

**OREGON INTERNATIONAL PORT OF COOS BAY
BOARD OF COMMISSIONERS**

January 2021 Management Reports

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M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Lanelle Comstock, Chief Administrative Officer
DATE: January 13, 2021
SUBJECT: Administrative Services Management Report

Upcoming Scheduled Meetings and Events:

- Port/Marina/Rail Offices Closed: Martin Luther King Day - Monday, January 18
- January Regular Commission Meeting: Cancelled
- February Regular Commission Meeting: Tuesday, February 16, 3:00 pm

ILWU Local 12 Collective Bargaining Agreement Negotiations:

After a little over two months of negotiations with the International Longshoremen's & Warehousemen's Union (ILWU) Local 12, we have successfully finalized renewal of the Collective Bargaining Agreement (CBA) between the Port of Coos Bay and the ILWU, Maintenance, Repair and Security Workers. The current CBA is in effect January 1, 2021 through December 31, 2025.

SDAO 2021 Annual Conference:

Registration is now open for the Special District Association of Oregon's 2021 VIRTUAL Annual Conference. This year's conference is FREE and is scheduled for February 3 & 4, 2021. The conference includes many educational sessions for Board Members and staff, as well a Port Caucus meeting, which provides an opportunity to learn and discuss current legislative issues. Sessions that may be intriguing to Board members include:

- Basic Strategic Planning, Roadmap for your District's Future
- Port Caucus Meeting
- Legislative Summary
- Advanced Board Skills: Choosing Collaboration and Clarity Over Chaos

[The Conference Brochure, with full schedule and registration links, can be found here.](#) Please let me know if you are interested in attending any courses and need assistance with registering.

Local Budget Law Training:

The Oregon Department of Revenue is offering free, virtual, training sessions on Local Budget Law. These free training sessions are for governing body members, budget committee members, finance directors, administrators, and budget officers who participate in the budget process. The training is divided into four different classes, focused on local budget law basics and state property tax laws, related to the four phases of the budget process:

- Proposing the Budget – how to build a district budget including estimating property taxes, resources vs requirements, types of funds, and budget organization.
- Approving the Budget – putting together a budget committee, the budget committee meeting, and the process for revising and approving the budget.
- Adopting the Budget – the governing body’s hearing on the budget, making changes to the approved budget, and budget resolutions adopting the budget.
- Changes after Budget Adoption – changes that can be made after the budget has been adopted including supplemental budgets, emergency provisions, and exceptions to local budget law.

All sessions are held virtually via Zoom, registration is required, and classes are filling up fast! Session dates and times along with links to register are found on the Department of Revenue’s [Local Budget Law webpage](#).

Maritime Insurance Renewal: The Port has renewed the following Maritime insurance policies for the 2021 calendar year:

Insurance Policy (Maritime)	Covered Risks	Expiring Annual Premium	Renewal Annual Premium
Dredge Operations	Errors & Omissions Liability, Commercial Pollution Liability for dredge activities	\$17,911.48	\$14,225.61
Maritime Protection, Indemnity & Hull	Liability & Physical Damage for scheduled watercraft	\$36,026.00	\$35,481.00
Excess Maritime Protection, Indemnity & Hull Coverage	Excess Liability & Physical Damage for scheduled watercraft	\$12,000.00	\$15,000.00
Vessel Pollution	Pollution Liability Indemnity for scheduled vessels	\$2,650.00	\$2,650.00
		\$68,587.48	\$67,356.61

Property & Liability Insurance Renewal: The Port has renewed Property and Liability Insurance for the 2021 calendar year with Special Districts Insurance Services. The 2021 annual premium has increased from \$114,658.00 to \$130,984.00. The increase is partially due to an increase in our loss ratio (to 890.62%) primarily due to the large loss sustained from the Ice Plant fire, and additional vehicles and equipment were purchased throughout the previous year and added to the insured property schedule. Because the Port signed a 2-year Rate Lock Agreement with SDIS last year, the renewal rates stayed below the actual reinsurance increase that the SDIS trust sustained this year. This premium also reflects the 10% (\$14,904) credit received for completing the 2020 SDIS Best Practices Program, and the Port will also receive an \$8,062 Longevity Credit from SDIS in February.



M E M O R A N D U M

TO: John Burns, Chief Executive Officer
FROM: Megan Richardson, Director of Finance
DATE: January 13, 2021
SUBJECT: Accounting & Finance Management Report

We hereby present November and November Year-to-Date [05 months] financial results for the Port.

Operating Revenue:

Total operating revenues were \$200K which was \$15K less than budget. All departments reported revenues that fell below budget this period except Administration and External Affairs. Port Ops fell below budgeted revenues due to the timing of property agreements which are allocated evenly across twelve months. For the property agreements that are monthly they are right on budget. The “loss” will be made up when those annual agreements are due. Rail revenue fell \$6K short this period but had one more car movement than November 2019. The shortfall has to do with the unknown variable when budgeting because it is estimated which zone cars will be moved from on the rail line, which affects the value of that move. Charleston fell short of plan by \$3K this month but are still better than plan year to date. This surplus is related to moorage, as we are reporting losses for ice sales and shipyard activity. Annual and semi-annual moorage continue to be greater than budget while monthly and transient moorage has decreased. This increases overall moorage revenue \$59K greater than we have budgeted for these first five months. Annual and semi-annual will eventually even out and Monthly moorage will likely be impacted in future periods.

Operating Expense:

Operating expenses totaled \$271K, which was \$104K less than budget. All departments remained within budget this month except External Affairs. External Affairs has a small budget, and it is mostly allocated evenly across twelve months. The overage is due to advertising costs and they remain in budget year to date. Charleston remains focused on completing dredging during this time and this will account for the majority of underspending in repairs and maintenance. It is expected repairs and maintenance will show in future periods when maintenance staff has completed dredging and is able to return their focus to the Marina.

Operating Result:

The Port ended November with a \$71K deficit against a planned deficit of \$161K which is better than plan by \$90K. All departments performed better than plan except for External Affairs and Port Ops.

Other Income & Expense:

Total other revenues totaled \$1.65 Million, which is greater than budget by \$261K. The funds greater than budget are property taxes that we budgeted to receive in December. Next month we will see a shortfall in the property tax line due to the timing of this payment. Other expenses totaled \$846K in November, which was \$465K less than plan. The underspending of other expenses is related to Debt Service and Capital Outlays. The Debt Service was budgeted to include principal payments for the Ice Plant Loan. We have not closed the loan and we were only subject to interest on the amount that had been disbursed to date. Capital Outlay is due to timing of the projects.

Net Result & Year to Date:

November net result amounted to gain of \$740K compared to a budgeted net loss of \$76K resulting in a \$816K positive variance. Year to date net result amounted to a gain of \$621K compared to a budgeted loss of \$794K resulting in a positive variance of \$1.4 Million. This variance underscores the importance of achieving a strong topline, in addition to managing operating expenses well.

Other Comments:

The total cash balances in all bank accounts at December month end were \$5,544,594.02 which is a decrease of \$14K from November, with interest earnings of \$2,139.38. No interest was earned in the money market account because the balance has been managed to meet the required minimum for banking fees and cashflow needs. The Local Government Investment Pool (LGIP) interest rate remained at 0.75% pa.

The Finance Department is wrapping up the Audit and will have a draft by month end. We filed an extension with the State of Oregon to extend our due date to January 31, 2021. This was an unwanted path but missing critical staff members from the finance department this year during the audit prep and field work made this year challenging.

Once the audit is complete Finance will focus on prepping for budget. Some members of the management team are proactively looking forward to next year and already making information requests to prepare for the upcoming budget work.

Financial Report - Actual vs. Budget - General Fund
For Period Ending Nov 2020



		Current Period				Same Month Last Year			Year to Date				Year End					
		Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD			Jul 2020 - Jun 2021		
		Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
1	Operating Income																	
2	Administration	1,370	1,360	10	1%	1,360	10	1%	6,809	6,800	9	0%	6,799	10	0%	25,045	25,036	0%
3	External Affairs	50	33	17	50%	30	20	67%	115	167	(52)	(31%)	428	(313)	(73%)	348	400	(13%)
5	Port Operations	15,024	20,411	(5,386)	(26%)	61,209	(46,185)	(75%)	76,743	102,053	(25,309)	(25%)	308,048	(231,305)	(75%)	219,617	244,926	(10%)
6	Railroad Operations	53,031	59,051	(6,020)	(10%)	51,922	1,108	2%	347,819	368,570	(20,751)	(6%)	326,080	21,739	7%	859,658	880,410	(2%)
8	Charleston Operations																	
9	Building & Dock Leases	22,822	18,333	4,489	24%	16,159	6,664	41%	91,585	91,667	(81)	(0%)	79,368	12,217	15%	219,919	220,000	(0%)
11	Marina	63,371	44,897	18,474	41%	76,612	(13,241)	(17%)	466,281	403,592	62,688	16%	475,774	(9,494)	(2%)	1,090,348	1,027,660	6%
12	Shipyards	24,087	21,050	3,037	14%	21,362	2,725	13%	108,913	105,250	3,663	3%	95,250	13,663	14%	256,263	252,600	1%
13	RV Park	15,983	14,042	1,941	14%	12,886	3,097	24%	218,324	205,177	13,148	6%	197,217	21,107	11%	350,648	337,500	4%
14	Ice Plant	2,139	30,037	(27,898)	(93%)	3,013	(874)	(29%)	15,955	90,110	(74,155)	(82%)	145,510	(129,556)	(89%)	226,210	300,365	(25%)
16	Travel Lift	2,009	5,000	(2,992)	(60%)	1,870	139	7%	17,246	25,000	(7,754)	(31%)	24,069	(6,823)	(28%)	52,246	60,000	(13%)
17	Other	110	542	(432)	(80%)	800	(690)	(86%)	7,819	2,708	5,111	189%	15,487	(7,668)	(50%)	11,611	6,500	79%
18	Total Charleston Operations	130,520	133,901	(3,380)	(3%)	132,702	(2,181)	(2%)	926,123	923,504	2,620	0%	1,032,675	(106,551)	(10%)	2,207,245	2,204,625	0%
19	Total Operating Income	199,995	214,755	(14,760)	(7%)	247,222	(47,228)	(19%)	1,357,610	1,401,093	(43,483)	(3%)	1,674,030	(316,420)	(19%)	3,311,913	3,355,397	(1%)
21	Operating Expenses																	
22	Administration	121,047	138,435	17,388	13%	124,071	3,024	2%	608,779	772,409	163,629	21%	1,213,278	604,499	50%	1,618,136	1,781,765	9%
23	External Affairs	22,886	22,384	(502)	(2%)	38,799	15,914	41%	104,681	117,085	12,403	11%	156,784	52,103	(33%)	266,534	278,938	(4%)
24	Port Development	16,263	26,058	9,795	38%	24,436	8,173	33%	95,138	143,159	48,021	34%	130,091	34,953	(27%)	290,413	338,434	(14%)
25	Port Operations	13,764	15,021	1,257	8%	18,758	4,994	27%	72,199	80,533	8,335	10%	112,702	40,503	(36%)	182,774	191,109	(4%)
26	Railroad Operations	1,832	13,481	11,649	86%	142,954	141,121	99%	12,738	67,406	54,668	81%	292,657	279,919	(96%)	107,107	161,775	(34%)
28	Charleston Operations	95,156	160,020	64,865	41%	172,394	77,239	45%	646,823	838,997	192,174	23%	885,148	238,325	(27%)	1,805,860	1,998,034	(10%)
29	Total Expenses	270,947	375,399	104,453	28%	521,412	250,465	48%	1,540,359	2,019,589	479,230	24%	2,790,660	1,250,301	45%	4,270,825	4,750,055	10%
31	Operating Results																	
32	Administration	(119,677)	(137,075)	17,398	(13%)	(122,711)	3,034	(2%)	(601,970)	(765,609)	163,638	(21%)	(1,206,479)	604,509	(50%)	(1,593,091)	(1,756,729)	(9%)
33	External Affairs	(22,836)	(22,351)	(485)	2%	(38,769)	15,934	(41%)	(104,566)	(116,918)	12,352	(11%)	(156,356)	51,790	(33%)	(266,186)	(278,538)	(4%)
34	Port Development	(16,263)	(26,058)	9,795	(38%)	(24,436)	8,173	(33%)	(95,138)	(143,159)	48,021	(34%)	(130,091)	34,953	(27%)	(290,413)	(338,434)	(14%)
35	Port Operations	1,260	5,390	(4,129)	(77%)	42,451	(41,190)	(97%)	4,545	21,519	(16,974)	(79%)	195,346	(190,802)	(98%)	36,843	53,817	(32%)
36	Railroad Operations	51,198	45,570	5,629	12%	(91,031)	142,230	(156%)	335,081	301,164	33,917	11%	33,423	301,658	903%	752,552	718,635	5%
38	Charleston Operations	35,365	(26,120)	61,485	(235%)	(39,693)	75,058	(189%)	279,300	84,507	194,793	231%	147,526	131,774	89%	401,384	206,591	94%
39	Totals Operating Results	(70,952)	(160,644)	89,692	(56%)	(274,189)	203,238	(74%)	(182,749)	(618,496)	435,747	(70%)	(1,116,630)	933,881	(84%)	(958,911)	(1,394,659)	(31%)
41	Tax Collected	1,610,619	1,384,825	225,794	16%	1,585,578	25,041	2%	1,677,799	1,433,084	244,715	17%	1,631,509	46,289	3%	2,886,319	2,641,605	9%
42	Financial Income	9,420	10,374	(954)	(9%)	12,659	(3,239)	(26%)	44,967	45,870	(902)	(2%)	68,065	(23,098)	(34%)	117,585	118,487	(1%)
43	Grant Income	35,138	0	35,138	-	0	35,138	-	35,928	5,400	30,528	565%	6,140	29,788	485%	62,928	32,400	94%
45	Other Income	1,328	0	1,328	-	0	1,328	-	23,730	0	23,730	-	21,460	2,270	11%	870,305	846,575	3%
46	Total Other Income	1,656,505	1,395,199	261,306	19%	1,598,237	58,268	4%	1,782,424	1,484,354	298,070	20%	1,727,174	55,250	3%	3,937,137	3,639,067	8%
48	Financial Expenses & Taxes	21,824	2,383	(19,441)	816%	2,093	(19,731)	943%	45,566	29,417	(16,149)	55%	25,064	(20,502)	82%	66,749	50,600	(32%)
49	Debt Service	824,213	1,251,871	427,658	(34%)	772,629	(51,584)	7%	848,326	1,347,121	498,795	(37%)	790,129	(58,197)	7%	1,015,013	1,513,808	33%
50	Capital Outlays	0	56,667	56,667	(100%)	35,768	35,768	(100%)	84,908	283,333	198,425	(70%)	90,790	5,882	(6%)	481,575	680,000	29%
52	Total Other Expenses	846,037	1,310,921	464,884	(35%)	810,489	(35,548)	4%	978,800	1,659,871	681,071	(41%)	905,983	(72,817)	8%	1,563,337	2,244,408	(30%)
54	Net Result	739,516	(76,366)	815,882	1068%	513,558	225,958	44%	620,875	(794,014)	1,414,889	178%	(295,440)	916,314	310%	1,414,889	0	(615168916%)

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars



Fund: General Fund Department: Administration Location: All Budget: Adopted

Administration	Current Period				Same Month Last Year			Year to Date						Year End			
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD		Jul 2020 - Jun 2021			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	360	360	(0)	0%	360	0	0%	1,799	1,800	(1)	0%	1,799	0	0%	4,973	4,974	0%
4245 CCURA	1,000	1,000	0	0%	1,000	0	0%	5,000	5,000	0	0%	5,000	0	0%	12,000	12,000	0%
4290 Other	10	0	10	-	0	10	-	10	0	10	-	0	10	-	8,072	8,062	0%
Total Operating Income	1,370	1,360	10	1%	1,360	10	1%	6,809	6,800	9	0%	6,799	10	0%	25,045	25,036	0%
Expenses																	
Personnel Services																	
5005 Salaries	51,690	51,437	(252)	0%	42,130	(9,560)	-23%	301,656	283,006	(18,650)	-7%	219,055	(82,601)	-38%	687,537	668,887	-3%
5010 Other compensation	0	1,119	1,119	100%	0	0	-	0	46,075	46,075	100%	0	0	-	8,391	54,466	85%
5015 Overtime	0	38	38	100%	0	0	-	0	207	207	100%	121	121	100%	282	489	42%
5050 Merit Pool	0	1,305	1,305	100%	0	0	-	0	7,178	7,178	100%	0	0	-	9,788	16,966	42%
Total Compensation	51,690	53,899	2,209	4%	42,130	(9,560)	-23%	301,656	336,467	34,810	10%	219,176	(82,480)	-38%	705,998	740,808	5%
5100 Federal Payroll taxes	2,806	3,755	949	25%	2,185	(621)	-28%	16,184	20,660	4,476	22%	12,858	(3,326)	-26%	44,354	48,830	9%
5105 State Payroll taxes	11	0	(11)	-	10	(1)	-6%	54	0	(54)	-	53	(1)	-2%	54	0	-
5110 Unemployment Insurance	330	698	369	53%	260	(70)	-27%	2,039	3,842	1,803	47%	1,386	(653)	-47%	7,277	9,080	20%
5115 Workers compensation	104	111	7	6%	85	(19)	-23%	(256)	613	869	142%	424	680	160%	579	1,448	60%
Total Payroll Taxes	3,250	4,565	1,314	29%	2,540	(711)	-28%	18,021	25,114	7,094	28%	14,721	(3,300)	-22%	52,264	59,358	12%
5200 Medical insurance	7,684	6,753	(931)	-14%	3,927	(3,757)	-96%	38,419	37,154	(1,265)	-3%	15,708	(22,711)	-145%	89,079	87,814	-1%
5205 Dental insurance	922	1,144	222	19%	668	(254)	-38%	4,356	6,292	1,936	31%	3,338	(1,018)	-30%	12,936	14,872	13%
5215 Term life insurance	94	85	(9)	-10%	303	210	69%	714	467	(247)	-53%	1,882	1,168	62%	1,351	1,104	-22%
5220 Long Term Disability insurance	292	304	12	4%	0	(292)	-	1,068	1,673	605	36%	0	(1,068)	-	3,348	3,953	15%
5225 PERS Employer Contributions	6,969	10,399	3,430	33%	7,930	961	12%	43,366	57,215	13,849	24%	41,514	(1,852)	-4%	121,380	135,229	10%
5230 PERS Employee Contributions	2,190	3,167	976	31%	2,492	302	12%	13,630	17,424	3,794	22%	13,048	(582)	-4%	37,387	41,181	9%
Total Insured Benefits	18,152	21,851	3,700	17%	15,320	(2,831)	-18%	101,553	120,225	18,672	16%	75,490	(26,063)	-35%	265,481	284,153	7%
Total Personnel Services	73,092	80,315	7,223	9%	59,990	(13,102)	-22%	421,230	481,806	60,576	13%	309,387	(111,842)	-36%	1,023,743	1,084,319	6%
Goods & Services																	
6005 Seminars & training	0	322	322	100%	0	0	-	90	1,608	1,518	94%	1,645	1,555	95%	2,342	3,860	39%
6010 Educational reimbursement	0	0	0	-	0	0	-	0	0	0	-	6,582	6,582	100%	0	0	-
Total Staff Training	0	322	322	100%	0	0	-	90	1,608	1,518	94%	8,227	8,137	99%	2,342	3,860	39%
6020 Travel - airfare	0	83	83	100%	0	0	-	0	417	417	100%	0	0	-	583	1,000	42%
6025 Travel - lodging & transportation	0	242	242	100%	0	0	-	0	1,208	1,208	100%	861	861	100%	1,692	2,900	42%
6030 Travel - Per Diem & mileage reimbursement	0	63	63	100%	25	25	100%	0	313	313	100%	1,102	1,102	100%	438	750	42%
6035 Meals & Entertainment	50	233	183	79%	832	782	94%	93	1,167	1,074	92%	3,233	3,140	97%	1,726	2,800	38%
Total Travel & Entertainment	50	621	571	92%	857	807	94%	93	3,104	3,011	97%	5,196	5,103	98%	4,439	7,450	40%
6050 Office supplies	194	750	556	74%	520	326	63%	1,715	3,750	2,035	54%	4,400	2,684	61%	6,965	9,000	23%
6055 Kitchen supplies	173	355	182	51%	244	71	29%	887	1,773	886	50%	1,355	468	35%	3,370	4,256	21%
6060 IT supplies	2,240	667	(1,573)	-236%	839	(1,401)	-167%	22,029	3,333	(18,696)	-561%	3,526	(18,504)	-525%	26,696	8,000	-234%

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date						Year End			
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD		Jul 2020 - Jun 2021			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6070 Postage & courier services	0	433	433	100%	400	400	100%	856	2,167	1,311	60%	1,940	1,084	56%	3,889	5,200	25%
6080 Office lease	7,927	8,092	164	2%	7,726	(201)	-3%	39,636	40,458	822	2%	38,632	(1,004)	-3%	96,278	97,100	1%
6085 Office equipment lease	0	178	178	100%	0	0	-	535	892	357	40%	504	(31)	-6%	1,783	2,140	17%
6087 Office equipment repairs & maintenance	69	375	306	82%	292	224	76%	823	1,875	1,052	56%	1,656	833	50%	3,448	4,500	23%
6090 IT SW subscriptions & licenses	4,926	11,018	6,092	55%	14,093	9,166	65%	38,687	55,092	16,405	30%	49,088	10,401	21%	115,815	132,220	12%
6095 Commission expenses	0	208	208	100%	291	291	100%	0	1,042	1,042	100%	1,786	1,786	100%	1,458	2,500	42%
Total Office Expense	15,530	22,076	6,547	30%	24,406	8,876	36%	105,168	110,382	5,213	5%	102,886	(2,282)	-2%	259,703	264,916	2%
6100 Telephone - landline	384	450	66	15%	391	7	2%	1,988	2,250	262	12%	1,978	(10)	0%	5,138	5,400	5%
6105 Telephone - mobile	372	780	408	52%	593	221	37%	2,095	3,900	1,805	46%	2,898	803	28%	7,555	9,360	19%
6110 Internet services	604	608	5	1%	604	0	0%	3,018	3,042	24	1%	3,018	0	0%	7,277	7,300	0%
6115 Cable TV	53	50	(3)	-6%	50	(3)	-6%	255	250	(5)	-2%	249	(6)	-2%	605	600	-1%
6130 Electricity	456	625	169	27%	537	81	15%	2,462	3,125	663	21%	2,788	326	12%	6,837	7,500	9%
Total Utilities	1,869	2,513	645	26%	2,174	306	14%	9,817	12,567	2,750	22%	10,931	1,114	10%	27,410	30,160	9%
6200 Temporary/Contract help	5,831	2,900	(2,931)	-101%	0	(5,831)	-	20,108	14,500	(5,608)	-39%	0	(20,108)	-	40,408	34,800	-16%
6205 Janitorial services	484	485	2	0%	484	0	0%	2,418	2,425	8	0%	2,418	0	0%	5,813	5,820	0%
6215 Payroll services	608	867	259	30%	638	30	5%	2,785	4,333	1,548	36%	2,927	142	5%	8,852	10,400	15%
6245 Legal advertising	0	167	167	100%	151	151	100%	0	833	833	100%	387	387	100%	1,167	2,000	42%
6250 Legal services	4,667	12,500	7,834	63%	6,499	1,833	28%	10,559	62,500	51,941	83%	732,262	721,703	99%	98,059	150,000	35%
6255 Auditing	17,150	4,583	(12,567)	-274%	27,250	10,100	37%	24,650	22,917	(1,733)	-8%	27,250	2,600	10%	56,733	55,000	-3%
6260 Consulting services	0	83	83	100%	0	0	-	0	417	417	100%	275	275	100%	583	1,000	42%
6265 Recruiting services	0	208	208	100%	0	0	-	0	1,042	1,042	100%	109	109	100%	1,458	2,500	42%
6290 Commercial insurance	1,735	1,733	(3)	0%	1,484	(251)	-17%	8,695	8,663	(33)	0%	7,445	(1,250)	-17%	20,823	20,790	0%
Total Professional Services	30,474	23,526	(6,948)	-30%	36,505	6,031	17%	69,215	117,629	48,414	41%	773,073	703,858	91%	233,896	282,310	17%
6351 Awards & Recognitions	0	313	313	100%	0	0	-	2,475	1,563	(913)	-58%	2,575	100	4%	4,663	3,750	-24%
Total Marketing Expense	0	313	313	100%	0	0	-	2,475	1,563	(913)	-58%	2,575	100	4%	4,663	3,750	-24%
6405 Safety/hazardous materials	0	0	0	-	0	0	-	504	0	(504)	-	0	(504)	-	504	0	-
6430 Equipment Rental	0	0	0	-	0	0	-	0	0	0	-	723	723	100%	0	0	-
6450 Fuel - Gas	33	250	217	87%	126	93	74%	89	1,250	1,161	93%	207	117	57%	1,839	3,000	39%
Total Operational Expense	33	250	217	87%	126	93	74%	593	1,250	657	53%	930	337	36%	2,343	3,000	22%
6500 Repairs & maintenance equipment	0	0	0	-	0	0	-	0	0	0	-	0	0	-	0	0	-
6505 Repairs & maintenance vehicles	0	42	42	100%	9	9	100%	0	208	208	100%	12	12	100%	292	500	42%
6510 Repairs & maintenance buildings	0	125	125	100%	3	3	100%	92	625	533	85%	59	(33)	-57%	967	1,500	36%
Total Repair and Maintenance	0	167	167	100%	12	12	100%	98	833	735	88%	73	(26)	-35%	1,265	2,000	37%
6599 Budget Contingency	0	8,333	8,333	100%	0	0	-	0	41,667	41,667	100%	0	0	-	58,333	100,000	42%
Total Goods & Services	47,955	58,120	10,165	17%	64,081	16,126	25%	187,550	290,602	103,053	35%	903,891	716,341	79%	594,393	697,446	15%
Total Expenses	121,047	138,435	17,388	13%	124,071	3,024	2%	608,779	772,409	163,629	21%	1,213,278	604,499	50%	1,618,136	1,781,765	9%
Operating Results	(119,677)	(137,075)	17,398	-13%	(122,711)	3,034	-2%	(601,970)	(765,609)	163,638	-21%	(1,206,479)	604,509	-50%	(1,593,091)	(1,756,729)	-9%

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: General Fund

Department: Administration

Location: All

Budget: Adopted



Administration	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Other Income & Expenses																	
Other Income																	
4405 Property Taxes - Current Year	1,596,525	1,378,325	218,200	16%	1,571,717	24,808	2%	1,631,511	1,409,959	221,552	16%	1,589,524	41,987	3%	2,029,192	1,807,640	12%
4410 Property Taxes - Prior Years	14,094	6,500	7,594	117%	13,861	233	2%	46,178	23,125	23,053	100%	41,891	4,288	10%	73,053	50,000	46%
4505 Interest - Bank	2,046	3,000	(954)	-32%	5,285	(3,239)	-61%	8,098	9,000	(902)	-10%	31,195	(23,098)	-74%	29,098	30,000	-3%
4506 Interest - Southport Note	2,004	2,143	(139)	-6%	2,162	(159)	-7%	10,153	10,713	(560)	-5%	10,941	(789)	-7%	25,151	25,711	-2%
4515 Principal Repayment - Southport Note	5,370	5,231	139	3%	5,212	159	3%	26,717	26,157	560	2%	25,928	789	3%	63,336	62,776	1%
4695 Grants Received - Other	35,138	0	35,138	-	0	35,138	-	35,928	0	35,928	-	0	35,928	-	35,928	0	-
4815 Transfer - RF	0	0	0	-	0	0	-	0	0	0	-	0	0	-	201,575	201,575	0%
4905 Other	0	0	0	-	0	0	-	8	0	8	-	2	7	437%	8	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	22,349	0	22,349	-	0	22,349	-	22,349	0	-
Total Other Income	1,655,177	1,395,199	259,978	19%	1,598,237	56,940	4%	1,780,942	1,478,954	301,988	20%	1,699,482	81,461	5%	2,479,690	2,177,702	14%
Other Expenses																	
Taxes & Misc Expenses																	
6705 Grant expenses	0	0	0	-	0	0	-	35	0	(35)	-	0	(35)	-	35	0	-
6740 Merchant fees	2,168	1,500	(668)	-45%	2,092	(75)	-4%	14,282	15,000	718	5%	13,735	(547)	-4%	29,282	30,000	2%
6745 Banking fees	0	50	50	100%	0	0	50%	11	250	239	96%	11	1	6%	361	600	40%
6755 Insurance Claims	19,656	0	(19,656)	-	0	(19,656)	-	20,294	0	(20,294)	-	0	(20,294)	-	20,294	0	-
Total Taxes & Misc Expenses	21,824	1,550	(20,274)	-1308%	2,093	(19,731)	-943%	34,622	15,250	(19,372)	-127%	13,746	(20,875)	-152%	49,972	30,600	-63%
Debt Services																	
7020 Principal repayment - Vehicles	815	4,382	3,567	81%	0	(815)	-	4,046	21,911	17,865	82%	0	(4,046)	-	34,721	52,586	34%
7025 Interest payment - Vehicles	162	503	341	68%	0	(162)	-	840	2,516	1,676	67%	0	(840)	-	4,362	6,038	28%
Total Debt Services	977	4,885	3,908	80%	0	(977)	-	4,885	24,427	19,541	80%	0	(4,885)	-	39,083	58,624	33%
Total Other Expenses	22,801	6,435	(16,366)	-254%	2,093	(20,708)	-990%	39,507	39,677	170	0%	13,746	(25,761)	-187%	89,054	89,224	0%
Net Other Income	1,632,376	1,388,764	243,612	18%	1,596,144	36,232	2%	1,741,435	1,439,277	302,158	21%	1,685,735	55,700	3%	2,390,636	2,088,478	14%
Net Result	1,512,699	1,251,689	261,010	21%	1,473,433	39,266	3%	1,139,465	673,668	465,796	69%	479,256	660,209	138%	797,545	331,748	140%

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: General Fund Department: External Affairs Location: All Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date						Year End			
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD		Jul 2020 - Jun 2021			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4180 Merchandise	0	0	0	-	30	(30)	-100%	40	0	40	-	428	(388)	-91%	40	0	-
4290 Other	50	33	17	50%	0	50	-	75	167	(92)	-55%	0	75	-	308	400	-23%
Total Operating Income	50	33	17	50%	30	20	67%	115	167	(52)	-31%	428	(313)	-73%	348	400	-13%
Expenses																	
Personnel Services																	
5005 Salaries	6,641	6,639	(2)	0%	10,412	3,771	36%	34,133	36,526	2,394	7%	52,401	18,268	35%	83,936	86,330	3%
5010 Other compensation	0	192	192	100%	0	0	-	0	1,054	1,054	100%	0	0	-	1,437	2,490	42%
Total Compensation	6,641	6,830	190	3%	10,412	3,771	36%	34,133	37,580	3,447	9%	52,401	18,268	35%	85,373	88,820	4%
5100 Federal Payroll taxes	504	523	18	4%	790	285	36%	2,593	2,875	282	10%	3,976	1,383	35%	6,513	6,795	4%
5105 State Payroll taxes	2	0	(2)	-	3	2	54%	8	0	(8)	-	18	10	56%	8	0	-
5110 Unemployment Insurance	0	84	84	100%	83	83	100%	4	463	459	99%	600	596	99%	636	1,095	42%
5115 Workers compensation	26	16	(11)	-67%	49	23	46%	131	86	(45)	-52%	244	113	46%	249	204	-22%
Total Payroll Taxes	532	622	90	15%	925	393	42%	2,736	3,425	688	20%	4,838	2,101	43%	7,406	8,094	9%
5200 Medical insurance	1,133	995	(137)	-14%	1,453	320	22%	5,663	5,477	(186)	-3%	7,263	1,599	22%	13,131	12,945	-1%
5205 Dental insurance	105	126	22	17%	154	50	32%	523	696	172	25%	772	249	32%	1,472	1,644	10%
5215 Term life insurance	12	11	(1)	-9%	83	72	86%	100	59	(41)	-69%	344	244	71%	181	140	-29%
5220 Long Term Disability insurance	41	38	(3)	-8%	0	(41)	-	166	210	45	21%	0	(166)	-	452	497	9%
5225 PERS Employee Contributions	1,268	1,267	(0)	0%	1,988	720	36%	6,959	6,973	14	0%	10,495	3,536	34%	16,466	16,480	0%
5230 PERS Employer Contributions	398	398	(0)	0%	625	226	36%	2,187	2,192	4	0%	3,299	1,111	34%	5,176	5,180	0%
Total Insured Benefits	2,957	2,837	(120)	-4%	4,303	1,346	31%	15,599	15,606	8	0%	22,173	6,574	30%	36,878	36,886	0%
Total Personnel Services	10,129	10,289	160	2%	15,639	5,510	35%	52,468	56,611	4,143	7%	79,411	26,944	34%	129,657	133,800	3%
Goods & Services																	
6020 Travel - airfare	0	42	42	100%	324	324	100%	0	208	208	100%	1,437	1,437	100%	292	500	42%
6025 Travel - lodging & transportation	0	108	108	100%	1,029	1,029	100%	0	542	542	100%	3,236	3,236	100%	758	1,300	42%
6030 Travel - Per Diem & mileage reimbursement	0	65	65	100%	48	48	100%	0	323	323	100%	1,498	1,498	100%	452	775	42%
6035 Meals & Entertainment	0	75	75	100%	0	0	-	0	375	375	100%	132	132	100%	525	900	42%
Total Travel & Entertainment	0	290	290	100%	1,401	1,401	100%	0	1,448	1,448	100%	6,302	6,302	100%	2,027	3,475	42%
6050 Office supplies	0	42	42	100%	0	0	-	13	208	196	94%	183	170	93%	304	500	39%
6075 Memberships & dues	2,148	2,302	154	7%	403	(1,746)	-434%	11,540	11,509	(31)	0%	10,926	(615)	-6%	27,653	27,622	0%
Total Office Expense	2,148	2,344	195	8%	403	(1,746)	-434%	11,553	11,718	165	1%	11,108	(445)	-4%	27,958	28,122	1%
6270 Contracted Services	16	120	104	87%	0	(16)	-	707	600	(107)	-18%	16	(691)	-4317%	1,547	1,440	-7%
Total Professional Services	16	120	104	87%	0	(16)	-	707	600	(107)	-18%	16	(691)	-4317%	1,547	1,440	-7%

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: General Fund

Department: External Affairs

Location: All

Budget: Adopted



External Affairs	Current Period				Same Month Last Year			Year to Date						Year End			
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD		Jul 2020 - Jun 2021			
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6310 Marketing supplies	0	396	396	100%	256	256	100%	180	1,979	1,799	91%	3,047	2,867	94%	2,951	4,750	38%
6315 Advertising	4,300	1,858	(2,442)	-131%	1,128	(3,172)	-281%	6,171	9,292	3,121	34%	7,375	1,204	16%	19,179	22,300	14%
6320 Cargo recruitment & development	0	0	0	-	132	132	100%	0	0	0	-	2,235	2,235	100%	0	0	-
6340 Legislative support	6,292	6,700	408	6%	7,307	1,015	14%	32,153	33,500	1,347	4%	33,531	1,378	4%	79,053	80,400	2%
6345 Community affairs	0	388	388	100%	12,533	12,533	100%	1,450	1,938	488	25%	13,757	12,308	89%	4,162	4,650	10%
Total Marketing Expense	10,592	9,342	(1,250)	-13%	21,356	10,764	50%	39,954	46,708	6,754	14%	59,946	19,992	33%	105,346	112,100	6%
Total Goods & Services	12,756	12,095	(661)	-5%	23,160	10,404	45%	52,214	60,474	8,260	14%	77,373	25,159	33%	136,877	145,137	6%
Total Expenses	22,886	22,384	(502)	-2%	38,799	15,914	41%	104,681	117,085	12,403	11%	156,784	52,103	33%	266,534	278,938	4%
Operating Results	(22,836)	(22,351)	(485)	2%	(38,769)	15,934	-41%	(104,566)	(116,918)	12,352	-11%	(156,356)	51,790	-33%	(266,186)	(278,538)	-4%
Other Income & Expenses																	
Other Income																	
Net Result	(22,836)	(22,351)	(485)	2%	(38,769)	15,934	-41%	(104,566)	(116,918)	12,352	-11%	(156,356)	51,790	-33%	(266,186)	(278,538)	-4%

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: General Fund

Department: Port Development

Location: All

Budget: Adopted



Port Development	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
Expenses																	
Personnel Services																	
5005 Salaries	10,676	17,052	6,376	37%	18,402	7,726	42%	62,232	93,819	31,587	34%	94,524	32,292	34%	190,156	221,743	14%
5010 Other compensation	0	489	489	100%	0	0	-	0	2,690	2,690	100%	0	0	-	3,668	6,358	42%
Total Compensation	10,676	17,541	6,865	39%	18,402	7,726	42%	62,232	96,510	34,277	36%	94,524	32,292	34%	193,824	228,101	15%
5100 Federal Payroll taxes	805	1,342	537	40%	1,408	603	43%	4,705	7,383	2,677	36%	7,231	2,526	35%	14,772	17,449	15%
5105 State Payroll taxes	3	0	(3)	-	5	2	43%	17	0	(17)	-	27	10	37%	17	0	-
5110 Unemployment Insurance	0	253	253	100%	181	181	100%	430	1,389	959	69%	1,031	601	58%	2,325	3,284	29%
5115 Workers compensation	26	240	213	89%	41	15	37%	131	1,318	1,187	90%	207	76	37%	1,929	3,116	38%
Total Payroll Taxes	834	1,834	1,000	55%	1,635	801	49%	5,284	10,090	4,807	48%	8,496	3,212	38%	19,042	23,849	20%
5200 Medical insurance	1,837	1,614	(223)	-14%	1,020	(816)	-80%	9,184	8,881	(303)	-3%	5,102	(4,082)	-80%	21,294	20,991	-1%
5205 Dental insurance	150	241	91	38%	100	(50)	-50%	748	1,325	577	44%	498	(249)	-50%	2,554	3,131	18%
5215 Term life insurance	23	32	9	28%	150	127	84%	235	178	(57)	-32%	449	214	48%	478	421	-14%
5220 Long Term Disability insurance	65	98	33	34%	0	(65)	-	340	540	200	37%	0	(340)	-	1,077	1,277	16%
5225 PERS Employee Contributions	2,038	3,255	1,217	37%	2,279	241	11%	12,888	17,910	5,022	28%	12,517	(371)	-3%	37,309	42,331	12%
5230 PERS Employer Contributions	641	1,023	383	37%	716	76	11%	4,051	5,629	1,578	28%	3,934	(117)	-3%	11,727	13,305	12%
Total Insured Benefits	4,753	6,264	1,511	24%	4,266	(487)	-11%	27,446	34,464	7,018	20%	22,501	(4,945)	-22%	74,438	81,456	9%
Total Personnel Services	16,263	25,639	9,376	37%	24,303	8,040	33%	94,962	141,064	46,102	33%	125,521	30,559	24%	287,304	333,406	14%
Goods & Services																	
6020 Travel - airfare	0	0	0	-	0	0	-	0	0	0	-	60	60	100%	0	0	-
6025 Travel - lodging & transportation	0	38	38	100%	0	0	-	0	188	188	100%	1,526	1,526	100%	263	450	42%
6030 Travel - Per Diem & mileage reimbursement	0	84	84	100%	58	58	100%	0	421	421	100%	2,061	2,061	100%	590	1,011	42%
6035 Meals & Entertainment	0	24	24	100%	0	0	-	0	122	122	100%	170	170	100%	170	292	42%
Total Travel & Entertainment	0	146	146	100%	58	58	100%	0	730	730	100%	3,817	3,817	100%	1,023	1,753	42%
6075 Memberships & dues	0	0	0	-	75	75	100%	0	0	0	-	225	225	100%	0	0	-
Total Office Expense	0	0	0	-	75	75	100%	0	0	0	-	225	225	100%	0	0	-
6245 Legal advertising	0	167	167	100%	0	0	-	176	833	657	79%	0	(176)	-	1,343	2,000	33%
Total Professional Services	0	167	167	100%	0	0	-	176	833	657	79%	0	(176)	-	1,343	2,000	33%

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: General Fund

Department: Port Development

Location: All

Budget: Adopted



Port Development	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6405 Safety/hazardous materials	0	0	0	-	0	0	-	0	0	0	-	175	175	100%	0	0	-
6415 Clothing	0	106	106	100%	0	0	-	0	531	531	100%	0	0	-	744	1,275	42%
6450 Fuel - Gas	0	0	0	-	0	0	-	0	0	0	-	354	354	100%	0	0	-
Total Operational Expense	0	106	106	100%	0	0	-	0	531	531	100%	529	529	100%	744	1,275	42%
Total Goods & Services	0	419	419	100%	133	133	100%	176	2,095	1,919	92%	4,570	4,394	96%	3,109	5,028	38%
Total Expenses	16,263	26,058	9,795	38%	24,436	8,173	33%	95,138	143,159	48,021	34%	130,091	34,953	27%	290,413	338,434	14%
Operating Results	(16,263)	(26,058)	9,795	-38%	(24,436)	8,173	-33%	(95,138)	(143,159)	48,021	-34%	(130,091)	34,953	-27%	(290,413)	(338,434)	-14%
Other Income & Expenses																	
Other Income																	
4605 Grants Received - ODOT Lottery	0	0	0	-	0	0	-	0	0	0	-	965	(965)	-100%	0	0	-
Total Other Income	0	0	0	-	0	0	-	0	0	0	-	965	(965)	-100%	0	0	-
Other Expenses																	
Taxes & Misc Expenses																	
6745 Banking fees	0	833	833	100%	0	0	-	1,103	4,167	3,064	74%	1,883	780	41%	6,936	10,000	31%
Total Taxes & Misc Expenses	0	833	833	100%	0	0	-	1,103	4,167	3,064	74%	1,883	780	41%	6,936	10,000	31%
Debt Services																	
7010 Interest payment	3,755	11,375	7,620	67%	6,285	2,530	40%	17,918	56,875	38,957	68%	23,786	5,868	25%	97,543	136,500	29%
Total Debt Services	3,755	11,375	7,620	67%	6,285	2,530	40%	17,918	56,875	38,957	68%	23,786	5,868	25%	97,543	136,500	29%
Total Other Expenses	3,755	12,208	8,453	69%	6,285	2,530	40%	19,021	61,042	42,021	69%	25,669	6,648	26%	104,479	146,500	29%
Net Other Income	(3,755)	(12,208)	8,453	-69%	(6,285)	2,530	-40%	(19,021)	(61,042)	42,021	-69%	(24,703)	5,683	-23%	(104,479)	(146,500)	-29%
Net Result	(20,018)	(38,266)	18,248	-48%	(30,721)	10,703	-35%	(114,159)	(204,201)	90,042	-44%	(154,795)	40,636	-26%	(394,892)	(484,934)	-19%

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Port Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	9,328	9,311	17	0%	9,246	83	1%	46,311	46,555	(243)	-1%	46,342	(31)	0%	111,488	111,731	0%
4010 Property Agreements	5,696	11,100	(5,404)	-49%	5,658	38	1%	30,432	55,498	(25,066)	-45%	30,181	251	1%	108,129	133,195	-19%
4240 Project Management Fees	0	0	0	-	46,305	(46,305)	-100%	0	0	0	-	231,525	(231,525)	-100%	0	0	-
Total Operating Income	15,024	20,411	(5,386)	-26%	61,209	(46,185)	-75%	76,743	102,053	(25,309)	-25%	308,048	(231,305)	-75%	219,617	244,926	-10%
Expenses																	
Personnel Services																	
5005 Salaries	8,846	7,752	(1,094)	-14%	13,035	4,189	32%	43,131	42,650	(481)	-1%	67,652	24,521	36%	101,284	100,803	0%
5010 Other compensation	0	224	224	100%	0	0	-	0	1,230	1,230	100%	0	0	-	1,678	2,908	42%
Total Compensation	8,846	7,975	(871)	-11%	13,035	4,189	32%	43,131	43,880	749	2%	67,652	24,521	36%	102,962	103,711	1%
5100 Federal Payroll taxes	677	610	(67)	-11%	997	320	32%	3,300	3,357	57	2%	5,175	1,876	36%	7,877	7,934	1%
5105 State Payroll taxes	1	0	(1)	-	3	1	50%	8	0	(8)	-	17	9	55%	8	0	-
5110 Unemployment Insurance	0	84	84	100%	0	0	-	0	463	463	100%	71	71	100%	632	1,095	42%
5115 Workers compensation	26	18	(8)	-43%	41	15	37%	131	101	(30)	-30%	207	76	37%	269	239	-13%
Total Payroll Taxes	704	713	8	1%	1,041	337	32%	3,438	3,921	483	12%	5,471	2,032	37%	8,785	9,268	5%
5200 Medical insurance	0	0	0	-	0	0	-	0	0	0	-	3,927	3,927	100%	0	0	-
5205 Dental insurance	50	126	77	61%	204	154	76%	194	696	501	72%	1,021	827	81%	1,143	1,644	30%
5215 Term life insurance	12	11	(1)	-9%	105	93	89%	107	59	(48)	-80%	524	417	80%	188	140	-34%
5220 Long Term Disability insurance	48	45	(4)	-8%	0	(48)	-	194	246	52	21%	0	(194)	-	529	581	9%
5225 PERS Employee Contributions	1,689	1,480	(209)	-14%	2,488	800	32%	8,751	8,142	(609)	-7%	13,618	4,866	36%	19,852	19,243	-3%
5230 PERS Employer Contributions	531	465	(66)	-14%	782	251	32%	2,751	2,559	(192)	-7%	4,280	1,530	36%	6,240	6,048	-3%
Total Insured Benefits	2,329	2,127	(203)	-10%	3,579	1,250	35%	11,997	11,701	(295)	-3%	23,370	11,373	49%	27,951	27,656	-1%
Total Personnel Services	11,880	10,815	(1,065)	-10%	17,656	5,776	33%	58,566	59,503	937	2%	96,493	37,927	39%	139,698	140,635	1%
Goods & Services																	
6020 Travel - airfare	0	83	83	100%	0	0	-	0	417	417	100%	1,002	1,002	100%	583	1,000	42%
6025 Travel - lodging & transportation	0	292	292	100%	0	0	-	0	1,458	1,458	100%	4,179	4,179	100%	2,042	3,500	42%
6030 Travel - Per Diem & mileage reimbursement	0	42	42	100%	0	0	-	0	208	208	100%	2,468	2,468	100%	292	500	42%
6035 Meals & Entertainment	0	21	21	100%	0	0	-	16	104	88	85%	263	247	94%	162	250	35%
Total Travel & Entertainment	0	438	438	100%	0	0	-	16	2,188	2,172	99%	7,913	7,897	100%	3,079	5,250	41%
6130 Electricity	0	142	142	100%	0	0	-	629	708	79	11%	551	(79)	-14%	1,621	1,700	5%
6155 Environmental Remediation/Mitigation/Monitoring	0	208	208	100%	379	379	100%	74	1,042	968	93%	379	305	81%	1,532	2,500	39%
Total Utilities	0	350	350	100%	379	379	100%	703	1,750	1,047	60%	930	227	24%	3,153	4,200	25%

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	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6270 Contracted Services	0	167	167	100%	0	0	-	1,775	833	(942)	-113%	1,694	(81)	-5%	2,942	2,000	-47%
6290 Commercial insurance	798	848	50	6%	723	(74)	-10%	3,988	4,239	252	6%	3,616	(371)	-10%	9,922	10,174	2%
Total Professional Services	798	1,015	217	21%	723	(74)	-10%	5,763	5,073	(690)	-14%	5,311	(452)	-9%	12,864	12,174	-6%
6400 Small equipment & tools	0	42	42	100%	0	0	-	0	208	208	100%	0	0	-	292	500	42%
6405 Safety/hazardous materials	747	633	(114)	-18%	0	(747)	-	6,686	3,167	(3,520)	-111%	760	(5,927)	-780%	11,120	7,600	-46%
6410 Signage	0	83	83	100%	0	0	-	0	417	417	100%	0	0	-	583	1,000	42%
6415 Clothing	0	21	21	100%	0	0	-	0	104	104	100%	0	0	-	146	250	42%
6450 Fuel - Gas	0	0	0	-	0	0	-	0	0	0	-	88	88	100%	0	0	-
Total Operational Expense	747	779	32	4%	0	(747)	-	6,686	3,896	(2,791)	-72%	848	(5,838)	-688%	12,141	9,350	-30%
6510 Repairs & maintenance buildings	0	417	417	100%	0	0	-	0	2,083	2,083	100%	25	25	100%	2,917	5,000	42%
6515 Repairs & maintenance land improvements	0	708	708	100%	0	0	-	0	3,542	3,542	100%	0	0	-	4,958	8,500	42%
6520 Repairs & maintenance docks	0	208	208	100%	0	0	-	126	1,042	916	88%	48	(77)	-159%	1,584	2,500	37%
6575 Waterway Leases	0	208	208	100%	0	0	-	0	1,042	1,042	100%	1,135	1,135	100%	1,458	2,500	42%
6580 Permits	339	83	(256)	-307%	0	(339)	-	339	417	78	19%	0	(339)	-	922	1,000	8%
Total Repair and Maintenance	339	1,625	1,286	79%	0	(339)	-	465	8,125	7,660	94%	1,208	743	62%	11,840	19,500	39%
Total Goods & Services	1,884	4,206	2,322	55%	1,102	(782)	-71%	13,633	21,031	7,398	35%	16,209	2,576	16%	43,076	50,474	15%
Total Expenses	13,764	15,021	1,257	8%	18,758	4,994	27%	72,199	80,533	8,335	10%	112,702	40,503	36%	182,774	191,109	4%
Operating Results	1,260	5,390	(4,129)	-77%	42,451	(41,190)	-97%	4,545	21,519	(16,974)	-79%	195,346	(190,802)	-98%	36,843	53,817	-32%
Taxes & Misc Expenses																	
Net Result	1,260	5,390	(4,129)	-77%	42,451	(41,190)	-97%	4,545	21,519	(16,974)	-79%	195,346	(190,802)	-98%	36,843	53,817	-32%

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Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD			Jul 2020 - Jun 2021		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4005 Building & Dock Leases	22,822	18,333	4,489	24%	16,159	6,664	41%	91,585	91,667	(81)	0%	79,368	12,217	15%	219,919	220,000	0%
4100 Annual Moorage	24,582	4,912	19,670	400%	39,619	(15,037)	-38%	202,726	112,081	90,645	81%	204,092	(1,366)	-1%	495,655	405,010	22%
4105 Semi-Annual Moorage	4,086	3,862	224	6%	744	3,341	449%	35,269	29,250	6,019	21%	16,988	18,282	108%	66,619	60,600	10%
4110 Monthly Moorage	12,337	11,155	1,182	11%	11,954	384	3%	78,880	114,667	(35,787)	-31%	90,546	(11,667)	-13%	190,813	226,600	-16%
4115 Transient Moorage	3,730	4,310	(580)	-13%	5,455	(1,725)	-32%	42,742	44,303	(1,561)	-4%	56,077	(13,336)	-24%	85,989	87,550	-2%
4118 Work Dock	7,297	5,417	1,880	35%	5,396	1,901	35%	17,643	27,083	(9,441)	-35%	22,195	(4,552)	-21%	55,559	65,000	-15%
4120 Metered Utilities	30	208	(178)	-86%	356	(326)	-92%	610	1,042	(432)	-41%	1,757	(1,147)	-65%	2,068	2,500	-17%
4125 Launch Ramp	1,352	3,083	(1,732)	-56%	1,906	(554)	-29%	17,058	15,417	1,641	11%	18,415	(1,357)	-7%	38,641	37,000	4%
4135 Storage Yard	2,515	3,333	(818)	-25%	3,283	(768)	-23%	13,908	16,667	(2,759)	-17%	16,017	(2,110)	-13%	37,241	40,000	-7%
4140 Storage Unit	14,576	14,750	(174)	-1%	14,184	392	3%	72,792	73,750	(958)	-1%	72,775	17	0%	176,042	177,000	-1%
4145 Long Term Boat Storage	9,389	7,500	1,889	25%	7,778	1,610	21%	46,801	37,500	9,301	25%	37,899	8,901	23%	99,301	90,000	10%
4150 Short Term Boat Storage	3,342	3,125	217	7%	3,490	(149)	-4%	24,460	15,625	8,835	57%	11,801	12,659	107%	46,335	37,500	24%
4155 Boat Wash	0	83	(83)	-100%	66	(66)	-100%	476	417	59	14%	777	(301)	-39%	1,059	1,000	6%
4165 Space Rents	15,140	12,250	2,890	24%	11,949	3,191	27%	212,055	196,218	15,837	8%	191,391	20,664	11%	331,837	316,000	5%
4173 Laundry	227	333	(106)	-32%	167	60	36%	1,509	1,667	(158)	-9%	2,067	(558)	-27%	3,842	4,000	-4%
4175 Propane	518	833	(315)	-38%	747	(229)	-31%	2,658	4,167	(1,509)	-36%	3,558	(901)	-25%	8,491	10,000	-15%
4180 Merchandise	14	83	(69)	-83%	28	(14)	-50%	277	417	(140)	-34%	904	(627)	-69%	860	1,000	-14%
4185 Visitor Convention Bureau Fee	122	292	(170)	-58%	96	26	27%	2,573	1,458	1,114	76%	1,912	661	35%	4,614	3,500	32%
4190 Ice	2,139	30,037	(27,898)	-93%	3,013	(874)	-29%	15,955	90,110	(74,155)	-82%	145,510	(129,556)	-89%	226,210	300,365	-25%
4200 Boat Lifts	2,009	5,000	(2,992)	-60%	1,870	139	7%	18,083	25,000	(6,917)	-28%	22,852	(4,769)	-21%	53,083	60,000	-12%
4230 Environmental Fee	2,091	2,083	7	0%	1,817	273	15%	10,117	10,417	(300)	-3%	9,265	852	9%	24,700	25,000	-1%
4235 Customer Discounts	(38)	0	(38)	-	(102)	64	-63%	(2,647)	0	(2,647)	-	(3,469)	823	-24%	(2,647)	0	-
4290 Other	2,242	4,167	(1,925)	-46%	2,724	(483)	-18%	20,597	20,833	(236)	-1%	29,977	(9,380)	-31%	49,764	50,000	0%
4295 Bad Debt Expense	0	(1,250)	1,250	-100%	0	0	-	0	(6,250)	6,250	-100%	0	0	-	(8,750)	(15,000)	-42%
Total Operating Income	130,520	133,901	(3,380)	-3%	132,702	(2,181)	-2%	926,123	923,504	2,620	0%	1,032,675	(106,551)	-10%	2,207,245	2,204,625	0%
Expenses																	
Personnel Services																	
5005 Salaries	30,885	41,749	10,864	26%	50,925	20,040	39%	186,434	229,701	43,266	19%	302,842	116,407	38%	499,633	542,899	8%
5010 Other compensation	625	1,290	665	52%	0	(625)	-	1,800	7,096	5,296	75%	4,988	3,188	64%	11,475	16,771	32%
5015 Overtime	240	1,624	1,384	85%	437	198	45%	946	8,934	7,989	89%	9,008	8,063	90%	13,127	21,116	38%
Total Compensation	31,750	44,662	12,913	29%	51,363	19,613	38%	189,180	245,731	56,551	23%	316,837	127,658	40%	524,235	580,786	10%
5100 Federal Payroll taxes	2,343	3,417	1,073	31%	3,643	1,300	36%	13,964	18,798	4,834	26%	23,057	9,093	39%	39,596	44,430	11%
5105 State Payroll taxes	13	0	(13)	-	24	11	46%	80	0	(80)	-	129	48	38%	80	0	-
5110 Unemployment Insurance	475	928	453	49%	667	192	29%	3,261	5,109	1,848	36%	6,064	2,803	46%	10,226	12,074	15%
5115 Workers compensation	2,047	1,631	(416)	-26%	2,039	(8)	0%	10,233	8,972	(1,261)	-14%	10,195	(38)	0%	22,467	21,206	-6%
Total Payroll Taxes	4,878	5,976	1,098	18%	6,373	1,494	23%	27,539	32,879	5,340	16%	39,445	11,907	30%	72,370	77,710	7%
5200 Medical insurance	13,990	13,409	(581)	-4%	16,529	2,539	15%	68,726	73,775	5,048	7%	81,662	12,935	16%	169,319	174,367	3%
5205 Dental insurance	1,206	1,550	344	22%	1,774	567	32%	6,185	8,531	2,345	27%	8,668	2,483	29%	17,817	20,162	12%
5215 Term life insurance	152	131	(21)	-16%	614	461	75%	1,059	723	(336)	-46%	3,179	2,121	67%	2,045	1,709	-20%
5220 Long Term Disability insurance	278	250	(28)	-11%	0	(278)	-	1,215	1,375	160	12%	0	(1,215)	-	3,089	3,249	5%
5225 PERS Employee Contributions	7,307	8,909	1,601	18%	9,162	1,855	20%	45,849	49,014	3,165	6%	61,884	16,035	26%	112,681	115,846	3%

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Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD			Jul 2020 - Jun 2021		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
5230 PERS Employer Contributions	2,096	2,602	507	19%	2,621	526	20%	13,025	14,318	1,293	9%	17,719	4,694	26%	32,548	33,841	4%
Total Insured Benefits	25,029	26,851	1,822	7%	30,699	5,670	18%	136,059	147,736	11,677	8%	173,112	37,053	21%	337,497	349,174	3%
Total Personnel Services	61,658	77,490	15,832	20%	88,435	26,777	30%	352,777	426,345	73,568	17%	529,395	176,618	33%	934,102	1,007,670	7%
Goods & Services																	
6020 Travel - airfare	0	42	42	100%	0	0	-	0	208	208	100%	0	0	-	292	500	42%
6025 Travel - lodging & transportation	0	167	167	100%	519	519	100%	0	833	833	100%	519	519	100%	1,167	2,000	42%
6030 Travel - Per Diem & mileage reimbursement	0	42	42	100%	33	33	100%	0	208	208	100%	33	33	100%	292	500	42%
6035 Meals & Entertainment	0	42	42	100%	0	0	-	0	208	208	100%	0	0	-	292	500	42%
Total Travel & Entertainment	0	292	292	100%	552	552	100%	0	1,458	1,458	100%	552	552	100%	2,042	3,500	42%
6050 Office supplies	19	0	(19)	-	0	(19)	-	150	0	(150)	-	0	(150)	-	150	0	-
6055 Kitchen supplies	103	208	106	51%	124	21	17%	615	1,042	426	41%	1,075	460	43%	2,074	2,500	17%
6070 Postage & courier services	84	83	(1)	-1%	0	(84)	-	194	417	223	53%	397	203	51%	777	1,000	22%
Total Office Expense	205	292	86	30%	124	(82)	-66%	960	1,458	499	34%	1,471	512	35%	3,001	3,500	14%
6100 Telephone - landline	174	243	69	28%	272	98	36%	936	1,213	277	23%	1,344	409	30%	2,633	2,910	10%
6105 Telephone - mobile	498	780	282	36%	492	(6)	-1%	2,456	3,900	1,444	37%	2,384	(72)	-3%	7,916	9,360	15%
6110 Internet services	1,277	1,250	(27)	-2%	1,277	0	0%	6,387	6,250	(137)	-2%	6,555	169	3%	15,137	15,000	-1%
6115 Cable TV	850	680	(170)	-25%	647	(203)	-31%	4,742	3,398	(1,344)	-40%	2,902	(1,841)	-63%	9,499	8,155	-16%
6130 Electricity	0	20,833	20,833	100%	18,288	18,288	100%	73,582	104,167	30,585	29%	96,789	23,207	24%	219,415	250,000	12%
6131 Propane - Operations	52	125	73	58%	91	39	43%	385	625	240	38%	359	(26)	-7%	1,260	1,500	16%
6135 Water/Sewer	4,924	6,250	1,326	21%	5,188	264	5%	34,888	31,250	(3,638)	-12%	43,244	8,357	19%	78,638	75,000	-5%
6140 Garbage/Sanitation Collection	3,272	5,833	2,561	44%	6,086	2,814	46%	26,034	29,167	3,133	11%	32,099	6,065	19%	66,867	70,000	4%
6145 Hazardous material disposal	0	333	333	100%	0	0	-	980	1,667	687	41%	2,824	1,844	65%	3,313	4,000	17%
6150 Derelict boat disposal	0	1,250	1,250	100%	0	0	-	15	6,250	6,235	100%	2,160	2,145	99%	8,765	15,000	42%
6155 Environmental Remediation/Mitigation/Monitoring	0	417	417	100%	0	0	-	178	2,083	1,905	91%	1,277	1,099	86%	3,095	5,000	38%
Total Utilities	11,048	37,994	26,946	71%	32,342	21,294	66%	150,582	189,969	39,386	21%	191,937	41,354	22%	416,539	455,925	9%
6200 Temporary/Contract help	7,258	3,000	(4,258)	-142%	5,742	(1,516)	-26%	14,631	15,000	369	2%	30,729	16,098	52%	35,631	36,000	1%
6205 Janitorial services	25	55	30	54%	53	28	53%	93	275	182	66%	292	199	68%	478	660	28%
6210 Vending machine services	0	125	125	100%	0	0	-	1,328	625	(703)	-112%	281	(1,047)	-372%	2,203	1,500	-47%
6245 Legal advertising	0	108	108	100%	0	0	-	349	542	193	36%	676	327	48%	1,107	1,300	15%
6270 Contracted Services	168	542	374	69%	160	(8)	-5%	1,055	2,708	1,653	61%	3,104	2,049	66%	4,847	6,500	25%
6290 Commercial insurance	7,008	7,504	496	7%	6,745	(263)	-4%	33,531	37,520	3,990	11%	33,729	199	1%	86,059	90,049	4%
Total Professional Services	14,459	11,334	(3,125)	-28%	12,700	(1,759)	-14%	50,986	56,670	5,684	10%	68,811	17,825	26%	130,325	136,009	4%
6400 Small equipment & tools	0	500	500	100%	213	213	100%	266	2,500	2,234	89%	2,629	2,364	90%	3,766	6,000	37%
6405 Safety/hazardous materials	658	833	175	21%	937	278	30%	10,634	4,167	(6,468)	-155%	3,996	(6,638)	-166%	16,468	10,000	-65%
6410 Signage	0	63	63	100%	0	0	-	0	313	313	100%	269	269	100%	438	750	42%
6415 Clothing	569	417	(153)	-37%	0	(569)	-	786	2,083	1,297	62%	280	(506)	-181%	3,703	5,000	26%

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD			Jul 2020 - Jun 2021		
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6420 Janitorial supplies	1,039	1,042	3	0%	719	(320)	-44%	4,718	5,208	490	9%	5,440	722	13%	12,010	12,500	4%
6425 Operational supplies	579	2,083	1,504	72%	1,979	1,400	71%	1,955	10,417	8,462	81%	4,950	2,995	61%	16,538	25,000	34%
6430 Equipment Rental	0	333	333	100%	1,311	1,311	100%	0	1,667	1,667	100%	1,814	1,814	100%	2,333	4,000	42%
6450 Fuel - Gas	747	1,042	295	28%	1,097	350	32%	3,199	5,208	2,009	39%	3,256	57	2%	10,491	12,500	16%
6455 Fuel - Diesel	20	83	63	76%	199	179	90%	129	417	287	69%	353	224	63%	713	1,000	29%
6481 Propane - Retail	264	542	278	51%	393	129	33%	1,781	2,708	928	34%	1,809	29	2%	5,572	6,500	14%
6485 Retail items	0	15	15	100%	0	0	-	0	75	75	100%	0	0	-	105	180	42%
Total Operational Expense	3,877	6,953	3,076	44%	6,849	2,972	43%	23,468	34,763	11,294	32%	24,797	1,329	5%	72,136	83,430	14%
6500 Repairs & maintenance equipment	1,238	6,250	5,012	80%	4,136	2,898	70%	15,523	31,250	15,727	50%	20,875	5,352	26%	59,273	75,000	21%
6505 Repairs & maintenance vehicles	1,073	667	(407)	-61%	1,834	761	41%	13,182	3,333	(9,848)	-295%	4,597	(8,584)	-187%	17,848	8,000	-123%
6510 Repairs & maintenance buildings	0	3,750	3,750	100%	23,022	23,022	100%	709	18,750	18,041	96%	28,037	27,329	97%	26,959	45,000	40%
6515 Repairs & maintenance land improvements	0	417	417	100%	0	0	-	0	2,083	2,083	100%	3,165	3,165	100%	2,917	5,000	42%
6520 Repairs & maintenance docks	9	4,167	4,158	100%	368	359	98%	1,402	20,833	19,431	93%	6,789	5,386	79%	30,569	50,000	39%
6540 Marina dredging	0	7,500	7,500	100%	1,813	1,813	100%	29,260	37,500	8,240	22%	1,813	(27,448)	-1514%	81,760	90,000	9%
6575 Waterway Leases	1,544	2,500	956	38%	0	(1,544)	-	2,713	12,500	9,787	78%	0	(2,713)	-	20,213	30,000	33%
6580 Permits	45	417	372	89%	219	174	80%	5,261	2,083	(3,177)	-153%	2,909	(2,352)	-81%	8,177	5,000	-64%
Total Repair and Maintenance	3,909	25,667	21,758	85%	31,393	27,484	88%	68,049	128,333	60,284	47%	68,185	135	0%	247,716	308,000	20%
Total Goods & Services	33,498	82,530	49,032	59%	83,959	50,461	60%	294,046	412,652	118,606	29%	355,753	61,707	17%	871,758	990,364	12%
Total Expenses	95,156	160,020	64,865	41%	172,394	77,239	45%	646,823	838,997	192,174	23%	885,148	238,325	27%	1,805,860	1,998,034	10%
Operating Results	35,365	(26,120)	61,485	-235%	(39,693)	75,058	-189%	279,300	84,507	194,793	231%	147,526	131,774	89%	401,384	206,591	94%
Other Income & Expenses																	
Other Income																	
4450 Lodging Tax	0	0	0	-	0	0	-	109	0	109	-	94	15	16%	109	0	-
4650 Grants Received - MAP	0	0	0	-	0	0	-	0	5,400	(5,400)	-100%	5,175	(5,175)	-100%	0	5,400	-100%
4695 Grants Received - Other	0	0	0	-	0	0	-	0	0	0	-	0	0	-	27,000	27,000	0%
4900 Other Income	0	0	0	-	0	0	-	0	0	0	-	300	(300)	-100%	0	0	-
4905 Other	0	0	0	-	0	0	-	45	0	45	-	2,551	(2,506)	-98%	45	0	-
4915 Insurance Reimbursement	0	0	0	-	0	0	-	0	0	0	-	25,000	(25,000)	-100%	0	0	-
Total Other Income	0	0	0	-	0	0	-	154	5,400	(5,246)	-97%	33,120	(32,966)	-100%	27,154	32,400	-16%
Other Expenses																	
Taxes & Misc Expenses																	
6720 Property Tax - Sublet Facilities	0	0	0	-	-	-	-	9,841	10,000	159	2%	9,427	(415)	-4%	9,841	10,000.00	2%
Total Taxes & Misc Expenses	-	-	-	-	0	0	-	9,841	10,000.00	159	2%	9,427	(415)	-4%	9,841	10,000.00	2%
Debt Services																	
7005 Principal repayment	87,170	340,588	253,418	74%	56,581	(30,589)	-54%	87,170	340,588	253,418	74%	56,581	(30,589)	-54%	87,170	340,588	74%
7010 Interest payment	86,190	242,860	156,670	65%	65,152	(21,038)	-32%	86,190	242,860	156,670	65%	65,152	(21,038)	-32%	86,190	242,860	65%
7020 Principal repayment	434	2,205	1,770	80%	0	(434)	-	2,168	11,023	8,854	80%	0	(2,168)	-	17,600	26,454	33%
7025 Interest payment	17	52	35	67%	0	(17)	-	88	258	170	66%	0	(88)	-	450	620	27%
8010 CIP Buildings	0	5,417	5,417	100%	0	0	-	0	27,083	27,083	100%	168	168	100%	37,917	65,000	42%

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: General Fund Department: Charleston Ops Location: All Budget: Adopted



Charleston Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
8011 CIP Docks	0	0	0	-	0	0	-	0	0	0	-	14,352	14,352	100%	0	0	-
8020 CIP Machinery & Equipment	0	2,250	2,250	100%	0	0	-	14,860	11,250	(3,610)	-32%	0	(14,860)	-	30,610	27,000	-13%
Total Debt Services	173,811	593,371	419,560	71%	121,732	(52,078)	-43%	190,476	633,062	442,587	70%	136,252	(54,224)	-40%	259,935	702,522	63%
Total Other Expenses	173,811	593,371	419,560	71%	121,732	(52,078)	-43%	200,317	643,062	442,745	69%	145,678	(54,639)	-38%	269,777	712,522	62%
Net Other Income	(173,811)	(593,371)	419,560	-71%	(121,732)	(52,078)	43%	(200,163)	(637,662)	437,499	-69%	(112,558)	(87,605)	78%	(242,623)	(680,122)	-64%
Net Result	(138,446)	(619,490)	481,045	-78%	(161,425)	22,979	-14%	79,137	(553,156)	632,293	-114%	34,969	44,169	126%	158,762	(473,531)	-134%

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

Location: All

Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4287 Dredging Services	0	25,000	(25,000)	-100%	0	0	-	0	50,000	(50,000)	-100%	0	0	-	25,000	75,000	-67%
4290 Other	0	0	0	-	0	0	-	5,738	250,000	(244,262)	-98%	(22,482)	28,221	-126%	5,738	250,000	-98%
Total Operating Income	0	25,000	(25,000)	-100%	0	0	-	5,738	300,000	(294,262)	-98%	(22,482)	28,221	-126%	30,738	325,000	-91%
Expenses																	
Personnel Services																	
5005 Salaries	11,599	13,872	2,273	16%	1,858	(9,741)	-524%	32,869	27,744	(5,125)	-18%	3,724	(29,144)	-783%	46,740	41,615	-12%
5010 Other compensation	0	0	0	-	0	0	-	(9)	0	9	-	0	9	-	(9)	0	-
5015 Overtime	127	0	(127)	-	0	(127)	-	737	0	(737)	-	0	(737)	-	737	0	-
Total Compensation	11,726	13,872	2,146	15%	1,858	(9,868)	-531%	33,596	27,744	(5,852)	-21%	3,724	(29,872)	-802%	47,467	41,615	-14%
5100 Federal Payroll taxes	852	1,061	209	20%	194	(657)	-338%	2,470	2,122	(348)	-16%	337	(2,133)	-633%	3,532	3,184	-11%
5105 State Payroll taxes	5	0	(5)	-	1	(4)	-314%	14	0	(14)	-	2	(12)	-639%	14	0	-
5110 Unemployment Insurance	104	361	257	71%	6	(98)	-1663%	457	722	265	37%	13	(444)	-3543%	817	1,082	25%
5115 Workers compensation	0	522	522	100%	0	0	-	0	1,044	1,044	100%	0	0	-	521	1,565	67%
Total Payroll Taxes	960	1,944	984	51%	201	(759)	-377%	2,941	3,888	947	24%	352	(2,590)	-736%	4,884	5,831	16%
5200 Medical insurance	0	5,812	5,812	100%	0	0	-	0	11,624	11,624	100%	0	0	-	5,811	17,435	67%
5205 Dental insurance	0	793	793	100%	0	0	-	0	1,586	1,586	100%	0	0	-	792	2,378	67%
5215 Term life insurance	0	50	50	100%	0	0	-	0	100	100	100%	0	0	-	50	150	67%
5220 Long Term Disability insurance	0	75	75	100%	0	0	-	0	150	150	100%	0	0	-	75	225	67%
5225 PERS Employee Contributions	2,509	2,779	270	10%	645	(1,864)	-289%	7,881	5,558	(2,323)	-42%	1,090	(6,791)	-623%	10,661	8,338	-28%
5230 PERS Employer Contributions	703	926	223	24%	163	(541)	-332%	2,195	1,852	(343)	-19%	275	(1,920)	-699%	3,122	2,779	-12%
Total Insured Benefits	3,212	10,435	7,223	69%	807	(2,405)	-298%	10,076	20,870	10,794	52%	1,365	(8,711)	-638%	20,511	31,305	34%
Total Personnel Services	15,899	26,251	10,352	39%	2,867	(13,032)	-455%	46,613	52,502	5,889	11%	5,441	(41,173)	-757%	72,862	78,751	7%
Goods & Services																	
6005 Seminars & training	0	417	417	100%	0	0	-	0	2,085	2,085	100%	0	0	-	2,915	5,000	42%
Total Staff Training	0	417	417	100%	0	0	-	0	2,085	2,085	100%	0	0	-	2,915	5,000	42%
6030 Travel - Per Diem & mileage reimbursement	0	667	667	100%	0	0	-	0	1,334	1,334	100%	56	56	100%	666	2,000	67%
Total Travel & Entertainment	0	667	667	100%	0	0	-	0	1,334	1,334	100%	56	56	100%	666	2,000	67%
6050 Office supplies	0	42	42	100%	0	0	-	0	210	210	100%	0	0	-	290	500	42%
6070 Postage & courier services	19	0	(19)	-	0	(19)	-	19	0	(19)	-	0	(19)	-	19	0	-
Total Office Expense	19	42	23	56%	0	(19)	-	19	210	191	91%	0	(19)	-	309	500	38%
6105 Telephone - mobile	105	0	(105)	-	94	(11)	-11%	265	0	(265)	-	344	80	23%	265	0	-
6155 Environmental Remediation/Mitigation/Monitoring	380	0	(380)	-	0	(380)	-	380	0	(380)	-	0	(380)	-	380	0	-
Total Utilities	485	0	(485)	-	94	(391)	-416%	645	0	(645)	-	344	(300)	-87%	645	0	-

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: Dredge Fund

Department: Dredge Ops

Location: All

Budget: Adopted



Dredge Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
6250 Legal services	0	2,083	2,083	100%	73	73	100%	0	10,415	10,415	100%	668	668	100%	14,585	25,000	42%
6255 Auditing	0	0	0	-	0	0	-	0	0	0	-	0	0	-	10,000	10,000	0%
6290 Commercial insurance	4,540	4,533	(7)	0%	4,282	(258)	-6%	22,702	22,665	(37)	0%	21,410	(1,292)	-6%	54,437	54,400	0%
Total Professional Services	4,540	6,616	2,076	31%	4,355	(185)	-4%	22,702	33,080	10,378	31%	22,079	(623)	-3%	79,022	89,400	12%
6400 Small equipment & tools	0	0	0	-	408	408	100%	0	0	0	-	1,581	1,581	100%	0	0	-
6405 Safety/hazardous materials	0	0	0	-	245	245	100%	0	0	0	-	245	245	100%	0	0	-
6420 Janitorial supplies	0	0	0	-	45	45	100%	0	0	0	-	45	45	100%	0	0	-
6425 Operational supplies	38	16,667	16,629	100%	497	460	92%	6,639	33,334	26,695	80%	497	(6,141)	-1234%	23,305	50,000	53%
6430 Equipment Rental	0	1,407	1,407	100%	0	0	-	5,104	2,814	(2,290)	-81%	0	(5,104)	-	6,511	4,221	-54%
6450 Fuel - Gas	100	2,250	2,150	96%	0	(100)	-	873	4,500	3,627	81%	0	(873)	-	3,123	6,750	54%
6455 Fuel - Diesel	364	2,750	2,386	87%	0	(364)	-	1,184	5,500	4,316	78%	0	(1,184)	-	3,934	8,250	52%
Total Operational Expense	501	23,074	22,573	98%	1,195	694	58%	13,799	46,148	32,349	70%	2,368	(11,430)	-483%	36,872	69,221	47%
6500 Repairs & maintenance equipment	161	5,417	5,256	97%	1,255	1,095	87%	15,887	27,085	11,198	41%	31,621	15,734	50%	53,802	65,000	17%
6505 Repairs & maintenance vehicles	1,803	1,250	(553)	-44%	0	(1,803)	-	5,850	6,250	400	6%	320	(5,530)	-1728%	14,600	15,000	3%
6540 Marina dredging	4,114	0	(4,114)	-	0	(4,114)	-	8,600	0	(8,600)	-	0	(8,600)	-	8,600	0	-
Total Repair and Maintenance	6,077	6,667	590	9%	1,255	(4,822)	-384%	30,337	33,335	2,998	9%	31,941	1,603	5%	77,002	80,000	4%
Total Goods & Services	11,622	37,483	25,861	69%	6,900	(4,722)	-68%	67,502	116,192	48,690	42%	56,788	(10,714)	-19%	197,431	246,121	20%
Total Expenses	27,521	63,734	36,213	57%	9,766	(17,754)	-182%	114,115	168,694	54,579	32%	62,228	(51,887)	-83%	270,293	324,872	17%
Operating Results	(27,521)	(38,734)	11,213	-29%	(9,766)	(17,754)	182%	(108,377)	131,306	(239,683)	-183%	(84,711)	(23,666)	28%	(239,555)	128	-187252%
Other Income & Expenses																	
Other Income																	
4805 Transfer - GF	0	0	0	-	0	0	-	0	0	0	-	22,482	(22,482)	-100%	0	0	-
Total Other Income	0	0	0	-	0	0	-	0	0	0	-	22,482	(22,482)	-100%	0	0	-
Net Other Income	0	0	0	-	0	0	-	0	0	0	-	22,482	(22,482)	-100%	0	0	-
Net Result	(27,521)	(38,734)	11,213	-29%	(9,766)	(17,754)	182%	(108,377)	131,306	(239,683)	-183%	(62,228)	(46,149)	74%	(239,555)	128	-187252%

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Adopted



Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Operating Income																	
4010 Property Agreements	14,421	11,566	2,855	25%	10,563	3,858	37%	114,132	120,945	(6,813)	-6%	110,450	3,681	3%	241,287	248,100	-3%
4235 Customer Discounts	0	0	0	-	0	0	-	(3,950)	0	(3,950)	-	0	(3,950)	-	(3,950)	0	-
4260 Rail Operations Revenue	17,383	21,306	(3,923)	-18%	19,462	(2,079)	-11%	107,690	109,352	(1,662)	-2%	99,886	7,804	8%	277,113	278,775	-1%
4265 Rail Surcharges	21,227	25,845	(4,618)	-18%	21,898	(671)	-3%	129,948	136,607	(6,659)	-5%	115,744	14,204	12%	342,875	349,535	-2%
4290 Other	0	333	(333)	-100%	0	0	-	0	1,667	(1,667)	-100%	0	0	-	2,333	4,000	-42%
Total Operating Income	53,031	59,051	(6,020)	-10%	51,922	1,108	2%	347,819	368,570	(20,751)	-6%	326,080	21,739	7%	859,658	880,410	-2%
Expenses																	
Personnel Services																	
5005 Salaries	0	0	0	-	7,354	7,354	100%	0	0	0	-	38,327	38,327	100%	0	0	-
Total Compensation	0	0	0	-	7,354	7,354	100%	0	0	0	-	38,327	38,327	100%	0	0	-
5100 Federal Payroll taxes	0	0	0	-	534	534	100%	0	0	0	-	2,798	2,798	100%	0	0	-
5105 State Payroll taxes	0	0	0	-	2	2	100%	0	0	0	-	9	9	100%	0	0	-
5115 Workers compensation	0	0	0	-	321	321	100%	0	0	0	-	1,605	1,605	100%	0	0	-
Total Payroll Taxes	0	0	0	-	857	857	100%	0	0	0	-	4,412	4,412	100%	0	0	-
5200 Medical insurance	0	0	0	-	1,454	1,454	100%	0	0	0	-	7,270	7,270	100%	0	0	-
5205 Dental insurance	0	0	0	-	154	154	100%	0	0	0	-	772	772	100%	0	0	-
5215 Term life insurance	0	0	0	-	58	58	100%	0	0	0	-	288	288	100%	0	0	-
5225 PERS Employee Contributions	0	0	0	-	1,404	1,404	100%	0	0	0	-	7,713	7,713	100%	0	0	-
5230 PERS Employer Contributions	0	0	0	-	441	441	100%	0	0	0	-	2,424	2,424	100%	0	0	-
Total Insured Benefits	0	0	0	-	3,511	3,511	100%	0	0	0	-	18,468	18,468	100%	0	0	-
Total Personnel Services	0	0	0	-	11,722	11,722	100%	0	0	0	-	61,206	61,206	100%	0	0	-
Goods & Services																	
6020 Travel - airfare	0	0	0	-	0	0	-	0	0	0	-	830	830	100%	0	0	-
6025 Travel - lodging & transportation	0	0	0	-	0	0	-	0	0	0	-	651	651	100%	0	0	-
6030 Travel - Per Diem & mileage reimbursement	0	42	42	100%	0	0	-	0	208	208	100%	1,119	1,119	100%	292	500	42%
6035 Meals & Entertainment	40	42	2	4%	29	(11)	-36%	40	208	168	81%	95	55	58%	332	500	34%
Total Travel & Entertainment	40	83	43	52%	29	(11)	-36%	40	417	377	90%	2,696	2,656	99%	623	1,000	38%
6060 IT supplies	40	0	(40)	-	0	(40)	-	40	0	(40)	-	0	(40)	-	40	0	-
Total Office Expense	40	0	(40)	-	0	(40)	-	40	0	(40)	-	0	(40)	-	40	0	-
6105 Telephone - mobile	0	60	60	100%	0	0	-	0	300	300	100%	0	0	-	420	720	42%
6145 Hazardous material disposal	0	0	0	-	0	0	-	0	0	0	-	4,313	4,313	100%	0	0	-
Total Utilities	0	60	60	100%	0	0	-	0	300	300	100%	4,313	4,313	100%	420	720	42%
6230 Rail operations service fee	0	542	542	100%	0	0	-	0	2,708	2,708	100%	0	0	-	3,792	6,500	42%
6260 Consulting services	0	4,583	4,583	100%	0	0	-	250	22,917	22,667	99%	765	515	67%	32,333	55,000	41%
6270 Contracted Services	0	0	0	-	0	0	-	18	0	(18)	-	17	(0)	-1%	18	0	-
6290 Commercial insurance	1,175	3,365	2,190	65%	2,766	1,591	58%	11,669	16,825	5,156	31%	7,701	(3,968)	-52%	35,224	40,380	13%

Financial Report - Actual vs. Budget
For Period Ending Nov 2020

amounts in \$US dollars

Fund: General Fund Department: Rail Ops Location: All Budget: Adopted

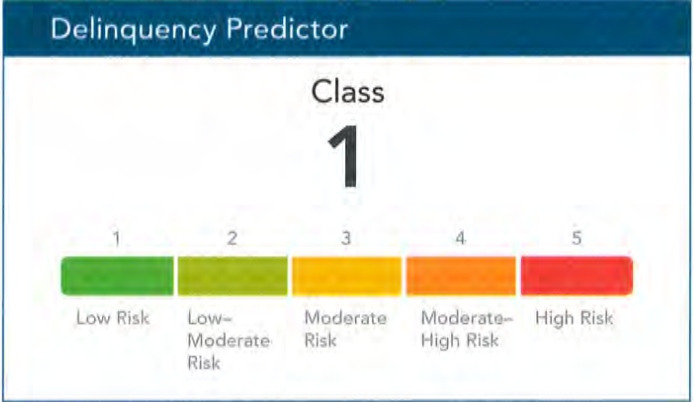


Rail Ops	Current Period				Same Month Last Year			Year to Date				Year End					
	Nov 2020				Nov 2019			Jul 2020 - Nov 2020				Prior FYTD vs Current FYTD					
	Actual	Budget	\$ Diff	% Diff	Actual	\$ Diff	% Diff	Actual	Budget	\$ Diff	% Diff	Last FY	\$ Diff	% Diff	Projected	Budget	% Diff
Total Professional Services	1,175	8,490	7,315	86%	2,766	1,591	58%	11,937	42,450	30,513	72%	8,483	(3,453)	-41%	71,367	101,880	30%
6400 Small equipment & tools	0	0	0	-	5,083	5,083	100%	0	0	0	-	5,083	5,083	100%	0	0	-
6410 Signage	0	667	667	100%	0	0	-	0	3,333	3,333	100%	0	0	-	4,667	8,000	42%
6415 Clothing	0	15	15	100%	0	0	-	0	73	73	100%	0	0	-	102	175	42%
Total Operational Expense	0	681	681	100%	5,083	5,083	100%	0	3,406	3,406	100%	5,083	5,083	100%	4,769	8,175	42%
6505 Repairs & maintenance vehicles	578	0	(578)	-	0	(578)	-	721	0	(721)	-	275	(447)	-163%	721	0	-
6510 Repairs & maintenance buildings	0	0	0	-	67,404	67,404	100%	0	0	0	-	85,223	85,223	100%	0	0	-
6515 Repairs & maintenance land improvements	0	4,167	4,167	100%	55,950	55,950	100%	0	20,833	20,833	100%	117,577	117,577	100%	29,167	50,000	42%
6530 Repairs & maintenance Locos	0	0	0	-	0	0	-	0	0	0	-	7,801	7,801	100%	0	0	-
Total Repair and Maintenance	578	4,167	3,589	86%	123,354	122,776	100%	721	20,833	20,112	97%	210,875	210,154	100%	29,888	50,000	40%
Total Goods & Services	1,832	13,481	11,649	86%	131,232	129,400	99%	12,738	67,406	54,668	81%	231,451	218,713	94%	107,107	161,775	34%
Total Expenses	1,832	13,481	11,649	86%	142,954	141,121	99%	12,738	67,406	54,668	81%	292,657	279,919	96%	107,107	161,775	34%
Operating Results	51,198	45,570	5,629	12%	(91,031)	142,230	-156%	335,081	301,164	33,917	11%	33,423	301,658	903%	752,552	718,635	5%
Other Income & Expenses																	
Other Income																	
4480 Tax Credits	0	0	0	-	0	0	-	0	0	0	-	0	0	-	783,965	783,965	0%
4815 Transfer - RF	0	0	0	-	0	0	-	0	0	0	-	0	0	-	645,000	645,000	0%
4905 Other	0	0	0	-	0	0	-	0	0	0	-	5,000	(5,000)	-100%	0	0	-
4915 Insurance Reimbursement	1,328	0	1,328	-	0	1,328	-	1,328	0	1,328	-	(11,393)	12,721	-112%	1,328	0	-
Total Other Income	1,328	0	1,328	-	0	1,328	-	1,328	0	1,328	-	(6,393)	7,721	-121%	1,430,293	1,428,965	0%
Other Expenses																	
6755 Insurance Claims	0	0	0	-	0	0	-	0	0	0	-	8	8	100%	0	0	-
Total Taxes & Misc Expenses	0	0	0	-	0	0	-	0	0	0	-	8	8	100%	0	0	-
Debt Services																	
7005 Principal repayment	354,756	338,068	(16,688)	-5%	338,068	(16,689)	-5%	354,756	338,068	(16,688)	-5%	338,068	(16,689)	-5%	354,756	338,068	-5%
7010 Interest payment	289,855	306,543	16,688	5%	306,543	16,689	5%	289,855	306,543	16,688	5%	306,543	16,689	5%	289,855	306,543	5%
7020 Principal repayment - Vehicles	1,043	5,245	4,202	80%	0	(1,043)	-	5,209	26,225	21,016	80%	0	(5,209)	-	41,924	62,940	33%
7025 Interest payment - Vehicles	17	51	34	67%	0	(17)	-	87	255	168	66%	0	(87)	-	443	611	28%
8013 CIP Construction Bridges	0	18,750	18,750	100%	31,268	31,268	100%	0	93,750	93,750	100%	71,771	71,771	100%	131,250	225,000	42%
8015 CIP Land Improvements	0	30,250	30,250	100%	0	0	-	0	151,250	151,250	100%	0	0	-	211,750	363,000	42%
8020 CIP Machinery & Equipment	0	0	0	-	4,500	4,500	100%	45,048	0	(45,048)	-	4,500	(40,548)	-901%	45,048	0	-
8025 CIP Mobile Equipment	0	0	0	-	0	0	-	25,000	0	(25,000)	-	0	(25,000)	-	25,000	0	-
Total Debt Services	645,670	698,907	53,237	8%	680,379	34,709	5%	719,956	916,091	196,135	21%	720,882	927	0%	1,100,027	1,296,162	15%
Total Other Expenses	645,670	698,907	53,237	8%	680,379	34,709	5%	719,956	916,091	196,135	21%	720,890	935	0%	1,100,027	1,296,162	15%
Net Other Income	(644,343)	(698,907)	54,564	-8%	(680,379)	36,037	-5%	(718,628)	(916,091)	197,463	-22%	(727,283)	8,656	-1%	330,266	132,803	149%
Net Result	(593,144)	(653,337)	60,193	-9%	(771,411)	178,266	-23%	(383,546)	(614,927)	231,380	-38%	(693,860)	310,314	-45%	1,082,818	851,438	27%

MR
1/4/20

Company Name: Oregon International Port of Coos Bay	SCORES AS OF: 12/1/2020
Dun & Bradstreet D-U-N-S® Number: 04-559-5733	

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M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Margaret Barber, Director of External Affairs

DATE: January 13, 2021

SUBJECT: Commercial/External Affairs/Marketing Management Report

Commercial:

Staff have developed a new tracking structure to collect data on the various inquiries/leads approaching the Port of Coos Bay. In the past two months, staff have received 14 inquiries related to maritime trade and rail movements.

Staff are working with various commodity departments at the UP to obtain pricing for entities interested in moving product by rail along the CBRL.

Staff are setting meeting dates to meet with terminal operators in the harbor to determine their interest in partnering to develop leads.

Port Property:

Rehabilitation work has concluded at the Point Adams facility, which will initiate operations with the onset of Dungeness Crab season. The commercial fleet is currently still negotiating with the seafood processors. This facility will be utilized for custom offloading and live seafood processing, adding another seafood processor to the Charleston Marina Complex.

Staff showed Building 19 to the Charleston Fishing Families, who are seeking a new space in Charleston. This space will provide a centralized location that they hope will enhance their presence and operations in Charleston.

The offices adjacent to the Post Office in Charleston are being vacated. Staff will begin actively marketing these spaces to attract new business to the marina.

Marketing, Media, and Outreach:

The CBRL End of Year letter was distributed to customers and stakeholders. The letter can be found on our website at: <https://www.portofcoosbay.com/cbrhome>

Coverage of the ongoing negotiations between the commercial fishing fleet and seafood processors and the Charleston Ice Plant were covered by KCBY:

- [2 Weeks After Dungeness Season Opened, Oregon Crab Fleet Remains in Port](#)

- [Dungeness Delay: Crab Fleet, Seafood Processors Have Yet to Agree on Price Per Pound](#)
- [The New Charleston Ice Plant is Up and Running, but Increased Prices Concern Customers](#)

The Capital Press ran a follow up article on the Port and Channel Modification Project, which also included an editorial response:

- [Oregon Governor Proposes \\$15 Million Cut to Coos Bay Channel Modification](#)
- [Editorial: Coos Bay Port Deserves Funding, Too](#)

Staff provided media responses to the Freight Business Journal North America for an upcoming article which will explore infrastructure enhancements at West Coast Ports.

The Port's Facebook page performed well this month, with a 2% increase in overall page views and a 4% increase in post engagement. Top posts in the last month include:

1. Charleston has a new seafood processor! L&S Seafood will be opening a new operation in the Point Adams building handling live seafood. Welcome L&S! This post had a total reach of 2,346 people and generated 146 reactions.
2. Crews have nearly completed the CBRL Tunnel Rehabilitation project, scheduled to conclude later this month! This \$20 million project included structural repairs to all nine tunnels along the line, track, and drainage work. Shown below is the new drainage system located outside of Tunnel 19. With ditches like these, we are more than ready for the rainy season! This post had a total of 1,709 people reached and generated 82 reactions.
3. The Coos Bay Rail Line not only provides safe, cost-effective, and reliable freight rail service to industry in southwestern Oregon, it's also one of the most beautiful rail line around! Photo credit: Brandon Collura. This post reached 1, 071 people and generated 106 reactions.

The Charleston Marina and RV Park Facebook Page saw an increase of 38% in page likes, and a 22% increase in followers. The top posts from the last month include:

1. The winter king tides make a perfect time to visit Coos Bay for wave watching! Come have a weekend adventure at the Charleston Marina RV Park for convenient access to clamming, crabbing and fishing, and just a short drive to our dramatic and rugged coastline parks. This post reached a total of 324 people and received 41 reactions.
2. The Port will be holding public auctions on December 10th and December 17th at 4:00 p.m. Sealed bids will be accepted at the marina office at P.O. Box 5409 in Charleston, Oregon. Additional details below. This post reached a total of 346 people and received 14 reactions.
3. Charleston has a new seafood processor! L&S Seafood is opening a new operation in the Point Adams building handling live seafood. Welcome L&S! This post reached a total of 270 people and received 34 reactions.

The Port's LinkedIn page also saw an increase, with unique visitors to the page increasing by

115%, new followers increasing by 60% over the last 30 days, and post impressions up by 97% over the same period.

The Port is partnering with Oregon's Adventure Coast, offering a 15% discount for a two-night stay at the Charleston Marina RV Park during the months of January and February. This time of year is generally slow at the park, so the intent is to drive additional business during the off season. The promotion is entitled 'Storm 15' and is advertising the winter waves at the Oregon Coast.

Legislative/Advocacy Work:

Staff continue to work with Markee and Associates, as well as OPPA and SDAO to submit a legislative concept for the upcoming legislative session beginning in January of 2021. This legislation would serve to reduce tax liability on municipalities leasing commercial properties in which former tenants did not pay property taxes. The bill will be introduced by Representative David Brock Smith. Staff continue to work with assessors throughout the state to strengthen the language and increase widespread support.

The Oregon State Legislature will reconvene January 19, 2021 for this biennium's long session.

Staff participated in the OPPA business meeting and will continue involvement in the OPPA Legislative Committee.

On the Federal level, the WRDA bill was passed in late December, which is critical to the maintenance of coastal and inland waterways throughout the U.S. Additionally, the National Defense Authorization Act passed, which contained language that removes the Coal Bank Slough from the Federal Registry of navigable waterways. As such, the BUILD project which will replace the Coal Bank Slough bridge will not require a moveable span construction.



M E M O R A N D U M

TO: John Burns, Chief Executive Officer

FROM: Mike Dunning, Director of Maritime Operations and Asset Management

DATE: January 13, 2021

SUBJECT: Port Operations/Asset Management Report

Channel Modification Project:

The PDT continues to review and address comments on the Letter of Authorization (LOA) and the Risk Management Plan (RMP). As discussed previously, the RMP is the last big piece needed to close out the remaining 204/408 Report comments.

Rail Bridge Rehabilitation Project:

The Port's Engineer of Record continues to develop engineering and design for the project. Due to new water quality standards for impervious surfaces on new bridge structures, the Port is required to capture storm runoff from newly constructed bridges and treat it before it enters a water body. The Port provided the design and plan for Vaughn Viaduct and it has been approved by DEQ. Water will be captured and sent to a bioswale onsite.

Legislation was recently passed by Congress to remove Coal Bank Slough from the Coast Guard's list of navigable waterways. The Port can now build a new fixed rail bridge across the slough. Without this legislation, the Port would have been required to build a bridge that can open for vessel traffic to pass. After short and long-term evaluation of the Coal Bank Slough bridge, staff is recommending that the replacement of this bridge be moved from phase 3 of the project to phase 1. 30% design is near completion and geotechnical boring work is being scheduled for completion this winter.

Land use applications for the Vaughn Viaduct project have been drafted and will be submitted once the final lot descriptions are completed by the surveyor. Staff continues to work with Roseburg Forest Products to complete the property acquisition for the project.

Tunnel Rehabilitation Project:

Contractors are wrapping up minor checklist items and demobilizing from the project site. The final project walk-through will be on the January 20, 2021. This walk through will include Port staff, Contractors and McMillan Jacobs (Engineer). Once the project work has been accepted by the Port, the project closeout process will begin with the grantors.

Coos Bay Swing Bridge Post Repairs:

Engineering is complete for the swing span post repairs and a Request for Proposals (RFP) will be advertised towards the middle to end of January. Port staff will evaluate proposals and request approval to award from the Board of Commissioners for the winning proposal.

On Call Track Repair/On Call Bridge Repair:

The On Call Track Repair contracts have been executed and are valid for one year. The On Call Bridge Repair contracts are out for quote and will be evaluated by staff upon receipt.

PIDP Grant:

Staff held a PIDP kickoff meeting with MARAD on December 16, 2020. This meeting provided an opportunity for team members to make introductions and discuss next steps for the project. The required project initiation checklist was provided to MARAD in early December for review. This checklist covers accounting processes, personnel policies, and contracting. The NEPA lead for MARAD will be in Coos Bay for a site visit on January 26, 2021. Staff will conduct a site visit and discuss environmental aspects of the project.

Charleston Piling Permit:

Modification to this permit is still underway. The USACE Portland District has a new archaeologist who is working on a backlog of projects statewide. We understand that this has been tagged as a priority project and is under review. We expect to have a determination by mid-February, which will require any piling work to be completed under an In Water Work Period (IWWP) Variance.

Transpacific Parkway Drainage:

SHN continues to process the surveys and develop alternatives to address flooding over the roadway. We expect a meeting with the consultant to discuss alternatives by the end of January or early February.

Dredging:

Staff received a request from Oregon Chip Terminal to dredge their facility under the Unified Permit in February. Staff is working with OCT and the agencies to move this work forward.



MEMORANDUM

TO: John Burns, Chief Executive Officer

FROM: Brandon Collura, Harbormaster

DATE: January 13, 2021

SUBJECT: Charleston Operations Management Report

The Marina finished the month of December at 59% capacity, up 4% from November. Of the 443 moorage slips, there were 163 annuals, 41 semi-annuals, 51 monthlies and 210 transients. Annuals decreased by three and every other category increased.

The RV Park had 26% capacity in December, up 3% from November. Out of 104 RV Park spaces, we had 52 new check-ins for total sales of \$15,876.

Dredge Project:

Dredge operations stalled at the end of December due to constant weather patterns and storms that have come through Charleston. The pipeline running from Alaska Packers Road to Site G has broken in numerous spots multiple times due to heavy sea conditions the past few weeks. All pipe from this area has been brought ashore and re-welded. With five weeks remaining of the in-water work window, the goal is to re-attach the offshore section of pipe when conditions allow and continue operations until the end of the in-water period mid-February.

General Maintenance Projects:

The roof of Building 4 (Giddings Boat Works) in the shipyard has been repaired after a significant storm event pulled portions of the roof and cap off due to high winds. The work was completed at the end of December.

Multiple Port maintenance vessels have undergone repairs from motor work to water pumps. One vessel has recently had both metal spuds repaired after rough seas caused damage to both. The cables and winches have also undergone work and replacement.

Electrical pedestals continue to be fixed throughout both the inner and outer basins.

Point Adams Improvements:

A new fish processing business has rented out the Point Adams facility and have been steadily making repairs over the past month. They will specialize in the live crab and seafood space.

Improvements include electrical, plumbing, refrigeration, and general repair work.



Photo: Facility Improvements at Point Adams.



MEMORANDUM

TO: John Burns, Chief Executive Officer

FROM: Rich Lopez, General Manager

DATE: January 13, 2021

SUBJECT: Railroad Department Management Report

Operations:

CBRL handled 499 revenue car loadings for December 2020. December 2020 car loadings were above November 2020, by 150 cars and below by 84 cars from the 2020/21 CBRL forecasted monthly average of 583 cars. December 2020 was above December 2019 of 303 cars by 196 cars.

December was a good month operationally. The CBRL began moving logs from Greenhill Reload to Jordan Cove, equaling 149 cars. Southport Lumber found opportunities to add an additional switch. The Tunnel Project is ending, allowing trains to move more efficiently through these locations with no work in route.

Mechanical (Car and Locomotive):

The Mechanical department continues to stay ahead of defects on both cars and locomotives. December had 3 locomotives come due for inspections, which kept the mechanic busy. He still kept up with the minor repairs online. He has been on top of every condition that required correction throughout the year, keeping our locomotive fleet active. The Carmen continue to keep car fleet rolling with inbound inspections, as well as tending to en-route failures of cars. The Carmen have worked especially hard this year to improve our AAR submissions.

Maintenance of Way (MOW):

The MOW team was busy with storm patrol after the wild weather the coast and valley experienced. They were able to remove approximately 30 fallen trees along the line. They also replaced broken rail in 2 locations on the main line. CBRL mobilized the Gradall and Backhoe to different locations in order to clear out ditch lines and culverts to divert the water from our tracks. The MOW crew has remained vigilant to the infrastructure which has kept the trains moving with minimal delays throughout the year.

ODOT/FRA:

CBRL had an unannounced visit from ODOT Operations Inspector Alon Kelly in November. He observed the crews perform their train service operations in the Noti and Coos Bay areas. No defects were documented on the inspection.

ODOT Mechanical Inspector Greg Stang performed an unannounced site inspection from Eugene to Mapleton. Mr. Stang identified 6 cars of 44 inspected that had defects needing to be corrected,

with 5 of the 6 cars found with defects belonging to a customer who immediately corrected the issues.

Coos Bay Rail Line:

As of January 1, 2021, the CBRL is 472 days' injury free. The CBRL had 0 incidents in December. Currently, CBRL has 18 employees and 6 locomotives on property.

Tunnel Project Phase II:

As the tunnel projects come to its conclusion the contractor is in final clean up stages with waste removal from certain sites and completion of track dressing at tunnel 19. The repairs and infrastructure at all the tunnels worked is appreciated by the crews. The concerns of track issues at these locations are void and the condition of track is exceptional.



Photos: Hazard Tree Removal by the Maintenance of Way team.

Coos Bay Rail Line serving western Lane, western Douglas and Coos Counties in Southwest Oregon
 Owned and Operated by the Oregon International Port of Coos Bay, Operations by the Coos Bay Rail Line Inc.

Monthly Revenue Car Loads and Equivalent Highway Truck Loads / 2016 - 2020

One (1) revenue car load = 3.3 highway truck loads

Month	2016		2017		2018		2019		2020	
	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads	Railcar Loads	Equivalent Truck Loads
Jan	594	1,960.2	528	1,742.4	580	1,914.0	611	2,016.3	409	1,349.7
Feb	691	2,280.3	520	1,716.0	618	2,039.4	465	1,534.5	400	1,320.0
March	678	2,237.4	535	1,765.5	627	2,069.1	547	1,805.1	432	1,425.6
April	618	2,039.4	582	1,920.6	574	1,894.2	521	1,719.3	350	1,155.0
May	646	2,131.8	727	2,399.1	623	2,055.9	438	1,445.4	394	1,300.2
June	653	2,154.9	721	2,379.3	594	1,960.2	318	1,049.4	534	1,762.2
July	529	1,745.7	593	1,956.9	602	1,986.6	346	1,141.8	485	1,600.5
Aug	645	2,128.5	601	1,983.3	602	1,986.6	329	1,085.7	467	1,541.1
Sept	607	2,003.1	615	2,029.5	472	1,557.6	299	986.7	378	1,247.4
Oct	665	2,250.6	616	2,032.8	469	1,547.7	425	1,402.5	431	1,422.3
Nov	514	1,696.2	565	1,864.5	268	884.4	348	1,148.4	349	1,151.7
Dec	594	1,960.2	569	1,877.7	399	1,316.7	303	999.9	499	1,646.7
Annual	7,434	24,535.5	7,172	23,667.6	6,428	21,212.4	4,950	16,335.0	5,128	16,922.4

Start up: 2011 4th Quarter / Oct – Dec: 194 railcar loads / 640.2 equivalent truck loads

2012 Full Year: 2,480 railcar loads / 8,184.0 equivalent truck loads.

2013 Full Year: 4,850 railcar loads / 16,005.0 equivalent truck loads.

The Coos Bay rail line Owned and Operated by the Oregon International Port of Coos Bay, Operations by the Coos Bay Rail Line Inc.

Coos Bay Rail Line-CBRL operates at the U.S. shortline railroad industry standard of 286,000 lbs/143 short tons (weight of car plus commodity weight) per loaded revenue car. The majority of cars currently moving on the rail line weigh 66,000 to 86,000 lbs/33 to 43 short tons, resulting in a carrying capacity of 200,000 to 220,000 lbs/100 to 110 short tons.

Using 200,000 lbs/100 short tons as an average weight of commodity per rail car, the tonnage figures for the years 2011 through year to date 2020 are as follows:

2011-2013:	7,519	revenue car loads =	751,900	short tons
2014:	7,509	revenue car loads =	750,900	short tons
2015:	7,341	revenue car loads =	734,100	short tons
2016:	7,434	revenue car loads =	743,400	short tons
2017:	7,172	revenue car loads =	717,200	short tons
2018:	6,428	revenue car loads =	642,800	short tons
2019:	4,950	revenue car loads =	495,000	Short Tons
2020:	5,128	revenue car loads =	512,800	Short Tons

*The Coos Bay rail line was embargoed by the previous owner/operator in September 2007. The Port acquired the 111-miles of the line owned by RailAmerica, Inc. in spring 2009 through an order from the U.S. Surface Transportation Board at the completion of a Feeder Line Application process initiated in July 2008. The Port acquired the Union Pacific (UP) Railroad owned 23-mile section of the line through a negotiated agreement with UP in late December 2010.

Coos Bay Rail Line-CBRL is 472 days' injury free as of January 1, 2021!
Coos Bay Rail Line-CBRL started service November 1, 2018.