hog fuel. Another contributor to the lower car volume was due to GP's reduction in carloads due to impending mill closure along with a continued down-market environment.

Currently CBRL has 17 employees and 6 locomotives on property.

CBRL successfully tested and turned the Swing Span Bridge on April 24. On April 26, CBRL operated light power (1 locomotive) across the Swing Span Bridge to the Coos Bay yard where 33 rail cars were gathered, tested and pulled north across the bridge spotted at the customers facility for loading and outbound interchange.

Port staff attended the ASLRRRA (American Shortline and Regional Railroad Association) national conference meeting in Orlando, FL, that was well attended by Regional and shortline railroads, industry representatives, vendors and customers.

Port staff Patrick Kerr was appointed as the LaneACT Designated Rail Stakeholder at the LaneACT April meeting in Springfield. Port staff is the Designated Rail Stakeholder for Lane County as part of the LaneACT, as well as Designated Freight/Rail Representative for Douglas, Coos and Curry Counties for the SWACT, representing Rail in each county the Port/CBRL operates in.

Port staff and team continue to work on repair plans for the North Bend Swing Span bridge, Tunnel Phase I, Phase II and ongoing Port timber bridge rehab projects. Port staff continue to work on the Coos Bay yard track repair project for the reopening of the Swing Span bridge and service to the Coos Bay area.

Coos Bay Rail Line March 2019:

As of Tuesday, May 7, 2019 the CBRL is 21 days' injury free. The CBRL had 1 incident during the month of March.

Tunnel Project Phase 1:

- Entire contract percent complete: 64%
- Contract work is 100% complete at the following tunnel locations: 15, 16, 17, 18, 19, 20, and 21.
- Contractor wrapping up cleanup on the south end of the line preparing to mobilize equipment to Vaughn to start work at tunnel 13 and 14.

2018 Timber Bridge Repair Project:

For the month of April 2019, the following was accomplished:

- Bridge 20 is scheduled for the weekend of May 17 – 19, 2019 because of the need for a low tide to access the sill that needs replaced. The work had been scheduled for March, but the low tide that they wanted to use was too high due to the abnormal amount of rain.
- SPC expects to have all the work complete in May 2019.
- Gene Davis planning to perform a final inspection of this project in May 2019.

Swing Span Bridge MP-763.55:

For the month of April 2019, the following was accomplished:

- On April 24, 2019 the bridge was operated for the first time since the structural failure. The bridge was cycled a couple of times and added two 39' long and one 15' long piece of used rail at the south end of the bridge for balancing.
- On April 26, 2019 a locomotive was driven south across the bridge. The rail cars in the Coos Bay yard were assembled and the complete train was driven north and placed on the north spit property.
- The remainder of the jacking/shoring structures was removed, and the eye bars were heat shortened.

North Bend to Coos Bay Track Repair:

- 1,000 railroad cross ties purchased
- Tie plates, spikes, joint bars w/nuts and bolts and OTM
- Coos Bay yard switch components; replacement frogs, points, plates and ties to repair broken and worn infrastructure.
- Ballast
- Contracted labor worked with CBRL to install ties and repair track



Action Items

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: May 13, 2019

PROJECT TITLE: Vacation of Bay Street in Coos Bay, at Bay Street and South Front Street.

ACTION REQUESTED: Approval of City of Coos Bay request for Oregon International Port of Coos Bay’s consent to a Street Vacation of Bay Street, located at Bay Street and South Front Street.

BACKGROUND:

Per Oregon Revised Statutes 271.180 and 271.190, municipalities are required to seek approval from Ports and other adjoining property owners for proposed vacation of streets, alleys, and common or public places within 5,000 feet of the harbor or pier head lines of the Port. Port Policy Manual Section 13.6: Street Vacations in the Cities of Coos Bay and North Bend, states anything within 1,000 feet from the harbor and pier head lines requires Port Commission approval.

The City of Coos Bay submitted an application to vacate the unimproved portion of Bay Street, located at Bay Street and South Front Street (25-13-35CA). The application was filed on April 8, 2019. On April 16, 2019 the Coos Bay City Council voted to initiate the proposed vacation of “Bay Street” as allowed in CBMC 17-370.020. Prior to beginning the public process, the City is requesting the proposed vacation be added to the Port of Coos Bay, Board of Commissioners agenda for review (*As required by Resolution 90 91-14, Port must approve proposed vacations within 1,000 feet of the harbor and pierhead line of the Port*).

The vacation of the “Bay Street” right of way would benefit both the City and the abutting property owner in providing a lot of adequate size for potential commercial development. The City received notarized consent from State of Oregon Dept of State Lands on April 17, 2019 (owner of Tax Lot #9000). Port Staff has reviewed the area of the proposed street vacation and believes the street vacation action will not create a negative impact on rail or marine transportation infrastructure serving the Coos Bay harbor.

Prior to the City of Coos Bay taking any formal action on the proposed right-of-way, the Port’s Board of Commissioners must approve the vacation.

RECOMMENDED MOTION:

Approve the request for consent from the City of Coos Bay for a Street Vacation of Bay Street located at South Front Street and Bay Street, abutting the Coalbank Slough.



LAND USE DEVELOPMENT REVIEW APPLICATION

For Office Use Only

STAFF CONTACT	PROJECT No(s).
---------------	----------------

Type of Review (Please check all that apply):

- | | | |
|---|---|---|
| <input type="checkbox"/> Annexation
<input type="checkbox"/> Appeal and Review
<input type="checkbox"/> Architectural Design Review
<input type="checkbox"/> Conditional Use
<input type="checkbox"/> Cultural Resources
<input type="checkbox"/> Estuarine Use/Activities | <input type="checkbox"/> Home Occupation
<input type="checkbox"/> Legislative/Text Amendment
<input type="checkbox"/> Lot Line Adjustment
<input type="checkbox"/> Partition
<input type="checkbox"/> Planned Unit Development
<input type="checkbox"/> Site Plan Review | <input type="checkbox"/> Subdivision
<input type="checkbox"/> Temporary Use
<input checked="" type="checkbox"/> Vacation
<input type="checkbox"/> Variance
<input type="checkbox"/> Zone Change
<input type="checkbox"/> Other _____ |
|---|---|---|

**Site Location/Address: BAY STREET
 BETWEEN S. FRONT STREET THE COALBANK SLOUGH**

Assessor's Map No./Tax Lot(s): **25-13-35CA**

Zoning: **NO ZONE – PUBLIC RIGHT OF WAY**

Total Land Area: **APPROX. 20,000 SQUARE FEET**

Detailed Description of Proposal: THE ABUTTING PROPERTY (ON THE SOUTH SIDE OF THE RIGHT OF WAY) WOULD LIKE TO VACATE "BAY STREET" TO ENHANCE THE DEVELOPMENT POTENTIAL OF HIS COMMERCIAL PROPERTY. THE CITY OWNS A SMALL PARCEL OF LAND ON THE NORTH SIDE OF THE RIGHT OF WAY.

Applicant/Owner Name: CITY OF COOS BAY
(please print)
 Address: **500 CENTRAL AVENUE**
 City State Zip: **COOS BAY, OR 97420**

Phone:

Email:

Applicant's Representative: DEBBIE ERLER, PLANNER
(please print)
 Address: **500 CENTRAL AVENUE**
 City State Zip: **COOS BAY, OR 97420**

Phone: **541-269-1181 X 259**

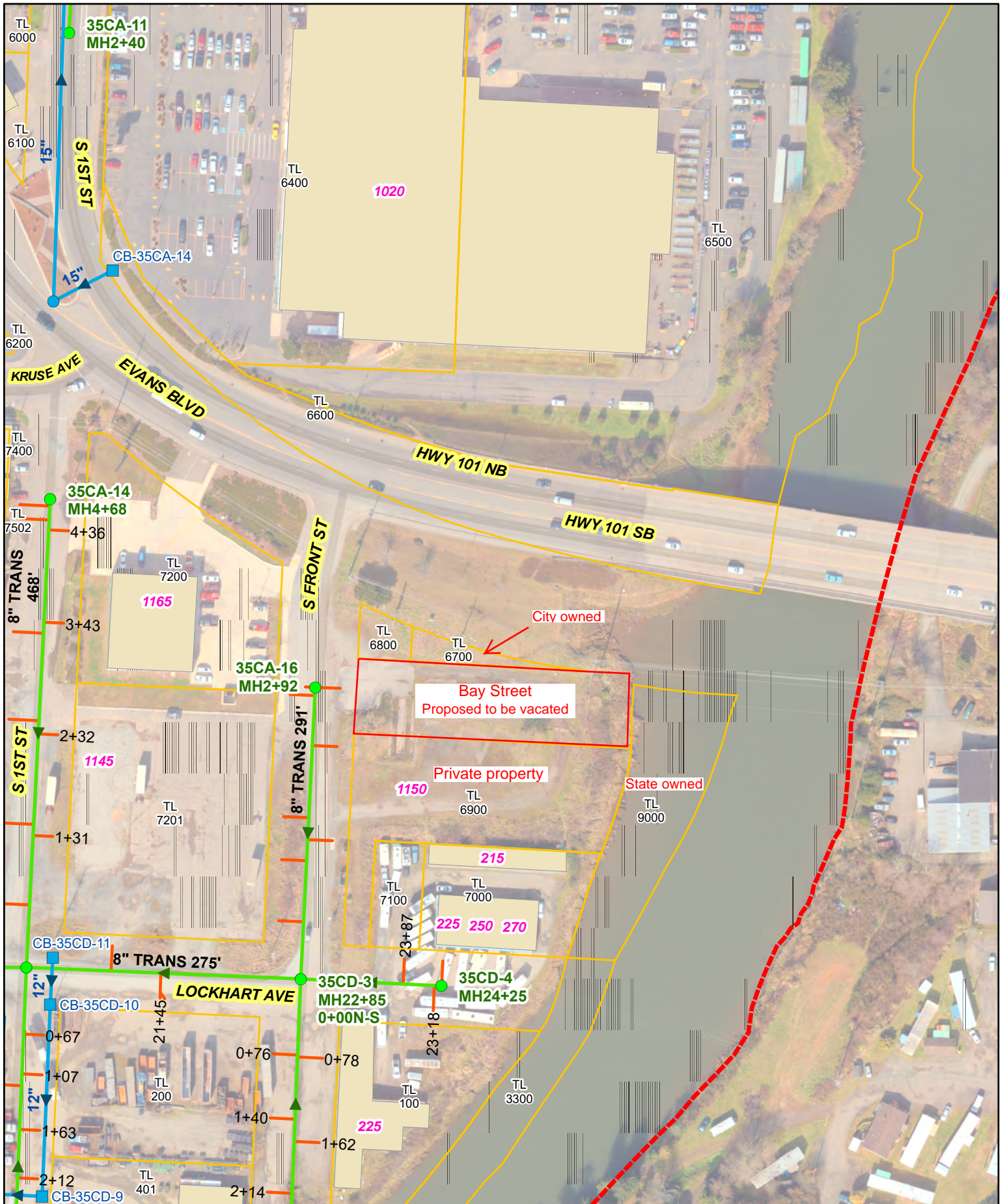
Email: **derler@coosbay**

1. Provide evidence that you are the owner or purchaser of the property or have the written permission of owner(s) to make an application.
2. Copy of the deed for the subject property.
3. Address the Decision Criteria or Goals/Standards outlined in the Coos Bay Municipal Code chapter(s) related to your request.
4. Additional information: Date construction is expected to begin; estimated completion date of the total project and of individual segments; and anticipated future development.
5. Type II requires three (3) **complete hard-copy sets** (single sided) of application & submitted documents must be included with this application. **One (1) complete set** of digital application materials must also be submitted electronically or on CD in Word format. Additional copies may be required as directed by the Coos Bay Director of Community Development.
6. Type III requires **Ten (10) complete hard-copy sets** (single sided) of application & submitted documents must be included with this application. **One (1) complete set** of digital application materials must also be submitted electronically or on CD in Word format. Additional copies may be required as directed by the Coos Bay Director of Community Development.

Per City of Coos Bay Resolution 17-03, a 5% Technology Fee will be assessed on all permit and plan review fees.

The undersigned property owner(s) hereby authorizes the filing of this application, and authorizes on site review by authorized staff. I hereby agree to comply with all code requirements applicable to my application. Acceptance of this application does not infer a complete submittal. All amendments to the Coos Bay Development Code and to other regulations adopted after the application is approved shall be enforced where applicable. Approved applications and subsequent development is not vested under the provisions in place at the time of the initial application.

	04-8-2019 Date		04-8-2019 Date
Applicant's signature		Owner's signature (required)	



Disclaimer:
 This document is produced using a Geographic Information System (GIS). The data contained herein is intended to be a graphical representation only and is by no means an official survey or legal interpretation thereof. The City of Coos Bay provides this data in good faith and makes no warranties, guarantees or representations of any kind, either expressed or implied, as to the content, accuracy, completeness or reliability of this data.

Image Date: 3/6/2018



Date: 1/16/2019

1 inch = 125 feet

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: May 13, 2019

PROJECT TITLE: Fuel Oil Delivery Throughput Charge Increase at Charleston Marina

ACTION REQUESTED: Commission approval to increase rates for delivery of fuel oil for fueling of vessels by truck at the Shipyard docks in the Charleston Marina.

BACKGROUND:

Resolution FY 05/06 – 6 establishes rules, regulation, rates, and fees for conducting private commercial business on Charleston Marina Complex Properties, including fuel delivery by truck to fuel vessels at the Charleston Shipyard. The existing rate is \$100 annually for a business license, and a throughput charge of \$0.01 per gallon of fuel distributed.

Port staff conducted market research, collecting data from other ports throughout the Pacific Northwest to determine if this rate is reflective of the market. Ten ports were surveyed and asked whether they allow vessel fueling by truck on port property. If so, they were asked if there was an associated throughput charge to do so, and the price per gallon. Half of the ports surveyed allowed vessel fueling by truck on port premises. The average price per gallon of those ports was between \$0.05 and \$0.06 per gallon.

Port staff recommends that trucks distributing fuel from the Charleston Marina have an up to date business license on file, and that the throughput rate for fuel distribution by truck be increased from \$0.01 per gallon to \$0.05 per gallon to mirror current market rates.

Monthly volumes will be tracked by a monthly fuel flowage report, in addition to copies of delivery tickets.

RECOMMENDED MOTION:

Approve the increase of rates for fuel oil delivery for the purpose of fueling vessels at the Charleston Marina from \$0.01 per gallon to \$0.05 per gallon.

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: May 13, 2019

PROJECT TITLE: Basin Café Long Term Lease Agreement

ACTION REQUESTED: Commission Approval of lease agreement for the Basin Cafe.

BACKGROUND:

Port staff were approached by Billy and Stacie Tessman, the owners of the Cape Café in Charleston, regarding the Basin Café facility. The Tessman's were interested in remodeling and leasing the Basin Café facility to open a pizza parlor on the bar side of the building, followed by remodeling and relocating the Cape Café to the diner side of the facility.

Port staff worked with the tenants to create a business plan and repair plan. The repair plan outlines work that will be completed by the tenants, as well as work that is required to be completed by a licensed contractor such as HVAC, Electrical, and Plumbing. Charleston staff are completing weekly inspections of the work being done to ensure that it is being done to code and Port standard. The lease requires that copies of all necessary permits and certifications are provided to the Port. Once the renovation of the bar side is complete, work will begin on the diner side of the building.

The Tessman's plan to open the pizza parlor later this summer and relocate the diner within the next year. All renovation costs are being paid by the tenant. In exchange for this investment, rent forgiveness will be given to the tenants for a period of 6 months for the bar side, and 12 months for the diner side. The initial term of the lease is one year, with ten (10) one year renewal terms.

The Basin Café had previously been vacant since 2008.

RECOMMENDED MOTION:

Approve Oregon International Port of Coos Bay executing a lease agreement with Bill and Stacie Tessman, dba Cape Café for the Basin Café facility in the Charleston Marina.

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: May 13, 2019

PROJECT TITLE: Russell Marine and Fuel Supply

ACTION REQUESTED: Commission Approval to enter long-term lease agreement with Russell Marine and Fuel Supply

BACKGROUND:

The owners of Russell Marine and Fuel Supply approached Port staff in 2018, requesting replacement of the five underground storage tanks on the premises of the leased facility. The existing tanks were dated, resulting in significant annual insurance premiums.

In conjunction with the tank replacement project, the Port worked with the tenants to develop an updated lease agreement. The previous agreement was insufficient with regard to reporting, insurance requirements, environmental best practices, and maintenance of Alaska Packer Road. The updated lease agreement also includes a throughput charge of \$0.02/gallon on fuel distributed from the fueling station. This charge was determined following market research of numerous other west coast ports pricing structure and best practices. The updated lease provides for a five year term, with two five-year renewals.

RECOMMENDED MOTION:

Approve Oregon International Port of Coos Bay entering into a long-term lease agreement with Russell Marine and Fuel Supply.

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: May 13, 2019

PROJECT TITLE: Coos Bay Power Squadron Lease Extension

ACTION REQUESTED: Commission Approval to amend Coos Bay Power Squadron lease agreement to extend the term of the lease for an additional year.

BACKGROUND:

The Coos Bay Power Squadron currently occupies the Port-owned facility located at 90436 Guano Rock Road in Charleston. The original lease between the Port and the Power Squadron was executed February 10, 1969 with a 25-year term. The second and current lease agreement was executed on September 21, 1990, also with a 25-year term, beginning on December 15, 1993. The current lease is scheduled to terminate on December 15, 2019.

In early 2018, the Power Squadron expressed an interest in staying in the building for an additional year, which was granted with a one-year extension.

The Power Squadron has again approached the Port for a second one-year extension.

The Power Squadron is a non-profit organization whose mission is to make the water a safer place through boating education, civic service, and fellowship. The Squadron assists participants in improving boating skills and knowledge with certified instructors.

The amended termination date of the lease will be December 15, 2020.

RECOMMENDED MOTION:

Approve Oregon International Port of Coos Bay executing an amendment to the lease agreement with the Coos Bay Power Squadron to extend the term of the lease by one year.

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: May 13, 2019

PROJECT TITLE: Clausen Oysters Tidelands Lease Assignment

ACTION REQUESTED: Commission Approval to enter long-term lease agreement with Seth Silverman and Patrick Glennon, dba Clausen Oysters, LLC

BACKGROUND:

In November of 2017, the Port entered into a long-term lease agreement with Clausen Oysters, LLC, which at the time was owned by a four-member partnership. The Partnership later dissolved and was reorganized with only two members remaining. The November 2017 lease included a throughput charge on the volume of oysters sold. Following the reorganization, the new ownership structure approached the Port regarding the throughput charge, indicating that their current harvesting methods would not allow them to accurately track volumes produced on Port owned property as opposed to other land holdings.

To address these concerns, Port staff developed an updated rental rate schedule, which increases the total annual rental rate by 20% every three years over the next nine-year period to increase rates to a level reflective of the market.

RECOMMENDED MOTION:

Approve Oregon International Port of Coos Bay entering into a long-term lease agreement with Seth Silverman and Patrick Glennon, dba Clausen Oysters, LLC.

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS
ACTION/DECISION REQUEST**

DATE: May 13, 2019

PROJECT TITLE: Professional Service Agreement for CBRL Railroad Bridge Inspection Services

ACTION REQUESTED: Approval for the Chief Executive Officer to enter into a contract for professional services for the CBRL Railroad Bridge Inspection program.

BACKGROUND:

In March 2019, Port staff prepared and released a Request for Qualifications (RFQ) for Professional Support Services for Coos Bay Rail Line Bridge Inspection Services. The scope of work focuses on annually inspecting all 121 bridges on the Coos Bay Rail Line and reporting those findings in a specified format for the Coos Bay Rail Line, Inc (CBRL) in association with the Oregon International Port of Coos Bay (OIPCB or Port), which is the owner of the Coos Bay Rail Line. As a Class III rail carrier operating solely in the state of Oregon, they are required to ensure the structural integrity of its bridges, culverts and tunnels that support railroad tracks.

The Bridge Management Program (BMP) was initiated to assist in the consistent application of sound inspection and infrastructure management practices. This BMP is a critical link in the prevention of bridge, culvert and tunnel (or their respective component) failures and assists in the protection of vital infrastructure investments. CBRL's commitment to safety had been illustrated by its accomplishment of bridge inspections to its bridges after re-instituting rail service in the Fall of 2011 and performing immediate and planned necessary bridge repair and/or replacement when field conditions warranted attention before legislation regulated those practices.

Continuing with its progressive approach toward safety, CBRL (via implementation of this BMP) will document its current inspection/repair/replacement procedure as well as its plan of on-going railroad bridge safety implementation procedures.

The BMP is CBRL's compliance with the Rail Safety Improvement Act of 2008, Section 417 passed by the 110th Congress on January 3, 2008. Refinements are set forth in the Federal Railroad Administration (FRA) Track Safety Standards, Appendix C, 49 CFR 237 – Bridge Safety Standards published in the Federal Register, dated September 13, 2010 as well as FRA Safety Advisory 2007-03 published in the Federal Register, dated September 11, 2007. Bridge safety inspection and infrastructure management practices required by the above-mentioned regulations were established to ensure that bridge owners (such as the CBRL) had in place, necessary, sufficient bridge inspection, repair and/or replacement procedures to prevent bridge failures.

The Port received four (4) statements of qualification. Responses consisted of a local Engineer/manager who would coordinate additional services through partnering team members. Each firm/team described the depth and quality of their knowledge and experience as it relates to CBRL's Bridge Inspection Program.

An evaluation team consisting of Port staff reviewed and rated each proposal and then selected the most qualified firm. Port staff is in negotiations with the highest scoring submitter for a detailed scope of work, breakdown of costs and project schedule.

However, if it appears that an agreement cannot be reached with the top submitter, staff may terminate those negotiations, reject the statement and then attempt to reach agreement with the second highest scoring submitter. In any case, staff believes terms can be reached with one of the top two submitters. Time is of the essence due to the priority nature of this project.

RECOMMENDED MOTION:

Approval of professional support services for the Coos Bay Rail Line Bridge Inspection Program project with authority for the Chief Executive Officer to enter into a contract for said services upon mutual agreement of scopes, costs and fees, and contract terms and conditions with the top scoring submitter, or if terms cannot be agreed upon, with the second highest scoring submitter provided such agreement can be reached.

Other

Informational Items

Coos Bay Rail Line serving western Lane, western Douglas and Coos Counties in Southwest Oregon Owned and Operated by the Oregon International Port of Coos Bay, Operations by the Coos Bay Rail Line Inc.

Monthly Revenue Car Loads and Equivalent Highway Truck Loads / 2015 - 2019

One (1) revenue car load = 3.3 highway truck loads

Month	2015		2016		2017		2018		2019	
	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads
Jan	633	2,088.9	594	1,960.2	528	1,742.4	580	1,914.0	611	2,016.30
Feb	609	2,009.7	691	2,280.3	520	1,716.0	618	2,039.4	465	1,534.50
March	685	2,260.5	678	2,237.4	536	1,768.8	627	2,069.1	548	1,808.40
April	636	2,098.8	618	2,039.4	582	1,920.6	574	1,894.2	521	1,719.30
May	446	1,471.8	646	2,131.8	727	2,399.1	623	2,055.9		-
June	644	2,225.2	653	2,154.9	721	2,379.3	594	1,960.2		-
July	693	2,286.9	529	1,745.7	593	1,956.9	602	1,986.6		-
Aug	573	1,890.9	645	2,128.5	601	1,983.3	602	1,986.6		-
Sept	555	1,831.5	607	2,003.1	615	2,029.5	472	1,557.6		-
Oct	662	2,184.6	682	2,250.6	616	2,032.8	469	1,547.7		-
Nov	530	1,749.0	514	1,696.2	565	1,864.5	268	884.4		-
Dec	675	2,227.5	594	1,960.2	569	1,877.7	399	1,316.7		-
Annual	7,341	24,225.30	7,435	24,535.50	7,173	23,670.90	6,428	21,212.40	2,145.00	7,078.50

Start up: 2011 4th Quarter / Oct – Dec: 194 railcar loads / 640.2 equivalent truck loads

2012 Full Year: 2,480 railcar loads / 8,184.0 equivalent truck loads.

2013 Full Year: 4,845 railcar loads / 15,988.5 equivalent truck loads.

The Coos Bay rail line Owned and Operated by the Oregon International Port of Coos Bay, Operations by the Coos Bay Rail Line Inc.

Coos Bay Rail Line-CBRL operates at the U.S. shortline railroad industry standard of 286,000 lbs/143 short tons (weight of car plus commodity weight) per loaded revenue car. The majority of cars currently moving on the rail line weigh 66,000 to 86,000 lbs/33 to 43 short tons, resulting in a carrying capacity of 200,000 to 220,000 lbs/100 to 110 short tons.

Using 200,000 lbs/100 short tons as an average weight of commodity per rail car, the tonnage figures for the years 2011 through year to date 2019 are as follows:

2011-2013:	7,519	revenue car loads =	751,900	short tons
2014:	7,509	revenue car loads =	750,900	short tons
2015:	7,341	revenue car loads =	734,100	short tons
2016:	7,435	revenue car loads =	743,500	short tons
2017:	7,173	revenue car loads =	717,300	short tons
2018:	6,428	revenue car loads =	642,800	short tons
2019:	2,145	revenue car loads =	214,500	Short Tons

*The Coos Bay rail line was embargoed by the previous owner/operator in September 2007. The Port acquired the 111-miles of the line owned by RailAmerica, Inc. in spring 2009 through an order from the U.S. Surface Transportation Board at the completion of a Feeder Line Application process initiated in July 2008. The Port acquired the Union Pacific (UP) Railroad owned 23-mile section of the line through a negotiated agreement with UP in late December 2010.

Coos Bay Rail Line-CBRL 21 days of injury-free as of March 7, 2019!



RECEIVED

APR 03 2019

PORT OF COOS BAY

"Ensuring a Future For Our Past"

March 23, 2019

John Burns
The Port of Coos Bay
125 Central Ave. Suite 100
Coos Bay, OR 97420

John,

Thank you for your help and support in arranging the transportation of the Fairbanks-Morse 80 HP motor. We appreciate all the time and effort it took to transport this unique piece of history.

It takes a whole community to support and build our rail/logging museum. Each week we get new parts and pieces in for our historical displays

Thank you,

501 (c) 3 Number 93-0801714

Respectfully,

Dick Jamsgard,
Manager

Oregon Coast Historical Railway
766 South First Street, Coos Bay, OR 97420

**OREGON INTERNATIONAL PORT OF COOS BAY
CHARLESTON MARINA ADVISORY COMMITTEE MEETING
12:00 p.m., Tuesday, April 30, 2019
Charleston Marina RV Park, Recreation Room**

DRAFT MINUTES

ATTENDANCE

Advisory Members:

Lou Leberti; Kyle Cox; and Margery Whitmer.

Port Staff:

John Burns, Chief Executive Officer; Lanelle Comstock, Chief Administrative Officer; Megan Richardson, Director of Finance; Chris Cranford, Maintenance Foreman; Cheryl Charitar, Charleston Office Administrator; Mike Stonesifer, Maintenance Manager; and Krystal Moffett, Administrative Assistant.

Guests:

Brandon Collura; Ed Fleming; Steve Wilson; Paul Merz; John Payne; and Kathleen Hornstuen.

1. CALL MEETING TO ORDER

Lou Leberti called the meeting to order at 12:05 p.m.

2. INTRODUCTION OF GUESTS AND PORT STAFF

3. REVIEW AND APPROVAL OF MEETING MINUTES

A. Approval of April 18, 2018 and July 19, 2018 Meeting Minutes.

A quorum was not present to vote.

John Burns stated Port staff had reached out to members of the Charleston Advisory Committee who were non-responsive to meeting planning requests and others who have left the area. Mr. Burns asked if Committee members had any suggestions of possible new Committee members to please share them. Margery Whitmer recommended the new owners of Betty Kay Charters. Lou Leberti stated that Committee member Nick Nylander is retired but still in the area, perhaps only reachable by cell phone and not email. Mr. Leberti asked if any of the commercial fishing fleet might be interested. Paul Merz stated that he was on the committee when it was first formed, then there was a process to formally elect people and he was not able to make that meeting. Mr. Merz stated that he is currently on four other boards and consulting to the Oregon Salmon Commission and does not have the time to commit. Mr. Leberti asked for an update on the salmon fishing season. Mr. Merz shared there will be a season as far as time on the water, but the predictions are not good. It's too early for reports yet on the albacore season.

4. FINANCIAL DATA REVIEW

Director of Finance and Accounting, Megan Richardson, reviewed the financial data for Charleston Operations. The last page of the packet showed actual data for the start of the year through March. The operating income was \$1.5 million, slightly short but on track. Personnel expenses were planned at \$1.06 million against an actual of \$830K. That is short due to empty positions in Charleston, including the Harbormaster, a Project Manager, and a security position. For other expenses in the Marina, actual was \$632K against a plan of \$757K. Some repairs and maintenance are not being done right now to focus on capital projects, with the ice dock and the piling replacements. For the total Charleston operating result, there is a surplus of \$74K against a planned deficit of \$273K, resulting in a net deficit of \$151K against a planned deficit of \$532K. One item that has not been posted yet is the billing for dredging services this year. That will result in \$240K better than plan, as opposed to \$380K better than plan.

Ed Fleming asked what accounts for the difference in the Operating Results and Net Results. Ms. Richardson stated that capital projects are included in the net results but not operating. Mr. Fleming asked what is included in those projects. Ms. Richardson stated it includes the piling replacement, the work on the ice dock fenders, and dredging. Ms. Richardson stated the operating expenses includes all regular repairs and maintenance and day to day operation costs.

5. PROPOSED CHARLESTON MARINA 2019/20 RATE SCHEDULE

Mr. Burns moved the meeting along to discussion of the proposed rate schedule. As every year, Port staff surveyed similar marinas to compare rates. Looking at where Charleston is compared to these other facilities, the Port does not want to be the most expensive marina on the coast, but also needs to generate enough income to ensure viability and cover operating expenses and capital improvement. Mr. Burns stated that Port staff recommends increasing the annual moorage rates with just a CPI increase of 1.5%. Ms. Richardson stated the CPI index is done nationally, and that number is also used for personnel increases. Steve Wilson asked which index was used and whether that index accounted for rural or more urban/metro communities. Mr. Fleming stated the west coast regional number is not representative of the Coos Bay economy, as this has been a depressed area for many years. Mr. Burns stated that a specific CPI for Coos Bay is not available and is generally tied in with the state. Mr. Burns stated the Port is trying to keep up with inflation and suggests raising the rates based on CPI due to the increased cost of goods and services. If the CPI being used is not an accurate reflection of the area and it makes sense to adjust otherwise, that will be looked at.

The monthly and daily rates are significantly lower than other ports; recommendations were made to make significant increases but that was deemed too much of a hit for customers. The rates for monthlies and dailies will be increased by 10%, which will place the Marina in the area of what it needs to sustain the viability of the Marina. Mr. Burns stated that semi-annuals will be increased same as the annuals, only a CPI of 1.5%.

Mr. Leberti asked if water and electric are all-inclusive in the rates. Mr. Burns confirmed. Mr. Leberti asked if the Port will be getting new meter heads. Mike Stonesifer stated new pedestals are coming in, about 10-20 per year depending on the budget and those most in need are being replaced first. The new pedestals being purchased are non-metered and built out of stainless steel rather than PVC plastic, so they have been holding up much better.

Mr. Merz stated this process of rate increases was initiated two years ago, and he has been paying annual moorage in Charleston at \$2,970 per year. In Newport it would be \$2,300 and Astoria would be \$2,000; nearly \$1,000 difference annual. Mr. Merz stated those are the only two other ports on the coast that have significantly similar facilities. Mr. Burns stated that Newport and Astoria were surveyed for the rate comparison. Mr. Merz stated Astoria has a separate rate for electricity and it is not required to purchase; here he is paying for electricity he doesn't use. Mr. Merz stated rates had been increased previously to cover the cost of deferred maintenance, but he doesn't see that maintenance being done. Mr. Merz shared his disappointment in the proposal to raise rates; he stated he compared rates online yesterday and believes Charleston to be too high. Mr. Merz stated he had hoped the rates would be decreased to be more in-line with other ports on the coast. Mr. Burns stated that comparison is done based on the entirety of usage in the facility and the Port understands that some people end up paying for more than what they use. Kathleen Hornstuen asked if it was possible to have an area where electric and water were not included and the rate was lower, similar to what campgrounds do. Mr. Merz stated the docks would have to be configured differently. Mr. Merz spoke of the price difference in selling fish in Newport; Coos Bay is not as close to the metro areas and more isolated, so it is harder to get the same prices. Mr. Burns stated that being isolated as such, the cost of materials and services are higher. Many of the maintenance and repairs needed in the facility cost more, due to geographic isolation. An example being the recent ice plant repairs; the contractor came from Portland.

Mr. Merz spoke of being a small business owner and doing much of his own maintenance work; there are some in the community that could do the work but are not able to because of the business licensing requirement. Mr. Burns stated that requirement was placed on hold, until there was a much larger discussion due to multiple concerns.

Mr. Leberti asked if there was any more discussion on the rate increase; there was none. Mr. Leberti confirmed this information will be presented at the upcoming Port budget committee meeting.

6. NEW ISSUES/PROJECTS

Mr. Stonesifer stated Port staff recently had work done on ice maker #2 to repair the expansion valve. It was converted to a magnetic float switch, which is more dependable. The work required extra welding and a pipefitter to come from Portland. Mr. Stonesifer stated a brand new unit of deck boards was received, and Port staff will begin replacing decking on the ice pier. There are also some dock rods on the way for finger repair. Maintenance staff will be moving into a new shop; work is ongoing around more important issues. Mr. Stonesifer stated the move should free up the current space to be rented out.

Work was just completed on the new floating dock in front of the ice plant. The fenders were specially built and will be a big improvement when tying up in the dark or inclement weather. Mr. Leberti stated the shrimp season is on hold right now.

Mr. Stonesifer stated that new boarding floats will be installed for the launch ramp in early summer. The old floats will be removed and replaced one at a time. Mr. Leberti asked if those could be held and installed in the winter. Mr. Burns stated this project is being funded by the Oregon State Marine Board and ODFW and needs to be completed by the end of the fiscal year. This is close to a \$400,000 project and the Port is fortunate that the state is covering most of that cost. Mr. Stonesifer stated that staff will aim to work around events to minimize disruption and will only close one lane at a time. Mr. Fleming asked about restrictions on the use of the new floats, as stated at the last Commission meeting. There is no commercial usage allowed, so those that load and unload equipment will likely have to utilize the shipyard. Mr. Fleming asked if this would affect independent charter boats launching. Mr. Stonesifer

stated that is unknown. Mr. Leberti asked if there is local representation on the Marine Board and shared that he would be willing to speak to the Board regarding the loading and unloading of nets from the launch ramp docks. Mr. Stonesifer stated the new boarding floats are made of aluminum hulls with concrete ballast; they are zinced and will be pulled out once a year to be cleaned and inspected.

7. ROUNDTABLE DISCUSSION ON FACILITIES MAINTENANCE NEEDS

Ms. Hornstuen asked whether it would be possible to put tires around the pilings where fishermen are having trouble making turns, so as not to damage the dock or boats. Mr. Stonesifer stated the only problem would be if the tires sink in the bay. Mr. Burns stated that staff will look into it.

Mr. Fleming asked for an update regarding the dredging. Mr. Burns stated that as of right now the next port to utilize the dredge will be the Port of Siuslaw; they have about 11,000 CY to be moved. If that is the only port to utilize the dredge, then afterwards work can continue in the Charleston Marina. Mr. Stonesifer stated the problem with dredging in Charleston is the distance the material needs to be pumped. Without a booster pump, the dredge is not capable of reaching the distance needed, especially in the Outer Basin. Mr. Burns stated that staff has recommended to the State to buy a booster pump; Charleston is not the only marina in need. Mr. Fleming asked if it was time to consider clamshell dredging. Mr. Burns stated the cost of clamshell dredging is high, but it is always considered. Mr. Burns stated that it would likely be difficult this summer, the Corps will be dredging in the Upper Bay this year, then the GMA Garnet and GP facilities will be looking at utilizing that contractor to do their docks. If that's the case, there likely will not be time left in the season for Charleston.

Mr. Fleming stated there are pilings on E dock that are not attached to the docks. The rings have broken. Mr. Fleming stated his concern with a fairly large fishing vessel at the end of that dock. Cheryl Charitar stated Port staff are looking to move them, possibly to the DWF dock. Mr. Stonesifer stated the pilings need to be fixed, and the vessel will need to be moved. Ms. Charitar stated there are not many slips that can accommodate the larger vessels.

Mr. Fleming stated there is an electrical pedestal missing a lid on the dock just past the Fisherman's Wharf. Mr. Stonesifer stated staff would look into it. Ms. Hornstuen stated there have been complaints about missing bolts on the tie-downs at D dock. Mr. Stonesifer stated that any missing bolts will be replaced as soon as possible.

8. PUBLIC COMMENT

Ms. Hornstuen thanked the Port and the Marina for help with the recent Oyster Feed and also the upcoming Blessing of the Fleet on Memorial Day. Mr. Fleming thanked the Port for installing the more aggressive non-skid pattern on the D and E ramp. Mr. Fleming asked when the Marina would be getting Wi-fi for customers. Mr. Burns stated the Port is looking into funding, so the timeline is unknown.

Mr. Fleming asked about the restructuring of the railroad and how that might affect the Marina. Mr. Burns stated that the railroad operating company was set up as a non-profit because the Port is also non-profit; it was the legal way to separate the entities. The railroad operating company falls under the jurisdiction of the Port while keeping the employees separate; this is due to railroad employees falling under the Railroad Retirement Board and the Federal Employee Liability Act. There is no money being taken from Charleston and diverted to the Railroad.

Mr. Fleming asked about the cost of fixing the swing span bridge effecting projects planned for Charleston. Mr. Burns stated those repairs were all paid for with grant money that was specifically earmarked for the railroad. Mr. Burns stated that prior to November of 2018, the Port owned the infrastructure of the railroad including the rail, ties, bridges, and tunnels. It had been subcontracted to a third party to operate the trains; that is the only change.

Ms. Hornstuen asked whether the grant to replace the wooden benches was successful. Mr. Burns stated the Port has not heard but is optimistic.

Mr. Wilson asked that the Port do more research into the CPI index being used, to ensure that a metro or urban CPI is not being used. Mr. Burns stated that staff will do that. Mr. Leberti suggested something more specific might be available from the unemployment office.

9. COMMITTEE COMMENT

Ms. Whitmer shared that the Betty Kay charter boat is under new ownership out of Ft. Bragg. The Betty Kay charter business is under new ownership of Kurt and Gayleen Smith, running the Shamrock and the Sea Blaze. Mr. Leberti shared appreciation for the long-running charter boat operation within the Port.

Mr. Leberti commented that members need to be more involved with the committee. Mr. Burns stated Port staff will work on that.

Mr. Leberti shared concern that the railroad not detract from the asset that is the Charleston Marina. Mr. Fleming also shared concern that the railroad could become a liability. Mr. Leberti stated the railroad is important to the local economy, as evidenced by the recent GP mill closure. Mr. Burns spoke of the increased cost associated with the swing span bridge closure but stated that was not the only factor in the closure as there are other GP mills being closed in other states.

10. NEXT MEETING DATE

The next Charleston Marina Advisory Committee Meeting is scheduled for Wednesday, July 17, 2019 at 12:00 p.m.

11. ADJOURN

Lou Leberti adjourned the meeting at 1:06 p.m.